



Photo by Jamie Vetter

BISMARCK, NORTH DAKOTA

**ANNUAL BUDGET
FISCAL YEAR 2024**



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INTRODUCTORY SECTION





VISION STATEMENT

Bismarck is a preferred destination for people who enjoy living, learning, working, and playing in a city with an enduring community pride. We embrace our rich heritage, economic opportunity, and lifelong learning to cultivate a healthy and sustainable environment fostering opportunity for all.

MISSION STATEMENT

Our mission is to provide high quality public services in partnership with our community to enhance our quality of life.

CORE VALUES

Act With Integrity

We are accountable for our words and actions. We strive to always act in the best interest of the community in every situation, regardless of our audience.

Exhibit Community Pride

There is a distinct culture in Bismarck which we continuously uphold by our high standards of hard work, transparency, and sincere regard for our neighbors.

Welcome Diversity

Embracing a multitude of people, experiences, cultures, businesses, neighborhoods, backgrounds, and ideas allows us to fully enrich ourselves and our community.

Consider The Environmental Impact

There is an exceptional array and quality of both human-made and natural resources in Bismarck. Giving earnest consideration to the short and long-term environmental impacts of our decisions empowers us to be responsible stewards of these resources.

Look to the Future

Proactively identifying needs and opportunities is crucial work. By recognizing the likely future impact of our current actions, we can be best prepared to leverage our time, energy, effort, and resources that effectively meet the needs of our community.



SIGNATURE SPACES

The City will seek to identify creative partnerships to foster the development of signature spaces, in order to provide community with gathering spots, beautify the City, and leverage existing assets to continually drive towards creating memorable experiences for citizens and visitors. Facilitating a community-wide effort to develop these signature spaces encourages community pride and is integral to making Bismarck a preferred destination.



ALL AGES & ALL WAGES

The City will ensure that Bismarck is a place where people of all ages and all social segments can thrive. Encouraging people of different ages and wages to interact with one another regularly and meaningfully will help to ensure that Bismarck is a preferred place and fosters opportunities for all people.



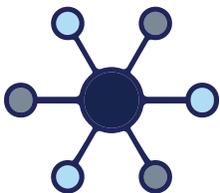
SOCIAL HEALTH

The City will work with partners to generate meaningful momentum in addressing social health issues around homelessness, mental health, and substance abuse. While these are not social concerns that can be solved entirely, the City can lead in having a substantial impact on people's lives. Generating momentum on these issues helps to create a community where all people can enjoy living and helps to foster opportunity for all.



21ST CENTURY BUSINESS HUB

The City will proactively push towards becoming a leader in a changing economy. Identifying and embracing emerging business trends will help Bismarck to develop continued economic opportunity and will promote an environment for people to live, learn and work.



COMPLETE CONNECTIVITY

Every City is primarily a network of people, infrastructure, and opportunities. Bismarck will develop effective and efficient connectivity in its transportation and utility systems, communication methods, neighborhoods, businesses to strengthen Bismarck's enduring sense of community pride, economic opportunities, and cultivate a healthy and sustainable environment.



GOVERNMENT EXCELLENCE

Bismarck is a community, and it is also a large and complex business organization. The City of Bismarck will continually improve its delivery of effective and efficient services, always operating as a steward of the resources the community has entrusted to it.

Below are the major objectives identified as part of the 2019 update, along with the primary strategic focus area that the objective is addressing. Additional detail for each objective is available in the Strategy Management System where tracking and reporting of the objectives will be managed. At the time of adoption, the strategic objectives identified are:

SIGNATURE SPACES



1. *Create and facilitate a community partnership program to identify and develop one Signature Space*
2. *Optimize the utilization of existing public spaces and facilities through enhanced coordination and access*
3. *Increase the use of existing community spaces through additional development and programming*

ALL AGES & ALL WAGES



1. *Enhance and contribute to programs and activities to connect existing employers and the upcoming workforce*
2. *Broaden and expand City of Bismarck relationships with existing intergenerational service group*
3. *Develop a new program and facility to serve as the "Center for Opportunity"*

SOCIAL HEALTH



1. *Finalize a community solution for intoxication management that leverages regional support*
2. *Decide upon a clear consensus on the appropriate level of local government in the community to approach these issues*
3. *Launch a collective impact initiative around one social issue*
4. *Create an environment supportive of mental health and reduce the stigma of mental health in our community*

21st CENTURY BUSINESS HUB



1. *Assist and support job creation and attraction programs for targeted industries*
2. *Support methods to strategically recruit and retain top talent*
3. *Creatively market existing and new strategic incentives to broaden awareness of process and availability*

COMPLETE CONNECTIVITY



1. *Foster a vibrant local arts community*
2. *Strengthen collaboration with partners, stakeholders, the development community, and the public to understand and cost effectively maximize quality of life and the long-term value of properties in the community*
3. *Lead the effort to improve the efficacy of the IGC (Intergovernmental Committee)*
4. *Prioritize and begin implementation of Phase 1 of the 1/2 cent sales tax projects identified in the 2018 City Ballot Measure #1*
5. *Grow the Bismarck Veterans Memorial Public Library's capacity as the community's hub of lifelong learning and cultural/arts programming*

GOVERNMENT EXCELLENCE



1. *Leverage the use of advanced technology in the field, back-office, and in customer-facing uses to maximize the efficiency and effectiveness of public services*
2. *Continually decrease the five-year average number of traffic fatalities within Bismarck*
3. *Ensure that the community maximizes its investment in assets through rigorous maintenance and efficiency programs*
4. *Retain and recruit a highly qualified public service workforce*
5. *Enhance public trust and engagement through transparency of operations*

ELECTED OFFICIALS

CITY COMMISSION

Four-Year Terms

<u>NAME</u>	<u>TERM EXPIRES</u>
Michael Schmitz, Mayor	2026
Anne Cleary, Commissioner	2026
Michael Connelly, Commissioner	2024
Steve Marquardt, Commissioner	2024
Greg Zenker, Commissioner	2026

OTHER ELECTED OFFICIAL

Four-Year Terms

William Severin, Municipal Court Judge	2024
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APPOINTED OFFICIALS

<u>NAME</u>	<u>POSITION</u>	<u>DATE APPOINTED</u>
Keith Hunke	City Administrator	April 15, 2016
Jannelle Combs	City Attorney	May 21, 2018
Jason Tomanek	Assistant City Administrator	April 25, 2016

DEPARTMENT DIRECTORS

<u>NAME</u>	<u>DEPARTMENT</u>
Greg Haug	Municipal Airport
Charlie Jeske	Event Center
Gabe Schell	Engineering
Dmitriy Chernyak	Finance
Joel Boespflug	Fire
Leanne Schmidt	Human Resources
Christine Kujawa	Library
Rena Moch	Public Health
Ben Ehreth	Community Development
Dave Draovitch	Police
Steven Salwei	Public Works Service Operations
Michelle Klose	Public Works Utility Operations
Mike Dannenfelzer	Central Dakota Communications Center

BOARDS AND COMMISSIONS

Animal Advisory Board

The purpose of the Animal Advisory Board is to advise the Bismarck Police Department on companion animal policies, promote collaboration between the City and private citizens, institutions, and agencies interested in or conducting activities relating to companion animals in the City, to identify proactive and creative approaches to engage and facilitate communication and education within the companion animal community, and to foster and assist the development of companion animal programs in the community. The Animal Advisory Board may study, advise, and report on policy recommendations it deems effective to promote outcomes consistent with City goals and objectives as outlined by the Police Department and the City Commission.

Planning and Zoning Commission

The Bismarck Planning and Zoning Commission is an 11-member advisory board to the City Commission. The Bismarck Planning and Zoning Commission includes the mayor, five Bismarck residents appointed by the mayor, a Burleigh County Commissioner, three members appointed by the Burleigh County Commission to represent the City's extraterritorial area, and the City Engineer who serves as an ex officio member. For applications within the extraterritorial area, a township supervisor from the organized township in which the property is located participates as a voting member for that item. The Bismarck Planning and Zoning Commission hears requests for major and minor subdivision plats, zoning changes, zoning ordinance text amendments, annexations, special use permits, and rural lot splits. The City of Bismarck has zoning and subdivision authority within the corporate limits and the extraterritorial area.

Board of Adjustment

The Board of Adjustment is a six-member board appointed by the Bismarck City Commission to decide appeals from an order, requirement, or determination made by an administrative official of the City of Bismarck. The Board of Adjustment is empowered to make interpretations and grant variances related to zoning regulations.

Burleigh-Morton Behavioral Health Coalition

The task force consists of a diverse group of caring and committed individuals who have a vision to create change and make an impact on the current substance abuse and behavioral health issues affecting the local population. Members include representation from law enforcement, healthcare facilities, policymakers, schools, City/County officials, treatment providers, community organizations, community members and youth.

Civil Service Commission

The Civil Service Commission aims to ensure that all employees of the City of Bismarck receive fair and equal treatment. The duties of the commission are to propose to City Commissioners rules and regulations necessary to the Civil Service Commission, to hear appeals on disciplinary cases and other personnel matters, to make investigations on complaints or other personnel matters associated with the civil service matters, to make reports and recommendations to the Board of City Commissioners, and to make special analysis or reports as requested by the Board of City Commissioners.

Committee for People with Disabilities

The Bismarck-Mandan Mayors' Committee for People with Disabilities works to educate the public and initiate projects. The goal of their work is to establish a receptive climate for the involvement of people with disabilities in all aspects of life within the communities of Bismarck and Mandan

Forest Advisory Board

The Bismarck Forestry Advisory Board has been established to advise and assist the City Forester in the selection, planting, maintenance, protection, and removal of trees on streets, in parks, and on other public property in the City. The board also seeks to advise and assist the City Forester in the enforcement of the Forestry Ordinance and to make recommendations to the City Forester as to desirable legislation concerning Forestry activities.

BOARDS AND COMMISSIONS

Historic Preservation Commission

The Historic Preservation Commission is a seven-member advisory board that carries out matters related to the Historic Preservation Ordinance of the City of Bismarck. The Historic Preservation Commission's responsibilities are to advise on matters related to nominations to the National Register of Historic Places, to promote and educate about the City's history, heritage, historic properties, and past citizens, and to serve as a local historic resource for citizens and other City boards seeking historic expertise.

Human Relations Commission

The purpose of the Bismarck Human Relations Committee is to create an atmosphere of inclusion, equality, and accessibility through education and outreach to recognize the value of a diverse community.

Library Board

The Library Board of Trustees' responsibilities include establishing the mission and vision for the library, determining the policies that are implemented to govern the library, hiring and evaluating the Library Director, advocating for the library, and overseeing the finances of the library. Board Trustees are volunteer positions, must be residents of Bismarck, and are appointed by the City Commission under authority of state statute. Board Trustees may serve for no more than two consecutive 3-year terms.

Metropolitan Planning Organization Policy Board

The Bismarck-Mandan Metropolitan Planning Organization (MPO) consists of the cities of Bismarck, Mandan, Lincoln, and portions of Burleigh and Morton Counties. The Policy Board represents the member cities/counties and is the decision-making body of the MPO.

Metropolitan Planning Organization Technical Advisory Committee

The Technical Advisory Committee (TAC) of the Bismarck-Mandan MPO represents the member cities/counties, North Dakota Department of Transportation, Federal Highway Administration, and the local transit authority. This group is responsible for facilitating the recommendations to assist the Policy Board in the transportation planning decision making process for the MPO study area.

Renaissance Zone Authority

The Renaissance Zone Authority is a seven-member advisory board that makes recommendations on requests for designation as a [Renaissance Zone](#) project. The Renaissance Zone Authority also provides guidance on [Downtown Design Review](#) and other activities impacting the core of the community.

Special Assessment Commission

The Special Assessment Commission is a three-member board appointed by the City Commission. Their job is to ensure that assessments are spread fairly.

Vision Fund Committee

The Vision Fund is intended to help businesses that desire to expand or locate in the Bismarck Region. The primary purpose of this fund is to encourage and assist in the development of employment within the region by creating new jobs, expanding the regional tax base, increasing capital investment, improving the entrepreneurial climate of the region, and generally expanding the financial base of the community. Generally, the Vision Fund will be used to develop private enterprise. Non-profit organizations will be considered for these funds when it can be determined that the nonprofit venture meets the General Purposes for which the fund was established.

HISTORY OF BISMARCK

HISTORY

Per the [City of Bismarck Historic Preservation Commission](#), the Missouri River has been a hub of human activity for thousands of years. In the Archaic period (5500 – 400BC), early hunters camped on nearby bluffs, following herds of bison, elk, or deer. In the Late Plains Woodland period (1000 AD), people began to cultivate the resources of the Missouri River valley and established the first permanent community along Apple Creek. By the 14th century, the farming villages of the Mandan were the center of a trans-continental trade network that came to include the Hidatsa and, later, the nomadic Lakota. By the end of this era, the population in the area around Bismarck, from the Mandan villages alone, was likely close to 20,000.

In the mid-1700s, new groups started entering the region. The Lakota emerged as a dominant power on the Northern Plains while European and American trappers, traders, and explorers followed the Missouri River and its tributaries further into the continent's interior. Euro-American disease decimated Mandan and Hidatsa villages. The Lewis & Clark Expedition (1804 – 1806) wintered with the Mandan near present-day Washburn. Their reports ushered in an age of westward expansion. The military established a strong presence along the Missouri River to protect the nation's economic interests. Lakota resisted white encroachment under leadership including Tatanka Lyotanka (Sitting Bull). In the mid-1800s, the Arikara were forced northward and what would become the Three Affiliated Tribes (Mandan, Hidatsa, and Arikara) consolidated near the Knife River.

Originally named Edwinton after the Northern Pacific Railroad chief engineer, Bismarck was founded in 1872 at a location selected as an ideal crossing for the coming railroad. Early businesses supported military forts and steamboat trade on the upper Missouri River. General Custer and the 7th Calvary rode from Fort Lincoln to their defeat at the Battle of the Little Bighorn by Lakota and Cheyenne. The Northern Pacific Railroad bridge was completed, and Bismarck became the territorial and, later, state capital. Institutions like The Bismarck Tribute, St. Alexius Hospital, and First National Bank emerged. The region experienced an economic boom as merchants, tradespeople, and other opportunists arrived.

Bismarck prospered at the turn of the 20th century as a regional distribution center. European immigration swelled, agricultural prices rose, and North Dakota became the number one wheat-producing state. The community suffered through the Great Fire of 1898 and managed to rebuild with stone and brick public buildings, churches, and commercial structures that replaced the wood-framed buildings of yesteryear. The Nonpartisan League dominated state politics as nationwide social movements took hold, including Women's Suffrage. When the U.S. entered The Great War in Europe, the men, women, and children of Bismarck answered the call of duty.

A shifting social and political climate, coupled with extreme weather conditions affecting agriculture challenged the people of Bismarck and of North Dakota in the 1930s. Federal relief programs to support the arts, architecture, engineering, farming, and conservation created jobs and put men, women, and even young people to work. The new Art Deco style State Capitol building was completed and touted as the "Skyscraper on the Prairie." The Army National Guard established Fraine Barracks as its headquarters, on the campus of the former Bismarck Indian School. The country was called once again to serve in a World War.

Bismarck outgrew its core as veterans returns from World War II and settled in urban areas in record numbers. Completion of the Interstate Highway system and the Grant Marsh Bridge drew commercial and residential development north. The Garrison Dam on the Missouri River was authorized under the Pick-Sloan Act and provided flood protection for farms and ranch lands to the south of Bismarck, at the at the same time the Lake Sakakawea Reservoir inundated tribal communities to the north. The discovery of oil in western North Dakota stirred excitement, created jobs, and brought newfound wealth.

In the latter half of the 20th century, Bismarck became a regional leader in higher education, briefly attracting Job Corps training programs, as Bismarck Junior College and University of Many grew, and United Tribes Technical college was founded. Residents embraced arts, culture, and recreation. The Heritage Center and State Museum opened its doors, the Bismarck Civic Center was built, Sleepy Hollow Summer Theater and Arts Park was created, and Bismarck hosted the first of many Prairie Rose State Games and the state's Centennial celebration.

In the early 2000s, Bismarck faced unprecedented growth, withstood natural disasters, and grappled with social, environmental, and political issues of the day. The Bakken Oil Boom brought an influx of people and new businesses to the area, boosting the local economy. The community banded together to combat major floods on the Missouri River. Tensions arose when Energy Transfer Partners' Dakota Access Pipeline crossed under Lake Oahe southeast of Bismarck, and the

HISTORY OF BISMARCK

first cases of COVID-19 were confirmed in Burleigh County in March 2020. The City of Bismarck celebrated its sesquicentennial (150th anniversary) in 2022.

GOVERNMENT

The City of Bismarck operates a municipal style form of government with a five-member city commission, elected at-large, of which the president is also the mayor of the city. The City Commission meets every second and fourth Tuesday of each month.

STATISTICS

Bismarck's major economic strengths include agriculture, agri-business, energy, development, and health services. Bismarck's medical community is one of the premier medical communities in a multi-state area. The medical community provides state of the art health care services to residents of western North Dakota, northern South Dakota and eastern Montana.

Bismarck has a modern water system, obtained from the Missouri River, consisting of filtering and sterilizing technology. Vast supplies of electricity are available from giant generating plants, the Garrison Dam on the Missouri River, deposits of lignite coal, available natural gas, and the ample supply of water from the Missouri River.

Bismarck Airport has passenger airlines providing air service to various destinations in the United States. In addition to passenger airlines, the airport has cargo operations with FedEx, UPS, and other regional carriers. Bismarck Airport also has two fixed based operators that offer aircraft maintenance, pilot training, charter services, and more. Several truck lines provide local and intrastate service, and two US highways intersect: Highway 83 and Interstate 94 going from north to south and east to west, respectively.

Western North Dakota's energy production is a major economic generator for the state. Bismarck is the corporate headquarters for many energy companies working in North Dakota. Bismarck is within 85 miles of five coal-fired electrical generating facilities producing over 4,000 megawatts of electricity.

RECREATION

The North Dakota [Heritage Center](#), an enduring monument to North Dakota's past, has been constructed on the Capitol Grounds and includes a main gallery with approximately 22,000 feet of exhibit space. It is much more than a museum. It houses collections of the historical society and is an educational center for the community and region.

Bismarck has approximately 61 parks administered by the [Bismarck Park District](#), comprising 3,494 acres of scenic and historic lands. The Park District oversees 53 playgrounds, 48 softball and baseball diamonds, up to 30 soccer fields, 29 tennis courts, five racquetball courts, 25 pickleball courts, 18 sand volleyball courts, outdoor hockey and skating rinks, an indoor ice arena, skate parks, lighted horseshoe courts, three golf courses, indoor and outdoor archery ranges, cross country skiing locations, 3 outdoor pools, 2 splash pads, 6 community garden complexes, a dog park, two horse arenas, eight boat ramps, four fishing piers, two remote controlled aircraft fields, and more. Bismarck provides more than 76 miles of recreational trails to the public. The Missouri Valley Trail connects the people of Bismarck to several historical, recreational, and cultural places along the Missouri River. The trail begins at the Bismarck-Mandan Convention and Visitors Bureau, proceeds along Pioneer and Sertoma parks, and concludes at Fort Abraham Lincoln State Park.

Sertoma Park offers picnic shelters, walking trails, playgrounds, an amusement park, and a miniature golf course.

Sibley Park, south of the City, provides campgrounds and picnic areas with full-time recreational directors.

McDowell Dam is located 6 miles east of Bismarck on Highway 10. Recreational facilities include picnic shelters and tables, restrooms, a swimming beach, playground, bathhouse, boat ramp, and dock.

[Dakota Zoo](#), one of the finest open-air zoos in the Midwest, features native, exotic, and domestic animals. The zoo is located between Sertoma Park and the Missouri River.

HISTORY OF BISMARCK

Bismarck offers a lifestyle that is difficult to imagine for someone who has never been to our city. The City offers one of the lowest crime rates in the nation, an outstanding educational system from kindergarten through graduate college degrees in both public and private educational institutions, outstanding recreational activities, and hunting and fishing activities minutes away from your front door. Upland game and waterfowl hunting is among the finest anywhere. Located on the Missouri River and only forty miles south of Lake Sakakawea (which has over 1,600 miles of shoreline), Bismarck also offers some of the finest trophy fishing in the nation.

CITY AND AREA DEMOGRAPHICS

CLIMATE

AVERAGE ANNUAL TEMPERATURE	43 Degrees Farenheit
AVERAGE JANUARY HIGH TEMPERATURE	23 Degrees Farenheit
AVERAGE JULY HIGH TEMPERATURE	85 Degrees Farenheit
RECORD LOW TEMPERATURE	-45 Degrees Farenheit February 16, 1936
RECORD HIGH TEMPERATURE	114 Degrees Farenheit July 6, 1936
AVERAGE ANNUAL PRECIPITATION	19.05"
AVERAGE ANNUAL SNOWFALL	50.5"
RECORD SNOWFALL	101.6" winter 1996-1997

POPULATION

	<u>2000</u>	<u>2010</u>	<u>2020</u>	<u>2022</u>
BISMARCK	54,891	61,272	73,622	75,028
BURLEIGH COUNTY	69,534	81,308	98,458	99,280
NORTH DAKOTA	642,200	672,591	779,094	779,261
UNITED STATES	281,421,906	308,745,538	331,449,281	333,287,557

UNEMPLOYMENT RATES

	<u>2000</u>	<u>2010</u>	<u>2020</u>	<u>2022</u>
BISMARCK	2.3%	3.5%	3.4%	2.0%
BURLEIGH COUNTY	2.3%	3.5%	4.2%	1.9%
NORTH DAKOTA	3.0%	3.7%	5.0%	2.1%
UNITED STATES	4.0%	9.6%	8.1%	3.6%

HIGHER EDUCATION

UNIVERSITY OF MARY	UNITED TRIBES TECHNICAL COLLEGE
BISMARCK STATE COLLEGE	RASMUSSEN COLLEGE
NDSU SCHOOL OF NURSING AT SANFORD	

HIGH SCHOOLS

BISMARCK	CENUTRY	LEGACY
ST MARY'S CENTRAL	SOUTH CENTRAL	SHILOH CHRISTIAN

MIDDLE SCHOOLS

HORIZON	SIMLE	ST MARY'S ACADEMY
SHILOH CHRISTIAN	WACHTER	

ELEMENTARY SCHOOLS

CATHEDRAL OF HOLY SPIRIT	CENTENNIAL	ELK RIDGE
GRIMSRUD	HIGHLAND ACRES	LIBERTY
LINCOLN	MARTIN LUTHER	MILLER
MOSES	MURPHY	MYHRE
NORTHRIDGE	PIONEER	PRAIRIE ROSE
ROOSEVELT	SAINT ANNE	SHILOH CHRISTIAN
SILVER RANCH	SOLHEIM	ST MARY'S GRADE
SUNRISE	WILL-MOORE	



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Bismarck
North Dakota**

For the Fiscal Year Beginning

January 01, 2023

Christopher P. Morill

Executive Director

BUDGET GUIDE



GUIDE TO THE BUDGET

OVERVIEW

The City of Bismarck offers readers this overview to assist in the use and understanding of the City's Annual Budget. The Annual Budget serves as a policy document, a financial plan, an operation guide, and a communication device for the City's annual operations.

BUDGET SECTIONS

The budget is organized into six sections. A brief description of each section is listed below:

- Budget Guide
- Budget Summary
- Source and Use of Fund Statements
- City Department Budget Overviews
- Capital Improvement Plan
- Appendix

BUDGET GUIDE

This section is intended to provide the reader a summary of the budget document and inform the user of the City's financial and budget policies.

BUDGET SUMMARY

This section contains the City Administrator's letter of transmittal, the budget summary, program changes, a citywide organizational chart, and personnel schedule. The letter of transmittal is the City Administrator's message to the Mayor and City Commission highlighting significant changes in the Annual Budget. It also provides the reader with a synopsis of the budget, including information on expenditures and revenues, major program changes, and a schedule of staffing levels detailing changes in the City's authorized positions.

SOURCE AND USE OF FUND STATEMENTS

This section is organized by fund type and contains a schedule of revenues, appropriations, and fund balance for each City fund arranged by fund type including the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds, and Internal Service Funds.

CITY DEPARTMENT BUDGET OVERVIEWS

This section is organized by department and provides the reader a better understanding of the kind of services provided by the City through each department. Department summaries contain an organizational chart, mission and vision statement, a description of services provided, performance indicators, staffing levels, and budget by category.

CAPITAL IMPROVEMENT PLAN

This section consists of the City's Capital Improvement Plan. The program represents the City's long-range infrastructure development and improvement plan.

APPENDIX

This section is designed to assist the user in locating information within the document or obtaining additional information. It contains the Budget and Tax Ordinances approved by the City Commission, statistical data, and a glossary of financial and budget terms.

THE CITY ORGANIZATION

The City of Bismarck operates under a city commission form of government under the Home Rule Charter. The City is governed by a mayor and four city commissioners elected by the residents known as the Board of City Commissioners (City Commission). The City enacts local legislation by passing ordinances, adopting the budget, determining City policies, and appointing the City Administrator.

The City Administrator serves as the head of the City government. The City Administrator reports to the Commission and is responsible for the proper administration of all affairs of the City.

GUIDE TO THE BUDGET

The City government provides a wide range of goods and services to its residents. The activities and personnel required to provide these goods and services are organized into broad managerial areas called funds. Funds are separate fiscal and accounting entities with their own resources and budgets necessary to carry on specific activities and attain certain objectives.

BASIS OF ACCOUNTING AND BUDGETING

The City's accounting and budgeting records for all governmental funds are maintained on the modified accrual basis. This method recognizes revenues when they are measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if they are collected within 60 days of the end of the current fiscal year. The proprietary funds are accounted and budgeted for using the full accrual basis. Under this method, revenues are recognized when they are earned and expenses are recognized when they are incurred. The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on a basis of Generally Accepted Accounting Principles (GAAP).

FUND STRUCTURE

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. Each fund of the City can be grouped into one of three categories: governmental funds, proprietary funds, and fiduciary funds.

GOVERNMENTAL

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, and balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The City of Bismarck maintains twenty-three individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General Fund, Sales Tax Fund, Highway Construction, Street Improvement Construction Fund, Sewermain Bonds Fund, and Street Improvement Bonds Fund which are major funds. Data from the other seventeen governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided elsewhere in this report.

The City of Bismarck adopts an annual appropriated budget for its governmental funds, except for capital project funds. A budgetary comparison statement has been provided for all these funds to demonstrate compliance with the approved budget.

PROPRIETARY

The City of Bismarck maintains two different types of proprietary funds. Enterprise funds are used to report activities that charge for services it provides to outside customers. The enterprise funds are presented as business-type activities in the government-wide financial statements. Internal service funds are an accounting device used to accumulate and allocate costs internally among the City of Bismarck's various functions. The internal service funds are reported with the governmental activities in the government-wide statements.

GUIDE TO THE BUDGET

Proprietary funds provide the same type of information as the government-wide financial statements but in more detail. The proprietary fund financial statements provide separate information for the Airport, Event Center, Solid Waste Collections, Solid Waste Disposal, Water, Sanitary Sewer, Storm Water, Northern Plains Commerce Center, and Parking Authority Lots. Airport, Event Center, Solid Waste Disposal, Water, and Sanitary Sewer are considered major funds. Data from the nonmajor proprietary funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor proprietary funds is provided in the form of combining statements elsewhere in this report.

FIDUCIARY

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City of Bismarck's own programs. Fiduciary funds use the accrual basis of accounting.

The City's major funds are listed and described below:

MAJOR GOVERNMENTAL FUNDS

General Fund – This fund is the general operating fund of the City. It is used to account for all financial resources except those accounted for in another fund.

Sales Tax Fund – This is a special revenue fund that accounts for the collection of the City-imposed one and one-half percent sales tax revenue used for voter-approved eligible expenditures.

Highway Construction – This is a capital project fund that accounts for the improvements made to arterial streets and traffic systems. Financing is provided by sales tax and grants via the State of North Dakota Department of Transportation.

Sewermain Bond Fund – This debt service fund accounts for the collection of the special assessment revenue and the payment of special assessment bonds for sewermain improvements.

Street Improvement Bond Fund – This debt service fund accounts for the collection of the special assessment revenue and the payment of special assessment bonds related to street improvements.

Street Improvement Construction Fund – This capital projects fund accounts for the expenditures related to construction of street improvements. The street improvement expenditures are financed by special assessment bond proceeds.

MAJOR PROPRIETARY FUNDS

Airport – This fund accounts for the operations of the Bismarck Municipal Airport.

Event Center – This fund accounts for the operations of the Bismarck Event Center.

Solid Waste Disposal – This fund accounts for the disposal of solid waste.

Water – This fund accounts for the operations of water treatment and distribution.

Sanitary Sewer – This fund accounts for the operations of sanitary sewers and wastewater treatment.

GUIDE TO THE BUDGET

The City's non-major funds are listed and described below:

NON-MAJOR SPECIAL REVENUE FUNDS

Public Transit System – This fund accounts for the pass through of federal funds and a tax levy of 3 mills to the Bismarck-Mandan Transit Board. These funds are used to operate a bus system for the elderly and handicapped citizens and a fixed route for general transportation in Bismarck and Mandan.

Library – This fund accounts for the operation of the Public Library. Financing is provided by a specific annual property tax levy.

Police Asset Forfeiture – This fund accounts for programs related to drug enforcement that is funded through forfeitures.

Roads and Streets – This fund accounts for the maintenance of all public streets. Financing is provided by motor vehicle license and gasoline tax collected by the State and reimbursed on a per capita basis. Snow gating activities are funded by Sales Tax.

Street Lights and Traffic Signals – This fund accounts for the cost of providing electricity and maintenance of the City's residential street lights and traffic signals. Financing is provided by a monthly fee billed to each property owner.

Hotel/Motel Tax – This fund accounts for the distribution of 85% of the hotel/motel two percent tax collections. Revenues from this fund are passed through to Bismarck/Mandan Convention Visitors Bureau to promote tourism.

Lodging, Liquor and Food Tax – This fund accounts for the collection of the one percent lodging, liquor and food tax used for visitor's promotion capital projects.

Vision Fund – This fund accounts for the economic development activities for the City of Bismarck and is funded by Sales Tax.

Governmental Grants and Activities – This fund accounts for federal and state grants, self-funded activities, and donations.

NON-MAJOR DEBT SERVICE FUNDS

Watermain Bonds - This fund accounts for the collection of special assessments and payment of special assessment bonds.

Sidewalk Bonds - This fund accounts for the collection of special assessments and payment of special assessment bonds.

NON-MAJOR ENTERPRISE FUNDS

Solid Waste Collections – This fund accounts for the operations of solid waste collections.

Storm Water – This fund accounts for the operations of storm sewers.

Northern Plains Commerce Centre – This fund accounts for the operations of the Northern Plains Commerce Center.

Parking Authority – This fund accounts for the operations of the parking lots under the jurisdiction of the Parking Authority Board.

NON-MAJOR INTERNAL SERVICE FUNDS

Fleet Services – This fund accounts for the distribution of vehicle maintenance and fuel sales to the departments.

FINANCIAL POLICIES

ANNUAL FINANCIAL PERFORMANCE GOALS

- The City Commission shall adopt a structurally balanced budget for the ensuing fiscal year pursuant to the prevailing state and local law.
- The City will maintain an unassigned general fund balance at a minimum reserve level of 40% of budgeted expenditures.
- The City will be conservative rather than aggressive in its budgeting of revenues and expenditures.
- The City will utilize a five-year Capital Improvement Program to plan for the future.
- All budgets will be balanced in accordance with North Dakota State law with revenue estimates and available fund balances. To achieve a balanced budget for each fund, the total of proposed expenditures/expenses shall not exceed the total of the estimated income plus the balance carried forward, exclusive of reserve.
- Grants will be actively sought but only as appropriate and with suitable oversight to ensure compliance.
- Cash and investments will be effectively managed.
- Capital assets will be inventoried.

BUDGET POLICIES

- The City Commission shall adopt a structurally balanced budget for the upcoming fiscal year.
- The budget procedures, according to the City's Home Rule Charter, continue as the basis for budget development.
- The utilization of annual budgeted revenues for base operations, for one-time expenditures, for recurring expenditures, and for equipment reserve expenditures in accordance with generally accepted accounting principles (GAAP) will serve as the primary options for balancing the City's budget.
- A five-year forecast of revenues and expenditures shall be prepared in conjunction with the annual budget process.
- User fees are adopted annually at the commission level and are designed to cover the costs of the service unless the commission decides to subsidize the cost.
- Financial control systems shall be in place to monitor compliance with the adopted budget, including the use of monthly and quarterly reporting.
- Capital projects and purchases that are listed in the current budget are presumed approved and can be carried over and expended in the new year as long as there are sufficient funds.
- One-time revenues will be used for one-time expenditures only.

REVENUE POLICIES

The City will use its best efforts to collect past due revenues. These efforts may include internal and external processes. Uncollectable revenues will be considered on a case-by-case basis, and decisions related to write-offs will be brought to the City Attorney as deemed appropriate.

The City will establish all user charges fees at a level related to the full cost (operating, direct, indirect, and capital) of providing the service. The City will review fees during the budget process.

EXPENDITURE POLICIES

The City shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues plus the planned use of fund balance accumulated through prior years. The City shall make every effort to maximize any discounts offered by creditors/vendors. Staff shall follow applicable procurement policies and use competitive bidding to attain the best possible price on goods and services.

RESERVE POLICIES

In the General Fund, the City will strive to maintain a minimum unrestricted fund balance equal to 40% of the General Fund expenditures. This will assist in maintaining an adequate level of fund balance to provide for large future expenditures, cash flow requirements, and contingencies. If spending in designated circumstances has reduced unrestricted fund balance to a point below the minimum target, the replenishment will occur within five years.

FINANCIAL POLICIES

FUND BALANCE CATEGORIES

Nonspendable – Balances that cannot be spent either because they are not in spendable form or because they are legally or contractually required to be maintained intact.

Restricted – Balances that are subject to externally enforceable legal purposes imposed by creditors, grantors, contributors, or laws and regulations of other governments or through constitutional provisions or enabling legislation.

Committed – Balances that are subject to a purpose constraint imposed by formal action of the City Commission. The City Commission is the highest level of decision-making authority. The City Commissioners have authorized to set aside funds for a specific purpose based on a single majority vote. The formal motion must take place prior to December 31 of the applicable fiscal year and must be recorded in the official minutes. If the actual amount of the commitment is not available by December 31st, the motion must state the process or formula necessary to calculate the actual amount as soon as information is available. Commitments may be established, modified, or rescinded by the same formal action that imposed the original commitment by the City Commissioners. The City Commission establishes, modifies, or rescinds fund balance commitments by passage of an ordinance.

Assigned – Balances that are subject to a purpose constraint that represents an intended use but do not meet the criteria to be classified as restricted or committed. The City Commission has delegated the authority to assign unrestricted fund balance to the City's Finance Director. Assigned fund balance is established through adoption or amendment of the budget for its intended specific purpose.

Unassigned – Represents the residual classification of balances that are not subject to external restrictions and not committed or assigned. The General Fund is the only fund that reports a positive unassigned fund balance. This represents the resources available for future spending and amounts that are not nonspendable, restricted, committed, or assigned to a specific purpose.

INVESTMENT POLICIES

It is the policy of the City of Bismarck to invest public funds in a manner which will provide maximum security with the highest investment return while meeting the daily cash flow demands of the City of Bismarck and conforming to all state and local statutes governing the investment of public funds.

In accordance with state statutes, the City maintains deposits at financial institutions authorized by the City Commissioners. State statutes also require that the deposits be protected by insurance, collateral, or surety bond. The fair value of the collateral pledged by the financial institution must be equal to or greater than 110% of the deposits not covered by FDIC insurance or surety bonds. The only exceptions are deposits with the Bank of North Dakota, which are owned and backed by the full faith and credit of the State of North Dakota.

State statutes authorize the City to invest in the following:

- Bonds, treasury bills and notes, or other securities that are a direct obligation of, or an obligation insured or guaranteed by the treasury of the United States, or its agencies, instrumentalities, or organizations created by an act of Congress.
- Securities sold under agreements to repurchase written by a financial institution in which the underlying securities for the agreement to repurchase are of the type listed above.
- Certificates of deposit fully insured by the FDIC, the State of North Dakota, or collateral pledged by the financial institution equal or greater than 110% of the deposits not covered by FDIC.
- Securities of state and local government:
 - Any security that is a general obligation of any state or local government with taxing powers and is rated in the highest three categories by a nationally recognized rating agency.
 - An obligation of the state housing finance agency that is rated in the highest two categories by a nationally recognized rating agency.
 - Any security that is a general obligation of a school district and is rated in the highest two categories by a nationally recognized rating agency.
 - Obligations of the State of North Dakota and general obligations of its political subdivisions.
- Commercial paper issued by a United States corporation rated in the highest quality category by at least two nationally recognized rating agencies and matures in two hundred and seventy days or less.

FINANCIAL POLICIES

DEBT POLICIES

- The City will follow a policy of full disclosure on every financial report and bond prospectus.
- The City will strive to maintain its high bond rating, currently Aa1 / Aa2 for special assessment bonds and revenue bonds, respectively, and will receive credit ratings on all its bond issues.
- The City of Bismarck's outstanding general obligation debt should not exceed 5 percent of total assessed property value.

CAPITAL EXPENDITURE POLICIES

- Any item costing \$5,000 or more and having an estimated useful life of at least two years will be classified as capital outlay expenditures.
- All capital assets shall be inventoried annually.
- Computer software, regardless of cost, will not be capitalized.
- All capital projects shall be financially monitored to ensure compliance with the approved budget for the project. Any changes to the total appropriation to a capital project budget will be approved by the City Commission.

GRANTS POLICIES

The City may apply for grants that further City Commission goals and objectives and support projects and programs that are consistent with the mission, strategic plans, and priorities of the City and its departments. Grant funding may be considered for one-time or time-limited projects such as capital improvements or program enhancements. Grants providing startup funding for priority projects already identified in a department's business plan may also be sought.

Any grant that requires the guaranteed continuation of a grant-funded position or a graduated match resulting in the City assuming more financial responsibility after termination of the grant or that directly increases the City's ongoing operating costs must be reviewed by the Budget Committee prior to submission to the Commission.

The City may co-sponsor, serve as fiscal agent, or join with multiple sponsored community-based consortia or other jurisdictions when clear public benefit to Bismarck residents is demonstrated. The City shall not act solely as fiscal agent for "for-profit" entities or without specific consent from the Commission.

A letter of intent outlining a grant request must be approved by Commission prior to the submission of the grant application unless it qualifies as a Fast-Tracking Application. When seeking grant funding, the Department Director is responsible for ensuring that the Grant Approval Process and Procedures are followed. A copy of the Grant Approval Process and Procedures Manual is available by request through the Grants Office residing in the Finance Department. An electronic version of the Grant Approval Process and Procedures Manual is available on the City's Intranet Site.

REPORTING POLICIES

The budget will be prepared in accordance with GASB (Governmental Accounting Standards Board) pronouncements and GFOA (Government Finance Officers Association) guidelines. Copies of the budget will be available for the public viewing at the City/County Building, at the Library, and on the City's website.

An annual audit will be performed by an independent public accounting firm, and the results of the audit will be summarized in an Annual Comprehensive Financial Report. This report will be presented to the City Commission upon completion and will be available for public viewing.

When appropriate and with available resources, the City will seek out and employ the assistance of qualified financial advisors and consultants in the management and administration of the City's financial functions.

BUDGET PROCESS

PREPARATION

Every year the City of Bismarck prepares an Annual Budget. The City operates on a calendar year fiscal cycle. The budget process is a comprehensive effort coordinated by the Finance Department under the direction of the Finance Director and involves input from each Department Director and the Budget Committee. The budget procedures, according to the City's Home Rule Charter, continue as the basis for budget development. Once a preliminary budget has been assembled, it is presented to the City Commission for discussion. Then, a public hearing is generally held in September for the public to give feedback.

Starting in April of each year, the Fiscal Service Division of the Finance Department, begins work on the position budgets for all departments. Salaries and benefits are updated, and the departments approve the position budget. The approval of the position budget will pull the salaries and benefits into the base budget in the budget module. Adjustments to base are changes to the budget that are needed to maintain the same level of service into the next year. Departments will submit a five-year capital improvement program and adjustments to fees and charges. The utilization of annual budgeted revenues for base operations, one-time and recurring expenditures, and fund balances for equipment reserve expenditures in accordance with generally accepted accounting principles (GAAP) continue to serve as the primary guide for balancing the City's budget. All budget documents, templates, and instructions are updated in preparation for budget committee meetings.

The Fiscal Services division also provides budget training sessions as a refresher course or for anyone new to the budget process. Departments will enter their revenue projections and base budget into the budget model. In June, the departments meet with the Budget Committee to review budget recommendations.

ADOPTION

The preliminary budget, tax levies, fees and charges, and a City-wide five-year capital improvement program is presented to the City Commission in September and is made available on the City's website. A notice of the proposed budget and upcoming public hearings will be published once in the Bismarck Tribune newspaper. Two public hearings are held before the final budget and tax levy are voted on by the City Commission in September.

IMPLEMENTATION

The fiscal year begins January 1. The budget document is compiled and made available online, in the public library, and in Fiscal Services office. It is also submitted to the Government Finance Officers Association (GFOA) for review in consideration for the Distinguished Budget Presentation Award.

BUDGET AMMENDMENT PROCESS

Amendments to the budget can be made after adoption according to the section 4518, 0608-93 of the City Ordinance. If the Finance Director (or other official designated by ordinance) identifies that there are available appropriation revenues in excess of those estimated in the budget, the Commissioners by ordinance may make supplemental appropriations for the year up to the amount of such excess.

To meet a public need affecting life, health, property or the public peace, the Commissioners may, by emergency ordinance, approve an emergency appropriation. To the extent that there are no available unappropriated revenues or a sufficient fund balance to meet such appropriations, the Commissioners may by such emergency ordinance authorize the issuance of emergency notes which may be renewed from time to time, but the emergency notes and renewals of any fiscal year shall be paid no later than the last day of the fiscal year next succeeding that in which the emergency appropriation was made.

If at any time during the fiscal year it appears probable to the Finance Director (or other official designated by ordinance) that the revenues or fund balance available will be insufficient to finance the expenditures for which appropriations have been authorized, the Finance Director (or other official designated by ordinance) shall report to the Commissioners, indicating the estimated amount of the deficit, any remedial action taken by the Finance Director (or other official designated by ordinance), and recommendations as to any other steps to be taken. The Commissioners shall then take such further action as they deem necessary to prevent or reduce any deficit and for that purpose may by ordinance reduce one or more appropriations.

The Commissioners may amend the budget ordinance using the procedure for ordinance amendment set out in Article 4, Home Rule Charter for the City of Bismarck.

Department directors may request a line-item adjustment if it does not change the total dollar amount of the department budget.

BUDGET PROCESS

YEAR-END PROCESS

Once the fiscal year is completed, and independent auditor reviews the City's financial statements. Upon completion of the audit, the Annual Comprehensive Financial Report (ACFR) is created and published. The City has been awarded the Certificate of Achievement for Excellence in Financial Reporting for its annual comprehensive financial report. The ACFR provides financial statements for all funds and provides statistical data regarding the City.

CITY OF BISMARCK 2024 BUDGET SCHEDULE

April 7, 2023	<p>Departments receive budget forms: Position Budgeting, Fees and Charges, Priority Initiatives (base and one-time), and CIP worksheets</p> <p>Forms are located at L:\ 2024 Budget</p> <p>Open 2024 budget for entering in New World System for Departments</p> <p>Departments receive service levels and accomplishments (SLAs), department organizational charts, and narratives for the budget document</p> <p>General Fund Departments receive calculated base budget allocation and other information to enter operating budgets into New World System</p>
April 24	<p>Departments submit Employee Budget worksheets for current full-time employees</p> <p>Departments submit proposed employee changes to Human Resources for review</p> <p>Departments finish entering revenue projections and base budgets into New World</p> <p>Departments complete and save deliverables in <u>L:\ 2024 Budget</u>, as follows:</p> <ol style="list-style-type: none"> 1. Fees and Charges worksheet(s) 2. CIP form workbook 3. Priority Initiatives workbook 4. Technology Requests (ITGC) <p>Human Resources provides recommendations to Department Director and Finance Director regarding requested new positions or position adjustments.</p>
May 22 – June 16	City Commissioners meet with Finance Director and respective portfolio Department Directors to discuss budget
June 19 – June 23	Budget Committee meets with Departments on priority initiatives requests for employees, base budgets, one-time budget expenditures, and other budget related items
June 26 – July 10	Finance Director meets with each City Commissioner to discuss budget committee recommendations
June 7	Departments submit and save SLAs, organizational charts, and narratives for the budget document in <u>L:\ 2024 Budget</u>
July 11	Budget Committee presents draft #1 recommendations and budget information to the City Commission
July 25	<p>Budget Committee presents draft #2 recommendations and budget information to the City Commission.</p> <p>City Commission approves the 2024 preliminary budget</p>

**CITY OF BISMARCK
2024 BUDGET SCHEDULE**

August 10, 2023	City submits preliminary budget to the County Auditor
September 12	Budget Ordinance introduced by City Commission
September 26	City Commission adopts Budget Ordinance
October 10	City submits Budget Ordinance to County Auditor
December 22	Submit budget document to Government Finance Officers Association (GFOA) for consideration of Distinguished Budget Presentation Award.
December 22	Publish final FY 2024 Adopted Budget to be made available on the City's website, at the Library, and the Administration Office.
January 1, 2024	Fiscal Year Begins

BUDGET SUMMARY





December 12, 2023

Honorable Mayor and Commissioners:

The following is the budget for the City of Bismarck for calendar year 2024. This document contains the budgets for the General, Special Revenue, and Debt Service Funds; financial plans for the Enterprise and Internal Services Funds; and the annual Capital Improvement Program.

The budget process is coordinated by the Finance Department under the direction of the Budget Committee, City Commissioners, Department Directors, and their staff. The Budget Committee consists of the City Commissioner, Steve Marquardt, City Administrator, Keith Hunke, Assistant City Administrator, Jason Tomanek, and Finance Director, Dmitriy Chernyak. The budget procedures, according to the City's Home Rule Charter, are the basis for budget development. City of Bismarck uses best practices to prepare the annual budget by using annual revenues for ongoing operational costs and cash reserves/fund balance for one-time expenditures. These methods continue to serve as the keys for a balanced budget.

The City's goal for the 2024 budget is to be fiscally responsible while maintaining services at the currently conservative level in order to remain sustainable in future years while adjusting to external factors that may impact City resources such as growth and economic conditions. Shortened supply and increased demand for goods and services has caused prices to inflate. In addition, the lag time between orders has caused delays in certain operations of the City.

The City is continuing to recover from significant inflation in the current economic environment in North Dakota and across the United States. Most departments requested increases in future operating budgets in order to address inflationary increases in various operating costs across the City. The Budget Committee has reviewed each of the requests and identified areas of significant need for the City in 2024. The Budget Committee focused on public safety and paid particular attention to the police, fire, and public works departments. The Budget Committee continued to focus on the fleet replacement plan and cybersecurity to maintain reliable vehicles and equipment and data security.

The Budget Committee and City Commission approved only 7 of 23 positions (FTEs) requested in the 2024 budget. Significant FTEs that were approved included two Fire Department employees to begin building up staff for a potentially new fire station, one Police Department employee for a school resource officer to maintain public safety at schools, two Public Works Service Operations FTEs to assist with snow removal, and one Forestry Technician to help with tree management at the City. In addition, the City approved two positions that are purely grant funded, including the Regional Integration Facilitator and Health Communications Specialist. Some of these FTEs also include associated costs such as new equipment and vehicles. Also, some positions, such as the Forestry Technician, may serve multiple purposes including assistance with snow removal during snowstorms.

For 2024, the City had to address inflationary cost increases across multiple departments, as the impact to day-to-day costs such as utilities, supplies, materials, small equipment, etc. in 2022 and 2023 appeared to be significant. In addition, the City had a list of department requests that added to the City's "ongoing" cost budget, including Police Tasers to continue the City's goal of addressing police evidence and citizen protection and the Fire Department's software necessary to operate the station alerting system.

The City continues to replace fleet based on a set schedule to maintain working and reliable vehicles and equipment to serve the public. The City is in the fourth year of the fleet replacement plan, as initiated in the 2021 budget, and continues to follow this plan with minor deviations. The City continues to evaluate the best way to finance each item in the fleet replacement plan and using resources such City reserves or leases to finance large dollar purchases over a period of time. The City continues to finance motor graders, front-end loaders, and sweepers through leases or financed purchase agreements. For these types of purchases, each year, the City evaluates the interest rates in the market and the City's cash flows. By regularly replacing obsolete vehicles and equipment that require significant repairs, the City is reducing the burden on departments, avoids the unnecessary breakdowns of vehicles and equipment, and creates budgetary savings in the future. Over the past several years, the City has obtained a lot of savings by replacing necessary vehicles and equipment based on a sustainable plan. The City was able to replace a lot of obsolete equipment prior to the post-COVID-19 inflation while utilizing low-interest financing at the time, which saved a lot of money for the City. The City continues to operate an effective replacement plan in 2024 to continue to create opportunities for savings and continue to properly maintain and service the City.

After the review and approval of the City's 2023 assessed valuations, overall property values in the City have also been impacted by the growing inflation in the United States and related increases in the City's real estate market. The City used the 2022 true and full property valuation for the 2024 property tax calculations. The United States Federal Reserve and the federal government are working to curb inflation in the U.S. economy by increasing interest rates, which ultimately impact lenders and cause a slow-down on the demand for financing. This causes a reduction in sales prices. However, the supply/inventory of property has reduced as well, which caused the prices and valuations to continue to grow. In 2023, the property values increased 9% overall from the previous year.

In the 2024 budget, the City Commission maintained the same property tax mill levy as the previous year (2023) at 77.85 mill levies with a \$502,905 taxable valuation. The City is expected to collect \$39.2 million in property tax revenues in 2024, which is an increase of 9.1% from the previous year. This increase was primarily due to inflation, market increases, and new construction. These were submitted to Burleigh County for collection.

In addition, in 2019, a voter-approved amendment to the City's Home Rule Charter limited the use of the sales tax for property tax relief to 19.59 mills at the 2019 taxable value, totaling \$9,853,526. For the 2024 budget, this represents a tax relief of 21.1% compared to a 27.5% tax relief in the previous year (2023). In prior years, the City was able to reduce the property taxes using sales tax at 25 mills at the current taxable value. This amendment continues to cause the property tax relief proportion to decline as the City's taxable value continues to grow annually because of the real estate market in the City. This may be something the City Commission will have to address in future years in order to avoid an unbalanced budget.

In 2024, the City's 77.85 mill levy also included a 0.75 mill levy for Building Construction, as allowed by state statute. This mill levy provides revenue for capital improvement projects and future General Fund facility repair needs including the City office building, Fire Department stations, Public Health Department building, Police Department building, and the Bismarck Veterans Memorial Public Library building. In the 2022 budget, the City Commission approved the construction of a new public health building and an expansion of the public works building. The public health building project was financed by the general fund reserves in the amount of \$10 million. The public works expansion project is financed by the Bank of North Dakota infrastructure loan program established by the State of North Dakota in the amount of \$26 million at a 2% per annum. In 2022, this is one of the lowest interest rates that the City was able to obtain through extensive research and inquiry from financial institutions. The public works expansion project loan debt service is paid by the City's solid waste and utility enterprise funds (business-type). In 2025 and later, the City is planning to build an additional fire station in northeastern part of the City to continue to provide rapid response to public safety calls.

The City's Roads and Streets Fund continues to be a concern for the City Commission and Budget Committee. In previous years, the City was able to sustain these services with the ongoing highway tax established and distributed to the City of Bismarck by the State of North Dakota. However, due to inflation and the increased cost of operations and equipment, highway tax revenues are no longer enough to cover those costs. Therefore, the City's General Fund and Sales Tax Fund is forced to subsidize the operations and equipment replacement of the Roads and Streets Fund to maintain the roads, streets, snow removal, and forestry services for citizens.

Sales Tax Fund consists of various revenue sources, including a restricted 1% sales tax and a further restricted 0.5% sales tax. All sales taxes are voter approved. However, the 0.5% sales tax is a 2018 voter-approved "sun-setting" sales tax for collections beginning in April 2019 for specific highway and streets projects, as indicated in the City's Home Rule Charter. The sales tax revenues are used primarily for \$9.8 million in property tax relief and highway/street construction projects and maintenance. The 2024 sales tax fund budgeted expenditures are estimated at \$37.5 million, which primarily consists of \$9,853,526 for the relief of the property taxes annually transferred to the General Fund, \$3.3 million transferred to the Road and Streets Fund to finance snow removal capital expenditures and equipment replacement, and the remainder \$24.8 million dedicated to various highways and street maintenance / improvement projects, including subsidies to offset costs of special assessment projects within the City. Over the course of three years, the City's Sales Tax Fund will stabilize and offset any excess of expenditures over revenues.

The City's 2024 lodging tax and liquor, lodging, and restaurant tax has recovered from the impact of the COVID-19 pandemic with increases due to economic inflation for most of 2023 in the local and national economy. These taxes are restricted by state statutes.

The City also receives revenue from the State of North Dakota that is based on sales and oil and gas production. These distributions from the State comprise less than 20% of the City's revenue sources for operations. These distribution revenues increased in 2023 due to economic inflation and increased production in oil and gas.

Debt service funds are established to annually collect special assessments and make payments on existing debt service from special assessments. These funds are budgeted based on the annual debt service needed to pay for special assessment bonds using special assessment collections.

Enterprise Funds such as the Water Fund, Sanitary Sewer, Storm Sewer, Airport, Event Center, Solid Waste Collections, and Solid Waste Disposal (Landfill) operate as a financial plan rather than a City Commission approved ordinance. These operations and funds included the replacement of equipment and vehicles in the approved fleet plan.

In 2023, the City has re-evaluated and adjusted water and sewer utility rates based on water rate study results. Utility funds continued to budget for various capital improvements and projects in the amount of \$72 million compared to \$42.5 million budgeted in the previous year to improve the City's water and sewer infrastructure. In 2023, the City was awarded \$50 million from the State of North Dakota in order to finance the expansion of the City's water treatment plant. The City is required to contribute 40% of the project. The project will begin in 2024. The City also issued \$45 million in the SRF loan to finance the Hay Creek lift station, which will be used to improve the City's wastewater collection systems. The City continued to issue debt to replace lead service lines in 2023 and plans on continuing this project in 2024. The City was able to make all debt service payments to its creditors and meet all obligations in 2023 and anticipate a similar result in 2024.

The City Commission approved a 6% salary increase for employees in 2024, which included a 6% increase for each department with the requirement that certain employees will receive a compression adjustment based on study results with the remaining balance applied to merit.

The City continues to have new construction in both residential and commercial development within the City. This creates opportunities for new growth but challenges to increase services and provide infrastructure maintenance and improvements. Many estimates were made based on the information available at the time this budget was approved. The City Commission and Budget Committee continue to monitor economic conditions on operations to create strategy to offset cost increases while creating minimal impact on the taxpayers as the City continues to grow.



Keith J. Hunke
City Administrator, City of Bismarck

BUDGET SUMMARY

The Budget Summary provides an analysis of the adopted budget. This section includes a summary of operating and capital budgets, a summary of fund balance, detailed analysis of the General Fund, Special Revenue Funds, Debt Service Funds, Enterprise Funds, and Internal Service Funds, and significant changes in the budget.

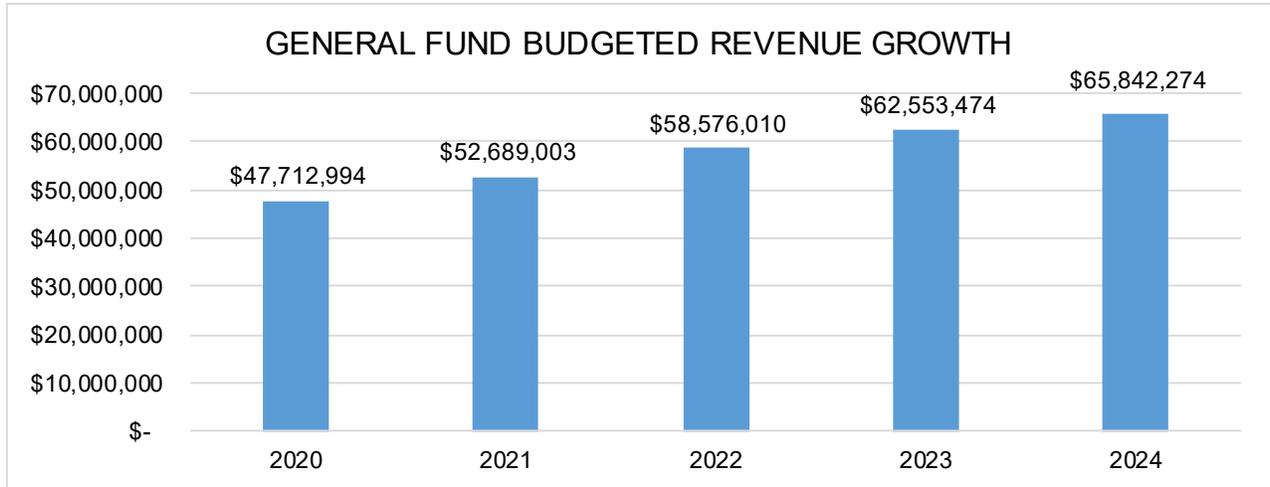
The following summarizes the fiscal year (FY) 2024 Adopted Budget by providing a summary of the revenue and expenditures of the City’s various funds and provides a comparison to FY 2023 budget.

GENERAL FUND

Revenue Assumptions

The budget takes a conservative approach in projecting revenues, especially growth-oriented revenues. Adopted revenues for FY 2024 are \$65,842,274 which assumes an increase of 5.3% over the FY 2023 budget. Funding of the City’s General Fund operations is derived from major revenue categories including property taxes, sales tax, licenses and permits, intergovernmental, charges for services, fines and forfeitures, and transfers.

Below, the chart shows the General Fund budgeted revenue growth over five years.



Taxes

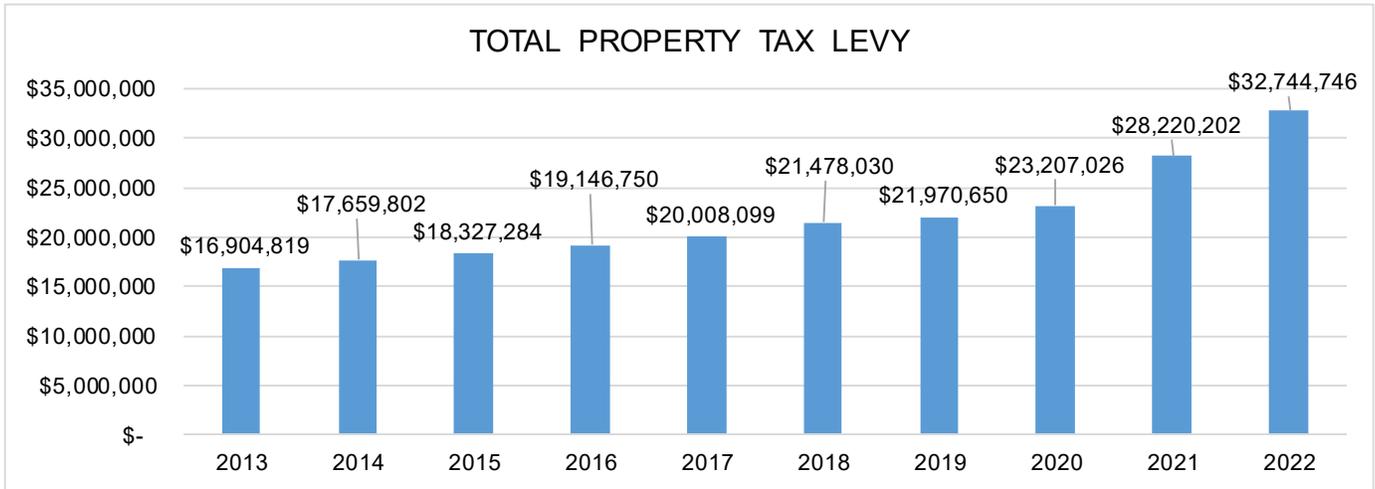
Property taxes are the largest revenue source for the City’s General Fund. The City’s total property taxes are split between the General Fund, Public Transit System, Bismarck Veterans’ Memorial Public Library, along with the Special Deficiency and Assumption based on the mill levy set by the City Commission.

Property taxes are determined based on taxable valuations of properties in the City and mill levies set by local governments. Taxable property values for the City are certified with Burleigh County and the State of North Dakota Tax Department. Certified taxable values for 2024 show a total market value of approximately \$10.5 billion or an increase of 9.0%. Of this total increase, new construction accounts for \$210 million, or 2.0%.

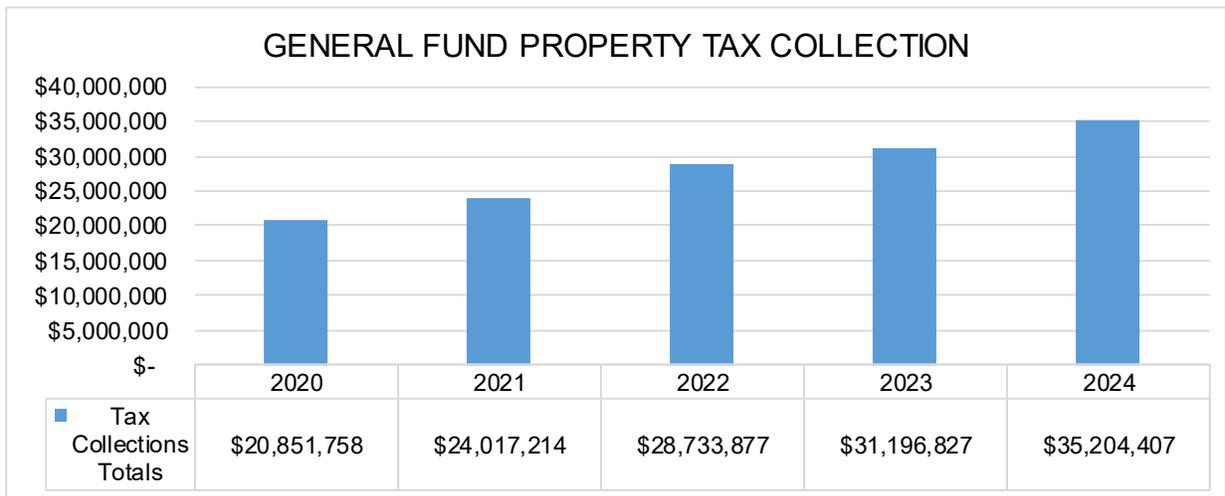
The City saw growth in residential property valuations from the prior year with a slight increase in commercial valuations due to market increases. Residential valuations increased 7.97% where commercial valuations increased by 10.87%. The median assessment of single-family residences was \$299,000 in 2023 as compared to \$288,100 in 2022. The City’s estimated property tax revenue for FY 2024 is \$39,180,707.

The following chart summarizes the tax rate history and property tax collections over the past ten years.

BUDGET SUMMARY



The General Fund property taxes and other general fund revenues support basic City services such as police, fire, public health, and roads and streets. The following chart summarizes General Fund property tax collections over the past five years.



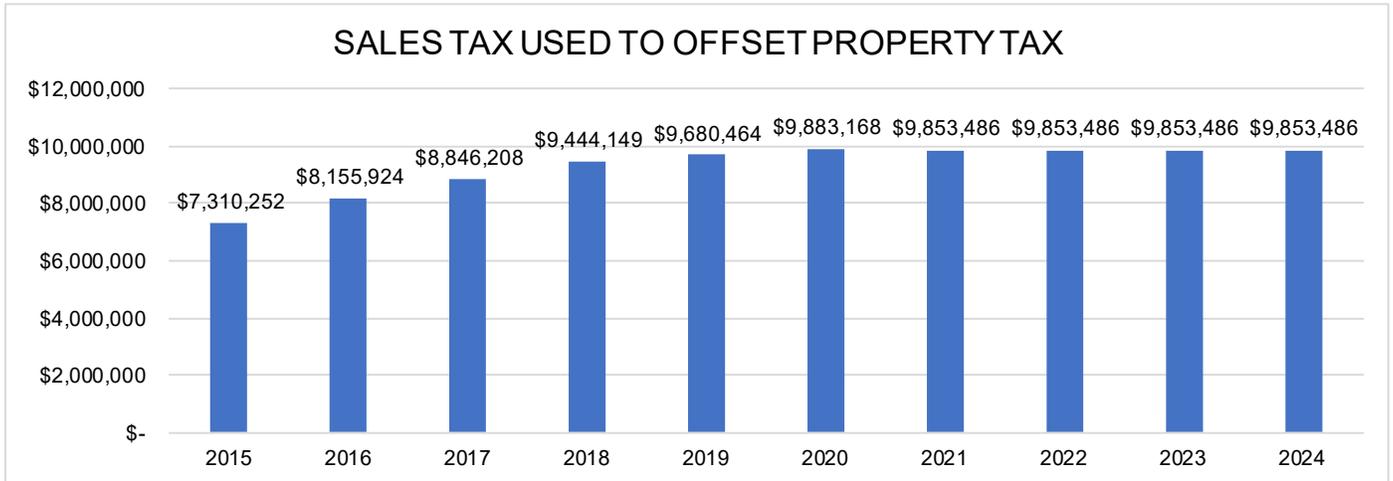
Franchise fees represent a tax that is collected from cable providers providing services to City residents. The franchise fee is based on a percentage tax rate charged on gross revenue generated by the cable provider. Franchise fees are projected to generate approximately \$900,000 in tax revenue for 2024, which was budgeted at \$1 million in 2023.

Sales Tax and Property Tax Relief

A portion of Sales Tax collections are used for General Fund property tax relief in the amount of \$9.8 million. Sales tax is collected in the Sales Tax Fund and is annually contributed to the General Fund to offset property tax burden. The City’s portion of the local sales tax rate is 1.5% which is projected to generate \$30.9M in revenues for 2024. The City’s Home Rule Charter allows for 25 mills of property tax relief from sales tax revenues. In 2019, a voter-approved amendment to the Home Rule Charter limited the use of sales tax for property tax relief to the 2019 mill value, totaling \$9,853,486.

The remaining sales tax revenues are maintained in a separate fund and used to pay for capital improvements (as approved by a 60% majority vote of the electorate), debt retirement, utility capital improvements, utility rate reduction, economic development, snow removal, road and street improvements, and existing facility rehabilitation and repair. The following chart shows the Sales Tax used for property tax relief for the past ten years.

BUDGET SUMMARY



Licenses and Permits

License and permit fees are related to various fees associated with obtaining and maintaining a license (i.e., liquor and daycare) and fees related to construction (i.e., building permits and inspection fees). License and permit fees are projected to increase from 2023 to 2024 from \$1.77 million to \$1.93 million, an increase of 9.0%.

Intergovernmental

Intergovernmental revenues are revenues received from other governments. These represent revenues such as federal grants, state aid, the homestead credit, and the disabled veterans’ credit. This revenue amount may vary depending on the federal and state grants provided. This revenue category also includes State Aid received from State of North Dakota.

Charges for Services

Charges for services are revenues received for directly providing a service to a specialized group or individual. These include fire protection fees, public health services, animal control fees, and reimbursement of employees’ salaries and benefits of the Central Dakota Communications Center (a discretely presented component unit of the City).

Administrative and contractual services make up a significant portion of charges for services and represent services provided by certain departments to other City departments / funds for administrative support. The Engineering Department also charges a fee for engineering services provided for infrastructure improvement projects throughout the City. These fees are paid by outside organizations as well as other City departments.

Fines and Forfeitures

Fines and forfeitures represent revenue generated through the Municipal Court through criminal fines, traffic fines, and parking tickets.

Transfers

Transfers include contributions made from other City funds.

Expenditure Synopsis

The General Fund expenditures total \$66,682,395 for FY 2024, which is an increase of \$3,930,191 or 6.3% higher than the FY 2023 Adopted Budget. The 2024 budget includes \$3,525,348 of one-time expenditures, \$131,535 in equipment reserve, and \$2,299,316 of recurring one-time expenditures. Equipment reserve will be funded using half of the departments’ unused budget from the prior year. The General Fund is structurally balanced meaning the operating revenues equal operating expenditures. A breakdown and description of the General Fund by account category and function is provided below.

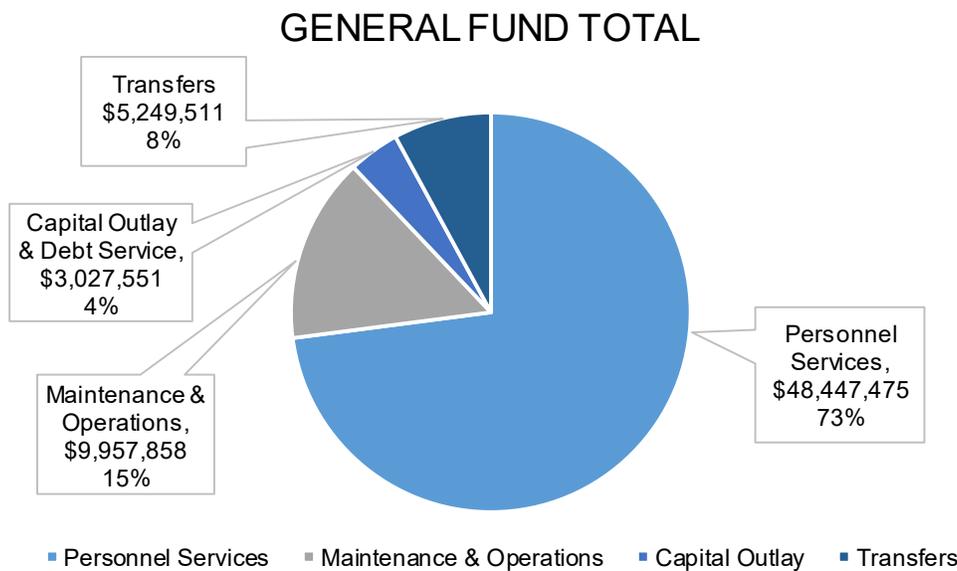
BUDGET SUMMARY

Expenditures by Account Category

Governmental funds are broken into five categories: personnel, maintenance and operations, capital outlay, and transfers.

Personnel costs, including any changes in compensation rates, include salaries, retirement, health insurance, and other benefits. All other costs are based on the previous year’s revised funding level minus any one-time costs from the previous year. As part of the budget development process, departments must assess current service levels, potential cost increases, and enhancements to the services they provide.

These potential changes to the budget are reviewed by the Budget Committee which includes the City Administrator, Assistant City Administrator, Finance Director, and a City Commissioner. These submitted changes may be included or excluded from the budget based on the City’s priorities and available funding as determined by the Budget Committee and City Commission. All appropriations are voted on and adopted by the City Commission. The following pie chart is a breakdown of the FY 2024 account category expenditures.



Personnel

Since the City is a service organization, personnel services are the largest expenditure category for the General Fund and includes the costs related to salaries and benefits. The FY 2024 Budget includes the addition of eight full-time equivalent (FTE) including two firefighters, one SRO police officer, one health communication specialist, two heavy equipment operators, one forestry technician, and one regional integration facilitator. In addition, employees will receive an increase of 6.00% in employee salaries: a 4.00% merit and/or market adjustment and up to 2% compression adjustment.

Maintenance and Operations

These object classifications are for professional, legal, and contracted services, for building, equipment, and vehicle service, for travel and training, and for operating services and supplies necessary to conduct departmental operations. Some of these expenses include fuel, office supplies, equipment, repair materials, and other small tools and equipment. The increase from the FY 2024 budget is due to increases in pricing for utilities and fuel.

Capital Outlay

Capital outlay expenditures are large one-time purchases for items that are expected to have a useful life of over one year as well as capital projects. There is an increase in FY 2024 budget due to an increased amount of approved one-time purchases for a station alerting system and vehicles.

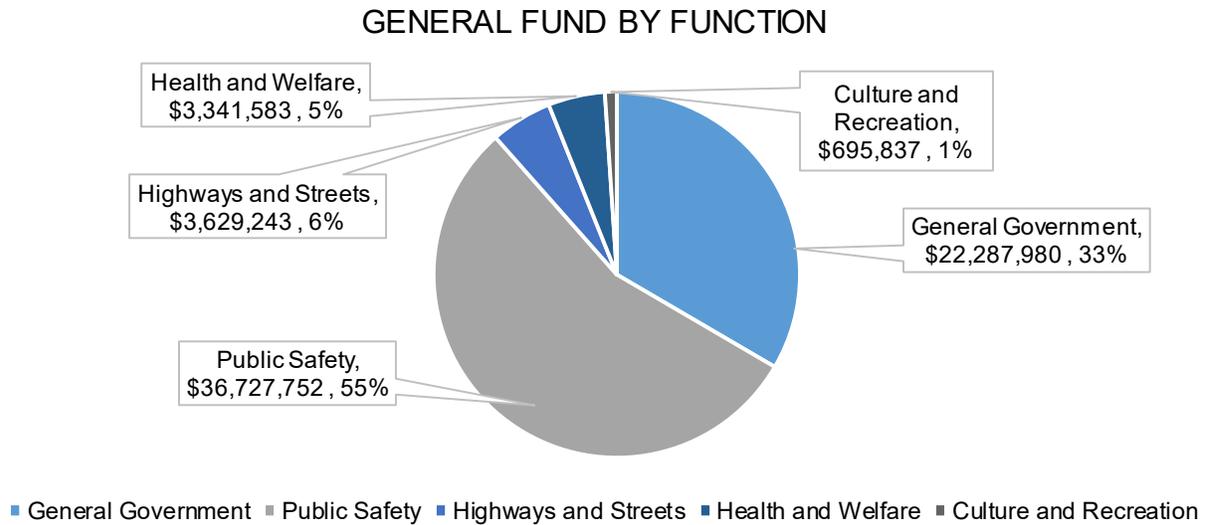
BUDGET SUMMARY

Transfers

Transfers out reflect a contribution from the General Fund to another fund within the City. The overall slight decrease in FY 2024 is due to transfers to Roads and Streets.

Expenditures by Function

There are five main functions in the General Fund including general government, public safety, highways and streets, health and welfare, and culture and recreation. A breakdown of FY 2024 departmental expenditures and a brief description is provided. The following pie chart shows the percentage breakdown of each function.



General Government

General Government is comprised of Administration, Building Maintenance, Attorney, Finance, Human Resources, Municipal Court, Community Development, One-time costs, General Recurring Expenditures, and Equipment Reserve uses. The increase in FY 2024 budget is due to an increase in the amount of approved one-time purchases.

Public Safety

Public safety handles all aspects related to citizen protection and consists of Fire, Police, and Central Dakota Communications Center along with any related one-time expenditures and any equipment reserve use for public safety purposes. The increase to the FY 2024 budget is related to several new public-safety related FTE's. The new positions are one-half of a SRO police officer, two firefighters, and a one-time purchase of a station alerting system.

Highways and Streets

Highways and streets handles both commercial and residential development through the Engineering department. This function may also include any highway and streets one-time expenditures and equipment reserve use. The increase is due to one-time expenditures of two vehicles and for a consultant to perform an automated data collection and assessment on roadways.

Health and Welfare

The health and welfare function protects and improves the health and safety of our community. The Public Health department expenditure increase is due to an increase in one-time expenditures.

Culture and Recreation

The culture and recreation function includes Dakota Media Access. The City contracts with Dakota Media Access to provide media services for City Commission meetings and other public meetings. Annually, the City reviews future costs and budget with the Dakota Media Access director during the budget process. Dakota Media Access costs increased as a result of an increase in operating costs and an increase in wages and benefits to their employees.

BUDGET SUMMARY

SPECIAL REVENUE FUNDS

The Special Revenue Funds are established to account for specific revenue sources that are legally restricted to expenditures for specified purposes. These funds include functions such as maintenance of public streets, property tax collection and contribution to Bis-Man Transit for the operations of the public transit system, operation of the public library, programs related to drug enforcement, streetlights, and traffic signals, and financial management of federal, state, and local grants. Revenues are generated primarily from sales tax, property taxes, grant funds and fees from streetlights. For FY 2024, the total revenues are \$69,662,073 which is comprised of \$30,854,332, or 44.3% from sales tax revenue. The total FY 2024 expenditures are \$84,267,630. Of those expenditures, \$38,109,124, or 45.2%, are for the use of sales tax for property tax relief, snow removal, and maintenance of public streets.

DEBT SERVICE FUNDS

The Debt Service Funds provide the funds necessary to retire the outstanding special assessment – (tax-supported) bonded indebtedness of the City. Debt in this category primarily consists of special assessment bonds which pay for various public improvements such as sewer mains, water mains, sidewalks, streetlights, and street improvements.

Revenues are generated from the collection of special assessments through the property tax process. For FY 2024, the total revenues are estimated at \$35,313,600 necessary for annual debt service. The total FY 2024 expenditures are estimated at \$31,601,007 and, \$18,977,517, or 60.0%, for payment for debt principal and \$3,226,640, or 10.2%, is for debt interest. The remainder is budgeted for debt refunding-related accounting entries.

In October 2023, the international credit rating agency Moody's reaffirmed the City of Bismarck's Aa1 bond rating. A bond rating for a City is similar to a credit score for an individual person or business. A higher bond rating enables the City to issue debt at a lower interest rate and allows the City the flexibility to refinance existing debt at a lower interest rate, ultimately saving taxpayers money.

Special assessment bonds outstanding as of December 31, 2022, are as follows:

BUDGET SUMMARY

Governmental Activities			2022						
Issuance	Issuance Date	Date of Final Payment	Interest Rates	Original Par Value	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Series X Refunding	1/1/2008	5/1/2023	3.5-5.4%	\$ 8,210,000	\$ 20,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000
Series C Refunding	12/14/2011	5/1/2026	2.0-2.8%	9,065,000	1,760,000	-	360,000	1,400,000	360,000
Series F Refunding	12/19/2012	5/1/2027	1.0-1.8%	9,465,000	3,545,000	-	635,000	2,910,000	595,000
Series G Refunding	1/3/2013	5/1/2022	1.5-2.0%	3,790,000	55,000	-	55,000	-	-
Series I Refunding	12/1/2014	5/1/2029	0.1- 3.0%	24,725,000	8,360,000	-	1,115,000	7,245,000	1,115,000
Series J Refunding	3/25/2015	5/1/2022	2.0-3.0%	6,510,000	795,000	-	795,000	-	-
Series K Refunding	11/10/2015	5/1/2030	2.5-5.0%	31,905,000	15,305,000	-	2,600,000	12,705,000	1,750,000
Series L Refunding	12/15/2016	5/1/2031	2.0-5.0%	18,365,000	10,800,000	-	1,530,000	9,270,000	1,495,000
Series M Refunding	11/14/2017	5/1/2032	2.0-2.5%	17,790,000	12,630,000	-	1,565,000	11,065,000	1,600,000
Series N Refunding	11/27/2018	5/1/2033	3.0-5.0%	13,815,000	10,510,000	-	1,440,000	9,070,000	1,480,000
Series O Refunding	11/26/2019	5/1/2034	2.0-5.0%	8,235,000	7,045,000	-	845,000	6,200,000	860,000
Series P Refunding	11/24/2020	5/1/2035	1.3-4.0%	20,890,000	18,090,000	-	3,375,000	14,715,000	3,365,000
Series Q Refunding	11/9/2021	5/1/2036	1.0-4.0%	11,465,000	11,465,000	-	715,000	10,750,000	1,360,000
Series R Refunding	11/1/2022	5/1/2037	3.2-5.0%	18,210,000	-	18,210,000	-	18,210,000	1,715,000
Total Improvement Special Assessment Bonds				\$ 202,440,000	\$ 100,380,000	\$ 18,210,000	\$ 15,040,000	\$ 103,550,000	\$ 15,705,000
Sidewalk 2011	11/27/2012	5/1/2022	1.2-1.7%	915,000	90,000	-	90,000	-	-
Sidewalk 2012	11/1/2013	5/1/2023	2-2.75%	2,145,000	430,000	-	215,000	215,000	215,000
Sidewalk 2013	12/1/2014	5/1/2024	2-3%	1,835,000	555,000	-	185,000	370,000	185,000
Sidewalk 2014	12/1/2015	5/1/2025	2-3%	1,950,000	780,000	-	200,000	580,000	200,000
Sidewalk 2015	12/15/2016	5/1/2026	2-4%	1,970,000	1,010,000	-	200,000	810,000	205,000
Sidewalk 2016	11/14/2017	5/1/2027	2-2.5%	1,535,000	970,000	-	155,000	815,000	155,000
Sidewalk 2017	11/27/2018	5/1/2028	3-5%	1,200,000	920,000	-	120,000	800,000	125,000
Sidewalk 2018	11/26/2019	5/1/2029	2-5%	1,135,000	980,000	-	115,000	865,000	115,000
Sidewalk 2019	11/24/2020	5/1/2030	1-4%	1,480,000	1,420,000	-	155,000	1,265,000	155,000
Sidewalk 2020	11/9/2021	5/1/2031	2-3%	2,170,000	2,170,000	-	105,000	2,065,000	225,000
Sidewalk 2021	11/1/2022	5/1/2032	4-5%	1,570,000	-	1,570,000	-	1,570,000	155,000
Total Sidewalk Bonds				\$ 17,905,000	\$ 9,325,000	\$ 1,570,000	\$ 1,540,000	\$ 9,355,000	\$ 1,735,000
Street Sweepers (3)	8/4/2021	8/4/2025	1.35%	668,445	531,147	-	130,128	401,019	131,885
Motor Graders (6)	12/15/2021	12/15/2025	1.31%	1,796,850	1,428,065	-	350,078	1,077,987	354,663
John Deere Loaders (2)	12/15/2021	12/15/2025	1.31%	443,700	352,635	-	86,445	266,190	87,578
Total Financed Purchase Obligations				\$ 2,908,995	\$ 2,311,847	\$ -	\$ 566,651	\$ 1,745,196	\$ 574,126
Total Long-Term Debt, Governmental Activities				\$ 223,253,995	\$ 112,016,847	\$ 19,780,000	\$ 17,146,651	\$ 114,650,196	\$ 18,014,126

BUDGET SUMMARY

Below are the special assessment bond debt service requirements to maturity.

Year Ended December 31,	GOVERNMENTAL ACTIVITIES		
	Principal	Interest	Total
2023	\$ 18,014,126	\$ 3,267,710	\$ 21,281,836
2024	16,356,698	2,651,970	19,008,668
2025	14,844,372	2,122,618	16,966,990
2026	12,455,000	1,689,818	14,144,818
2027	11,160,000	1,358,644	12,518,644
2028 - 2032	33,090,000	3,294,279	36,384,279
2033 - 2037	8,730,000	608,555	9,338,555
Total	<u>\$ 114,650,196</u>	<u>\$ 14,993,594</u>	<u>\$ 129,643,790</u>

On November 1, 2022, the City issued 2022 Refunding Improvement Bonds, Series R, in the amount of \$18,210,000. The annual installment of principal and interest is paid by special assessments levied against the benefiting property owners. Interest payments are due semi-annually on May 1st and November 1st. Principal payments are due annually beginning on May 1, 2023, through 2037. Interest accrues at rates ranging from 3.2% to 5% per annum.

On November 1, 2022, the City issued 2022 Sidewalk, Curb, and Gutter Warrants, Series SCG-2021 in the amount of \$1,570,000. Bond proceeds were used to reimburse the City for certain improvements for sidewalk, curb, and gutter improvements completed in 2021. The annual installment of principal and interest is paid by special assessments levied against the benefiting property owners. Interest payments are due semi-annually on May 1st and November 1st. Principal payments are due annually beginning on May 1, 2023, through 2032. Interest accrues at rates ranging from 4% to 5% per annum.

From 2008 to 2022, the City issued multiple Refunding Improvement Bonds. The total remaining is \$112,905,000 as of December 31, 2022. Bond proceeds were used to finance construction and repairs of various streets, sewer mains, water mains, sidewalks, streetlights, and public parking lots. Principal, interest, and fiscal charges due in 2022 were \$19,557,116. Special assessment revenues collected in 2022 related to these bonds were \$19,985,684.

In the event special assessment taxes are insufficient to meet principal and interest payments due on these bonds, the City is required to levy an additional general fund tax on all taxable property within the City for the payment of the assumption upon the maturity of the last bond principal installment pursuant to City ordinance and NDCC.

During 2021, the City entered into a financed purchase obligation to finance the purchase of three street sweepers for roads and streets operations. Principal and interest payments are due annually on August 4, 2021, through 2025. Interest accrues on the outstanding balance at 1.35% per annum. Capital assets of \$668,445 less accumulated depreciation of \$135,281 are reported as of December 31, 2022.

During 2021, the City entered into a financed purchase obligation to finance the purchase of six motor graders for roads and streets operations. The total principal amount financed is \$1,796,850. Principal and interest payments are due annually on December 15, 2021, through 2025. Interest accrues on the outstanding balance at 1.31% per annum. Capital assets of \$1,819,540 less accumulated depreciation of \$30,326 are reported as of December 31, 2022.

During 2021, the City entered into a financed purchase obligation to finance the purchase of two front-end loaders for roads and streets operations. The total principal amount financed is \$443,700. Principal and interest payments are due annually on December 15, 2021, through 2025. Interest accrues on the outstanding balance at 1.31% per annum. Capital assets of \$442,000 less accumulated depreciation of \$3,069 are reported as of December 31, 2022.

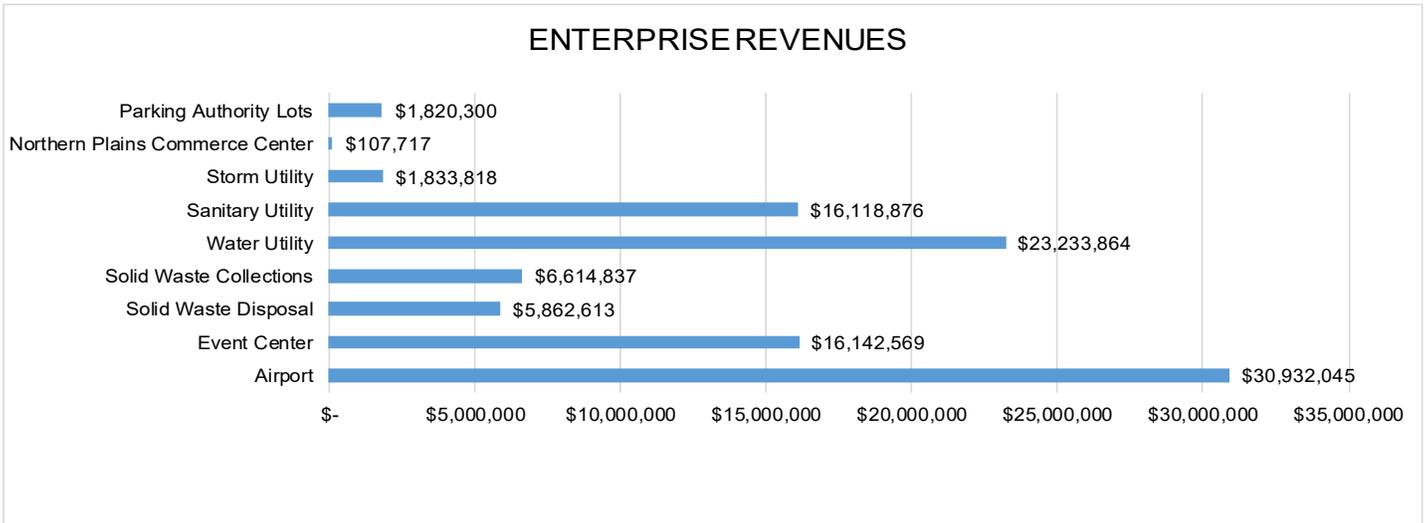
BUDGET SUMMARY

ENTERPRISE FUNDS

Revenue Assumptions

The enterprise fund revenues for FY 2024 of \$102,666,639 represent an overall increase of \$16,383,925, or 19.0% more than the FY 2023 budget. This increase is due to the Airport receiving more revenue from the federal AIP grants and the Solid Waste Funds increasing their charges for services.

Below, the graph shows the budgeted revenue for the enterprise funds for FY 2024.



Expenditure Synopsis

The enterprise fund expenditures total \$162,660,552 for FY 2024, which is an increase of \$44,465,247 or 37.6% from the FY 2023 budget. FY 2024 expenditures increased because of capital projects planned for the Airport Fund, Sanitary Sewer Utility Fund, and Water Utility Fund in 2024.

The Enterprise Fund is broken into Personnel, Maintenance and Operations, Capital Outlay, and Transfers.

Personnel Services

Personnel Services include the costs related to salaries, insurance, and benefits. The FY 2024 Budget includes an increase in salaries and benefits due to City-wide pay increases.

Maintenance and Operations

These object classifications are for professional, legal, and contracted services, for building, equipment and vehicle service, for travel and training, and for operating services and supplies necessary to conduct departmental operations. Some of these expenses include fuel, office supplies, equipment, repair materials, and other small tools and equipment.

Capital Outlay

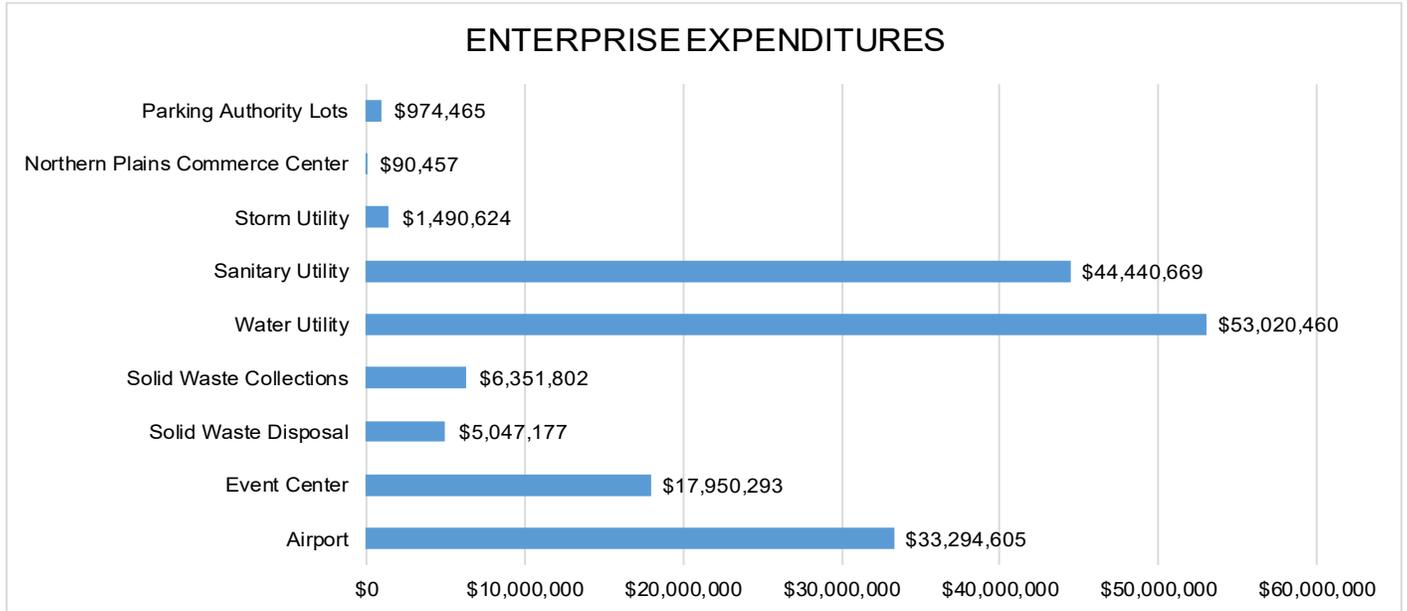
Capital outlay costs consist of large one-time costs and capital projects. For departments to receive an increase in budget, the department director must request an increase to their financial plan.

Transfers Out

A transfer contributes money from one fund to another to cover expenses. For FY 2024, transfers totaled \$1,000,000.

BUDGET SUMMARY

Below, the graph shows the budgeted expenditures for the enterprise funds for FY 2024.

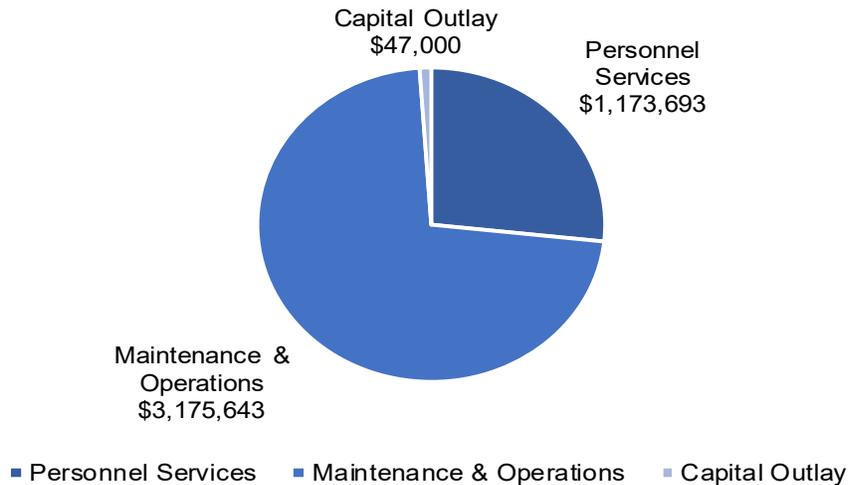


INTERNAL SERVICE FUNDS

Fleet Services is used to charge internal fleet service expenditures to all of the departments in the City.

Revenues are generated from the sales of parts, unleaded gas, diesel, and metals, and from rental of equipment. For FY 2024, the total revenues are \$4,192,050, comprising \$1,783,500 or 42.5% of revenues from the sale of automotive parts. The total FY 2024 expenditures are \$4,396,336, including \$2,730,000 or 62.1% for cost of goods sold. Below, the graph shows the budgeted expenditures for the Internal Service Funds for FY 2024.

INTERNAL SERVICE FUND EXPENDITURES BY CATEGORY

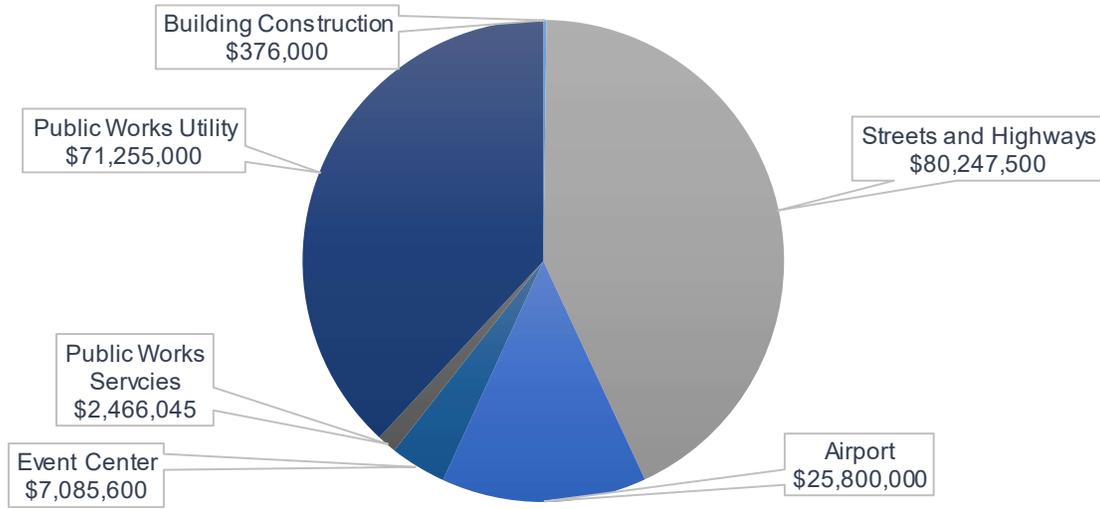


BUDGET SUMMARY

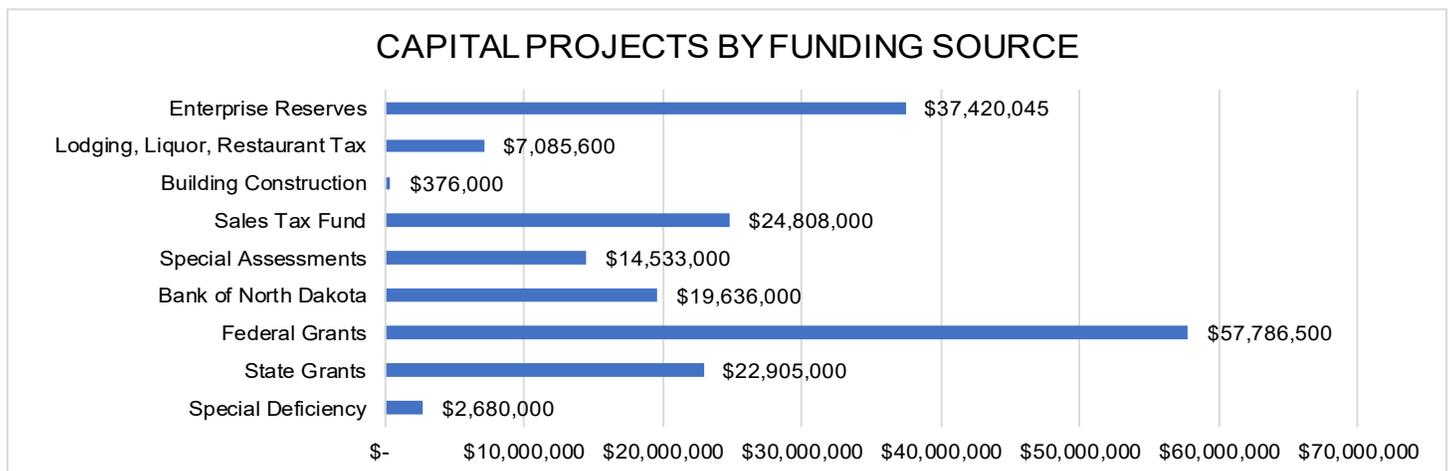
CAPITAL IMPROVEMENT PROJECTS (CIP)

The table below provides a summary of the FY 2024 Adopted Capital Improvement Projects by fund. The costs reflected here are representative of the total project costs and indicate a project life budget. Details for newly funded projects are included in the CIP section of this budget document. The total FY 2024 budgeted amount for Capital Improvement Projects is \$187,230,145.

CAPITAL IMPROVEMENT PROJECTS



The following chart summarizes the capital projects by funding source.



BUDGET SUMMARY

USE OF THE GENERAL FUND BALANCE

The General Fund unrestricted / unassigned fund balance is intended to act as a reserve for unanticipated needs, emergency expenditures, unanticipated revenue shortfalls, and equipment reserve expenditures. As part of the City's fund balance policy, the City strives to maintain an unrestricted fund balance at a reserve level of 40% of General Fund expenditures. When the balance exceeds a minimal acceptable level, the City Commission may decide to use fund balance for one-time expenditures.

As of December 31, 2022, the General Fund unassigned fund balance was \$35,184,120 or 51.8% of total FY 2022 revenues and 52.4% of FY 2022 expenditures. The FY 2024 budget is structurally balanced, meaning recurring revenues cover recurring expenses. At the end of FY 2024, total fund balance is projected to be \$56,356,402.

The unassigned fund balance of the General Fund saw a slight increase from the prior year. At this point, we anticipate the fund balance to remain at the current level.

CHANGES FROM THE FY 2024 PROPOSED TO THE FY 2024 ADOPTED

The FY 2024 preliminary (proposed) budget was presented to the City Commission on July 11th. As part of the budget process, the City Commission approved the preliminary budget at their Commission meeting on July 25th. They also added funding to the FY 2024 budget of \$230,335 for Bis-Man Transit at that meeting.

The City Commission voted to approve the 2024 adopted budget at the second reading of the 2024 budget ordinance on September 26th, 2023. The preliminary budget was approved with the addition of the Bis-Man Transit money and the addition of a fully grant-funded Regional Integration Facilitator position under condition that the position be eliminated if grant money cannot be secured in the future. No other changes were made between the 2024 preliminary budget and the 2024 adopted budget.

DEPARTMENT BASE ADJUSTMENTS			
NEW EMPLOYEES - FULL-TIME AND RECLASSIFICATIONS	FUND SOURCE	FY 2024 AMOUNT	RECURRING AMOUNT
GENERAL FUND			
NEW FULL TIME EMPLOYEES			
<u>Fire</u>			
Firefighters - 2 FTE's			
Firefighters - Salary (\$64,206), Benefits (\$26,430), Pension (\$9,679)	GF	\$ 205,446	\$ 205,446
<u>Police</u>			
1/2 Police Officer			
Police Officers - Salary (\$33,307), Benefits (\$13,166), Pension (\$4,839)	GF	51,312	51,312
TOTAL GENERAL FUND		\$ 256,758	\$ 256,758
SPECIAL REVENUE FUNDS			
<u>Planning</u>			
Reginal Integration Facilitator - Salary (\$66,614), Benefits (\$30,098), Pension \$(6,928)	GRF	\$ 103,640	\$ 103,640
<u>Police</u>			
1/2 Police Officer			
Police Officers - Salary (\$33,307), Benefits (\$13,166), Pension (\$4,839)	GRF	51,312	51,312
<u>Public Health</u>			
Health Communications Specialist			
Salary (\$66,614), Benefits (\$30,097), Pension (\$6,928)	GRF	103,639	103,639
<u>Public Works-Service Operations</u>			
Heavy Equipment Operator - 2 FTE's			
Salary (\$57,441), Benefits (\$29,755), Pension (\$5,974)	RD	186,340	186,340
Forestry Technician			
Salary (\$52,038), Benefits (\$29,747), Pension (\$5,412)	RD	87,197	87,197
TOTAL SPECIAL REVENUE FUNDS		\$ 428,488	\$ 428,488
TOTAL NEW EMPLOYEES - FULL-TIME AND RECLASSIFICATIONS		\$ 685,246	\$ 685,246

DEPARTMENT BASE ADJUSTMENTS			
CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2024 AMOUNT	RECURRING AMOUNT
GENERAL FUND			
<u>Attorney</u>			
Link between Central Square & Prosecutor by Karpel - Annual Maintenance Fee	GF	\$ 5,000	\$ 5,000
<u>Building Maintenance</u>			
Increase to Electricity	GF	33,400	33,400
Increase to Natural Gas	GF	7,500	7,500
Increase to Janitorial Service	GF	2,200	2,200
Increase to Electricity - New Building, No Longer Leasing	GF	8,500	8,500
Increase to Waste Disposal - New Building, No Longer Leasing	GF	2,285	2,285
Increase to Water/Sewer - New Building, No Longer Leasing	GF	3,400	3,400
Increase to Natural Gas - New Building, No Longer Leasing	GF	14,450	14,450
Planning	GF	1,730	1,730
Increase for Public Health Building Maintenance	GF	1,250	1,250
Increase for City/County Building <\$2K	GF	1,730	1,730
Increase for Operations	GF	4,529	4,529
Increase for Public Health Building Maintenance	GF	1,250	1,250
		82,224	82,224
<u>CenCom</u>			
Motorola MCC7500 Maintenance	GF	8,320	8,320
Software Upgrade/Maintenance for Pictometry Interface - Set Up	GF	2,028	2,028
		10,348	10,348
<u>Dakota Media Access</u>			
Increase for Base Budget	GF	46,431	46,431
<u>Engineering Department</u>			
Increase for Gasoline	GF	14,000	14,000
Increase for Software - Upgrade/Maintain - Microsoft Licenses and Various Softwares	GF	18,000	18,000
		32,000	32,000
<u>Finance - Assessing</u>			
Increase for Microsoft License (13 Computers)	GF	5,108	5,108
<u>Finance - Information Technology/GIS</u>			
Common Software - Getac Monitoring Management	GF	1,883	1,883
Common Software - Sysaid Replacement	GF	4,000	4,000
Common Software - Citywide Online Faxing (16 Lines)	GF	4,100	4,100
		9,983	9,983
<u>Fire Department</u>			
Increase for Turnout Gear Replacement	GF	17,000	17,000
Increase to Building/Maintenance Repair	GF	7,500	7,500
Increase for Building Insurance	GF	5,000	5,000
Increase to Computer Small Equipment	GF	12,000	12,000
Increase to Convert all Verizon Plans to Unlimited	GF	5,520	5,520
Increase for Microsoft and Adobe Licensing	GF	36,000	36,000
Increase to Diesel	GF	50,000	50,000
Increase to Repair/Maintenance Vehicles	GF	95,000	95,000
Increase to Electricity	GF	23,000	23,000
Increase to Natural Gas	GF	18,000	18,000

DEPARTMENT BASE ADJUSTMENTS			
CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2024 AMOUNT	RECURRING AMOUNT
Station Alerting - Annual Maintenance Support & Subscription Starting in 2025	GF	32,000	32,000
Fire Records Management System - Annual Maintenance	GF	25,000	25,000
		<u>326,020</u>	<u>326,020</u>
<u>Human Resources</u>			
Increase for Microsoft and Adobe Licenses	GF	3,438	3,438
<u>Municipal Court</u>			
Increase for Building Rental	GF	32,544	32,544
<u>Police Department</u>			
Increase for Auto Insurance	GF	13,500	13,500
Increase for Cell Phone Plans	GF	15,000	15,000
Increase to Software Upgrade/Maintenance	GF	103,352	103,352
Increase for Training	GF	10,000	10,000
Increase for Uniforms (\$375 X 136 officers)	GF	51,000	51,000
Lipid Test	GF	6,473	6,473
Tasers (Upgrade/Replacement)	GF	122,179	118,827
		<u>321,504</u>	<u>318,152</u>
TOTAL GENERAL FUND		\$ 874,600	\$ 871,248
SPECIAL REVENUE FUNDS			
<u>Roads and Streets</u>			
Increase to Water/Sewer	RS	\$ 8,000	\$ 8,000
Increase to Rpr/Mtce-Building	RS	3,300	3,300
Increase to Rpr/Mtce-Right of Way	RS	55,000	55,000
Increase to Auto Insurance	RS	6,900	6,900
Increase to Cell Phones	RS	13,600	13,600
Increase to Software Upgrade/Maintain - Asset Works	RS	30,000	30,000
Increase to Uniforms	RS	2,779	2,779
Increase to Traffic Paint	RS	5,000	5,000
Increase to Preformed Pavement Marking	RS	5,000	5,000
Increase to Asphalt Supplies	RS	50,000	50,000
Increase to Concrete Supplies	RS	4,000	4,000
Increase to Salt	RS	10,750	10,750
Increase to Posts/Brackets	RS	6,000	6,000
Increase to Signs	RS	6,000	6,000
Increase to Safety Supplies	RS	5,500	5,500
Increase <\$2K for Roads & Streets	RS	4,725	4,725
Increase <\$2K for Snow Gates	ST	1,000	1,000
		<u>217,554</u>	<u>217,554</u>
<u>Forestry</u>			
Increase to Diesel	RS	9,500	9,500
Increase to Gasoline	RS	6,500	6,500
Decrease to Forestry Trees/Shrubs	RS	(15,000)	(15,000)
Increase <\$2K for Forestry Operations	RS	5,705	5,705
Increase <\$2K for Weeds	RS	1,180	1,180
Increase to Rpr/Mtce-Vehicles - Inflationary Adjustment	RS	15,000	15,000
Increase to Safety Small Equipment for New FTE in 2023; Replace Harnesses and Helmets	RS	2,000	2,000
		<u>24,885</u>	<u>24,885</u>

DEPARTMENT BASE ADJUSTMENTS			
CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2024 AMOUNT	RECURRING AMOUNT
<u>Forestry</u>			
Increase to Gasoline	RS	2,300	2,300
<u>Street Lights and Signals</u>			
Increase to Electricity	SLS	60,000	60,000
Increase to Gasoline	SLS	4,367	4,367
Increase <\$2K - Street Lights	SLS	4,759	4,759
Increase to Rpr/Mtce - Traffic Signals	SLS	35,000	35,000
Increase to Rpr/Mtce - Whiteway	SLS	65,000	65,000
		169,126	169,126
TOTAL SPECIAL REVENUE FUNDS		\$ 413,865	\$ 413,865
ENTERPRISE FUNDS			
<u>Solid Waste Collections</u>			
Increase to Diesel	SWC	\$ 33,000	\$ 33,000
Increase to Janitorial Service	SWC	3,200	3,200
Increase to Uniforms	SWC	2,500	2,500
Increase to Recycling Service Fees - Waste Management Cost Increase	SWC	128,425	128,425
Increase to Safety Supplies	SWC	4,100	4,100
Increase to Rentals - Equipment	SWC	17,000	17,000
Increase <\$2K - Solid Waste Collections	SWC	1,620	1,620
		189,845	189,845
<u>Solid Waste Disposol Administration</u>			
Increase to Shop Supplies	SWD	4,150	4,150
Increase to Special Assessments	SWD	11,620	11,620
Increase to Janitorial Supplies	SWD	7,000	7,000
		22,770	22,770
<u>Solid Waste Disposol Administration</u>			
Increase to Diesel	SWD	67,000	67,000
Increase to Electricity	SWD	4,000	4,000
Increase to Natural Gas	SWD	12,000	12,000
Increase to Gasoline	SWD	2,500	2,500
Increase to Administrative Fees	SWD	22,087	22,087
Increase to Water/Sewer	SWD	27,800	27,800
Increase to Cell Phones	SWD	6,200	6,200
Increase to Engineering Consultants	SWD	20,000	20,000
Increase to Credit Card Service Fee	SWD	10,000	10,000
Increase <\$2K - Solid Waste Disposal	SWD	7,810	7,810
Increase <\$2K for Solid Waste Administration	SWD	1,737	1,737
Increase to Testing and Monitoring Fees	SWD	10,000	10,000
		191,134	191,134
TOTAL ENTERPRISE FUNDS		\$ 403,749	\$ 403,749

DEPARTMENT BASE ADJUSTMENTS			
CHANGES TO OPERATIONS AND MAINTENANCE	FUND SOURCE	FY 2024 AMOUNT	RECURRING AMOUNT
INTERNAL SERVICE FUND			
<u>Fleet Services</u>			
Increase to Cost of Parts	FS	\$ 70,000	\$ 70,000
Increase to Cost of Unleaded Gas	FS	135,000	135,000
Increase to Cost of Diesel Fuel	FS	340,000	340,000
Increase to Conference Registration	FS	2,500	2,500
Increase to Administrative Fees	FS	4,137	4,137
Increase to Shop Supplies	FS	4,800	4,800
Increase to Software Upgrade/Maintenance	FS	17,805	17,805
Increase < \$2K for Fleet Services	FS	7,747	7,747
TOTAL INTERNAL SERVICE FUND		\$ 581,989	\$ 581,989
TOTAL OPERATIONS AND MAINTENANCE PRIORITY INITIATIVES		\$ 2,274,203	\$ 2,270,851

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2024 AMOUNT
GENERAL FUND		
<u>Administration</u>		
Promotional City Video	GF	\$ 15,000
Strategic Plan Update	GF	15,000
Downtown Holiday Decorations	GF	30,000
Bis-Man Transit Funding Request	GF	230,335
Employee Parking Ramp Fees	RC	50,000
Missouri Valley Coalition on Homeless People	RC	5,000
Human Relations Committee Contribution	RC	3,500
Dakota West Arts Council Contribution	RC	65,000
GO! Bismarck Mandan Local Foods Coordinator Contribution	RC	10,000
Computer Equipment Replacement	ER	10,000
		433,835
<u>Planning</u>		
<u>Attorney</u>		
Link between Central Square and Prosecutor by Karpel - Programming Cost	GF	20,000
<u>Building Maintenance</u>		
Fire Station 2 - Sand Oil Interceptor - Grating	GF	28,000
Fire Station 2 - Window Replacement in Training Tower	GF	3,800
Fire Station 5 - Patio Door Replacement	GF	8,152
Fire Station 2 - Concrete Replacement	GF	36,000
Fire Station 2 - North Driveway Repair	GF	60,000
Fire Station 4 - Cold Storage Building	GF	145,000
Fire Station 4 - Sheetrock Repair	GF	18,000
Fire Station 2 - Generator Replacement - GF 80% / Grant 20%	GF	128,000
New Unit - Equipment Purchase - Skid Steer Loader	GF	67,000
City County Building - Energy Management and DDC - Enhanced Scope	GF	294,000
Computer Replacements	ER	2,900
		790,852
<u>Community Development</u>		
Zoning and Subdivision Ordinance Rewrite	GF	187,500
Arrive 2050 MTP/TDSME	GF	25,800
MPO - 2024 ITS Architecture Update (City Share)	GF	3,000
MPO - Safety Study (City Share)	GF	21,600
Upgrade Audio Visual Equipment in Conference Rooms	ER	20,000
Computer Replacement	ER	1,500
Large Format Scanner (1/3 of Cost Split w/ Engineering and Information Technology/GIS)	ER	5,000
		264,400
<u>Dakota Media Access</u>		
Playback Master Control	GF	20,016
Production Lighting	GF	12,320
		32,336
<u>Engineering</u>		
Pavement Data Collection	GF	143,000
Vehicle Replacement - 1500 Reg Cab LB	GF	61,670
Vehicle Replacement - 4X4 Compact	GF	61,670
Survey Equipment (ITGC Request)	GF	58,800
Engineering Consultants	RC	50,000

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2024 AMOUNT
Street Improvement Construction - Contingency	RC	15,000
Software Upgrade/Maintenance - Project Management Software	RC	15,000
Large Format Scanner (1/3 of Cost Split w/ Engineering and Information Technology/GIS)	ER	5,000
		410,140
<u>Finance Department</u>		
Common Software - Setup Fees for Online Faxing	GF	3,600
Computer Replacement	ER	3,350
Large Format Scanner (1/3 of Cost Split w/ Engineering and Information Technology/GIS)	ER	5,000
		11,950
<u>Fire Department</u>		
Rapid Intervention Packs	GF	18,000
Uniforms, Turnout Gear and Physicals for 3 New FTE Firefighters	GF	12,620
Vehicle Replacement - 2023 Tahoe for Shift Battalion Chief	GF	54,000
Vehicle Replacement - 3/4 ton Pickup	GF	57,500
Access Points at Fire Stations 1, 2, 4, and 5.	GF	16,000
Fire Records Management System (One-Time Portion)	GF	40,000
10 Service PosiChek - Equipment for Testing Breathing Apparatuses (Facemask)	GF	6,000
MDB Replacement - Computers in Fire Truck Replacement	GF	14,001
SCBA Hydrotesting - Test Breathing Apparatuses	GF	4,500
Station Alerting - Interface (ITGC Request) - Use ARPA Grant	GF	596,000
Gear/Uniform for the Replacement Firefighters	RC	31,550
Overtime Hour Reduction	RC	282,000
		1,132,171
<u>Human Resources</u>		
Knowledge Management Transfer Program	RC	25,000
Leadership Development Program	RC	50,000
Printer Replacement	ER	5,000
Office Chairs	ER	2,100
Desktop Sit / Stand Desks	ER	1,600
Computer Replacements - 4 Laptops, and 4 Docks	ER	8,000
		91,700
<u>Police Department</u>		
Traffic Enforcement Handheld Upgrade (ITGC request) Equipment + Annual Service Fee	GF	9,328
High Gear Adaptive Training Suit	GF	3,135
Mobile Field Force Response Kits	GF	7,382
New Vehicle and Equipment for New FTE SRO - School Resource Officer	GF	90,751
Vehicle Replacement - Detective / Police Youth Bureau	GF	115,468
iSubpoena (ITGC request) to Connect to City Prosecutors	GF	15,000
Training Firearm Magazines	GF	2,500
Roof Shelter Over the Animal Impound Outdoor Kennels	GF	16,000
Towing	RC	60,000
Overtime	RC	60,000
Vehicle - Ford Police Interceptor Utility SSP7-7 C (Replacement)	RC	431,235
Equipment Changeover - Patrol Ford Police Interceptor Utility (Replacement)	RC	244,431
Computer Replacement	ER	15,000
Desks and Office Chairs	ER	9,590
		1,079,820
<u>Prisoner Care</u>		
Prisoner Care	RC	901,600

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2024 AMOUNT
<u>Public Health</u>		
Vehicle Replacements for EH Specialists - Small SUV 4X4	GF	73,500
Computer Replacement - Replace (4) Laptops, and (4) Docks	ER	37,495
		110,995
TOTAL GENERAL FUND		\$ 5,279,799
SPECIAL REVENUE FUNDS		
<u>Forestry</u>		
Tree Planting Project Utilizing Surplus Partners in Planting Donations (50% City)	RS	\$ 10,000
Vehicle Replacement - F350 Pickup	RS	54,000
Vehicle Replacement - 1500 Ext Cab SB Pickup	RS	52,500
Computer Replacements	RS	5,800
New Unit - Equipment Purchase - Knuckle Boom Truck	RS	550,000
Tree Planting Project Utilizing Surplus Partners in Planting Donations (50% Existing Donations)	GRT	10,000
Street Tree Pruning Contract	RC	125,000
Stump Grinding Contract	RC	30,000
		837,300
<u>Government Grants and Activities</u>		
Fire Station 2 - Generator Replacement - GF 80% / Grant 20%	GRT	32,000
<u>Hotel, Motel Tax</u>		
Convention and Visitors Bureau - Roof Replacement & Restoration	HMT	31,000
Convention and Visitors Bureau - Concrete Replacement	HMT	385,000
		416,000
<u>Lodging, Liquor, and Food Tax</u>		
4th of July Fireworks - Bismarck-Mandan Symphony Orchestra (Annual Donation)	LLR	12,000
<u>Police Drug Enforcement</u>		
New Unit - Vehicles - K-9	GRT	88,906
Commercial Drone (ITGC Request) - Thermal	GRT	15,750
		104,656
<u>Roads and Streets</u>		
Vehicle Replacement - 1500 4X4 Extended Cab Short Box Pickup	RS	50,000
Computer Replacement	RS	2,900
Vehicle Replacement - Extended Cab 4X4 Pickup	RS	55,100
Vehicle Replacement - 4X4 Crew Cab Long Box Pickup	RS	55,100
Equipment Replacement - Single Axle Dump Truck	RS	108,000
Equipment Replacement - Durapatcher	RS	115,000
Equipment Replacement - Unit 1660 Tandem Axle Truck	RS	120,000
Equipment Replacement - Sander	RS	32,500
Equipment Replacement - Portable Air Compressor	RS	33,500
New Unit - Equipment Purchase - Riding Floor Scrubber	RS	48,000
New Unit - Equipment Purchase - Trailer to Haul Paver	RS	45,000
Equipment Replacement - Single Axle Dump Truck	ST	72,000
Equipment Replacement - Single Stage Snow Blower	ST	265,000
Equipment Replacement - Unit 1660 Tandem Axle Truck	ST	80,000
New Unit - Equipment Purchase - Riding Floor Scrubber	ST	32,000
New Unit - Loader	ST	280,000
New Unit - Motor Grader	ST	405,000
New Unit - Plow for Loader	ST	35,000
Sweeper Lease (2021) (3 Units)	RC	137,298

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2024 AMOUNT
Loader Lease (2022) (2 Units)	RC	91,064
Loader Lease (2022) (2 Units)	RC	24,142
Loader Lease (2022) (4 Units)	RC	61,692
Sweeper Lease - Elgin Pelican	RC	43,492
Sweeper Lease - Regan Air	RC	50,741
Motor Grader Lease (2022) (6 Units)	RC	368,784
Lease - Motor Grader	RC	65,238
		2,676,551
<u>Street Lights</u>		
Computer Replacements - Video Wall	STL	1,450
Vehicle Replacement - Extended Cab 4X4 Utility Box Pickup	STL	74,000
New Desks for the Remodel	STL	11,300
		86,750
TOTAL SPECIAL REVENUE FUNDS		\$ 4,165,257
ENTERPRISE		
<u>Airport</u>		
Skid Steer	AF	\$ 80,000
Snowblower	AF	2,000
Computer Replacements (6 Laptops, 6 Monitors, and 3 Docking Stations)	AF	10,800
Communications Room Clean Up - Switches and Racks	AF	33,136
Police Body Cameras for Airport Officers	AF	50,000
		175,936
<u>Event Center</u>		
Countertop Funnel Cake Fryer	LLR	4,000
Counter Top	LLR	6,000
2400 Mini Donut Machine	LLR	10,000
Floor Mats	LLR	600
Cactus Mat	LLR	924
Lift for Belle Menus	LLR	1,750
PTZ Cameras	LLR	25,000
Electric Pallet Jack	LLR	7,500
5' Front Mount Snowblower - Bobcat	LLR	10,000
Parking Barriers	LLR	6,750
Parking Barriers-Freight to Deliver Product	LLR	2,500
Hot/Cold Warming Cabinet	LLR	4,978
Blackmagic Design 2 M/E Control Surface	LLR	9,500
Bi-Directional SDI / Ethernet Fiber Converter	LLR	9,800
Snow Blade - Bobcat	LLR	5,000
Small Fixed Cameras	LLR	2,700
Computer Replacement (15 Computers and 3 Docks)	LLR	20,100
Brushes for Floor Scrubber - Brushes	LLR	1,200
Brushes for Floor Scrubber - Gritts	LLR	2,000
		130,302
<u>Sanitary Sewer</u>		
Equipment Replacement - Jet Truck	SAN	350,000
Security for Wastewater Plant - 2 Doors, and 3 Cameras	SAN	19,600
		369,600

ONE TIME ADJUSTMENTS		
DEPARTMENT ENHANCEMENTS - ONE TIME INITIATIVES	FUND SOURCE	FY 2024 AMOUNT
<u>Sold Waste Collection</u>		
Equipment Replacement - Heil Multi Pak Truck	SWC	900,000
Equipment Replacement - New Way Rear Load Truck	SWC	470,000
		1,370,000
<u>Sold Waste Disposal</u>		
Replace Concrete Floor-Landfill Main Shop	SWD	132,000
Computer Replacement	SWD	1,450
Equipment Replacement - Front End Loader	SWD	235,000
Vehicle Replacement - 1 Ton Service Truck	SWD	55,000
New Unit - Equipment Purchase - Excavator	SWD	240,000
Lease - Landfill Scraper	RC	202,962
		866,412
<u>Waste Water Treatment</u>		
Industrial Pretreatment Program Software	SAN	40,000
Vehicle Replacement - Compact Pickup Crew Cab	SAN	48,000
		88,000
<u>Water Utility</u>		
Vehicle Replacement - 1/2 Ton Crew Cab LB w/ Utility Box	WF	60,000
Security for Water Plant - 2 Doors, 4 Cameras, Electric Fence/Gate, and Front Door Intercom	WF	38,300
Equipment Replacement - Tractor	WF	165,000
		263,300
<u>Storm Water</u>		
Equipment Replacement - 72 Inch Mower	STW	80,000
Vehicle Replacement - 2500 Crew Cab LB	STW	55,000
		135,000
TOTAL ENTERPRISE FUNDS		\$ 3,398,550
INTERNAL SERVICE FUND		
<u>Fleet Service</u>		
Equipment Replacement - Electric Forklift	FS	\$ 47,000
Computer Replacements - Fleet	FS	1,450
TOTAL INTERNAL SERVICE FUND		\$ 48,450
TOTAL ONE-TIME PRIORITY INITIATIVES		\$ 12,892,056
Funding Source AF - Airport Fund ER - Equipment Reserve FS - Fleet Services GF - General Fund GRF - Grants Fund HMT - Hotel/Motel Tax LLR - Liquor, Lodging, and Restaurant Tax RS - Roads and Streets RC - Recurring SLS - Street Lights and Signals ST - Sales Tax STW - Storm Water SWC - Solid Waste Collections SWD - Solid Waste Disposal WF - Water Fund		

RELATIONSHIP BETWEEN DEPARTMENTS AND FUNDS

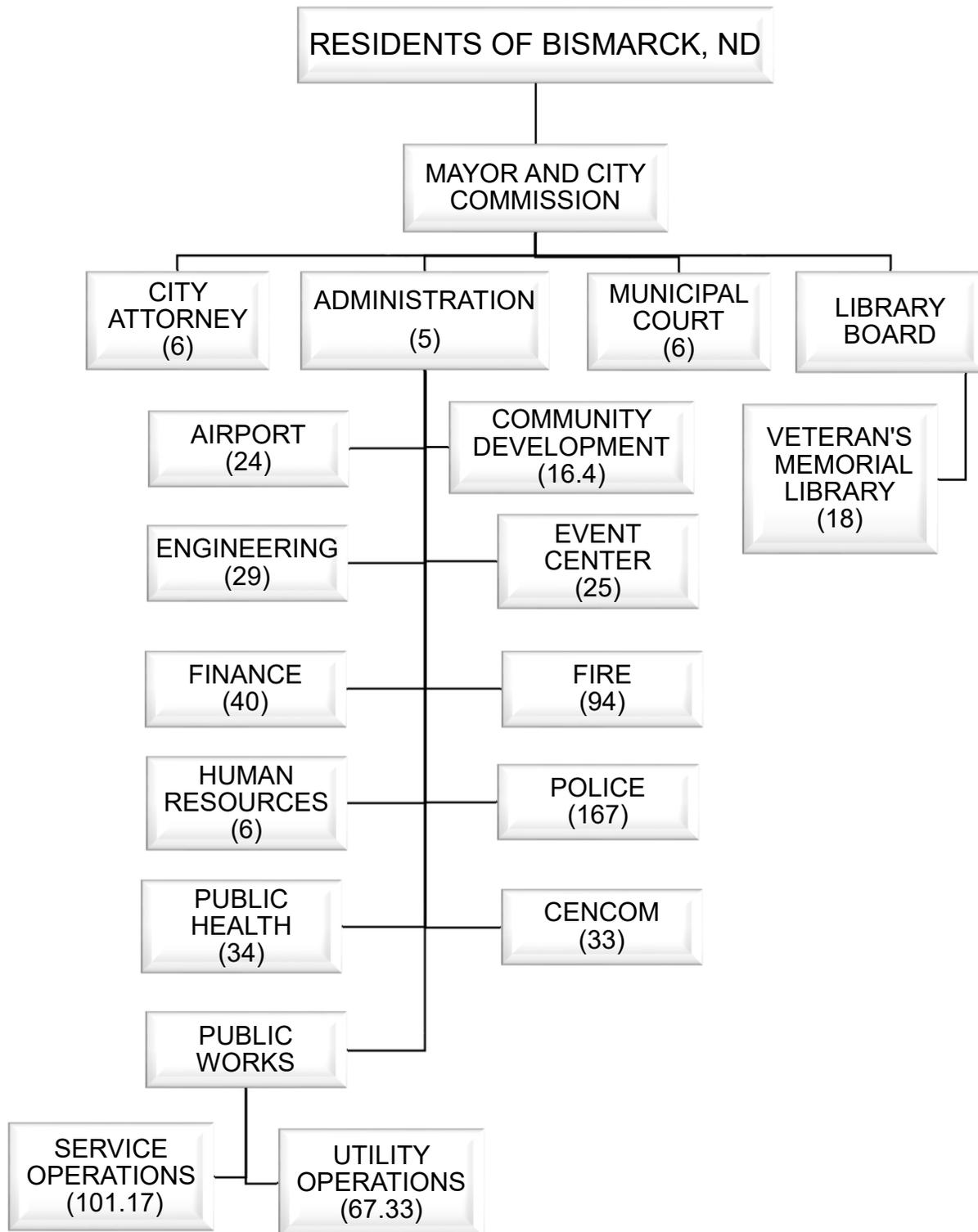
The following chart is a cross-reference table to depict the relationship between the departments/divisions, the fund where the departments/divisions is accounted for and their function within the fund. This chart shows which fund you can find the entire budget of the department.

Department/Division	Fund(s)	Function
Administration-Operations	General	General Government
Commission	General	General Government
Special Projects	General	General Government
Salary & Benefits Adjustments	General	General Government
Building Maint.-Operations	General	General Government
Public Health Building	General	General Government
City/County Building	General	General Government
Building Construction	General	General Government
Dakota Media Access	General	Culture and Recreation
Contingencies	General	General Government
Attorney	General	General Government
Central Dakota Comm. Center	General	Public Safety
Engineering	General	Highway and Streets
Assessing	General	General Government
Fiscal Services	General	General Government
Information Technology	General	General Government
GIS Systems	General	General Government
Common Software	General	General Government
Fire	General	Public Safety
Fire Truck Equipment	General	Public Safety
Human Resources	General	General Government
Employee Training	General	General Government
Municipal Court	General	General Government
Planning	General	General Government
Building Inspections	General	General Government
HUD	General	General Government
Metropolitan Planning Org.	General	General Government
Police-Field Services	General	Public Safety
Park Patrol	General	Public Safety
Animal Control Facility	General	Public Safety
Match for Grant	General	Public Safety
Public Health	General	Health and Welfare
Environmental Health	General	Health and Welfare
One-time Operations	General	General Government
Equipment Reserve	General	General Government
Recurring	General	General Government
Non-departmental	General	General Government
Public Transit System	Special Rev.	Public Transit Operations and Maintenance
Bismarck Public Library	Special Rev.	Library Operations and Maintenance
Police Asset Forfeiture	Special Rev.	Collection and Distribution of Forfeitures
Roads & Streets	Special Rev.	Maintenance of all Public Streets
Snow Removal	Special Rev.	Snow Removal
Forestry Operations	Special Rev.	Forestry Operations and Maintenance
Boulevard Trees	Special Rev.	Boulevard Trees Operations
Weed Control	Special Rev.	Weed Control Operations
Street Lights & Traffic Signal	Special Rev.	Maintenance of all Residential Street Lights & Traffic Lights
Hotel & Motel Tax	Special Rev.	Collection and Distribution of the Hotel / Motel Tax Collections
Lodging Liquor & Food Tax	Special Rev.	Collection and Distribution of the Lodging, Liquor and Food Tax

RELATIONSHIP BETWEEN DEPARTMENTS AND FUNDS

Department/Division	Fund(s)	Function
Car Rental Tax	Special Rev.	Collection and Distribution of Car Rental Tax
Sales Tax	Special Rev.	Collection and Distribution of Sales Tax
Vision Fund	Special Rev.	Economic Development
Special Deficiency & Assump.	Special Rev.	Deficiencies in Special Assessments and Assumptions
Government Grants & Activities	Special Rev.	Federal and State Grants and Self-funded Activities
Sewermain Bonds	Debt Service	Collections of Specials & Payment of Bonds
Watermain Bonds	Debt Service	Collections of Specials & Payment of Bonds
Sidewalk Bonds	Debt Service	Collections of Specials & Payment of Bonds
Street Improvement Bonds	Debt Service	Collections of Specials & Payment of Bonds
Airport	Enterprise	Airport Operations and Maintenance
Event Center	Enterprise	Event Center Operations and Maintenance
Solid Waste Disposal	Enterprise	Utilities Operations and Maintenance
Solid Waste Collections	Enterprise	Utilities Operations and Maintenance
Water	Enterprise	Utilities Operations and Maintenance
Sanitary Sewer	Enterprise	Utilities Operations and Maintenance
Storm Water	Enterprise	Utilities Operations and Maintenance
Northern Plains Com. Centre	Enterprise	NPCC Operations and Maintenance
Parking Authority Lots	Enterprise	Parking Lot Operations and Maintenance
Fleet Services	Internal Service	Vehicle Maintenance and Fuel Sales

ORGANIZATION CHART



BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

GENERAL FUND

Department/Division	FY 2022	FY 2023	FY 2024	FY 2023	FY 2024
				% of Fund	% of Total
General Government					
ADMINISTRATION	5.00	5.00	5.00	1.2%	0.7%
ATTORNEY	6.00	6.00	6.00	1.4%	0.9%
PUBLIC WORKS - BUILDING MAINTENANCE	7.67	8.17	8.17	1.9%	1.2%
FINANCE - FISCAL SERVICES	13.00	13.00	13.00	3.0%	1.9%
FINANCE - ASSESSING	10.00	10.00	10.00	2.3%	1.5%
FINANCE - INFORMATION TECHNOLOGY	17.00	17.00	17.00	4.0%	2.5%
COMMUNITY DEVELOPMENT - BUILDING INSPECTIONS	13.00	13.00	13.00	3.0%	1.9%
COMMUNITY DEVELOPMENT - PLANNING	7.60	7.60	7.60	1.8%	1.1%
MUNICIPAL COURT	6.00	6.00	6.00	1.4%	0.9%
HUMAN RESOURCES	6.00	6.00	6.00	1.4%	0.9%
Total General Government	91.27	91.77	91.77	21.4%	13.6%
Public Safety					
CENTRAL DAKOTA COMMUNICATIONS CENTER	33.00	33.00	33.00	7.7%	4.9%
FIRE (Civil Service and Non Civil Service)	88.00	91.00	93.00	21.3%	13.7%
POLICE (Civil Service and Non Civil Service)	154.00	157.00	157.50	36.7%	23.3%
EMERGENCY MANAGER	1.00	1.00	1.00	0.2%	0.1%
Total Public Safety	276.00	282.00	284.50	65.9%	42.0%
Health and Safety					
PUBLIC HEALTH	20.65	21.15	21.15	4.9%	3.1%
ENVIRONMENTAL HEALTH	4.00	4.00	4.00	0.9%	0.6%
Total Health and Safety	24.65	25.15	25.15	5.9%	3.7%
Highways and Streets					
ENGINEERING	29.00	29.00	29.00	6.8%	4.3%
Total Highways and Streets	29.00	29.00	29.00	6.8%	4.3%
<hr/>					
Total General Fund					
	420.92	427.92	430.42	100.0%	63.6%

SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT - PLANNING	3.40	3.40	4.40	4.6%	0.6%
POLICE (Civil Service and Non Civil Service)	9.00	9.00	9.50	12.2%	1.4%
PUBLIC HEALTH	7.35	7.85	8.85	10.6%	1.3%
SERVICE OPERATIONS - ROADS AND STREETS	44.25	45.25	48.25	61.1%	7.1%
SERVICE OPERATIONS - STREET LIGHTS AND TRAFFIC SIGNALS	8.00	8.50	8.50	11.5%	1.3%
	<u>72.00</u>	<u>74.00</u>	<u>79.50</u>	<u>100.0%</u>	<u>11.7%</u>
<hr/>					
Total Special Revenue Funds					
	72.00	74.00	79.50	100.0%	11.7%

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

ENTERPRISE FUNDS

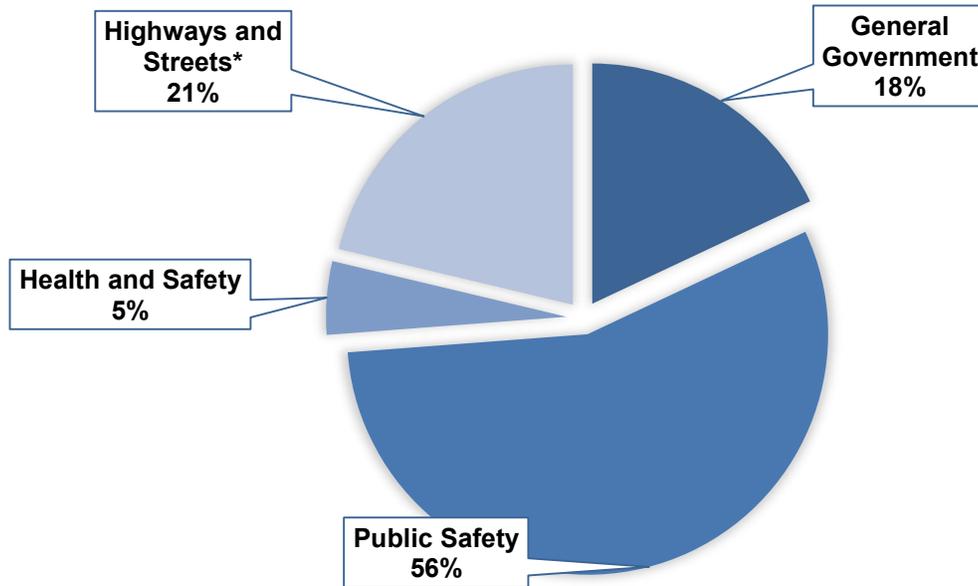
Department/Division	FY 2022	FY 2023	FY 2024	FY 2023	FY 2024
				% of Fund	% of Total
AIRPORT	23.00	24.00	24.00	14.4%	3.5%
EVENT CENTER	25.00	25.00	25.00	15.0%	3.7%
SERVICE OPERATIONS - SOLID WASTE COLLECTIONS	25.00	25.00	25.00	15.0%	3.7%
SERVICE OPERATIONS - SOLID WASTE DISPOSALS	13.25	14.25	14.25	8.5%	2.1%
UTILITY OPERATIONS - ADMINISTRATION	4.67	5.67	5.67	3.4%	0.8%
UTILITY OPERATIONS - WATER TREATMENT	16.00	16.00	16.00	9.6%	2.4%
UTILITY OPERATIONS - DISTRIBUTION	11.50	11.50	11.50	6.9%	1.7%
UTILITY OPERATIONS - CUSTOMER SERVICE	9.00	9.00	9.00	5.4%	1.3%
UTILITY OPERATIONS - SANITARY SEWER	5.83	5.83	5.83	3.5%	0.9%
UTILITY OPERATIONS - WASTE WATER TREATMENT	15.00	15.00	15.00	9.0%	2.2%
UTILITY OPERATIONS - STORM SEWER	4.33	4.33	4.33	2.6%	0.6%
FLEET SERVICES	11.50	11.50	11.50	6.9%	1.7%
Total Enterprise Funds	164.08	167.08	167.08	100.0%	24.7%
Total All Funds FTE	657.00	669.00	677.00		

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

GENERAL FUND AND SPECIAL REVENUE FUNDS

	FY 2024
General Government	91.77
Public Safety	284.50
Health and Safety	25.15
Highways and Streets*	108.50
Total General Fund and Special Revenue Fund FTE's	509.92

GENERAL FUND AND SPECIAL REVENUE FTE'S



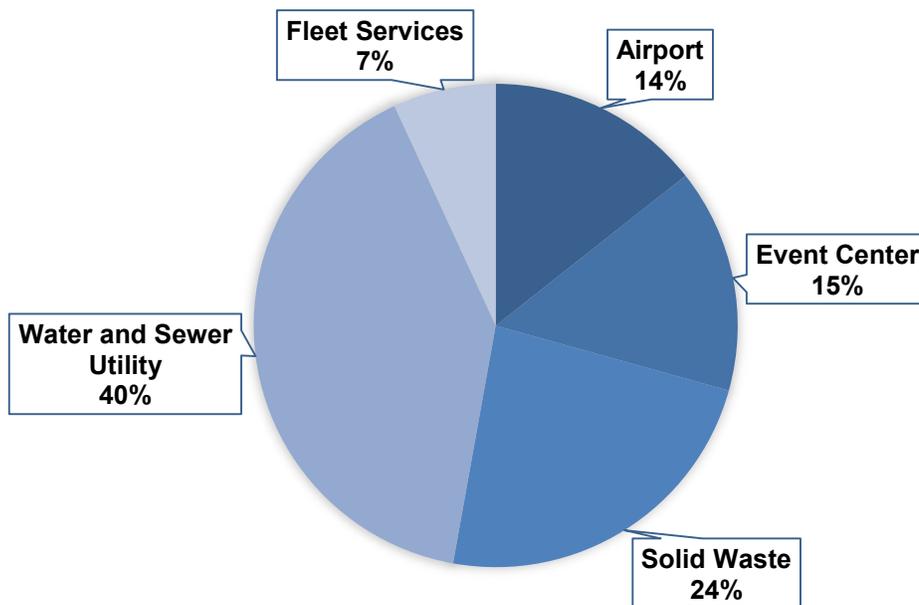
*Special Revenue Fund Roads and Streets are included with Highways and Streets numbers.

BUDGETED FULL-TIME EQUIVALENTS BY DEPARTMENT

ENTERPRISE FUNDS AND INTERNAL SERVICE FUNDS

	<u>FY 2024</u>
Airport	24.00
Event Center	25.00
Solid Waste	39.25
Water and Sewer Utility	67.33
Fleet Services	11.50
<u>Total Enterprise Fund and Internal Service Funds FTE's</u>	<u>167.08</u>

ENTERPRISE FUND AND INTERNAL SERVICE FTE'S



SOURCE AND USE OF FUNDS STATEMENTS

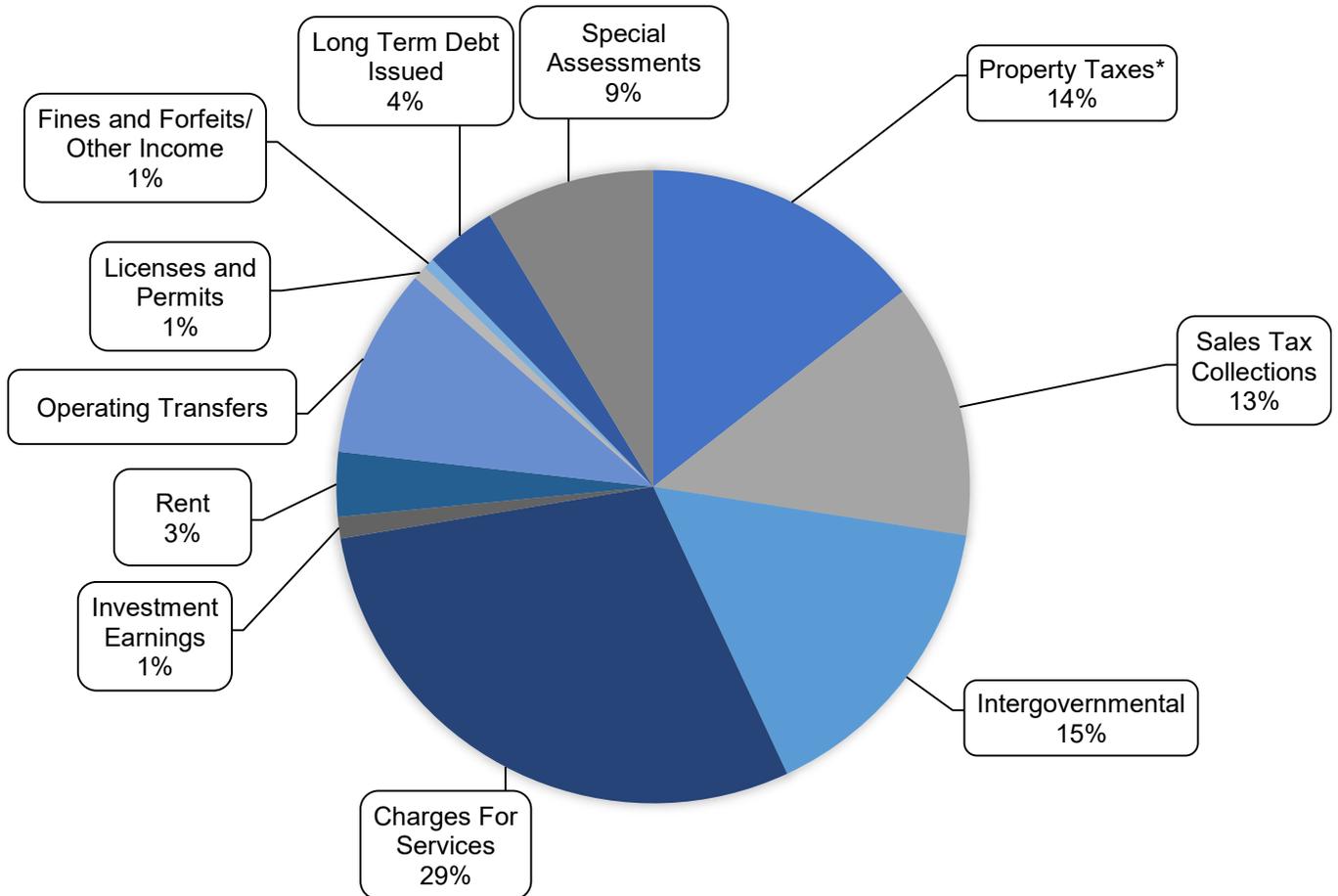


FY 2024 CONSOLIDATED OPERATING FUND REVENUE SUMMARY

Revenues:	General Fund	Special Revenue	Debt Service	Enterprise Fund	Internal Service	Grand Total
Property Taxes*	\$ 34,973,907	\$ 5,025,722	\$ -	\$ -	\$ -	\$ 39,999,629
Sales Tax Collections	-	36,096,047	-	-	-	36,096,047
Intergovernmental	6,685,111	14,266,306	-	22,280,000	-	43,231,417
Charges For Services	10,249,188	5,123,279	-	61,702,353	4,171,050	81,245,870
Investment Earnings	621,540	573,577	557,000	1,334,961	5,000	3,092,078
Rent	195,000	96,200	-	8,791,556	12,000	9,094,756
Operating Transfers	9,853,526	7,812,442	1,350,000	7,889,449	-	26,905,417
Licenses and Permits	1,928,127	1,500	-	36,600	-	1,966,227
Fines and Forfeits	1,304,500	209,100	-	2,120	-	1,515,720
Other Income/Donations	16,375	293,900	-	50,100	-	360,375
Long Term Debt Issued	-	-	10,110,000	-	-	10,110,000
Sale of Assets	15,000	122,000	-	29,500	4,000	170,500
Special Assessments	-	42,000	23,296,600	550,000	-	23,888,600
Total Revenues	\$ 65,842,274	\$ 69,662,073	\$ 35,313,600	\$ 102,666,639	\$ 4,192,050	\$ 277,676,636

*Includes Cable Franchise Fees of \$900,000

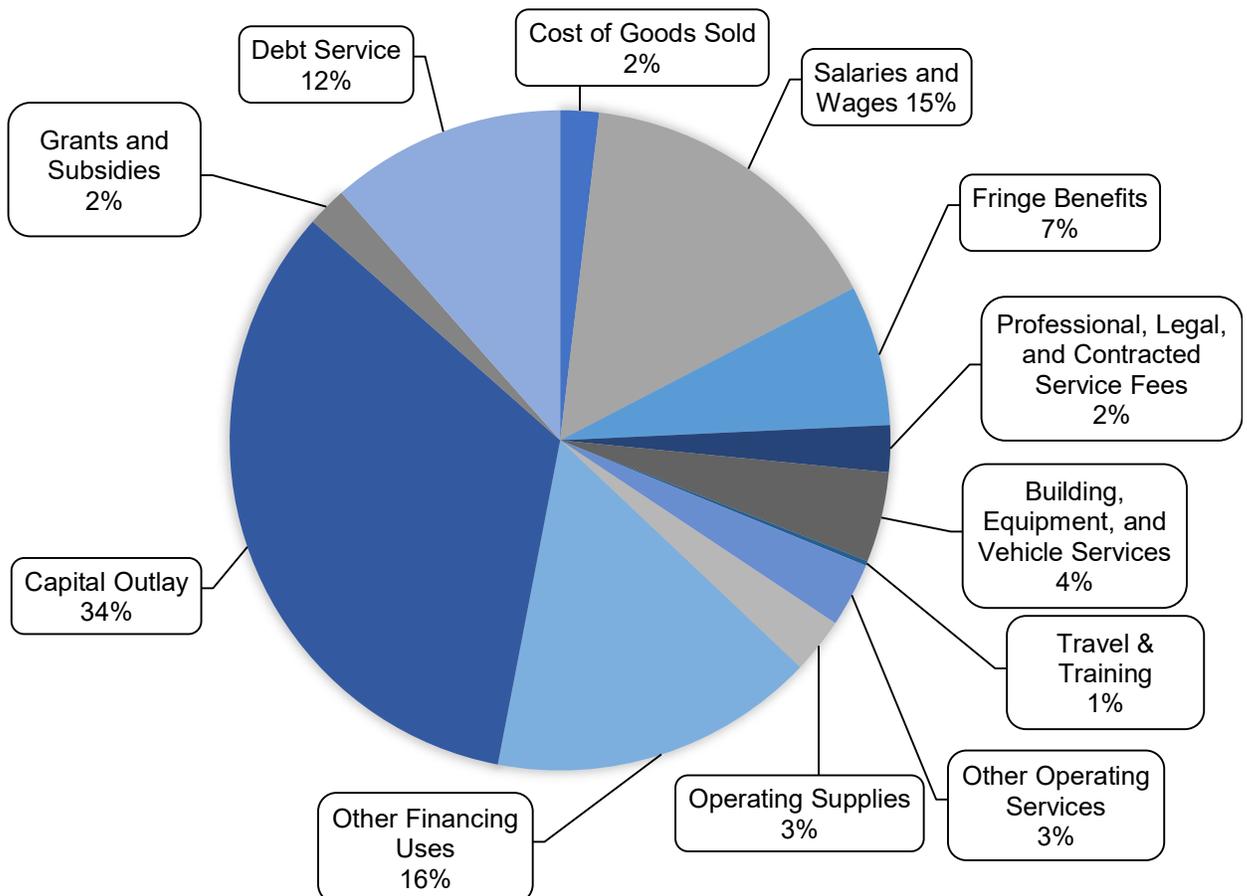
FY 2024 CONSOLIDATED OPERATING REVENUES



FY 2024 CONSOLIDATED OPERATING FUND EXPENDITURE SUMMARY

Expenditures:	General Fund	Special Revenue	Debt Service	Enterprise Fund	Internal Service	Grand Total
Cost of Goods Sold	\$ -	\$ -	\$ -	\$ 3,915,810	\$ 2,730,000	\$ 6,645,810
Salaries and Wages	33,478,625	8,622,375	-	11,252,842	777,424	54,131,266
Fringe Benefits	14,968,850	3,352,669	-	5,326,032	396,269	24,043,820
Professional, Legal, and Contracted						
Contracted Service Fees	2,230,366	2,059,655	-	3,705,064	1,250	7,996,335
Building, Equipment, and Vehicle Services	1,430,304	3,592,962	-	10,171,272	254,000	15,448,538
Travel and Training	274,498	304,901	-	201,253	15,350	796,002
Other Operating Services	2,955,460	2,170,308	28,950	5,705,098	145,443	11,005,259
Operating Supplies	2,076,058	2,898,056	-	4,452,561	29,600	9,456,275
Other Financing Uses	5,249,511	48,485,458	1,100,000	1,000,000	-	55,834,969
Capital Outlay	2,767,550	5,803,351	-	108,511,500	47,000	117,129,401
Grants and Subsidies	991,172	5,882,468	-	-	-	6,873,640
Debt Service	260,001	1,095,427	30,472,057	8,419,120	-	40,246,605
Total Expenditures	\$ 66,682,395	\$ 84,267,630	\$ 31,601,007	\$ 162,660,552	\$ 4,396,336	\$ 349,607,920

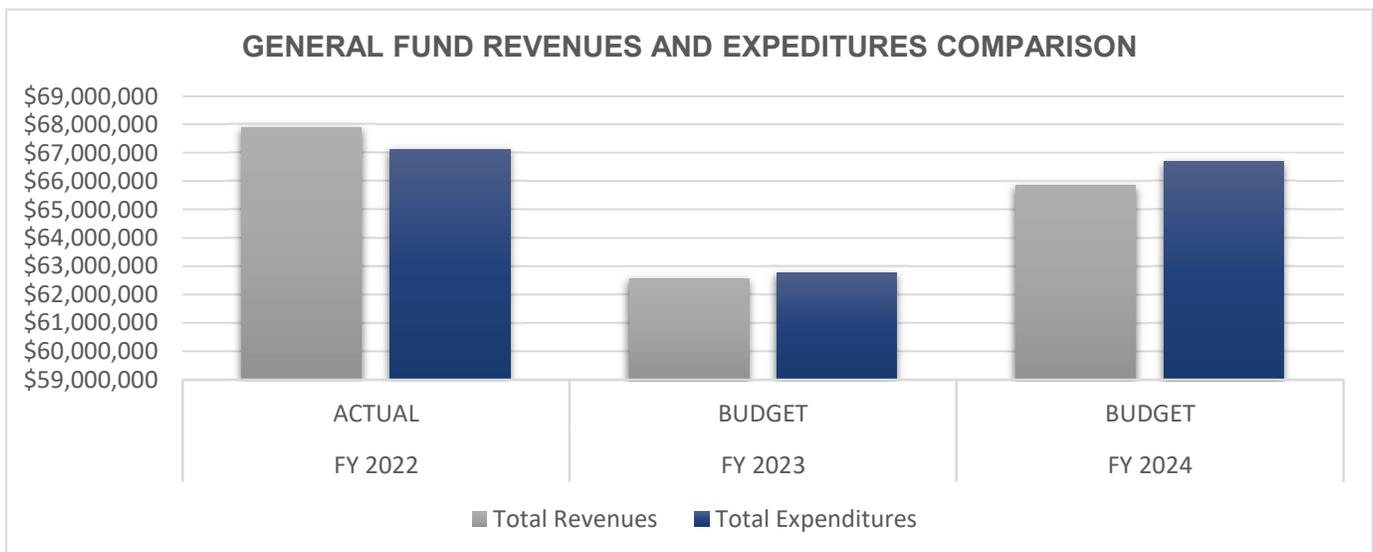
FY 2024 CONSOLIDATED OPERATING EXPENDITURES BY CATEGORY



GENERAL FUND

SUMMARY OF REVENUES AND EXPENDITURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 67,871,301	\$ 62,553,474	\$ 65,842,274
Total Expenditures	67,107,976	62,752,204	66,682,395
Net Change in Fund Balances	763,325	(198,730)	(840,121)
Fund Balances, Beginning of Year	56,631,928	57,395,253	57,196,523
Fund Balances, End of Year	<u>\$ 57,395,253</u>	<u>\$ 57,196,523</u>	<u>\$ 56,356,402</u>

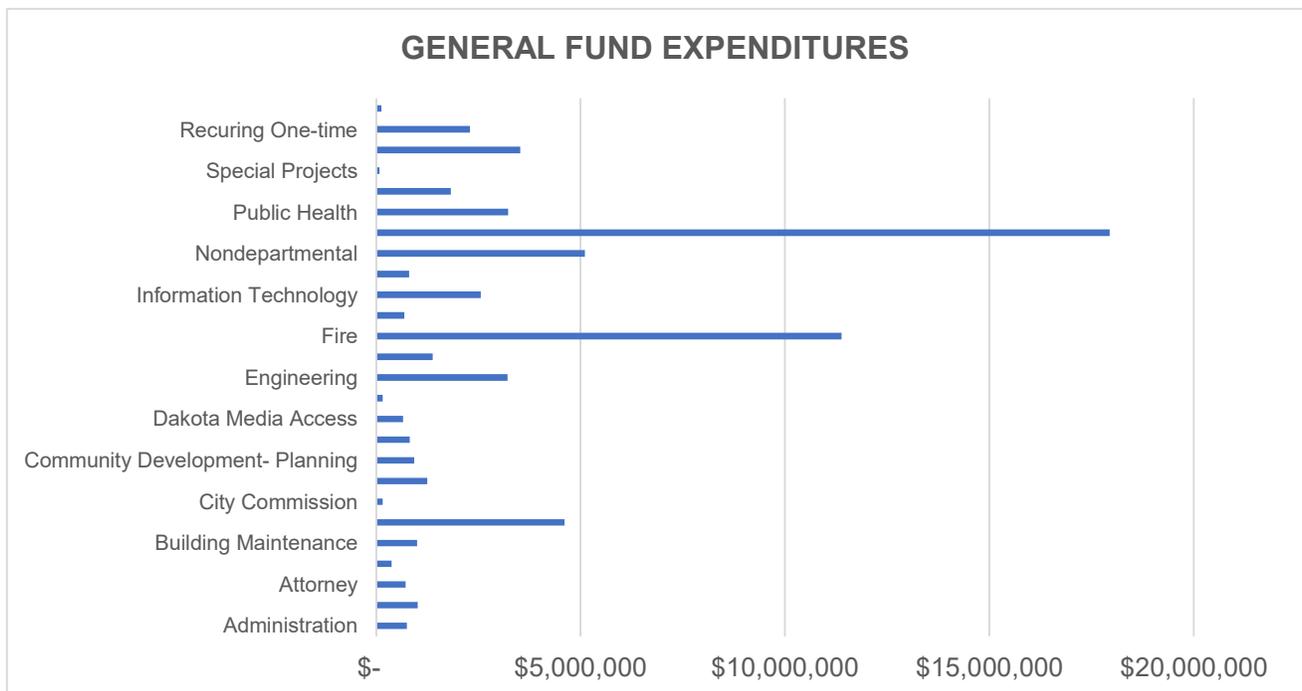


GENERAL FUND REVENUES BY CLASSIFICATION SUMMARY

Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Tax Collections Totals	\$ 28,044,525	\$ 31,196,827	\$ 34,973,907
Intergovernmental Revenue	17,182,786	7,479,825	6,685,111
Charges For Services	9,403,302	10,034,236	10,249,188
Investment Earnings	(471,921)	642,635	621,540
Rent - Buildings	123,802	79,350	195,000
Operating Transfers	9,867,346	9,853,526	9,853,526
Licenses and Permits	2,214,375	1,768,275	1,928,127
Fines and Forfeits	1,156,314	1,472,800	1,304,500
Other Income	253,005	26,000	16,375
Sale of Assets	97,767	-	15,000
Total Revenues	\$ 67,871,301	\$ 62,553,474	\$ 65,842,274

GENERAL FUND FUND EXPENDITURES BY DEPARTMENT

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Administration	\$ 546,095	\$ 717,332	\$ 750,202	1%	5%
Assessing	854,925	977,961	1,018,582	2%	4%
Attorney	658,275	689,404	724,226	1%	5%
Building Construction	-	560,900	376,000	1%	-33%
Building Maintenance	793,912	907,510	1,004,691	2%	11%
Cencom	3,697,294	4,511,853	4,611,977	7%	2%
City Commission	152,606	154,400	160,070	0%	4%
Community Development- Inspections	1,049,611	1,197,206	1,254,753	2%	5%
Community Development- Planning	853,974	900,132	930,399	1%	3%
Contingencies	-	825,000	825,000	1%	0%
Dakota Media Access	527,596	617,070	663,501	1%	8%
Emergency Management	143,004	156,614	163,802	1%	5%
Engineering	2,770,357	3,007,165	3,219,103	5%	7%
Fiscal Services	1,172,415	1,341,947	1,385,413	2%	3%
Fire	10,122,339	10,628,386	11,386,711	17%	7%
Human Resources	630,015	652,097	692,222	1%	6%
Information Technology	2,153,146	2,463,093	2,560,390	4%	4%
Municipal Court	707,401	741,504	805,079	1%	9%
Nondepartmental	4,138,212	4,764,196	5,107,279	8%	7%
Police	16,202,789	17,154,250	17,944,319	27%	5%
Public Health	2,897,454	3,081,719	3,230,588	5%	5%
Public Information	94,136	-	-	0%	0%
Salaries and Benefit Adjustments	17,296	1,799,639	1,831,889	3%	2%
Special Projects	16,728	92,967	80,000	0%	-14%
One-time	15,156,644	1,943,751	3,525,348	5%	81%
Recurring One-time	1,543,319	2,451,957	2,299,316	3%	-6%
Equipment Reserve	208,433	414,151	131,535	0%	-68%
Total Expenditures	\$ 67,107,976	\$ 62,752,204	\$ 66,682,395	100%	



GENERAL FUND PROJECTIONS

	FY 2024 BUDGET	FY 2025 PROJECTED BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET
Revenues					
Tax Collections Totals	\$ 34,973,907	\$ 36,722,602	\$ 38,558,732	\$ 40,486,669	\$ 42,511,002
Intergovernmental Revenue	6,685,111	6,885,664	7,092,234	7,305,001	7,524,151
Charges For Services	10,249,188	10,454,172	10,663,255	10,876,520	11,094,050
Investment Earnings	621,540	1,000,000	1,000,000	1,000,000	1,000,000
Rent - Buildings	195,000	195,000	195,000	195,000	195,000
Operating Transfers	9,853,526	9,853,526	9,853,526	9,853,526	9,853,526
Licenses and Permits	1,928,127	1,966,690	2,006,024	2,046,144	2,087,067
Fines and Forfeits	1,304,500	1,330,590	1,357,202	1,384,346	1,412,033
Other Income	16,375	16,375	16,375	16,375	16,375
Sale of Assets	15,000	-	-	-	-
Total Revenues	\$ 65,842,274	\$ 68,424,619	\$ 70,742,348	\$ 73,163,581	\$ 75,693,204
Expenditures					
Salaries and Wages	\$ 33,478,625	\$ 34,482,984	\$ 35,517,474	\$ 36,582,998	\$ 37,680,488
Fringe Benefits	14,968,850	15,417,916	15,880,453	16,356,867	16,847,573
Professional, Legal, and Contracted					
Service Fees	2,230,366	2,297,277	2,366,195	2,437,181	2,510,296
Building, Equipment, and Vehicle					
Services	1,430,304	1,473,213	1,517,409	1,562,931	1,609,819
Travel and Training	274,498	282,733	291,215	299,951	308,950
Other Operating Services	2,955,460	3,044,124	3,135,448	3,229,511	3,326,396
Operating Supplies	2,076,058	2,138,340	2,202,490	2,268,565	2,336,622
Other Financing Uses	5,249,511	5,511,987	5,787,586	6,076,965	6,380,813
Capital Outlay	2,767,550	3,237,428	5,521,799	2,967,889	3,116,283
Grants and Subsidies	991,172	1,000,000	1,000,000	1,000,000	1,000,000
Debt Service	260,001	260,000	260,000	260,000	260,000
Total Expenditures	\$ 66,682,395	\$ 69,146,002	\$ 73,480,069	\$ 73,042,858	\$ 75,377,240

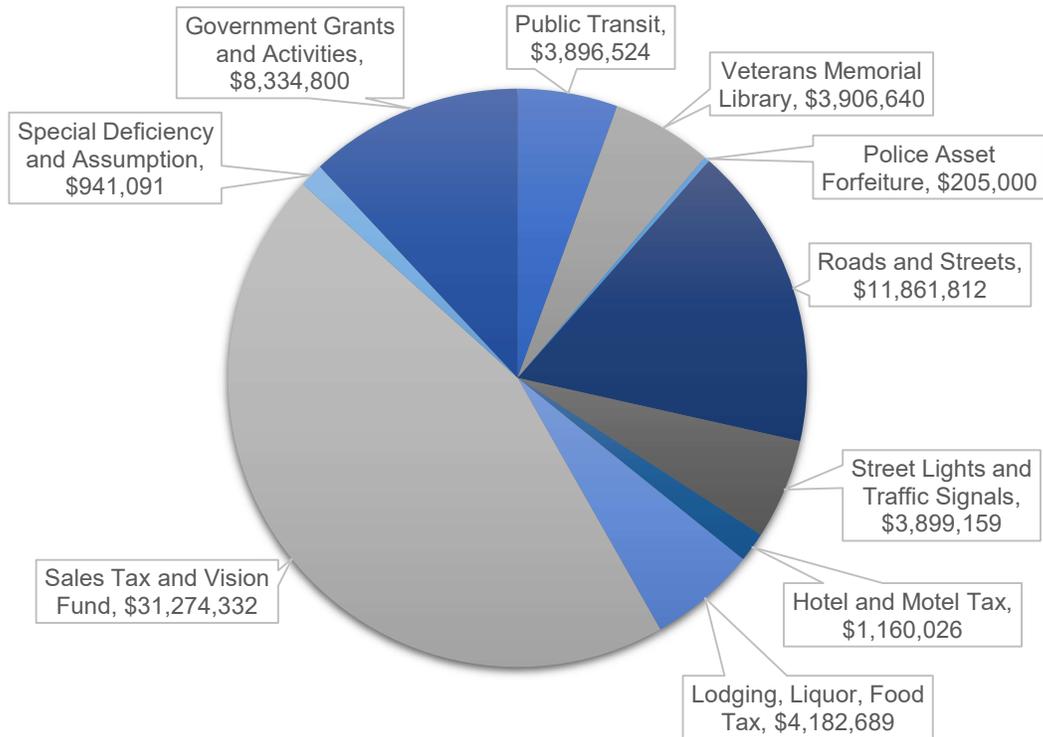
The financial forecasts for years 2025 through 2028 are based on estimates. The goal is to project what will occur in the future based on historical data knowing that variances will occur. Base assumptions include real estate tax revenue growth at 5 percent annually due to increased valuations and new development/construction (no change in mills), 2 percent sales tax growth annually, 3 percent wage & benefit increases annually, as well as 3 percent increases in other operating expenses.

Capital needs are based on our five-year Capital Improvement Plan, as described in our Capital Improvement Plan pages and are based on expected need of repair/replacement of assets. These assumptions are based on historical/actual figures. These assumptions will be reviewed annually and adjusted based on any trends or extraordinary events that are expected to occur.

SPECIAL REVENUE

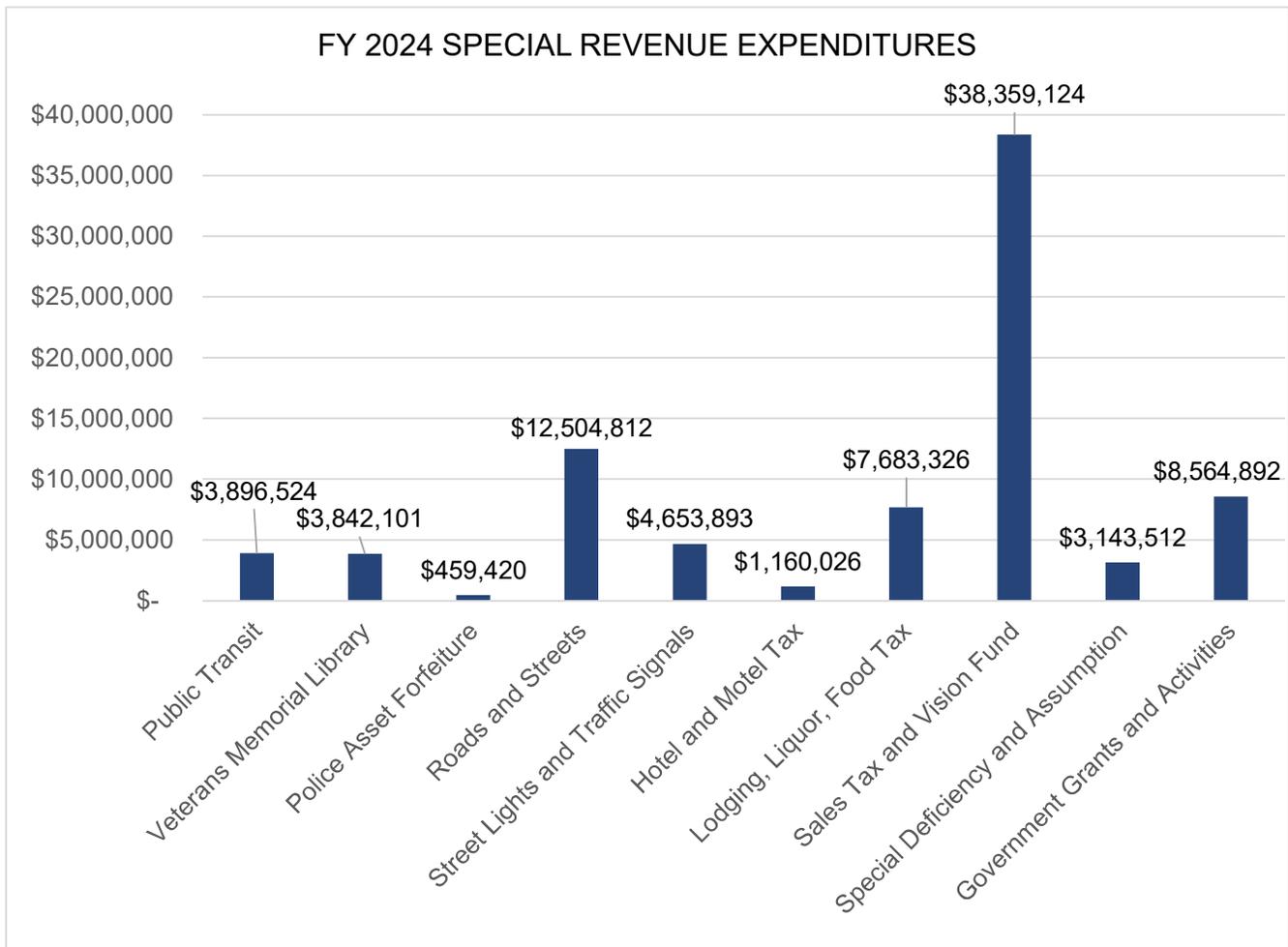
Department	FY 2022 ACTUAL REVENUES	FY 2023 BUDGET REVENUES	FY 2024 BUDGET REVENUES	% OF BUDGET	% OF GROWTH
Public Transit	\$ 5,369,704	\$ 4,117,843	\$ 3,896,524	6%	-6%
Veterans Memorial Library	3,127,800	3,624,002	3,906,640	6%	7%
Police Asset Forfeiture	269,681	147,500	205,000	0%	28%
Roads and Streets	9,902,854	9,761,594	11,861,812	17%	18%
Street Lights and Traffic Signals	3,348,775	3,313,243	3,899,159	6%	15%
Hotel and Motel Tax	1,090,781	1,099,034	1,160,026	2%	5%
Lodging, Liquor, Food Tax	3,819,305	4,063,805	4,182,689	6%	3%
Sales Tax and Vision Fund	29,600,985	33,599,931	31,274,332	45%	-7%
Special Deficiency and Assumption	971,982	827,825	941,091	1%	12%
Government Grants and Activities	4,673,953	17,851,685	8,334,800	12%	-114%
Total Revenues	\$ 62,175,820	\$ 78,406,462	\$ 69,662,073	100%	

FY 2024 SPECIAL REVENUE FUNDS



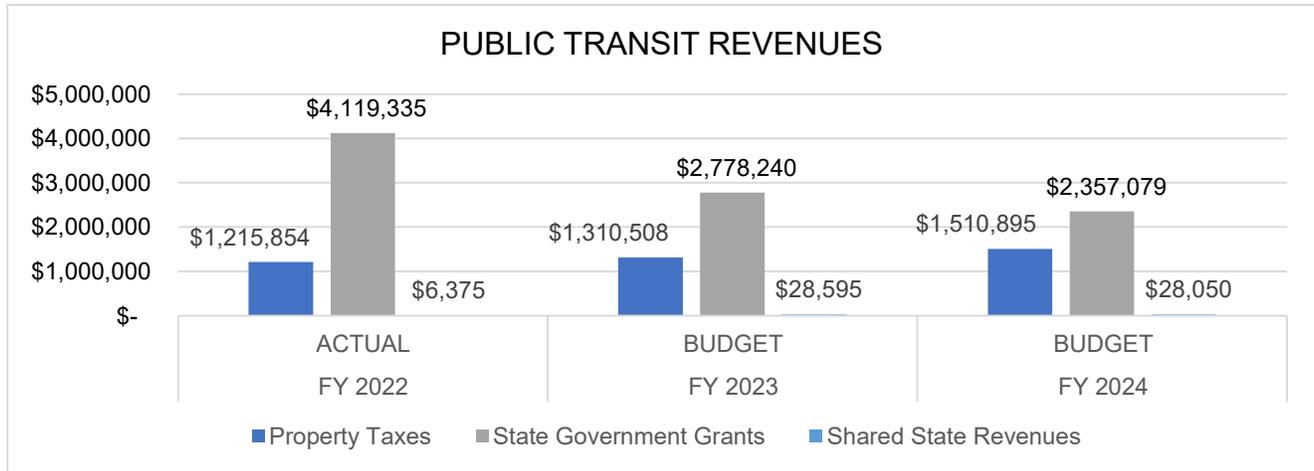
SPECIAL REVENUE FUND EXPENDITURES

Department	FY 2022 ACTUAL EXPEND.	FY 2023 BUDGET EXPEND.	FY 2024 BUDGET EXPEND.	% OF BUDGET	% OF GROWTH
Public Transit	\$ 5,342,201	\$ 4,117,843	\$ 3,896,524	5%	-6%
Veterans Memorial Library	3,139,933	3,978,888	3,842,101	5%	-4%
Police Asset Forfeiture	182,212	168,008	459,420	1%	63%
Roads and Streets	12,155,561	9,923,388	12,504,812	15%	21%
Street Lights and Traffic Signals	3,223,492	3,626,482	4,653,893	6%	22%
Hotel and Motel Tax	1,090,781	1,099,034	1,160,026	1%	5%
Lodging, Liquor, Food Tax	3,088,174	6,301,448	7,683,326	9%	18%
Sales Tax and Vision Fund	45,828,282	33,852,900	38,359,124	46%	12%
Special Deficiency and Assumption	1,453,377	1,494,530	3,143,512	4%	52%
Government Grants and Activities	4,431,887	17,936,995	8,564,892	10%	-109%
Total Expenditures	\$ 79,935,900	\$ 82,499,516	\$ 84,267,630	100%	



PUBLIC TRANSIT

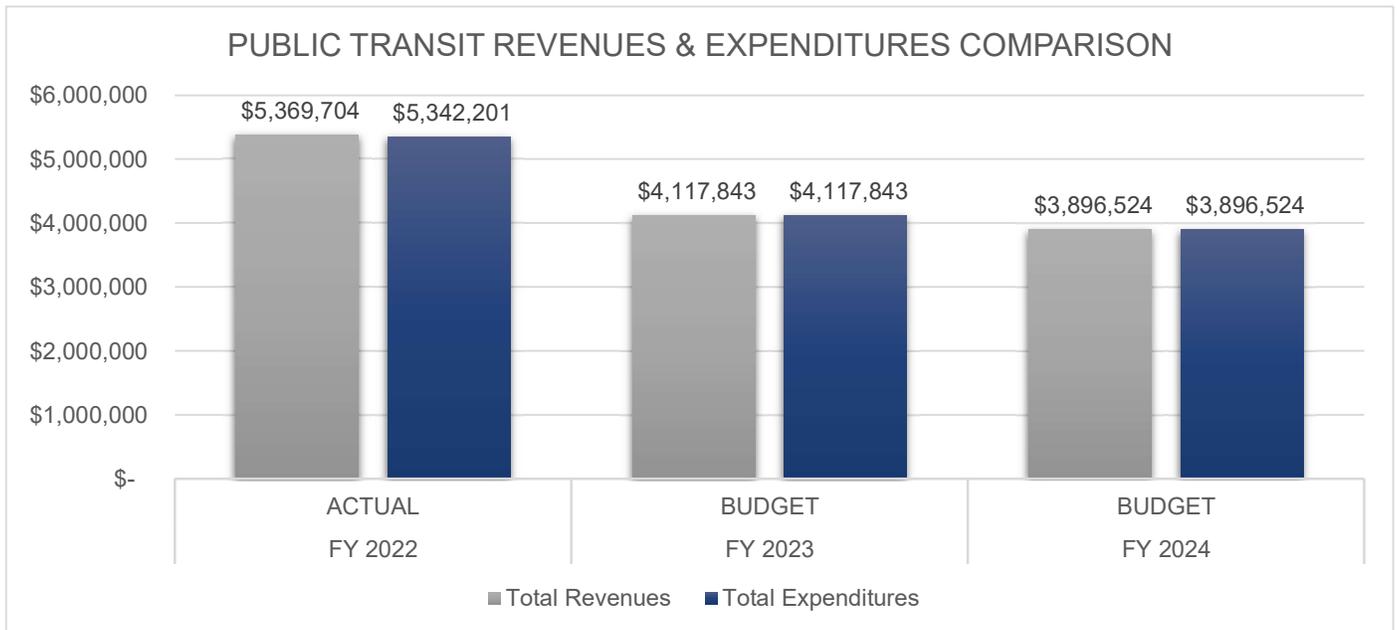
Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 1,215,854	\$ 1,310,508	\$ 1,510,895	39%	13%
State Government Grants	4,119,335	2,778,240	2,357,079	60%	-18%
Shared State Revenues	6,375	28,595	28,050	1%	-2%
Interest-Investment	(2,000)	500	500	0%	0%
Sale of Assets	30,140	-	-	0%	0%
Total Revenues	\$ 5,369,704	\$ 4,117,843	\$ 3,896,524	100%	



Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Other Operating Services	\$ -	\$ 36,118	\$ 38,571	1%	100%
Grants and Subsidies	5,342,201	4,081,725	3,857,953	99%	-6%
Total Expenditures	\$ 5,342,201	\$ 4,117,843	\$ 3,896,524	100%	

PUBLIC TRANSIT

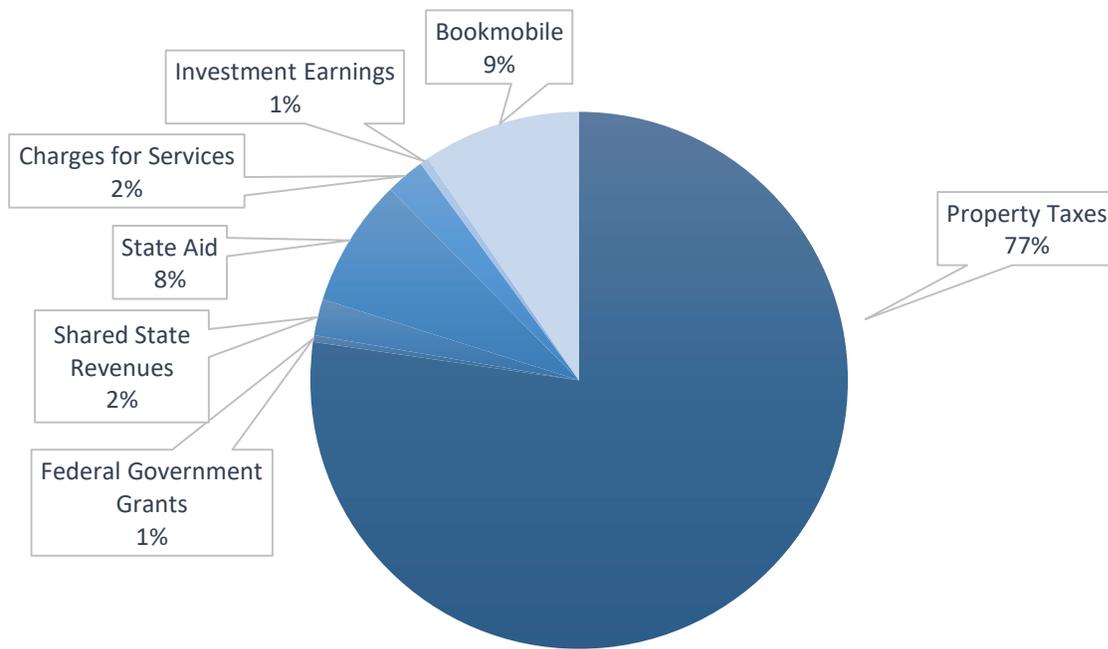
	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 5,369,704	\$ 4,117,843	\$ 3,896,524
Total Expenditures	5,342,201	4,117,843	3,896,524
Net Change in Fund Balances	\$ 27,503	\$ -	\$ -
Fund Balances, Beginning of Year	6,738	34,241	34,241
Fund Balances, End of Year	\$ 34,241	\$ 34,241	\$ 34,241



VETERANS' MEMORIAL LIBRARY

Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 2,351,116	\$ 2,770,455	\$ 3,005,866	77%	8%
Federal Government Grants	-	15,000	15,000	1%	0%
Shared State Revenues	87,411	77,325	85,365	2%	9%
State Aid	303,032	278,746	299,882	8%	7%
Charges for Services	70,894	89,040	91,800	2%	3%
Other Income	1,149	1,409	1,100	0%	-28%
Fines and Forfeits	9,094	12,000	9,000	0%	-33%
Investment Earnings	(18,851)	19,827	19,827	1%	0%
Rentals	9,069	7,200	8,200	0%	12%
Sale of Assets	403	-	-	0%	0%
Bookmobile	314,483	353,000	370,600	9%	0%
Total Revenues	\$ 3,127,800	\$ 3,624,002	\$ 3,906,640	100%	

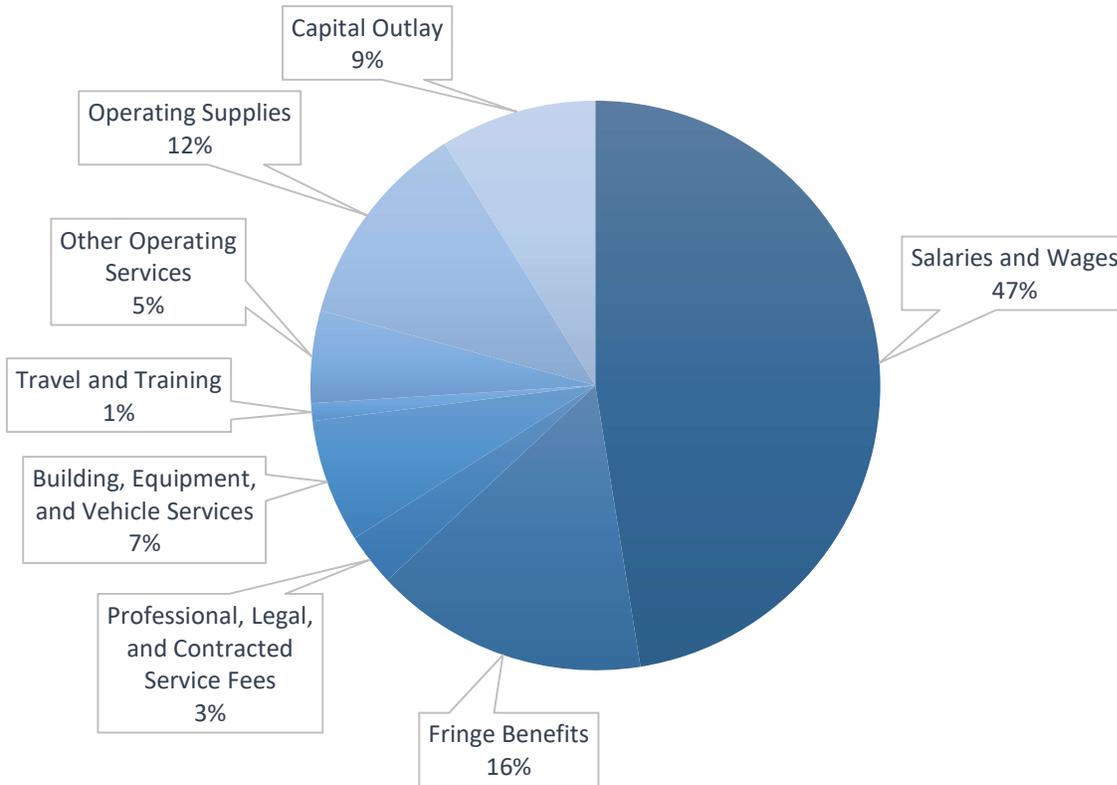
VETERANS' MEMORIAL LIBRARY REVENUES



VETERANS' MEMORIAL LIBRARY

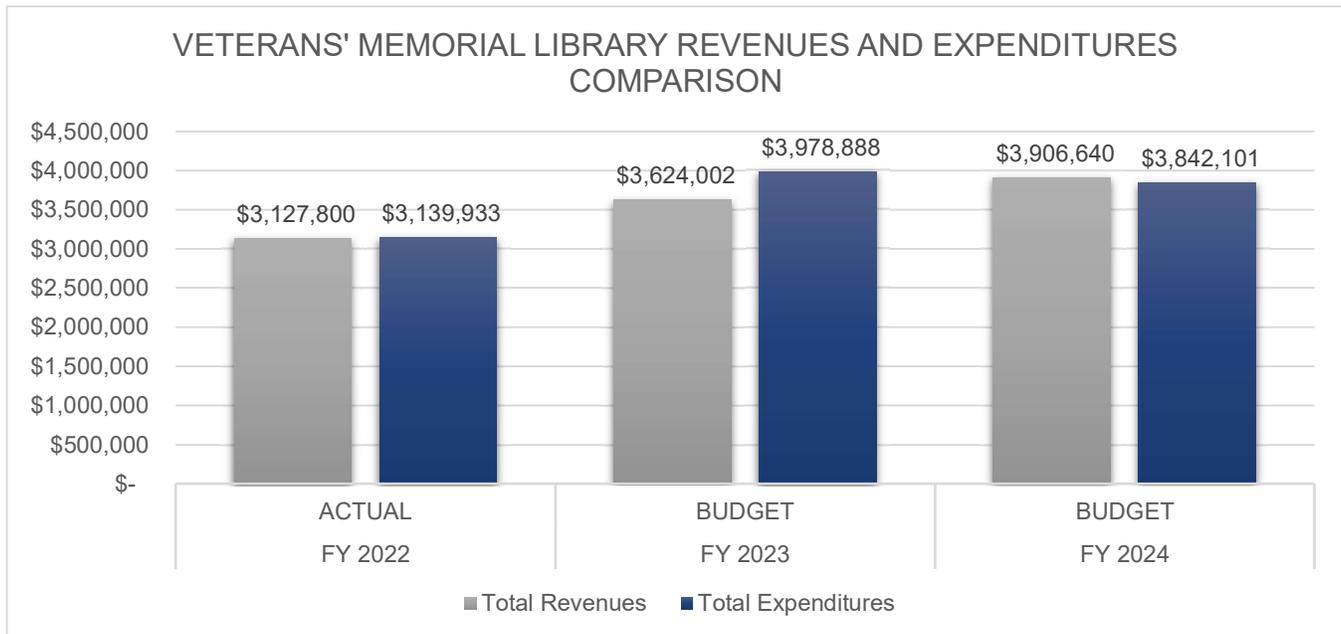
Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Salaries and Wages	\$ 1,544,700	\$ 1,781,045	\$ 1,821,644	47%	2%
Fringe Benefits	476,457	575,072	597,281	16%	4%
Professional, Legal, and Contracted Ser	91,059	97,900	114,200	3%	14%
Building, Equipment, and Vehicle Servio	217,220	256,015	269,115	7%	5%
Travel and Training	9,089	26,100	27,300	1%	4%
Other Operating Services	191,212	195,156	200,961	5%	3%
Operating Supplies	353,400	452,600	456,600	12%	1%
Grants and Subsidies	-	15,000	15,000	0%	0%
Capital Outlay	256,796	580,000	340,000	9%	-71%
Total Expenditures	\$ 3,139,933	\$ 3,978,888	\$ 3,842,101	100%	

VETERANS' MEMORIAL LIBRARY EXPENDITURES



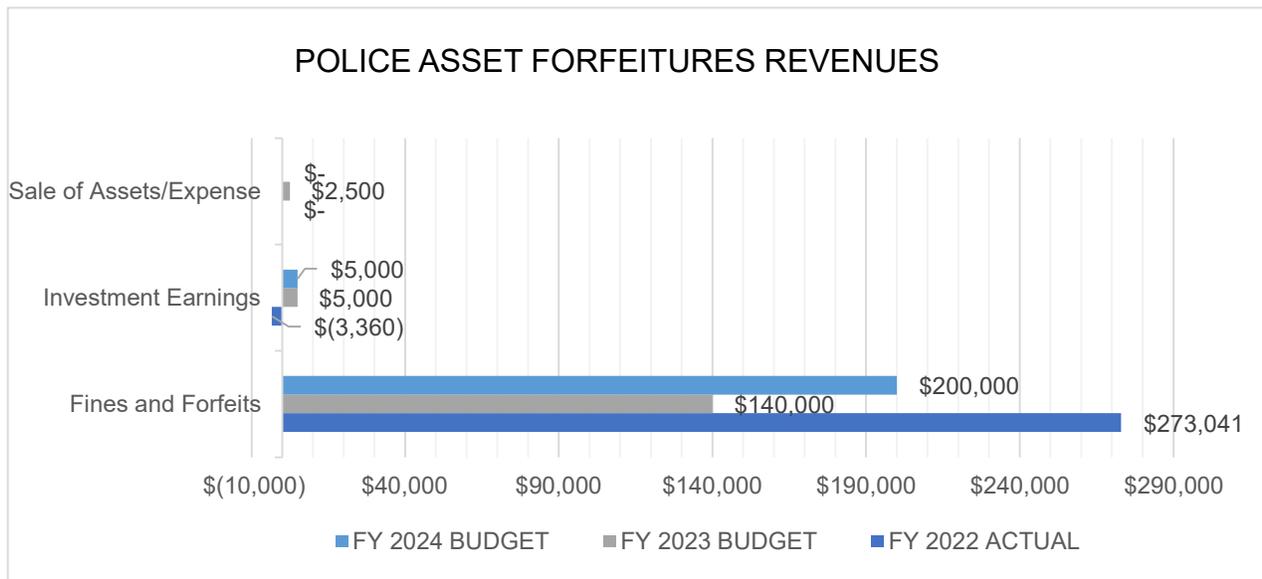
VETERANS' MEMORIAL LIBRARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 3,127,800	\$ 3,624,002	\$ 3,906,640
Total Expenditures	3,139,933	3,978,888	3,842,101
Net Change in Fund Balances	\$ (12,133)	\$ (354,886)	\$ 64,539
Fund Balances, Beginning of Year	1,321,274	1,309,141	954,255
Fund Balances, End of Year	<u>\$ 1,309,141</u>	<u>\$ 954,255</u>	<u>\$ 1,018,794</u>



POLICE ASSET FORFEITURE

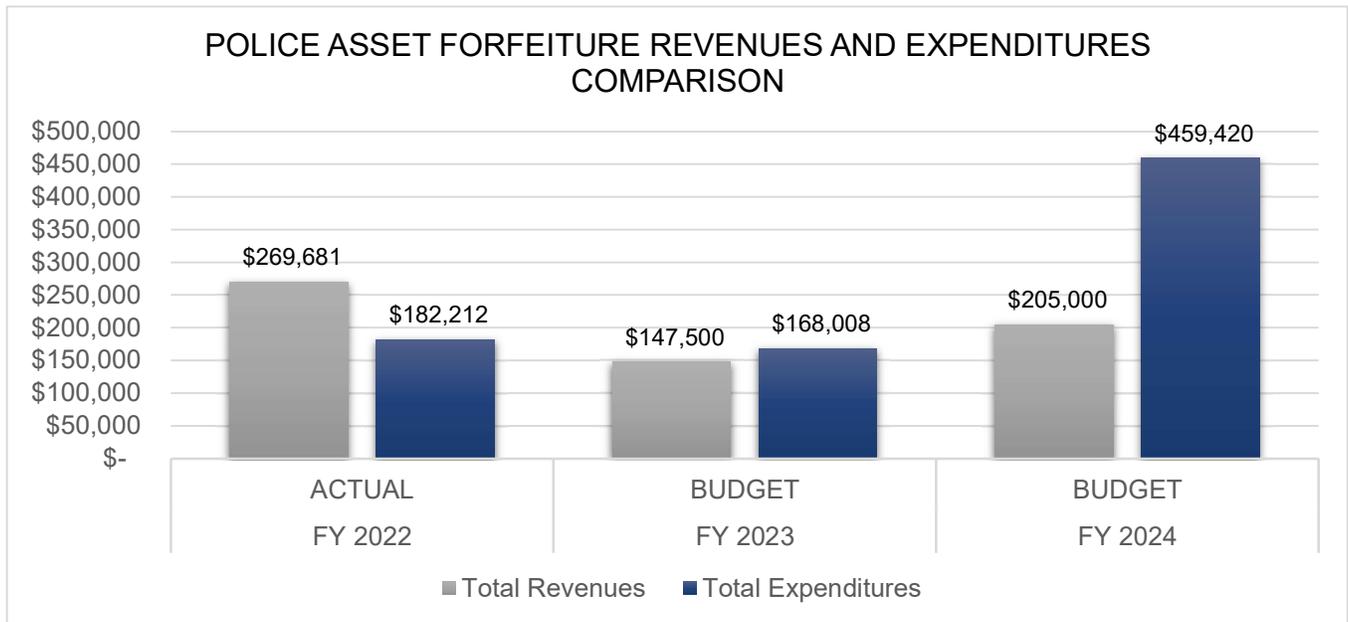
Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Fines and Forfeits	\$ 273,041	\$ 140,000	\$ 200,000	98%	30%
Investment Earnings	(3,360)	5,000	5,000	2%	0%
Sale of Assets/Expense	-	2,500	-	0%	0%
Total Revenues	\$ 269,681	\$ 147,500	\$ 205,000	100%	



Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Fringe Benefits	\$ 1,375	\$ 1,375	\$ 1,375	0%	0%
Building, Equipment, and Vehicle Service	1,756	5,000	2,000	0%	-1%
Travel and Training	23,914	40,160	31,715	7%	-27%
Other Operating Services	34,757	53,724	58,274	13%	8%
Operating Supplies	111,460	35,750	57,650	13%	38%
Grants and Subsidies	-	7,000	7,000	2%	0%
Capital Outlay	8,950	24,999	301,406	66%	92%
Total Expenditures	\$ 182,212	\$ 168,008	\$ 459,420	100%	

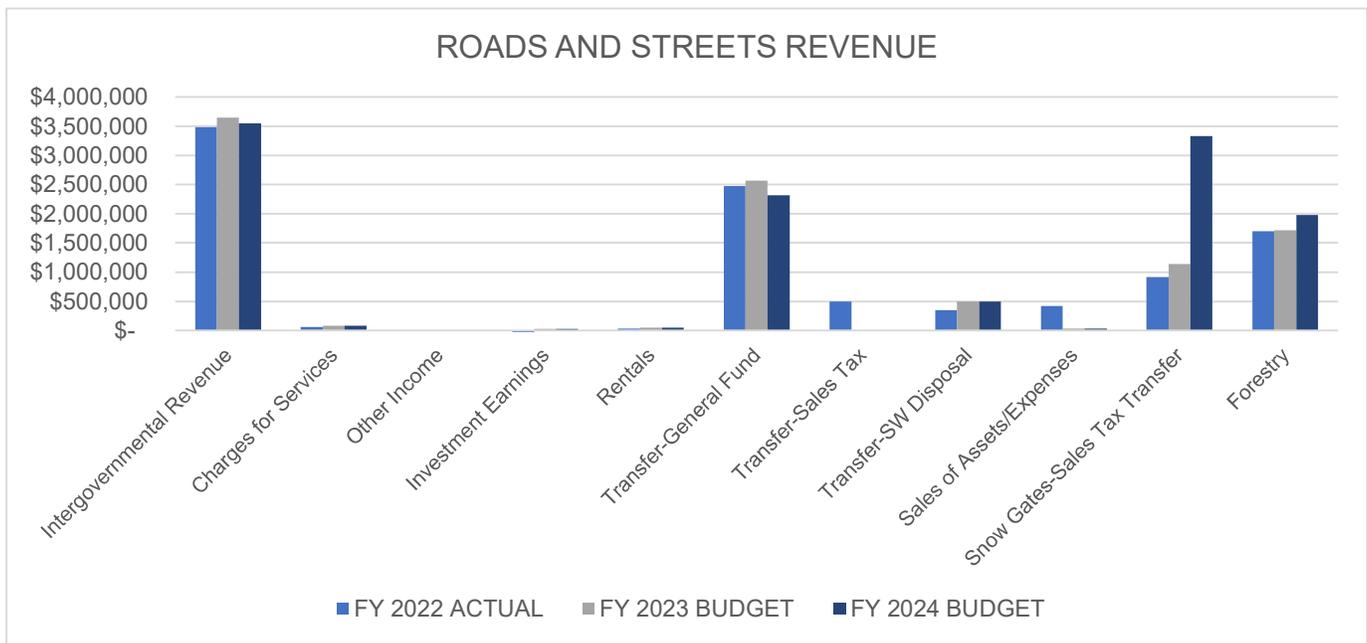
POLICE ASSET FORFEITURE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 269,681	\$ 147,500	\$ 205,000
Total Expenditures	182,212	168,008	459,420
Net Change in Fund Balances	\$ 87,469	\$ (20,508)	\$ (254,420)
Fund Balances, Beginning of Year	447,662	535,131	514,623
Fund Balances, End of Year	\$ 535,131	\$ 514,623	\$ 260,203



ROADS AND STREETS

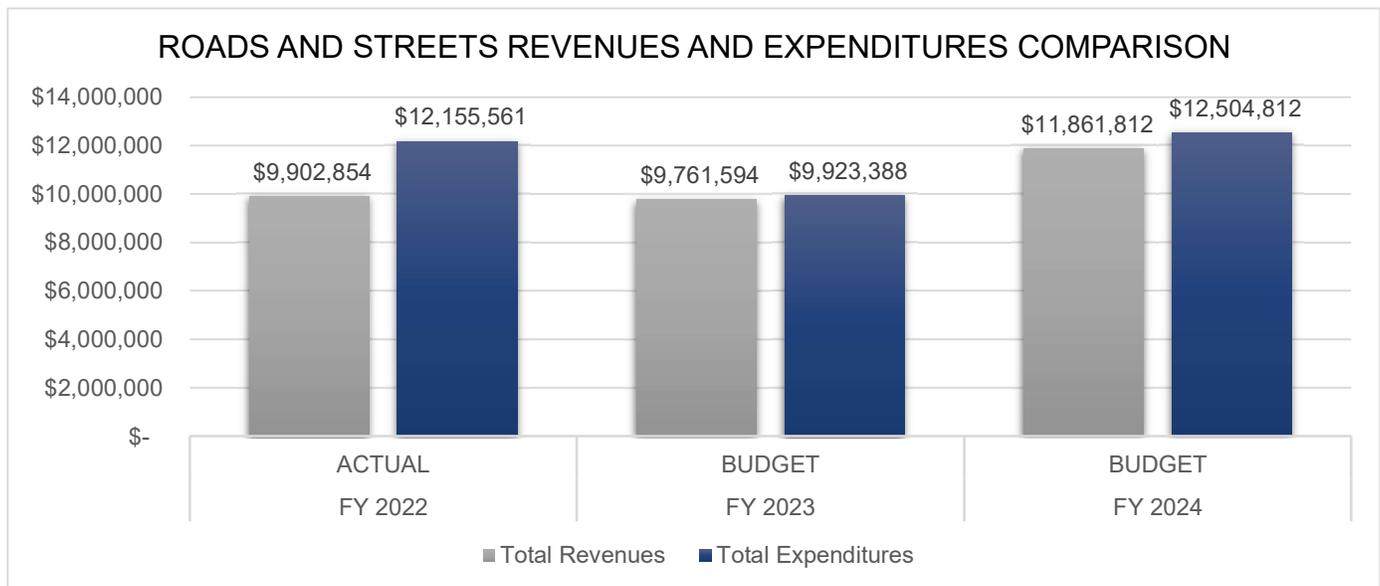
Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Intergovernmental Revenue	\$ 3,485,900	\$ 3,643,111	\$ 3,550,000	30%	-3%
Charges for Services	62,710	83,500	80,000	1%	-4%
Other Income	166	500	500	0%	0%
Investment Earnings	(28,132)	26,000	26,000	0%	0%
Rentals	31,776	50,000	50,000	0%	0%
Transfer-General Fund	2,472,028	2,565,584	2,317,602	20%	-11%
Transfer-Sales Tax	496,970	-	-	0%	0%
Transfer-SW Disposal	345,827	500,000	500,000	4%	0%
Sales of Assets/Expenses	418,449	32,000	32,000	0%	0%
Snow Gates-Sales Tax Transfer	914,815	1,140,781	3,329,931	28%	66%
Forestry	1,702,345	1,720,118	1,975,779	17%	13%
Total Revenues	\$ 9,902,854	\$ 9,761,594	\$ 11,861,812	100%	



Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Cost of Parts	\$ 156	\$ -	\$ -	0%	0%
Salaries and Wages	1,893,739	2,250,219	1,688,611	14%	-33%
Fringe Benefits	1,035,467	1,112,011	835,764	7%	-33%
Professional, Legal, and Contracted Service F	147,579	62,100	62,100	0%	0%
Building, Equipment, and Vehicle Services	1,376,003	1,261,284	1,327,584	11%	5%
Travel and Training	315	7,240	7,240	0%	0%
Other Operating Services	227,619	261,775	343,467	3%	24%
Operating Supplies	989,240	1,246,451	1,349,105	11%	8%
Capital Outlay	3,184,517	544,500	665,100	5%	18%
Capital Lease Principle	682,980	275,898	370,131	3%	25%
Snow Gates	914,815	1,148,539	3,329,931	27%	66%
Forestry	1,703,131	1,753,371	2,525,779	20%	31%
Total Expenditures	\$ 12,155,561	\$ 9,923,388	\$ 12,504,812	100%	

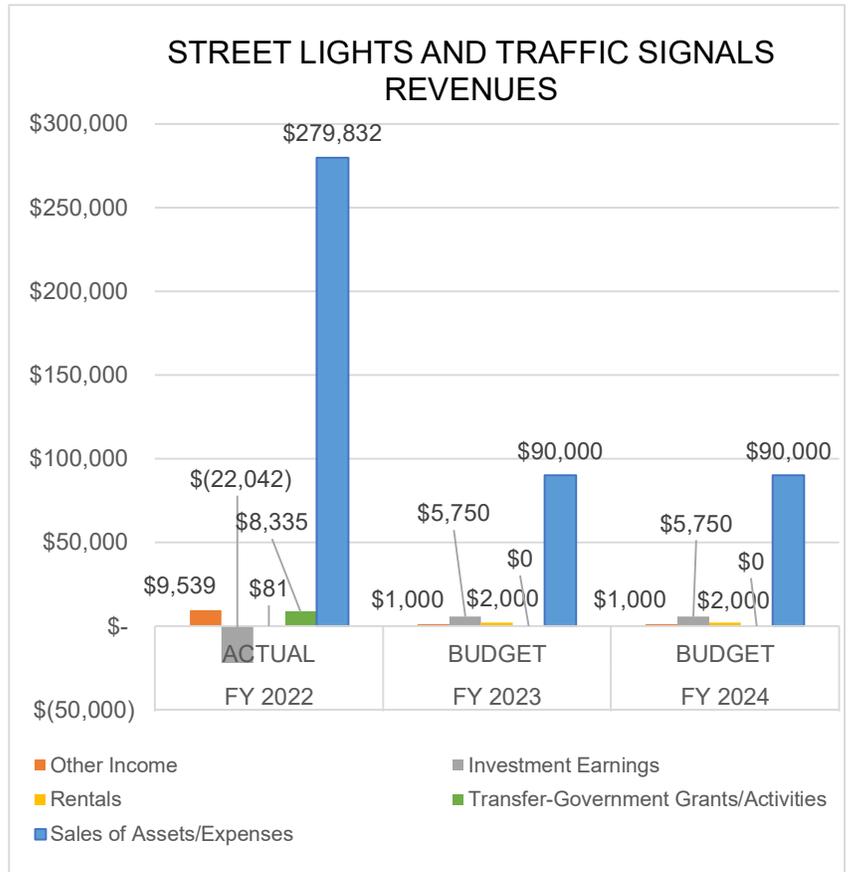
ROADS AND STREETS

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 9,902,854	\$ 9,761,594	\$ 11,861,812
Total Expenditures	12,155,561	9,923,388	12,504,812
Net Change in Fund Balances	<u>\$ (2,252,707)</u>	<u>\$ (161,794)</u>	<u>\$ (643,000)</u>
Fund Balances, Beginning of Year	7,490,044	5,237,337	5,075,543
Fund Balances, End of Year	<u>\$ 5,237,337</u>	<u>\$ 5,075,543</u>	<u>\$ 4,432,543</u>



STREET LIGHTS AND TRAFFIC SIGNALS

Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Charges for Services	\$ 3,073,030	\$ 3,214,493	\$ 3,800,409	97%	15%
Other Income	9,539	1,000	1,000	0%	0%
Investment Earnings	(22,042)	5,750	5,750	1%	0%
Rentals	81	2,000	2,000	0%	0%
Transfer-Government Grants/Activities	8,335	-	-	0%	0%
Sales of Assets/Expenses	279,832	90,000	90,000	2%	0%
Total Revenues	\$ 3,348,775	\$ 3,313,243	\$ 3,899,159	100%	

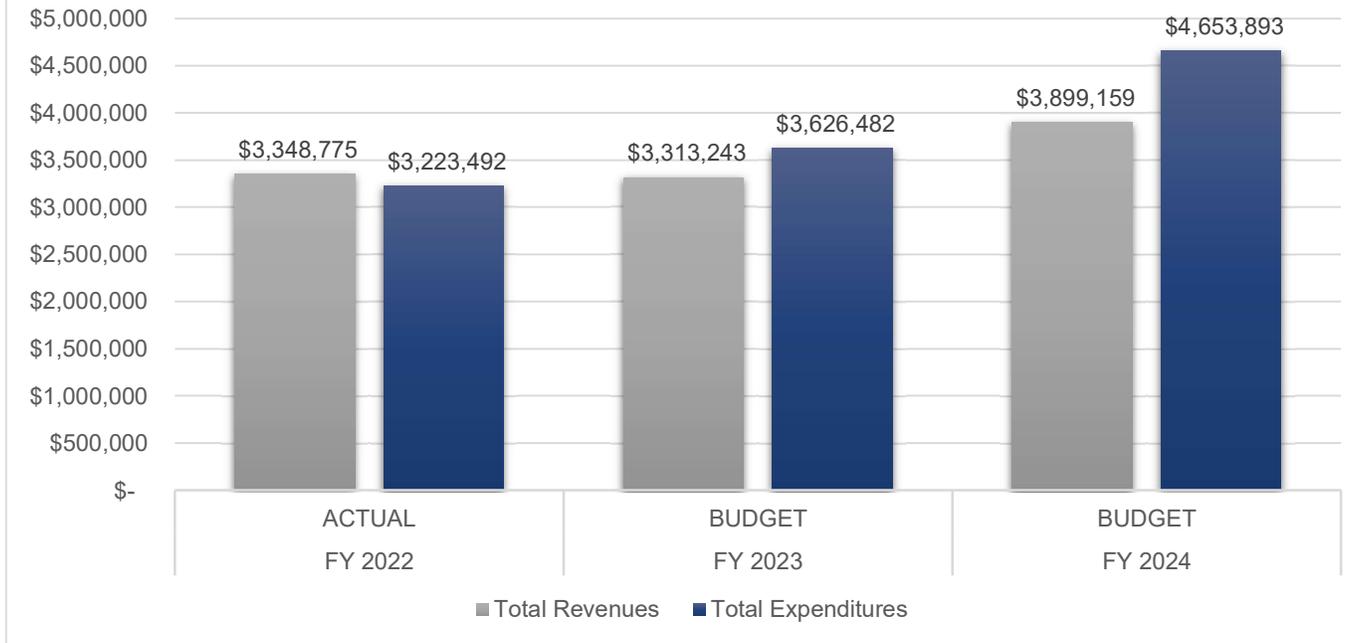


Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Salaries and Wages	\$ 489,445	\$ 569,954	\$ 609,904	13%	7%
Fringe Benefits	247,428	279,725	300,688	7%	7%
Professional, Legal, and Contracted Service F	1,758	50,900	1,200	0%	-4142%
Building, Equipment, and Vehicle Services	1,474,163	1,182,622	1,322,622	28%	11%
Travel and Training	1,891	11,868	11,868	1%	0%
Other Operating Services	118,938	129,124	146,066	3%	12%
Operating Supplies	52,459	52,073	60,200	1%	14%
Capital Outlay	836,841	1,350,216	2,201,345	47%	39%
Transfer-Street Light Construction	569	-	-	0%	-100%
Total Expenditures	\$ 3,223,492	\$ 3,626,482	\$ 4,653,893	100%	

STREET LIGHTS AND TRAFFIC SIGNALS

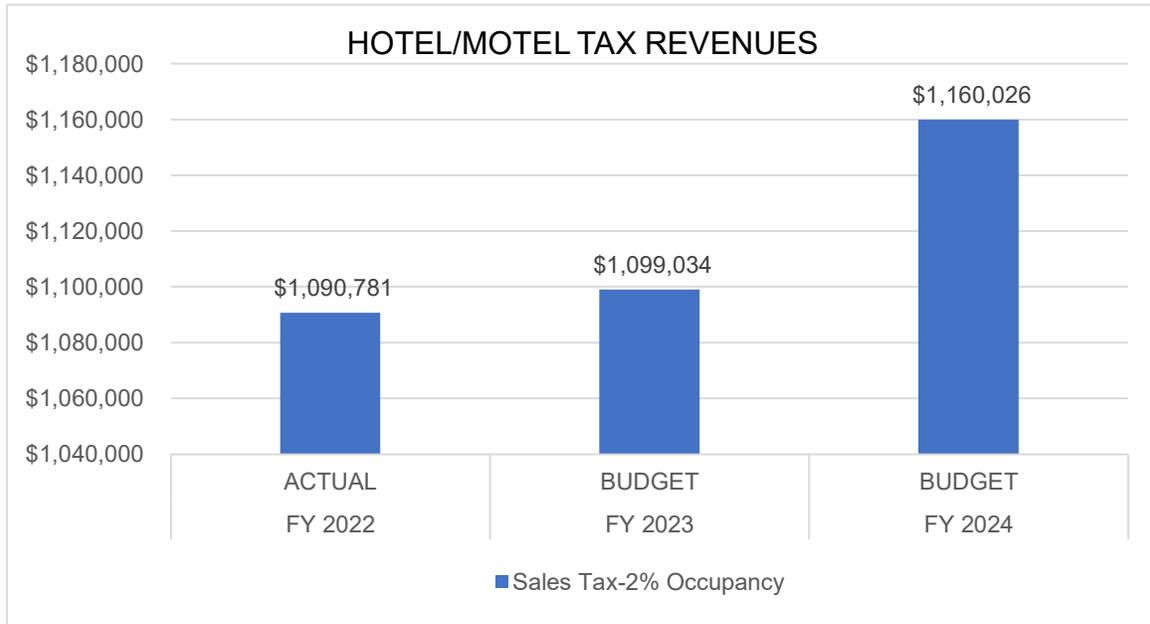
	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 3,348,775	\$ 3,313,243	\$ 3,899,159
Total Expenditures	3,223,492	3,626,482	4,653,893
Net Change in Fund Balances	\$ 125,283	\$ (313,239)	\$ (754,734)
Fund Balances, Beginning of Year	3,514,070	3,639,353	3,326,114
Fund Balances, End of Year	<u>\$ 3,639,353</u>	<u>\$ 3,326,114</u>	<u>\$ 2,571,380</u>

STREET LIGHTS AND TRAFFIC SIGNALS REVENUES AND EXPENDITURES COMPARISON



HOTEL/MOTEL TAX

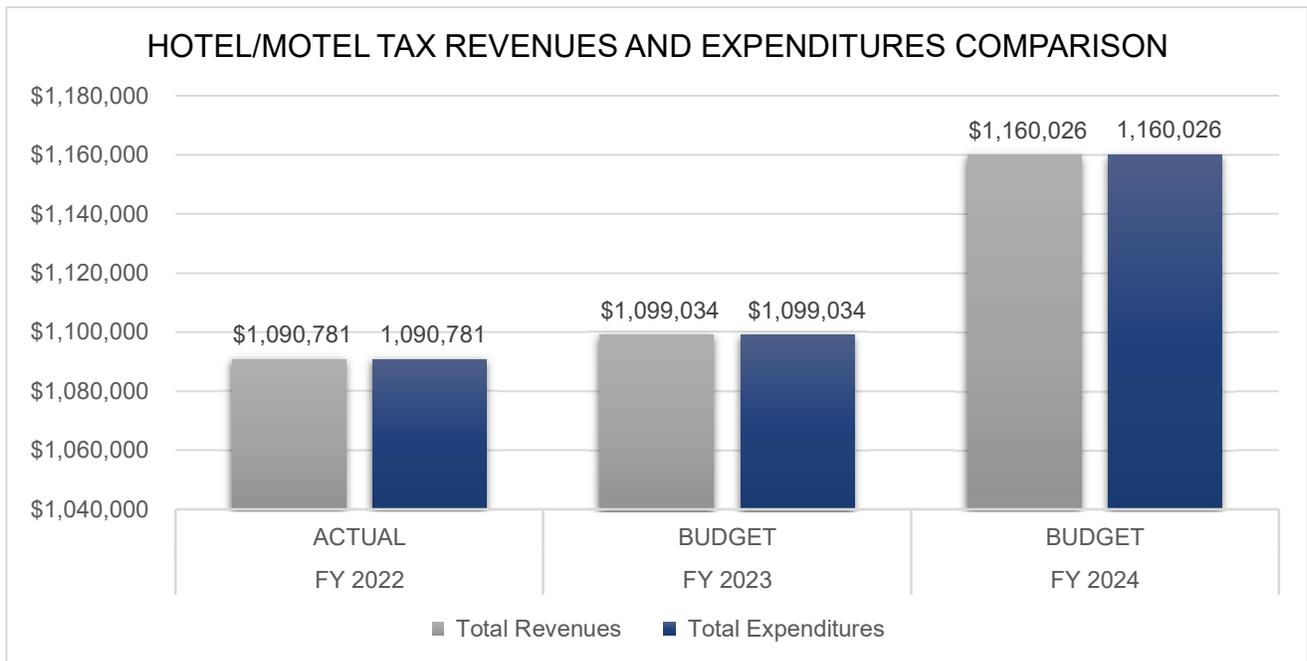
Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-2% Occupancy	\$ 1,090,781	\$ 1,099,034	\$ 1,160,026	100%	5%
Total Revenues	\$ 1,090,781	\$ 1,099,034	\$ 1,160,026	100%	



Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contract Service Fee:	\$ 215	\$ 135	\$ 200	0%	33%
Other Operating Services	14,655	17,570	24,431	2%	28%
Grants and Subsidies	818,086	810,997	851,546	73%	5%
Transfer-Event Center	257,825	270,332	283,849	24%	5%
Total Expenditures	\$ 1,090,781	\$ 1,099,034	\$ 1,160,026	101%	

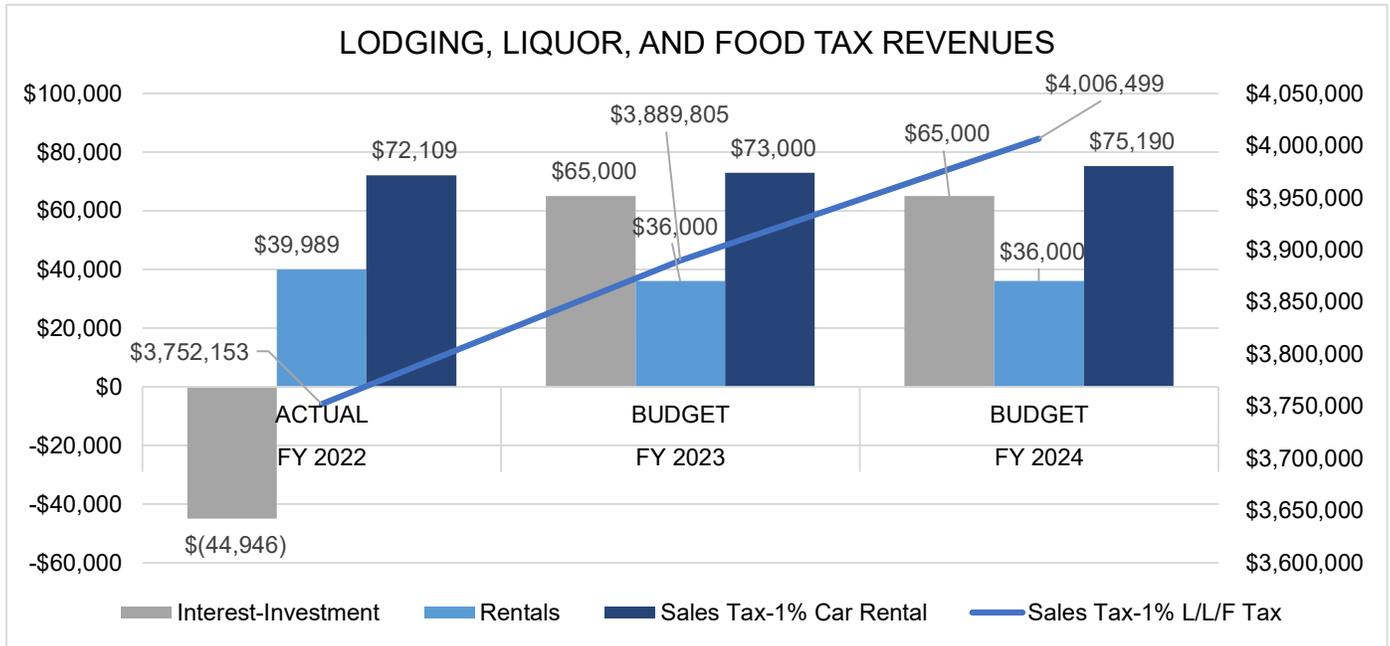
HOTEL/MOTEL TAX

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 1,090,781	\$ 1,099,034	\$ 1,160,026
Total Expenditures	1,090,781	1,099,034	1,160,026
Net Change in Fund Balances	\$ -	\$ -	\$ -
Fund Balances, Beginning of Year	-	-	-
Fund Balances, End of Year	\$ -	\$ -	\$ -



LODGING, LIQUOR, AND FOOD TAX

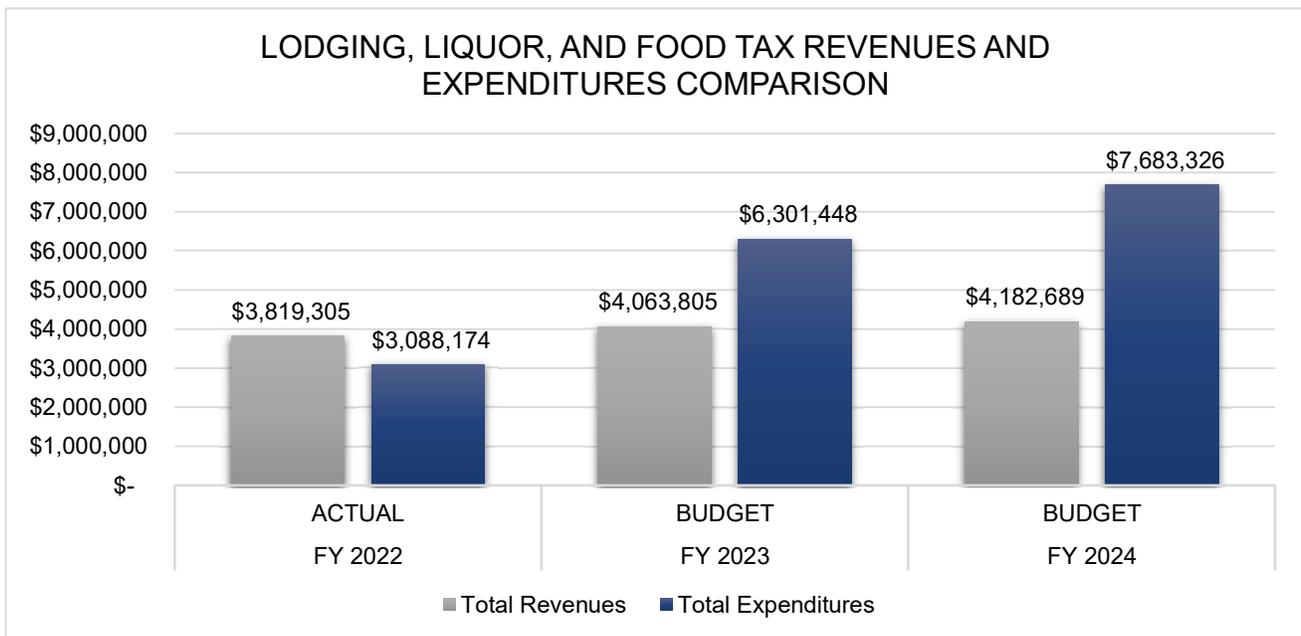
Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-1% L/L/F Tax	\$ 3,752,153	\$ 3,889,805	\$ 4,006,499	96%	3%
Interest-Investment	(44,946)	65,000	65,000	1%	0%
Rentals	39,989	36,000	36,000	1%	0%
Sales Tax-1% Car Rental	72,109	73,000	75,190	2%	3%
Total Revenues	\$ 3,819,305	\$ 4,063,805	\$ 4,182,689	100%	



Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contracted Svc Fees	\$ 168	\$ 125	\$ 125	0.0%	0%
Other Operating Services	12,630	13,756	21,049	0.3%	35%
Grants and Subsidies	12,000	12,500	12,000	0.2%	-4%
Transfer-Building Improvements	-	-	416,000	5.4%	-100%
Transfer-Event Center	3,045,349	6,256,817	7,215,902	93.9%	13%
Transfer-Airport	18,027	18,250	18,250	0.2%	0%
Total Expenditures	\$ 3,088,174	\$ 6,301,448	\$ 7,683,326	100%	

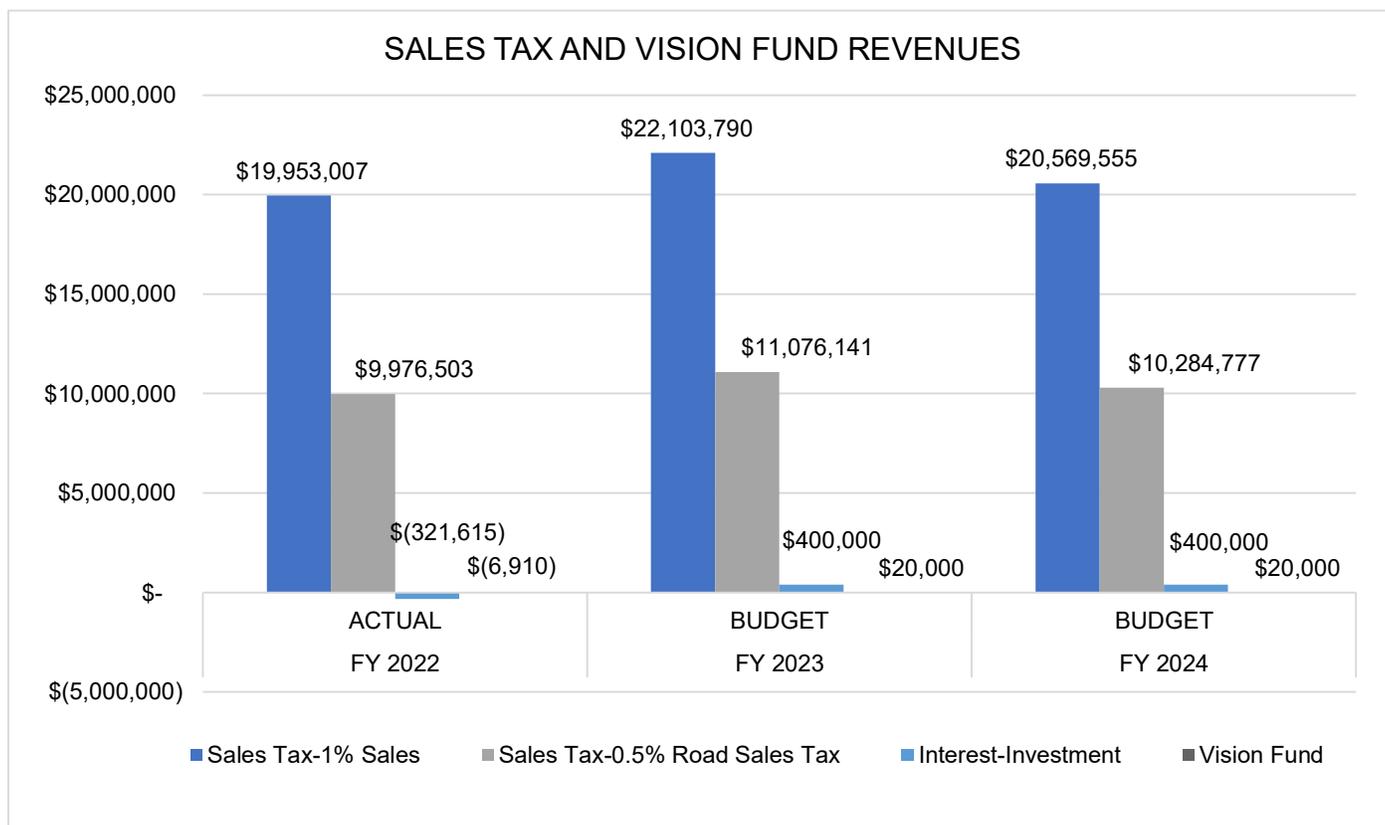
LODGING, LIQUOR, AND FOOD TAX

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 3,819,305	\$ 4,063,805	\$ 4,182,689
Total Expenditures	3,088,174	6,301,448	7,683,326
Net Change in Fund Balances	\$ 731,131	\$ (2,237,643)	\$ (3,500,637)
Fund Balances, Beginning of Year	6,958,578	7,689,709	5,452,066
Fund Balances, End of Year	<u>\$ 7,689,709</u>	<u>\$ 5,452,066</u>	<u>\$ 1,951,429</u>



SALES TAX AND VISION FUND

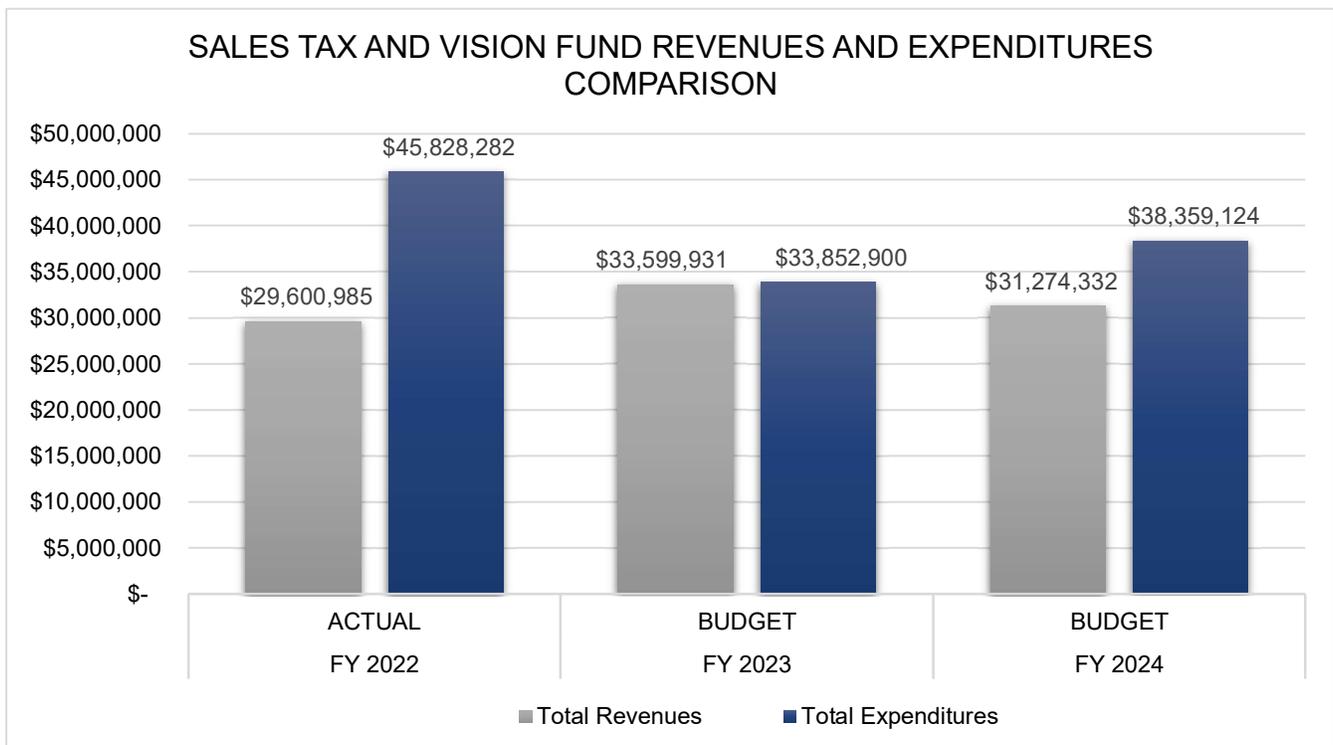
Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Sales Tax-1% Sales	\$ 19,953,007	\$ 22,103,790	\$ 20,569,555	66%	-7%
Sales Tax-0.5% Road Sales Tax	9,976,503	11,076,141	10,284,777	33%	-8%
Interest-Investment	(321,615)	400,000	400,000	1%	0%
Vision Fund	(6,910)	20,000	20,000	0%	0%
Total Revenues	\$ 29,600,985	\$ 33,599,931	\$ 31,274,332	100%	



Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Svc Fees	\$ 698	\$ 1,000	\$ 1,000	0%	0%
Other Operating Services	181,368	57,127	116,667	0%	51%
Transfer-General Fund	9,853,526	9,853,526	9,853,526	26%	0%
Transfer-Roads and Streets	1,411,786	1,140,781	3,329,931	9%	66%
Transfer-Highway Construction	34,180,904	22,550,466	24,808,000	64%	9%
Operating Grants and Subsidies	200,000	250,000	250,000	1%	0%
Total Expenditures	\$ 45,828,282	\$ 33,852,900	\$ 38,359,124	100%	

SALES TAX AND VISION FUND

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 29,600,985	\$ 33,599,931	\$ 31,274,332
Total Expenditures	45,828,282	33,852,900	38,359,124
Net Change in Fund Balances	<u>\$(16,227,297)</u>	<u>\$ (252,969)</u>	<u>\$ (7,084,792)</u>
Fund Balances, Beginning of Year	55,839,010	39,611,713	39,358,744
Fund Balances, End of Year	<u><u>\$ 39,611,713</u></u>	<u><u>\$ 39,358,744</u></u>	<u><u>\$ 32,273,952</u></u>



SALES TAX AND VISION FUND PROJECTIONS

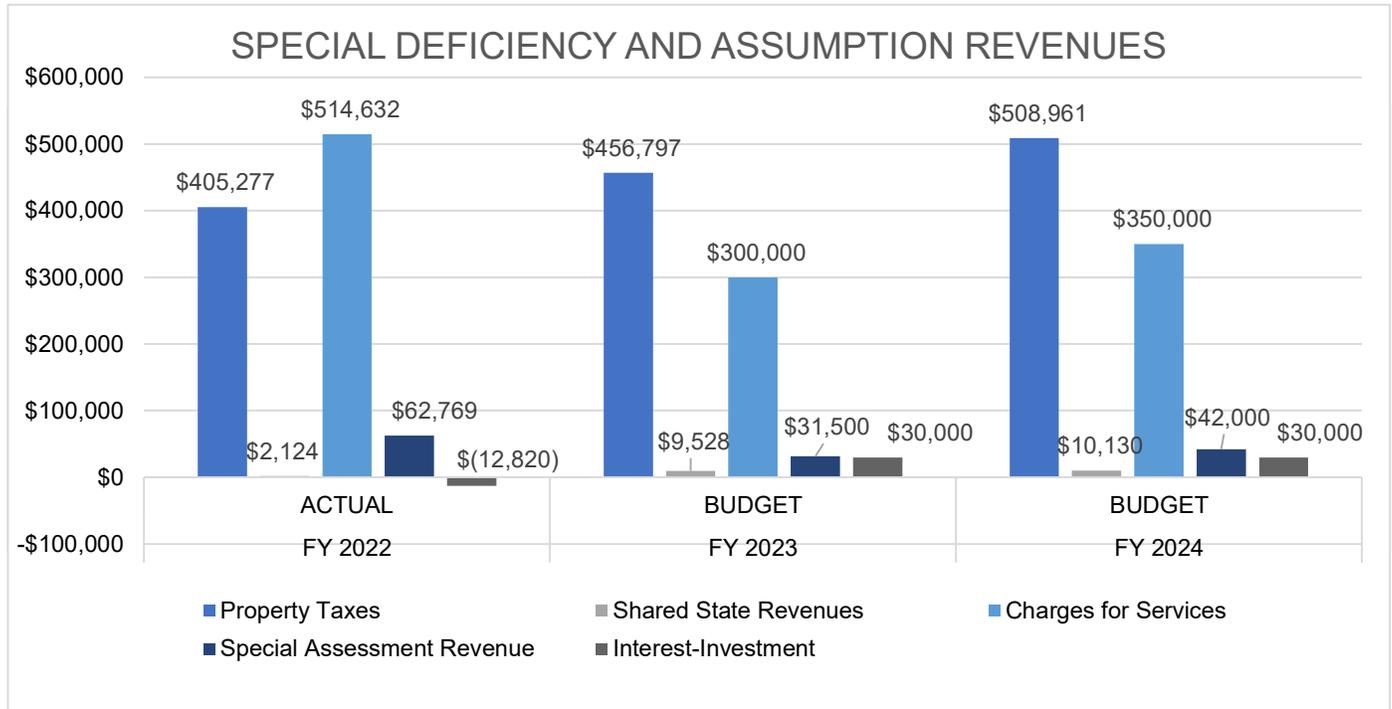
	FY 2024 BUDGET	FY 2025 PROJECTED BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET
Revenues					
Sales Tax-1% Sales	\$ 20,569,555	\$ 21,186,642	\$ 21,822,241	\$ 22,476,908	\$ 23,151,215
Sales Tax-0.5% Road Sales Tax	10,284,777	10,593,320	10,911,120	11,238,454	11,575,608
Interest-Investment	400,000	400,000	400,000	400,000	400,000
Vision Fund	20,000	20,000	20,000	20,000	20,000
Total Revenues	\$ 31,274,332	\$ 32,199,962	\$ 33,153,361	\$ 34,135,362	\$ 35,146,823
Expenditures					
Professional, Legal, and Svc Fees	\$ 1,000	\$ 1,030	\$ 1,061	\$ 1,093	\$ 1,126
Other Operating Services	116,667	120,167	123,772	127,485	131,310
Transfer-General Fund	9,853,526	9,853,526	9,853,526	9,853,526	9,853,526
Transfer-Roads and Streets	3,329,931	3,429,829	3,532,724	3,638,706	3,747,867
Transfer-Highway Construction	24,808,000	24,866,700	16,601,000	17,393,000	16,465,000
Operating Grants and Subsidies	250,000	250,000	250,000	250,000	250,000
Total Expenditures	\$ 38,359,124	\$ 38,521,252	\$ 30,362,083	\$ 31,263,810	\$ 30,448,829

The financial forecasts for years 2025 through 2028 are based on estimates. The goal is to project what will occur in the future based on historical data knowing that variances will occur. Base assumptions include real estate tax revenue growth at 5 percent annually due to increased valuations and new development/construction (no change in mills), 2 percent sales tax growth annually, 3 percent wage & benefit increases annually, as well as 3 percent increases in other operating expenses.

Capital needs are based on our five-year Capital Improvement Plan, as described in our Capital Improvement Plan pages and are based on expected need of repair/replacement of assets. These assumptions are based on historical/actual figures. These assumptions will be reviewed annually and adjusted based on any trends or extraordinary events that are expected to occur.

SPECIAL DEFICIENCY AND ASSUMPTION

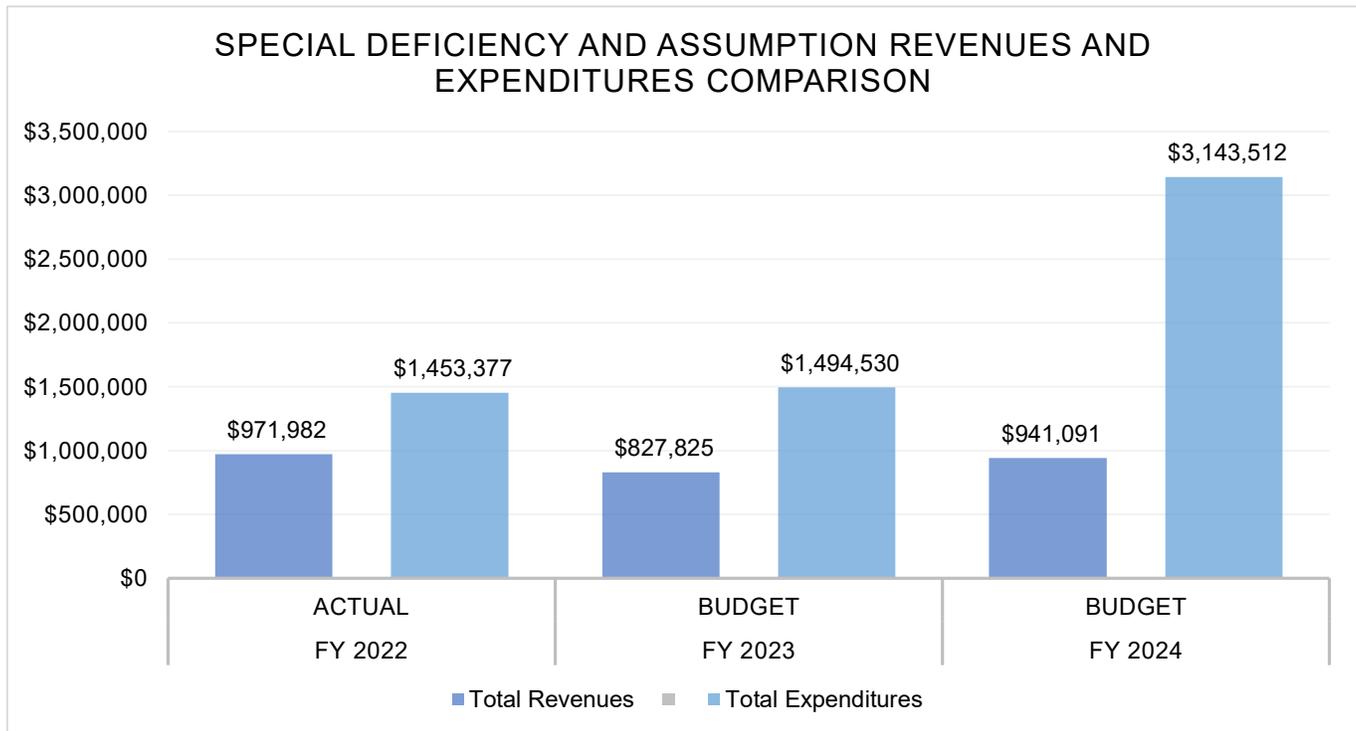
Revenues	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Property Taxes	\$ 405,277	\$ 456,797	\$ 508,961	53%	10%
Shared State Revenues	2,124	9,528	10,130	1%	6%
Charges for Services	514,632	300,000	350,000	37%	14%
Special Assessment Revenue	62,769	31,500	42,000	4%	25%
Interest-Investment	(12,820)	30,000	30,000	3%	0%
Total Revenues	\$ 971,982	\$ 827,825	\$ 941,091	100%	



Expenditures	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Professional, Legal, and Contracted Service Fee	\$ 5,201	\$ 3,700	\$ 6,000	0%	-29%
Building, Equipment, and Vehicle Services	223,449	238,000	230,000	24%	63%
Other Operating Services	412,342	427,830	397,512	22%	100%
Capital Outlay	2,378	150,000	150,000	8%	-10%
	-	-	-	0%	0%
Transfer-Street Improvement Construction	810,007	675,000	2,360,000	46%	-76%
Total Expenditures	\$ 1,453,377	\$ 1,494,530	\$ 3,143,512	100%	

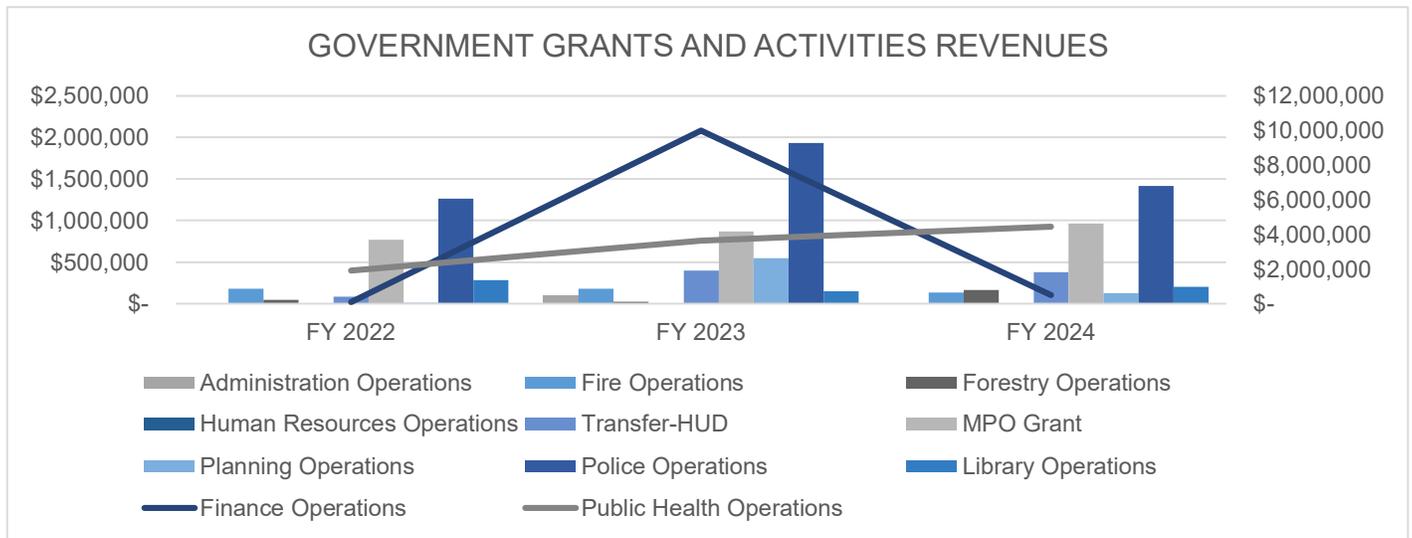
SPECIAL DEFICIENCY AND ASSUMPTION

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 971,982	\$ 827,825	\$ 941,091
Total Expenditures	1,453,377	1,494,530	3,143,512
Net Change in Fund Balances	\$ (481,395)	\$ (666,705)	\$ (2,202,421)
Fund Balances, Beginning of Year	3,094,474	2,613,079	1,946,374
Fund Balances, End of Year	\$ 2,613,079	\$ 1,946,374	\$ (256,047)



GOVERNMENT GRANTS AND ACTIVITIES

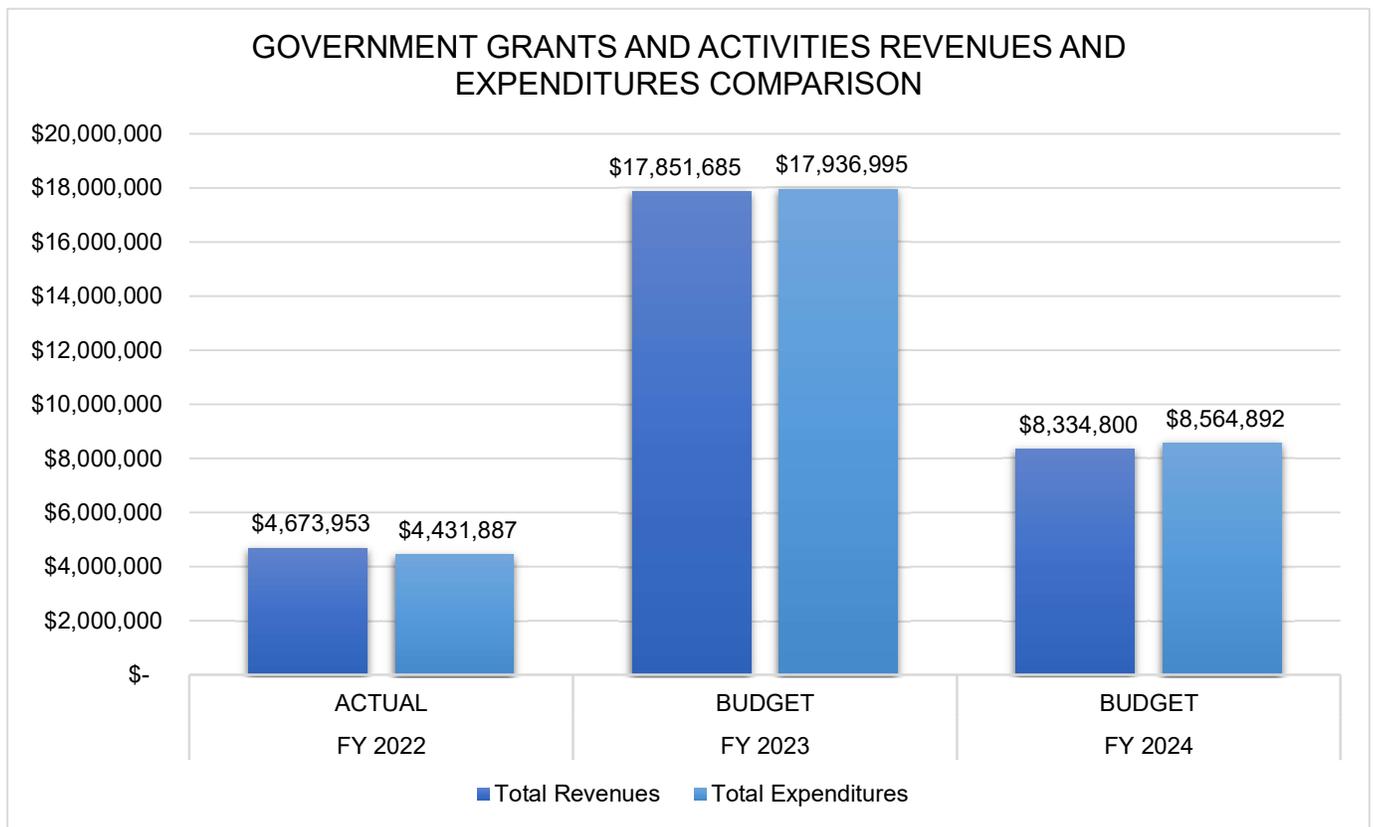
Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Administration Operations	\$ -	\$ 100,000	\$ -	0%	0%
Finance Operations	102,841	10,000,000	500,000	6%	-1900%
Fire Operations	180,205	181,000	136,000	2%	-33%
Forestry Operations	46,499	24,000	163,250	2%	85%
Human Resources Operations	6,007	-	-	0%	0%
Transfer-HUD	84,010	400,637	380,000	5%	-5%
MPO Grant	770,813	870,446	963,027	12%	10%
Planning Operations	12,987	547,800	128,240	2%	-327%
Police Operations	1,263,296	1,931,875	1,418,688	17%	-36%
Public Health Operations	1,922,068	3,645,927	4,441,295	53%	18%
Library Operations	285,227	150,000	204,300	2%	27%
Total Revenues	\$ 4,673,953	\$ 17,851,685	\$ 8,334,800	100%	



Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Administration Operations	\$ -	\$ 100,000	\$ -	0%	#DIV/0!
Finance Operations	51,322	10,000,000	500,000	6%	-1900%
Fire Operations	180,116	181,000	136,000	2%	-33%
Forestry Operations	44,164	24,000	163,250	2%	85%
Human Resources Operations	6,322	-	-	0%	0%
Transfer-HUD	84,010	404,611	380,023	4%	-6%
MPO Grant	770,813	880,308	963,013	11%	9%
Planning Operations	12,987	547,800	128,240	1%	-327%
Police Operations	1,251,074	1,972,301	1,552,104	18%	-27%
Public Health Operations	1,265,050	2,890,705	3,758,995	44%	23%
Tobacco Grants	288,382	291,707	300,214	4%	3%
Women's Way	164,875	277,637	273,571	3%	-1%
Bioterrorism	200,177	216,926	205,182	2%	-6%
Library Operations	112,595	150,000	204,300	2%	0%
Total Expenditures	\$ 4,431,887	\$ 17,936,995	\$ 8,564,892	100%	

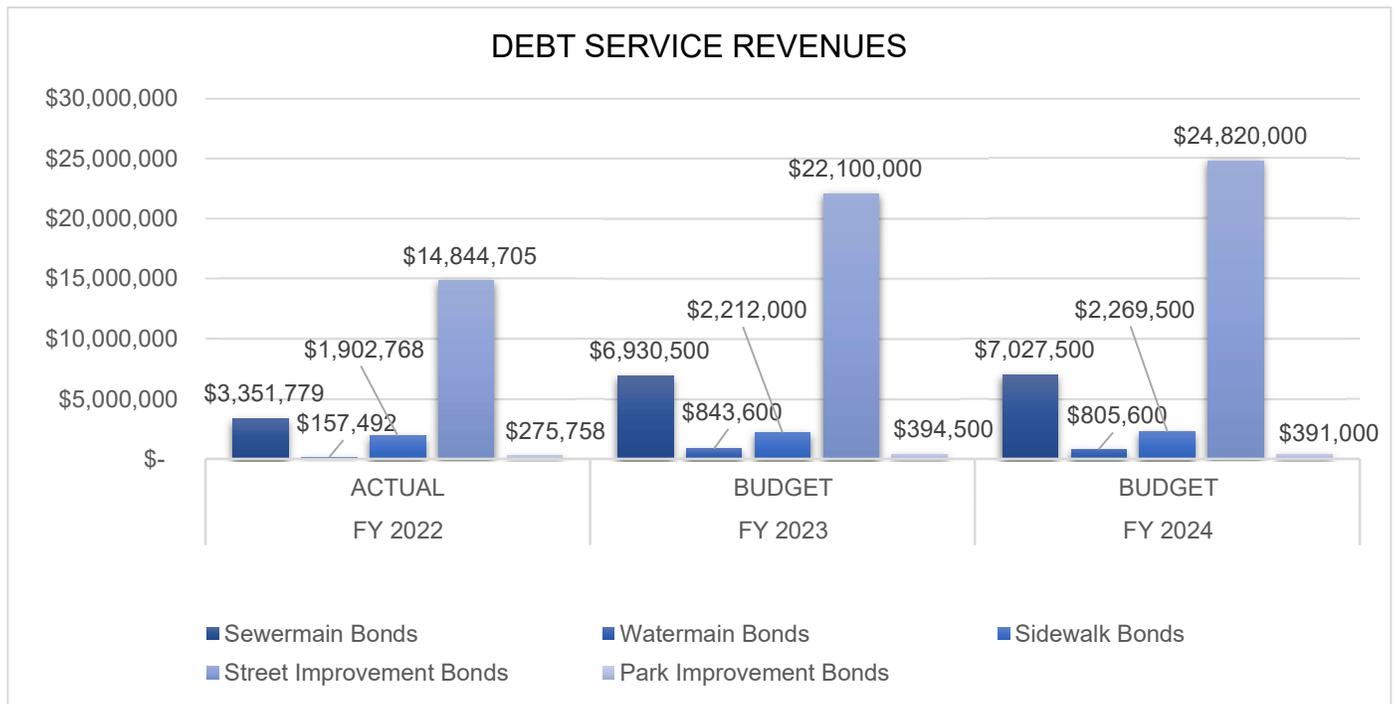
GOVERNMENT GRANTS AND ACTIVITIES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 4,673,953	\$ 17,851,685	\$ 8,334,800
Total Expenditures	4,431,887	17,936,995	8,564,892
Net Change in Fund Balances	\$ 242,066	\$ (85,310)	\$ (230,092)
Fund Balances, Beginning of Year	682,285	924,351	839,041
Fund Balances, End of Year	\$ 924,351	\$ 839,041	\$ 608,949



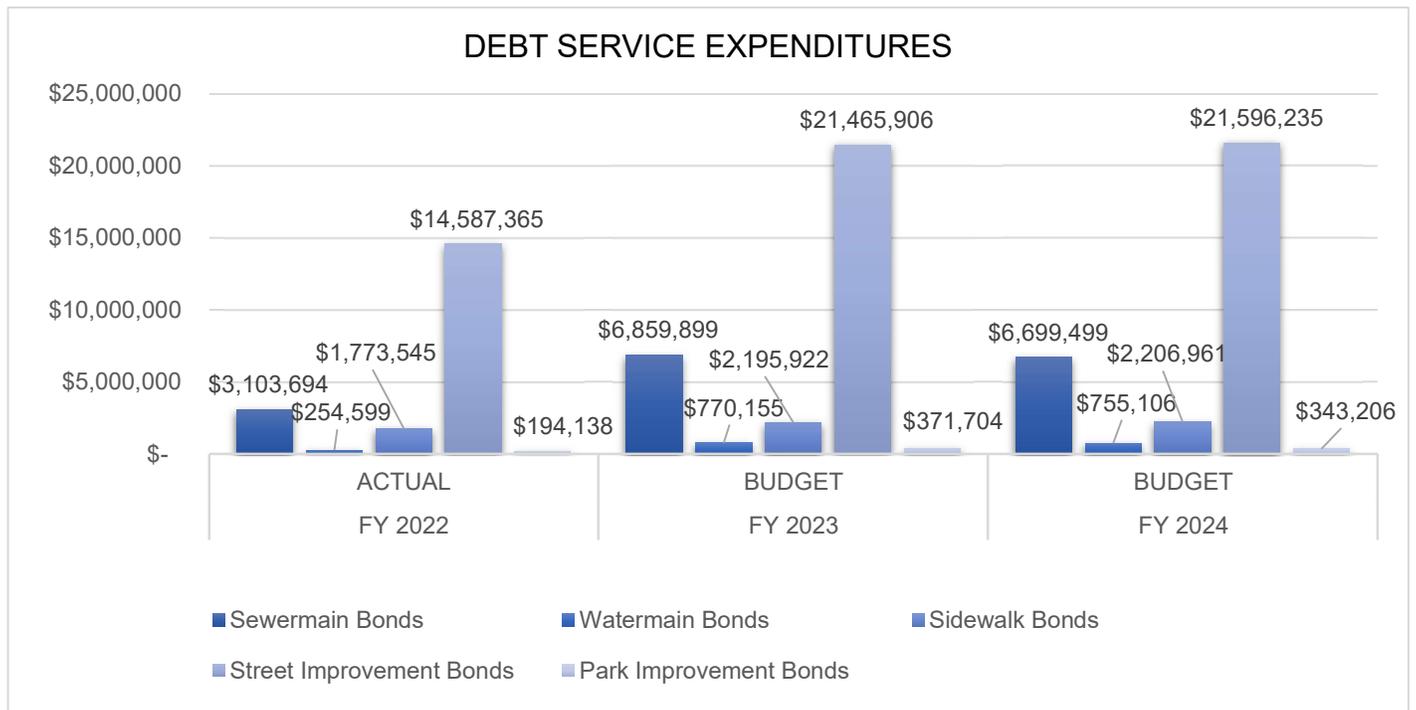
DEBT SERVICE

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Sewermain Bonds	\$ 3,351,779	\$ 6,930,500	\$ 7,027,500	20%	1%
Watermain Bonds	157,492	843,600	805,600	2%	-5%
Sidewalk Bonds	1,902,768	2,212,000	2,269,500	6%	3%
Street Improvement Bonds	14,844,705	22,100,000	24,820,000	70%	11%
Park Improvement Bonds	275,758	394,500	391,000	1%	-1%
Total Revenues	\$ 20,532,502	\$ 32,480,600	\$ 35,313,600	100%	



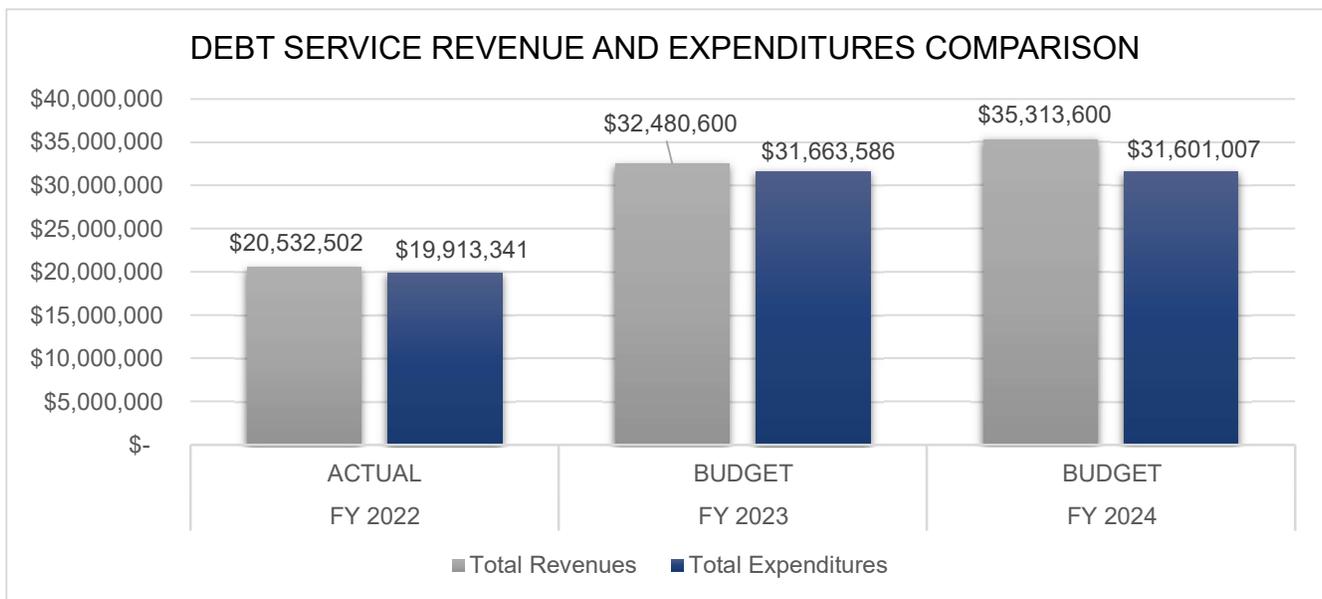
DEBT SERVICE

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Sewermain Bonds	\$ 3,103,694	\$ 6,859,899	\$ 6,699,499	21%	-2%
Watermain Bonds	254,599	770,155	755,106	2%	-2%
Sidewalk Bonds	1,773,545	2,195,922	2,206,961	7%	1%
Street Improvement Bonds	14,587,365	21,465,906	21,596,235	68%	1%
Park Improvement Bonds	194,138	371,704	343,206	1%	-8%
Total Expenditures	\$ 19,913,341	\$ 31,663,586	\$ 31,601,007	100%	



DEBT SERVICE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 20,532,502	\$ 32,480,600	\$ 35,313,600
Total Expenditures	19,913,341	31,663,586	31,601,007
Net Change in Fund Balances	\$ 619,161	\$ 817,014	\$ 3,712,593
Fund Balances, Beginning of Year	47,517,209	48,136,370	48,953,384
Fund Balances, End of Year	\$ 48,136,370	\$ 48,953,384	\$ 52,665,977



DEBT SERVICE PROJECTIONS

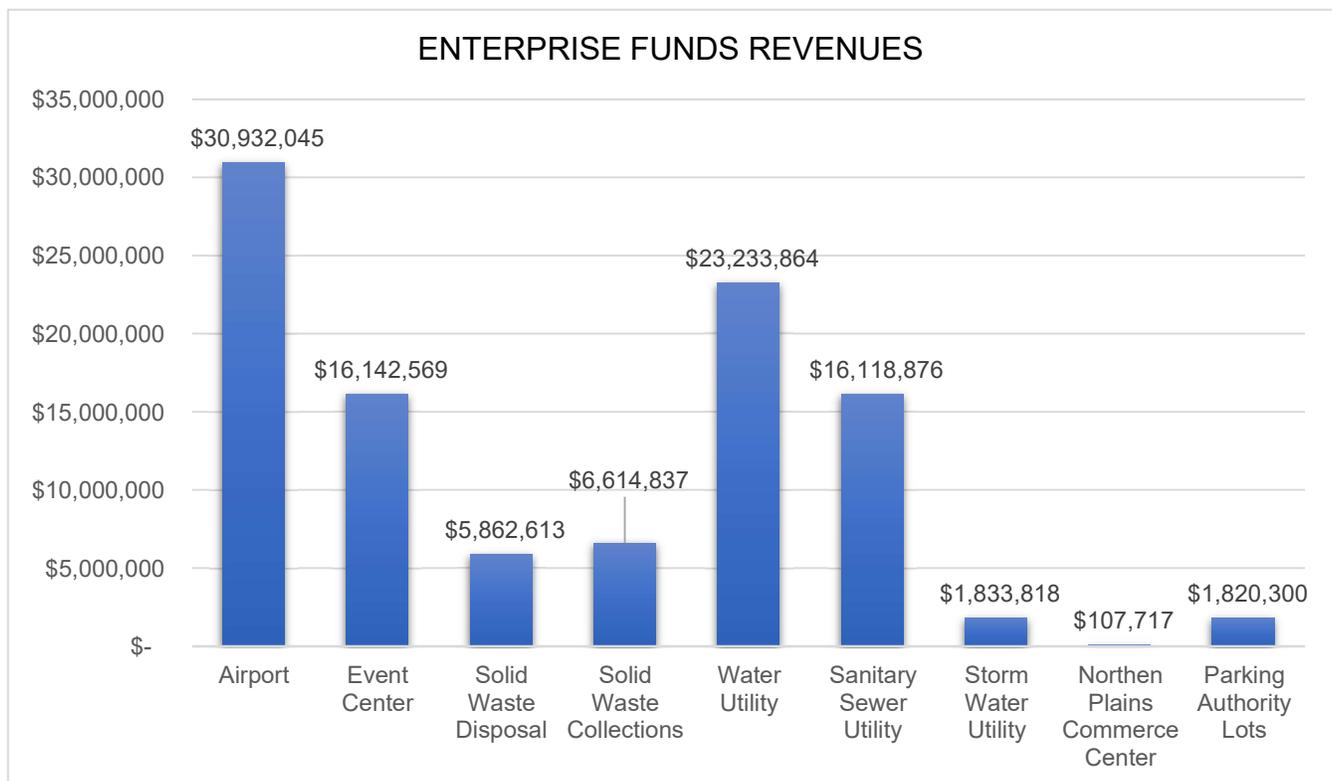
	FY 2024 BUDGET	FY 2025 PROJECTED BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET
Revenues					
Sewermain Bonds	\$ 7,027,500	\$ 6,000,000	\$ 6,180,000	\$ 6,365,400	\$ 6,556,362
Watermain Bonds	805,600	1,000,000	1,030,000	1,060,900	1,092,727
Sidewalk Bonds	2,269,500	2,000,000	2,060,000	2,121,800	2,185,454
Street Improvement Bonds	24,820,000	25,000,000	25,750,000	26,522,500	27,318,175
Park Improvement Bonds	391,000	391,000	402,730	414,812	427,256
Total Revenues	\$ 35,313,600	\$ 34,391,000	\$ 35,422,730	\$ 36,485,412	\$ 37,579,974
Expenditures					
Sewermain Bonds	\$ 6,699,499	\$ 6,000,000	\$ 6,180,000	\$ 6,365,400	\$ 6,556,362
Watermain Bonds	755,106	1,000,000	1,030,000	1,060,900	1,092,727
Sidewalk Bonds	2,206,961	2,000,000	2,060,000	2,121,800	2,185,454
Street Improvement Bonds	21,596,235	25,000,000	25,750,000	26,522,500	27,318,175
Park Improvement Bonds	343,206	391,000	402,730	414,812	427,256
Total Expenditures	\$ 31,601,007	\$ 34,391,000	\$ 35,422,730	\$ 36,485,412	\$ 37,579,974

The financial forecasts for years 2025 through 2028 are based on estimates. The goal is to project what will occur in the future based on historical data knowing that variances will occur. Base assumptions include real estate tax revenue growth at 5 percent annually due to increased valuations and new development/construction (no change in mills), 2 percent sales tax growth annually, 3 percent wage & benefit increases annually, as well as 3 percent increases in other operating expenses.

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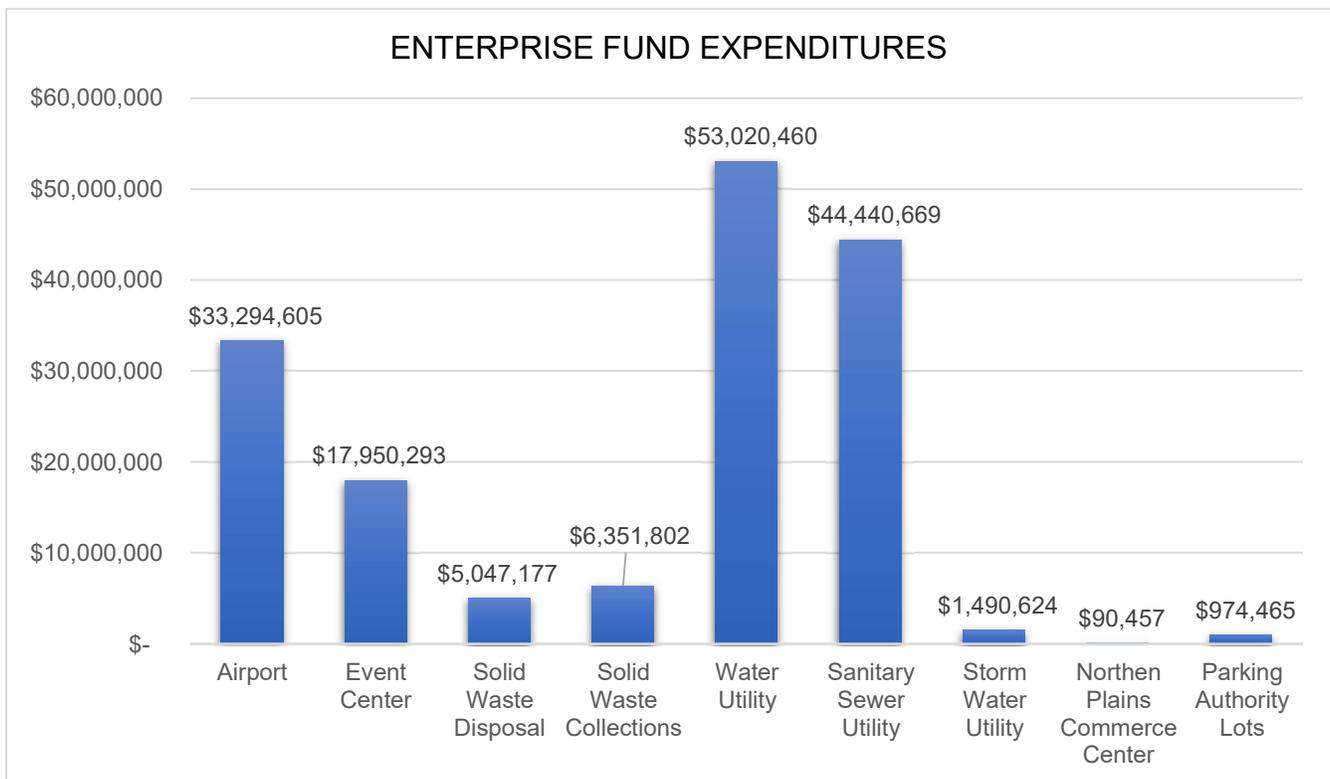
ENTERPRISE FUNDS

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Airport	\$ 22,122,740	\$ 19,180,379	\$ 30,932,045	30%	38%
Event Center	9,570,501	14,795,187	16,142,569	16%	8%
Solid Waste Disposal	4,167,179	4,526,685	5,862,613	6%	23%
Solid Waste Collections	5,666,642	5,918,719	6,614,837	6%	11%
Water Utility	27,903,257	22,444,333	23,233,864	22%	3%
Sanitary Sewer Utility	16,170,569	15,726,471	16,118,876	16%	2%
Storm Water Utility	3,469,866	1,742,923	1,833,818	2%	5%
Northern Plains Commerce Center	1,678,857	107,717	107,717	0%	0%
Parking Authority Lots	1,815,802	1,840,300	1,820,300	2%	-1%
Total Revenues	\$ 92,565,413	\$ 86,282,714	\$ 102,666,639	100%	



ENTERPRISE FUNDS

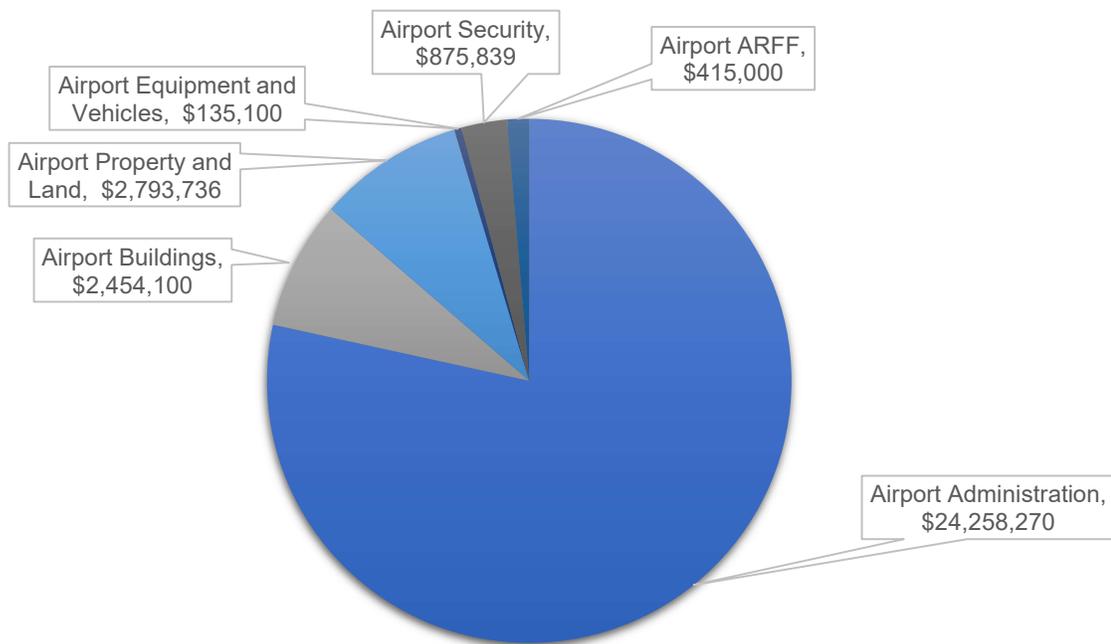
Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Airport	\$ 10,301,440	\$ 22,024,228	\$ 33,294,605	20%	34%
Event Center	8,767,692	14,789,823	17,950,293	11%	18%
Solid Waste Disposal	3,470,865	4,622,909	5,047,177	3%	8%
Solid Waste Collections	4,690,159	6,026,214	6,351,802	4%	5%
Water Utility	15,608,178	29,535,490	53,020,460	33%	44%
Sanitary Sewer Utility	9,513,540	38,867,745	44,440,669	27%	13%
Storm Water Utility	3,579,861	1,238,097	1,490,624	1%	17%
Northern Plains Commerce Center	267,383	93,445	90,457	0%	-3%
Parking Authority Lots	1,764,884	997,354	974,465	1%	-2%
Total Expenditures	\$ 57,964,002	\$ 118,195,305	\$ 162,660,552	100%	



BISMARCK MUNICIPAL AIRPORT

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Airport Administration	\$ 17,226,910	\$ 13,640,404	\$ 24,258,270	78%	44%
Airport Buildings	1,894,261	2,168,700	2,454,100	8%	12%
Airport Property and Land	1,926,467	2,128,306	2,793,736	9%	24%
Airport Equipment and Vehicles	50,396	125,100	135,100	1%	7%
Airport Security	613,174	707,869	875,839	3%	19%
Airport ARFF	411,532	410,000	415,000	1%	1%
Total Revenues	\$ 22,122,740	\$ 19,180,379	\$ 30,932,045	101%	

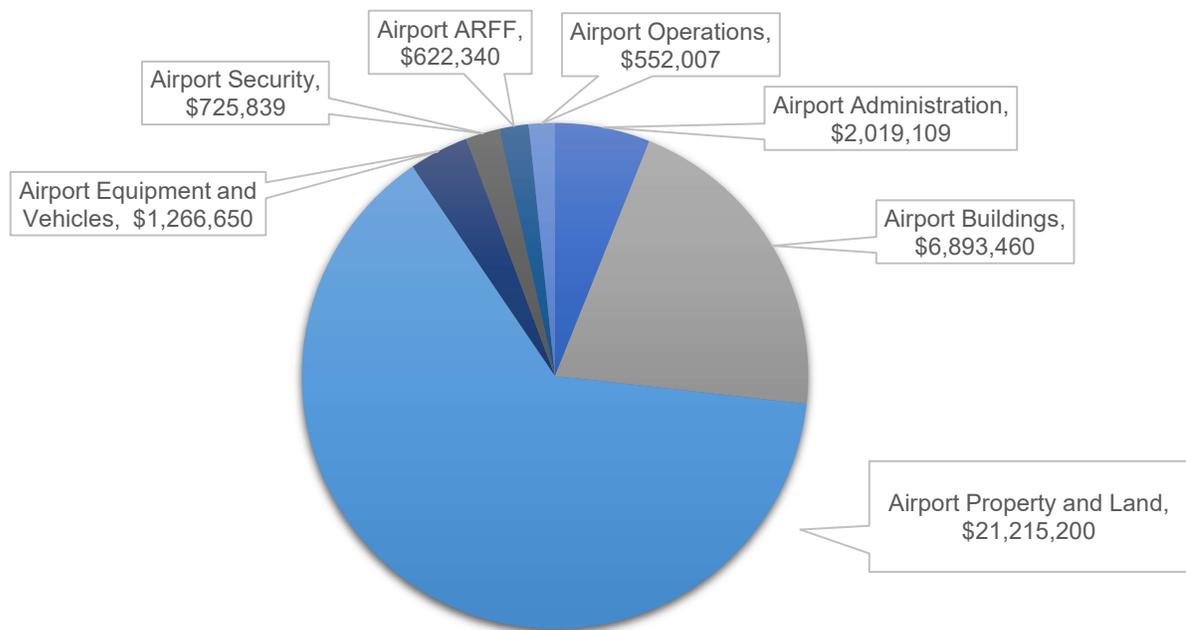
BISMARCK MUNICIPAL AIRPORT REVENUES



BISMARCK MUNICIPAL AIRPORT

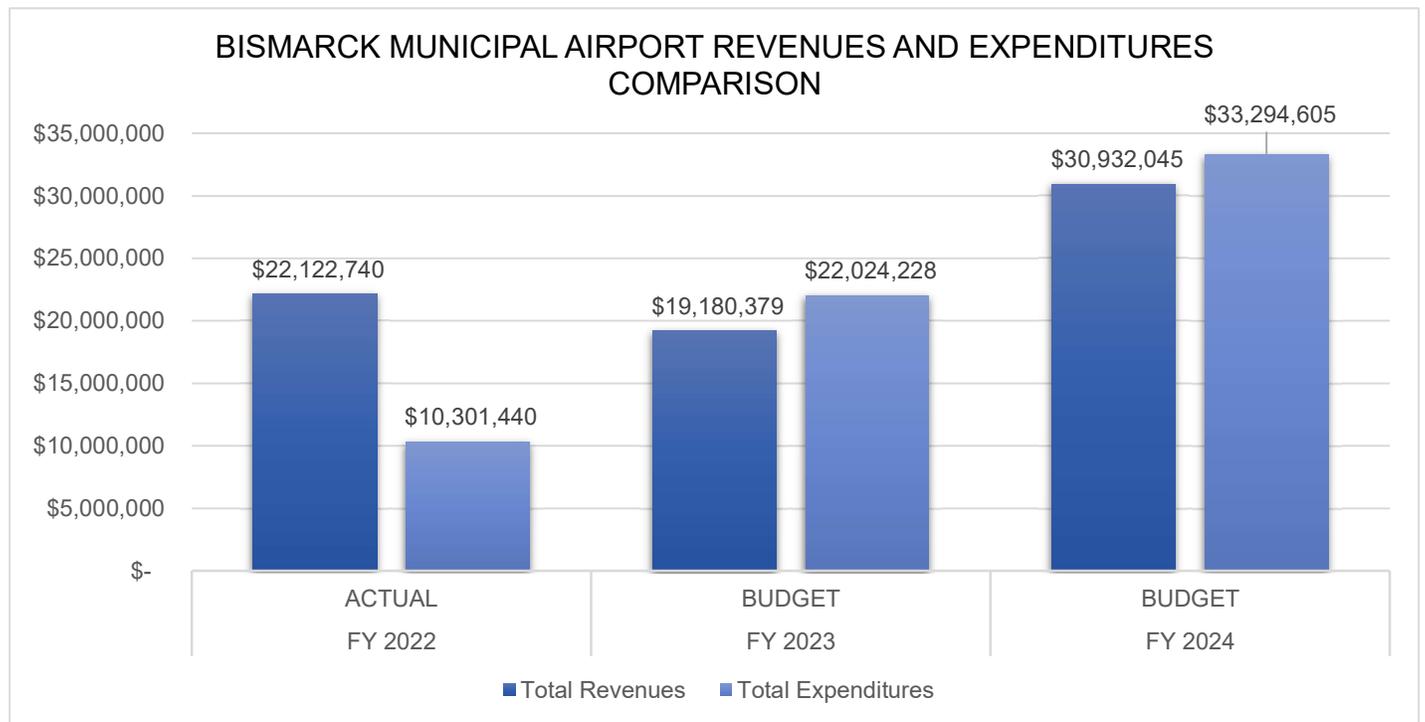
Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Airport Administration	\$ 1,231,249	\$ 1,777,739	\$ 2,019,109	6%	12%
Airport Buildings	1,850,623	3,075,359	6,893,460	21%	55%
Airport Property and Land	5,050,233	14,178,000	21,215,200	64%	33%
Airport Equipment and Vehicles	429,340	1,264,850	1,266,650	4%	0%
Airport Security	586,852	562,869	725,839	2%	22%
Airport ARFF	638,924	628,855	622,340	2%	-1%
Airport Operations	514,219	536,556	552,007	1%	3%
Total Expenditures	\$ 10,301,440	\$ 22,024,228	\$ 33,294,605	100%	

BISMARCK MUNICIPAL AIRPORT EXPENDITURES



BISMARCK MUNICIPAL AIRPORT

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 22,122,740	\$ 19,180,379	\$ 30,932,045
Total Expenditures	10,301,440	22,024,228	33,294,605
Change in Net Position	\$ 11,821,300	\$ (2,843,849)	\$ (2,362,560)
Net Position, Beginning of Year	135,353,047	147,174,347	144,330,498
Net Position, End of Year	<u>\$ 147,174,347</u>	<u>\$ 144,330,498</u>	<u>\$ 141,967,938</u>



BISMARCK MUNICIPAL AIRPORT PROJECTIONS

	FY 2024 BUDGET	FY 2025 PROJECTED BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET
Revenues					
Airport Administration	\$ 24,258,270	\$ 11,296,018	\$ 25,637,399	\$ 37,423,341	\$ 35,896,041
Airport Buildings	2,454,100	2,527,723	2,603,555	2,681,662	2,762,112
Airport Property and Land	2,793,736	2,877,548	2,963,874	3,052,790	3,144,374
Airport Equipment and Vehicles	135,100	139,153	143,328	147,628	152,057
Airport Security	875,839	902,114	929,177	957,052	985,764
Airport ARFF	415,000	427,450	440,274	453,482	467,086
Total Revenues	\$ 30,932,045	\$ 16,840,442	\$ 31,348,156	\$ 43,305,421	\$ 41,954,584
Expenditures					
Airport Administration	\$ 2,019,109	\$ 2,079,682	\$ 2,142,072	\$ 2,206,334	\$ 2,272,524
Airport Buildings	6,893,460	7,600,264	23,278,272	41,195,940	39,831,818
Airport Property and Land	21,215,200	5,551,656	5,718,206	5,889,752	6,066,445
Airport Equipment and Vehicles	1,266,650	1,304,650	1,343,790	1,384,104	1,425,627
Airport Security	725,839	747,614	770,042	793,143	816,937
Airport ARFF	622,340	641,010	660,240	680,047	700,448
Airport Operations	552,007	568,567	585,624	603,193	621,289
Total Expenditures	\$ 33,294,605	\$ 17,924,876	\$ 33,912,622	\$ 52,149,320	\$ 51,113,799

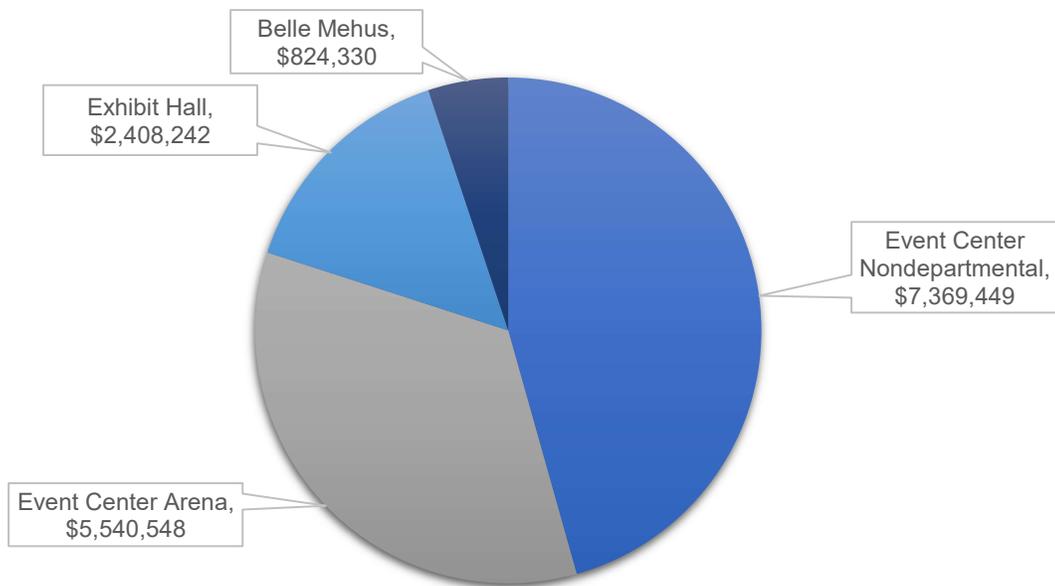
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BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Event Center Nondepartmental	\$ 2,440,445	\$ 6,202,067	\$ 7,369,449	46%	16%
Event Center Arena	4,240,392	6,123,550	5,540,548	34%	-11%
Exhibit Hall	2,156,358	1,948,750	2,408,242	15%	19%
Belle Mehus	733,306	520,820	824,330	5%	37%
Total Revenues	\$ 9,570,501	\$ 14,795,187	\$ 16,142,569	100%	

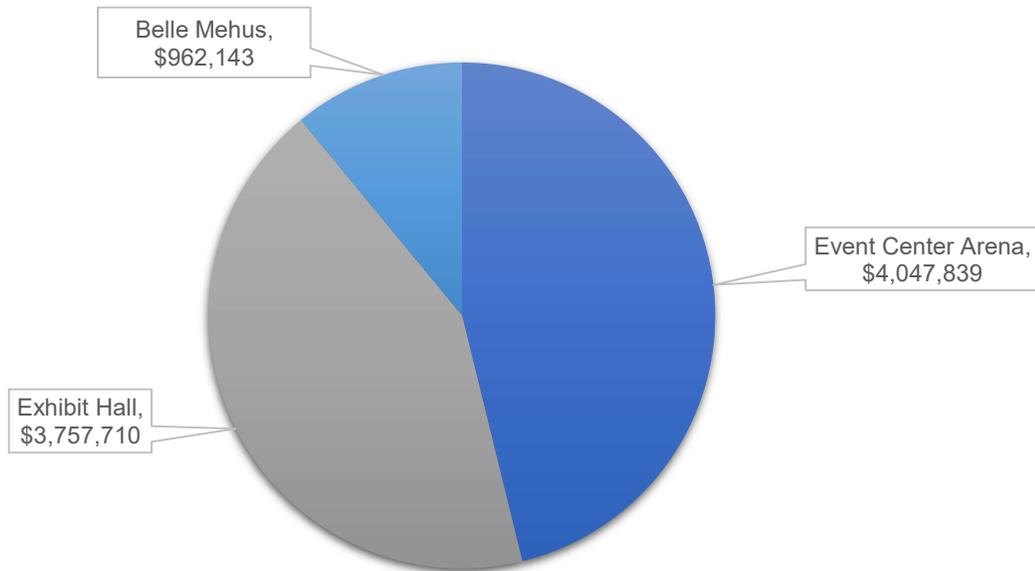
BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM REVENUES



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

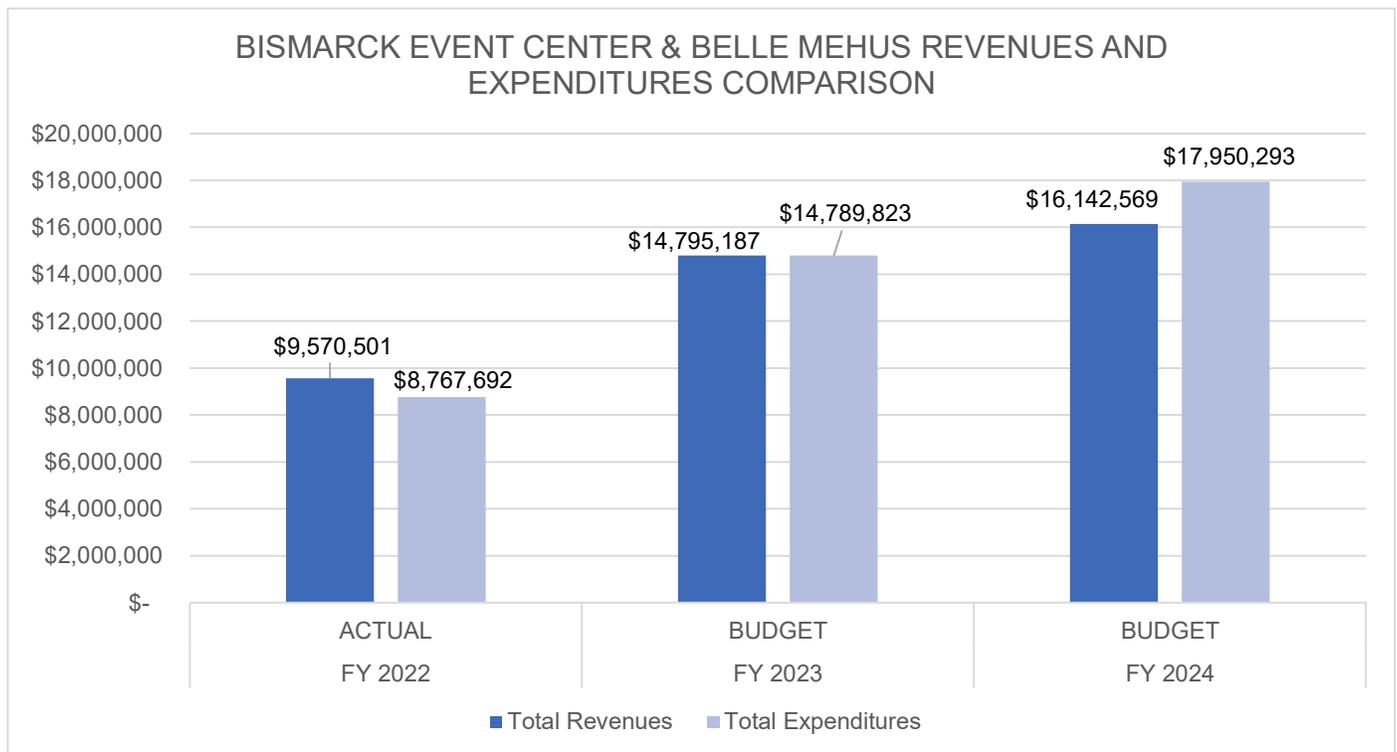
Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Event Center Arena	\$ 4,047,839	\$ 9,578,280	\$ 12,359,418	69%	23%
Exhibit Hall	3,757,710	4,346,030	4,538,610	25%	4%
Belle Mehus	962,143	865,513	1,052,265	6%	18%
Total Expenditures	\$ 8,767,692	\$ 14,789,823	\$ 17,950,293	100%	

BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM EXPENDITURES



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 9,570,501	\$ 14,795,187	\$ 16,142,569
Total Expenditures	8,767,692	14,789,823	17,950,293
Change in Net Position	\$ 802,809	\$ 5,364	\$ (1,807,724)
Net Position, Beginning of Year	10,402,794	11,205,603	11,210,967
Net Position, End of Year	<u>\$ 11,205,603</u>	<u>\$ 11,210,967</u>	<u>\$ 9,403,243</u>



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM PROJECTIONS

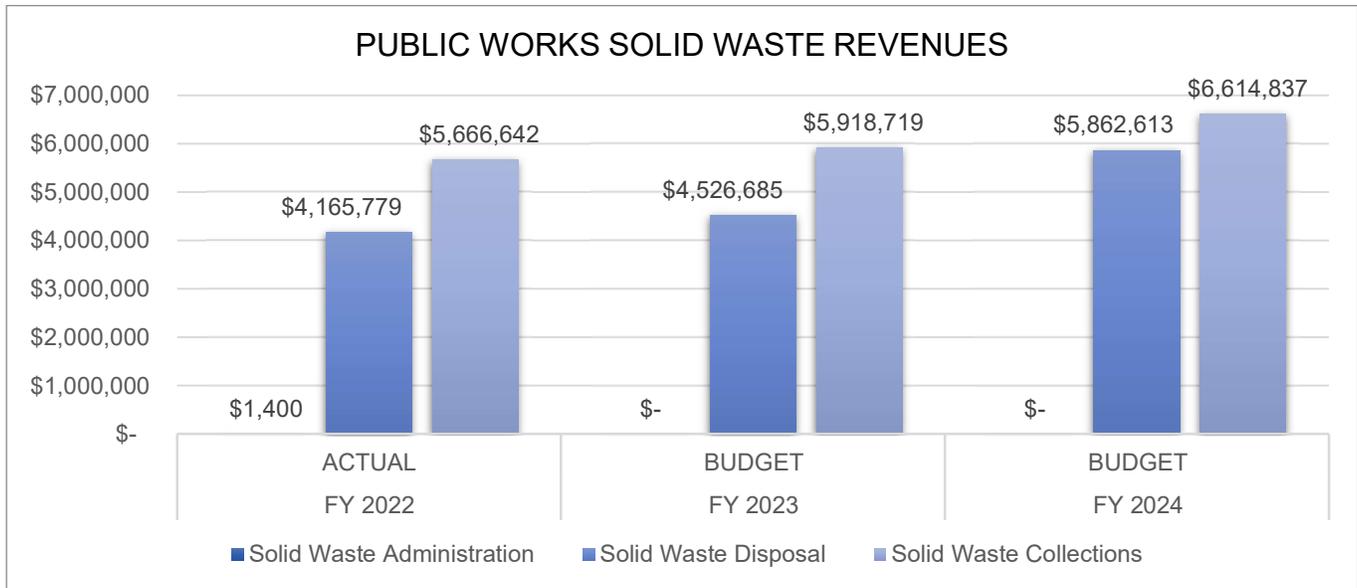
	FY 2024 BUDGET	FY 2025 PROJECTED BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET
Revenues					
Event Center Nondepartmental	\$ 7,369,449	\$ 1,371,432	\$ 4,846,075	\$ 1,885,078	\$ 4,397,488
Event Center Arena	5,540,548	5,706,764	5,877,967	6,054,306	6,235,935
Exhibit Hall	2,408,242	2,480,489	2,554,904	2,631,551	2,710,498
Belle Mehus	824,330	849,060	874,532	900,768	927,791
Total Revenues	\$ 16,142,569	\$ 10,407,745	\$ 14,153,478	\$ 11,471,703	\$ 14,271,712
Expenditures					
Event Center Arena	\$ 12,359,418	\$ 6,144,601	\$ 10,128,939	\$ 7,326,428	\$ 10,002,079
Exhibit Hall	4,538,610	5,041,268	4,826,006	4,970,786	5,119,910
Belle Mehus	1,052,265	1,083,833	1,116,348	1,149,838	1,184,333
Total Expenditures	\$ 17,950,293	\$ 12,269,702	\$ 16,071,293	\$ 13,447,052	\$ 16,306,322

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PUBLIC WORKS SOLID WASTE

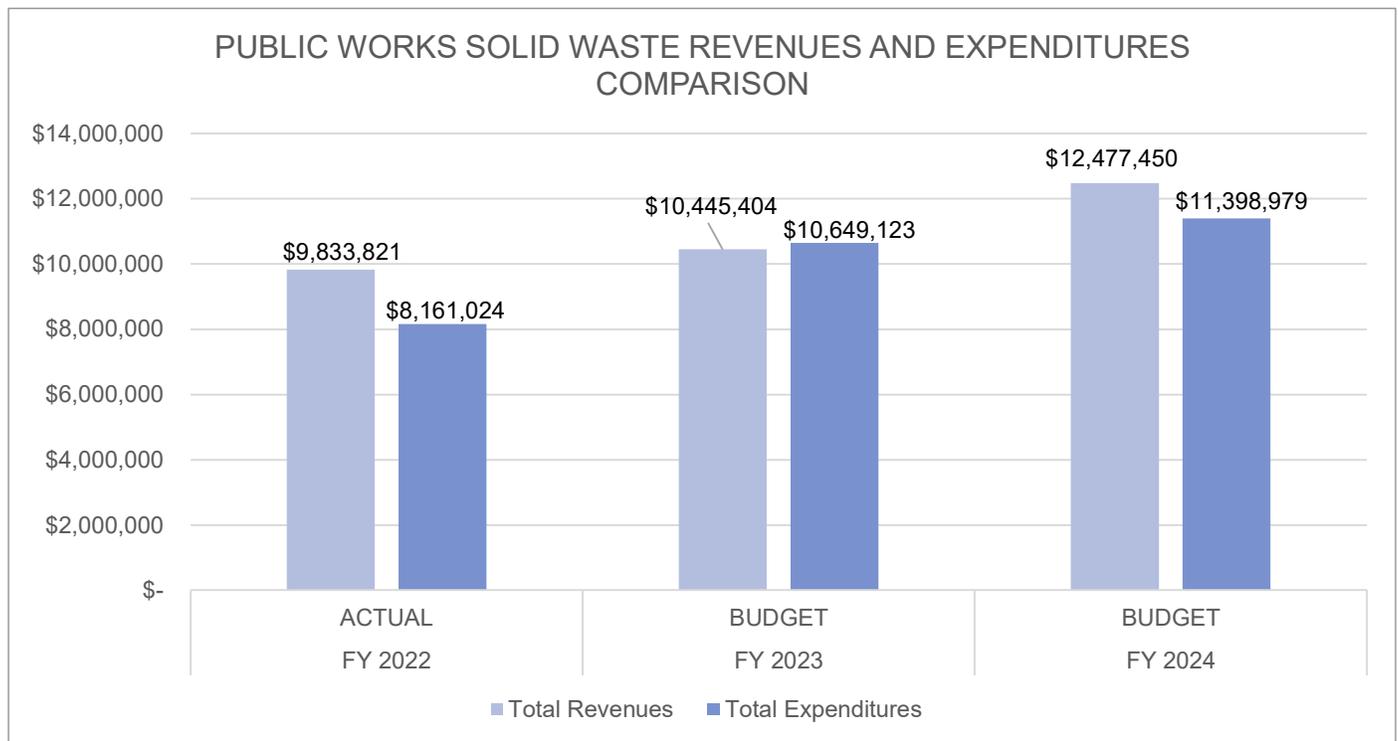
Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Solid Waste Administration	\$ 1,400	\$ -	\$ -	1%	0%
Solid Waste Disposal	4,165,779	4,526,685	5,862,613	47%	23%
Solid Waste Collections	5,666,642	5,918,719	6,614,837	53%	11%
Total Revenues	\$ 9,833,821	\$ 10,445,404	\$ 12,477,450	100%	



Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Solid Waste Administration	\$ 399,009	\$ 352,067	\$ 402,891	3%	13%
Solid Waste Disposal	3,071,856	4,270,842	4,644,286	41%	8%
Solid Waste Collections	4,690,159	6,026,214	6,351,802	56%	5%
Total Expenditures	\$ 8,161,024	\$ 10,649,123	\$ 11,398,979	99%	

PUBLIC WORKS SOLID WASTE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 9,833,821	\$ 10,445,404	\$ 12,477,450
Total Expenditures	8,161,024	10,649,123	11,398,979
Change in Net Position	\$ 1,672,797	\$ (203,719)	\$ 1,078,471
Net Position, Beginning of Year	29,282,669	30,955,466	30,751,747
Net Position, End of Year	<u>\$ 30,955,466</u>	<u>\$ 30,751,747</u>	<u>\$ 31,830,218</u>



PUBLIC WORKS SOLID WASTE PROJECTIONS

	FY 2024 BUDGET	FY 2025 PROJECTED BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET
Revenues					
Solid Waste Disposal	\$ 5,862,613	\$ 6,038,491	\$ 6,219,646	\$ 6,406,235	\$ 6,598,422
Solid Waste Collections	6,614,837	6,813,282	7,017,680	7,228,210	7,445,056
Total Revenues	\$ 12,477,450	\$ 12,851,773	\$ 13,237,326	\$ 13,634,445	\$ 14,043,478
Expenditures					
Solid Waste Administration	\$ 402,891	\$ 414,978	\$ 427,427	\$ 440,250	\$ 453,458
Solid Waste Disposal	4,644,286	12,933,615	4,821,623	4,966,272	5,115,260
Solid Waste Collections	6,351,802	6,542,356	6,738,627	6,940,786	7,149,010
Total Expenditures	\$ 11,398,979	\$ 19,890,949	\$ 11,987,677	\$ 12,347,308	\$ 12,717,728

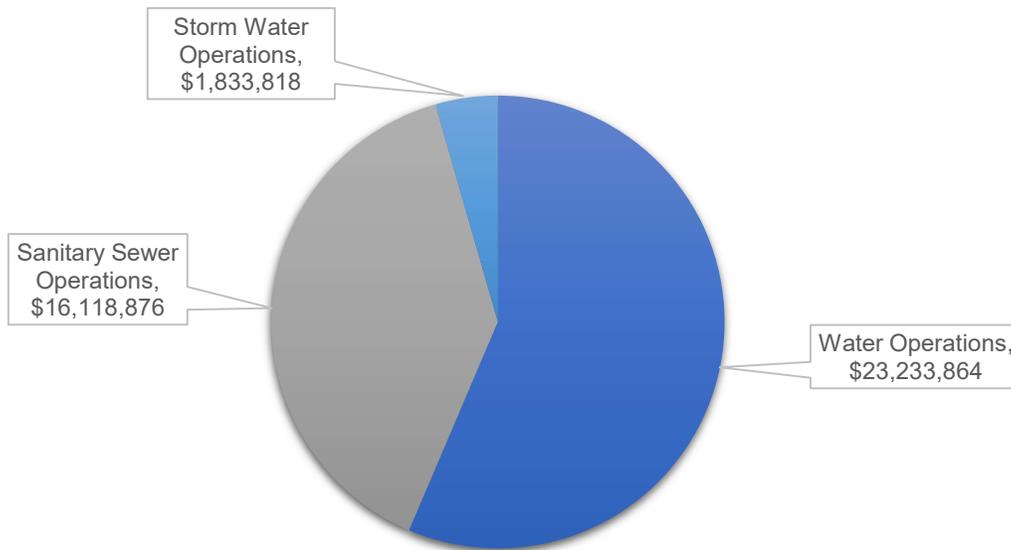
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PUBLIC WORKS UTILITY

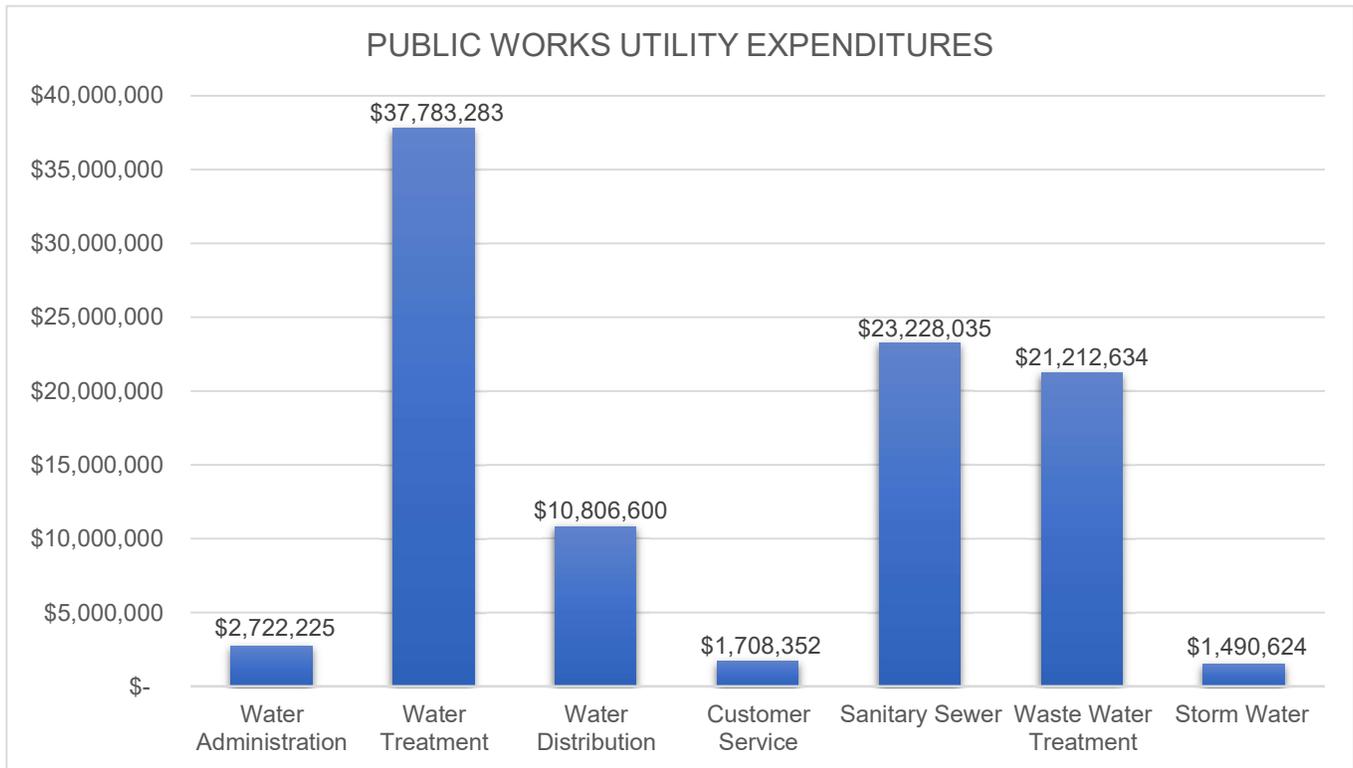
Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Water Operations	\$ 27,903,257	\$ 22,444,333	\$ 23,233,864	56%	3%
Sanitary Sewer Operations	16,170,569	15,726,471	16,118,876	40%	2%
Storm Water Operations	3,469,866	1,742,923	1,833,818	4%	5%
Total Revenues	\$ 47,543,692	\$ 39,913,727	\$ 41,186,558	101%	

PUBLIC WORKS UTILITY REVENUES



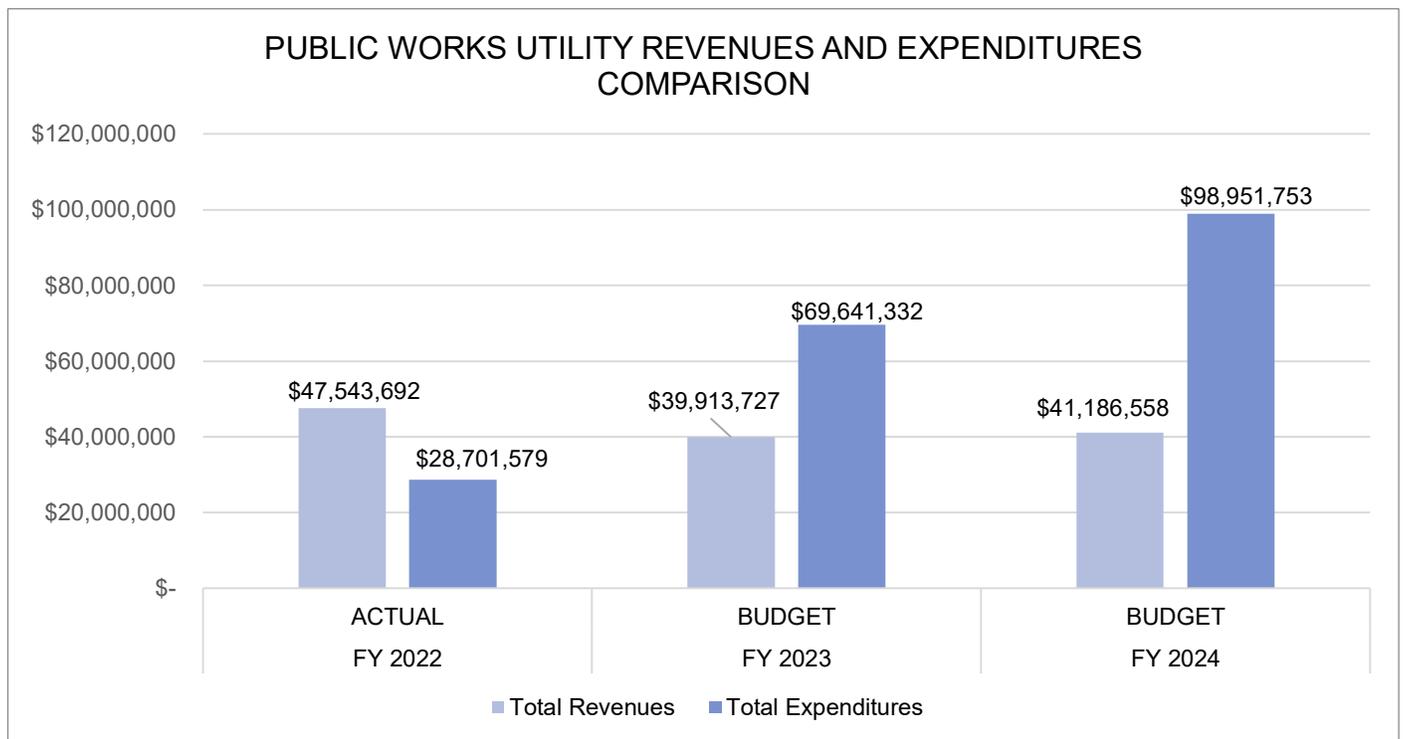
PUBLIC WORKS UTILITY

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Water Administration	\$ 1,595,254	\$ 7,923,864	\$ 2,722,225	3%	-191%
Water Treatment	6,563,634	12,466,285	37,783,283	38%	67%
Water Distribution	5,680,306	7,611,130	10,806,600	11%	30%
Customer Service	1,768,984	1,534,211	1,708,352	2%	10%
Sanitary Sewer	4,208,689	19,249,914	23,228,035	23%	17%
Waste Water Treatment	5,304,851	19,617,831	21,212,634	21%	8%
Storm Water	3,579,861	1,238,097	1,490,624	2%	17%
Total Expenditures	\$ 28,701,579	\$ 69,641,332	\$ 98,951,753	100%	



PUBLIC WORKS UTILITY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 47,543,692	\$ 39,913,727	\$ 41,186,558
Total Expenditures	28,701,579	69,641,332	98,951,753
Change in Net Position	\$ 18,842,113	\$ (29,727,605)	\$ (57,765,195)
Net Position, Beginning of Year	323,495,109	342,337,222	312,609,617
Net Position, End of Year	<u>\$ 342,337,222</u>	<u>\$ 312,609,617</u>	<u>\$ 254,844,422</u>



PUBLIC WORKS UTILITY PROJECTIONS

	FY 2024 BUDGET	FY 2025 PROJECTED BUDGET	FY 2026 PROJECTED BUDGET	FY 2027 PROJECTED BUDGET	FY 2028 PROJECTED BUDGET
Revenues					
Water Operations	\$ 23,233,864	\$ 23,930,880	\$ 24,648,806	\$ 25,388,270	\$ 26,149,918
Sanitary Sewer Operations	16,118,876	16,602,442	17,100,515	17,613,530	18,141,936
Storm Water Operations	1,833,818	1,888,833	1,945,498	2,003,863	2,063,979
Total Revenues	\$ 41,186,558	\$ 40,533,322	\$ 41,749,321	\$ 43,001,800	\$ 44,291,854
Expenditures					
Water Administration	\$ 2,722,225	\$ 2,603,892	\$ 2,682,009	\$ 2,762,469	\$ 2,845,343
Water Treatment	37,783,283	48,116,781	28,360,284	29,211,093	30,087,426
Water Distribution	10,806,600	10,780,798	11,104,222	11,437,349	15,740,469
Customer Service	1,708,352	1,759,603	1,812,391	1,866,763	1,922,766
Sanitary Sewer	23,228,035	24,694,876	27,865,222	28,076,679	28,707,979
Waste Water Treatment	21,212,634	12,434,013	11,622,033	12,470,694	13,344,815
Storm Water	1,490,624	1,725,343	1,667,103	1,717,116	1,768,629
Total Expenditures	\$ 98,951,753	\$ 61,501,471	\$ 42,146,515	\$ 43,410,911	\$ 48,673,238

The financial forecasts for years 2025 through 2028 are based on estimates. The goal is to project what will occur in the future based on historical data knowing that variances will occur. Base assumptions include real estate tax revenue growth at 5 percent annually due to increased valuations and new development/construction (no change in mills), 2 percent sales tax growth annually, 3 percent wage & benefit increases annually, as well as 3 percent increases in other operating expenses.

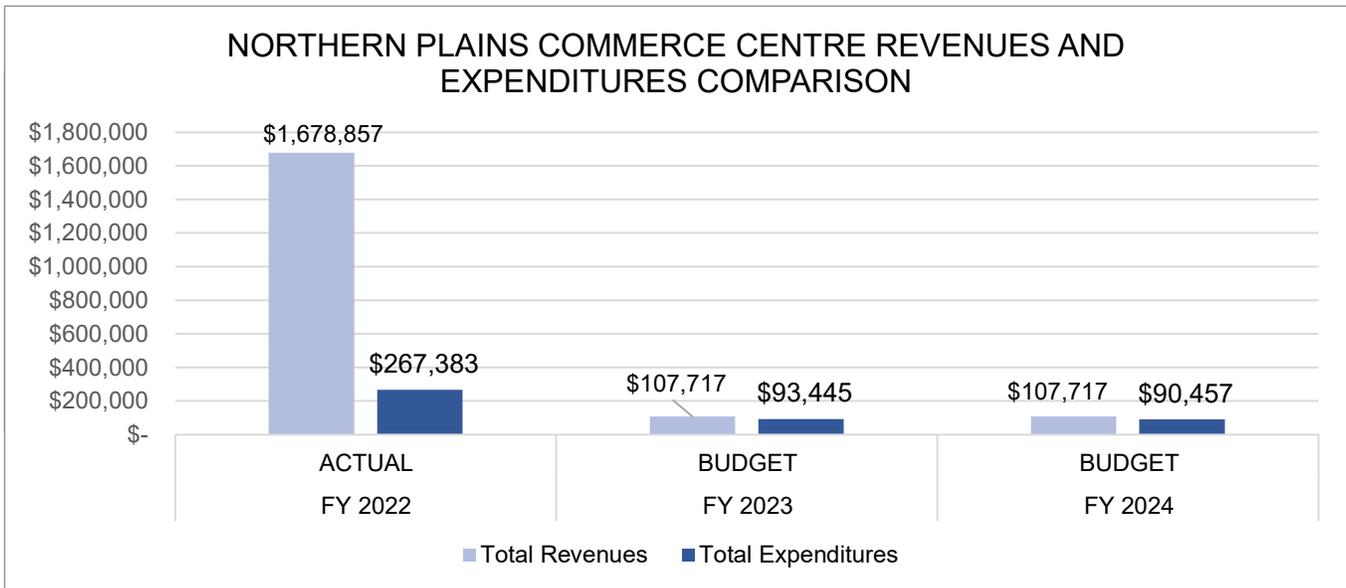
Enterprise Fund revenues and expenses are based on assumptions of 3 percent increases in revenues/expenses. Capital needs are based on our five-year Capital Improvement Plan, as described in our Capital Improvement Plan pages and are based on expected need of repair/replacement of assets. These assumptions are based on historical/actual figures. These assumptions will be reviewed annually and adjusted based on any trends or extraordinary events that are expected to occur.

NORTHERN PLAINS COMMERCE CENTRE

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Northern Plains Commerce Centre (NPC	\$ 1,678,857	\$ 107,717	\$ 107,717	100%	0%
Total Revenues	\$ 1,678,857	\$ 107,717	\$ 107,717	100%	

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Northern Plains Commerce Centre (NPC	\$ 267,383	\$ 93,445	\$ 90,457	100%	-3%
Total Expenditures	\$ 267,383	\$ 93,445	\$ 90,457	100%	

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 1,678,857	\$ 107,717	\$ 107,717
Total Expenditures	267,383	93,445	90,457
Surplus/(Deficit)	\$ 1,411,474	\$ 14,272	\$ 17,260
Net Position, Beginning of Year	9,497,096	10,908,570	10,922,842
Net Position, End of Year	<u>\$ 10,908,570</u>	<u>\$ 10,922,842</u>	<u>\$ 10,940,102</u>

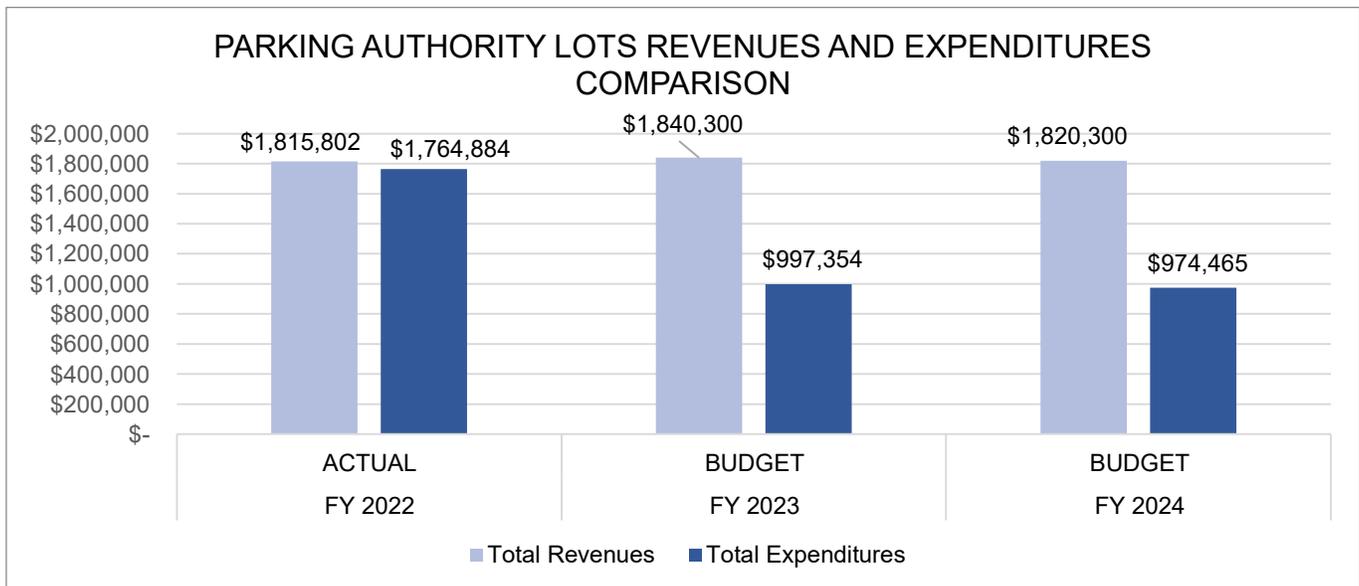


PARKING AUTHORITY LOTS

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Parking Authority Lots	\$ 1,815,802	\$ 1,840,300	\$ 1,820,300	100%	-1%
Total Revenues	\$ 1,815,802	\$ 1,840,300	\$ 1,820,300	100%	

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Parking Authority Lots	\$ 1,764,884	\$ 997,354	\$ 974,465	100%	-2%
Total Expenditures	\$ 1,764,884	\$ 997,354	\$ 974,465		

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 1,815,802	\$ 1,840,300	\$ 1,820,300
Total Expenditures	1,764,884	997,354	974,465
Surplus/(Deficit)	\$ 50,918	\$ 842,946	\$ 845,835
Net Position, Beginning of Year	20,855,609	20,906,527	21,749,473
Net Position, End of Year	<u>\$ 20,906,527</u>	<u>\$ 21,749,473</u>	<u>\$ 22,595,308</u>

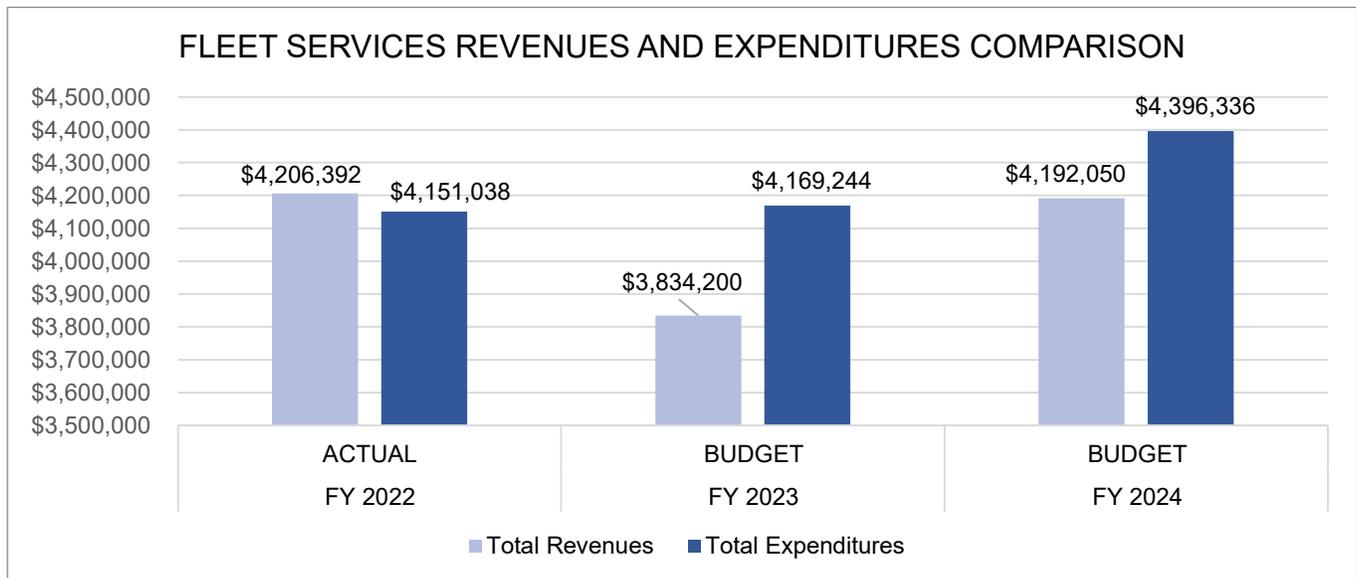


FLEET SERVICES

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Fleet Services	\$ 4,206,392	\$ 3,834,200	\$ 4,192,050	100%	9%
Total Revenues	\$ 4,206,392	\$ 3,834,200	\$ 4,192,050	100%	

Department	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET	% OF BUDGET	% OF GROWTH
Fleet Services	\$ 4,151,038	\$ 4,169,244	\$ 4,396,336	100%	5%
Total Expenditures	\$ 4,151,038	\$ 4,169,244	\$ 4,396,336		

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Revenues	\$ 4,206,392	\$ 3,834,200	\$ 4,192,050
Total Expenditures	4,151,038	4,169,244	4,396,336
Change in Net Position	55,354	(335,044)	(204,286)
Net Position, Beginning of Year	545,070	600,424	265,380
Net Position, End of Year	<u>\$ 600,424</u>	<u>\$ 265,380</u>	<u>\$ 61,094</u>



**CITY
DEPARTMENT
BUDGET
OVERVIEWS**



DEPARTMENT BUDGET OVERVIEW

The following section presents information for each City department by fund. Each department page includes an organizational chart, a list of department positions, performance measures, and budget information.

A mission statement and/or vision statement is provided for each department. It identifies the focus of each department and lists how services should be provided to City residents. Following the mission and vision statements are a list of the internal and/or external customers the department supports along with a list of the services provided by that department. The performance measures for the department are also listed. The performance measures are intended to help residents understand how city funds are being used to achieve certain outcomes.

Next is a detailed summary of the department's operating expenditures and staffing levels over a three-year period. Included in the expenditure summary are actual expenses for FY 2021, FY 2022 adopted budget, and the FY 2023 adopted budget.

The categories listed for each department as applicable include:

- ◆ Salaries & Wages
- ◆ Fringe Benefits
- ◆ Professional, Legal, & Contract Services
- ◆ Building, Equipment, & Vehicle Services
- ◆ Travel and Training
- ◆ Operating Services
- ◆ Operating Supplies
- ◆ Grants & Contributions
- ◆ Capital Outlay
- ◆ Debt Service
- ◆ Transfers

Following the expenditure summary is the personnel summary, which lists the job title and number of authorized positions for the department. The positions are listed as full-time equivalents (FTEs) unless otherwise notated.

DEPARTMENT BUDGET OVERVIEW

GENERAL FUND

NON-DEPARTMENTAL
CITY COMMISSION
CITY ADMINISTRATION
PUBLIC INFORMATION OFFICER
PUBLIC WORKS SERVICES – BUILDING MAINTENANCE
DAKOTA MEDIA ACCESS
CITY ATTORNEY
CENTRAL DAKOTA COMMUNICATIONS CENTER – CENCOM
ENGINEERING
FINANCE DEPARTMENT – ASSESSING
FINANCE DEPARTMENT – FISCAL SERVICES
FINANCE DEPARTMENT – INFORMATION TECHNOLOGY/GIS
FIRE DEPARTMENT
EMERGENCY MANAGEMENT
HUMAN RESOURCES
MUNICIPAL COURT
COMMUNITY DEVELOPMENT – BUILDING INSPECTIONS
COMMUNITY DEVELOPMENT – PLANNING
POLICE DEPARTMENT
PUBLIC HEALTH
ENVIRONMENTAL HEALTH
ONE-TIME OPERATIONS
EQUIPMENT RESERVE

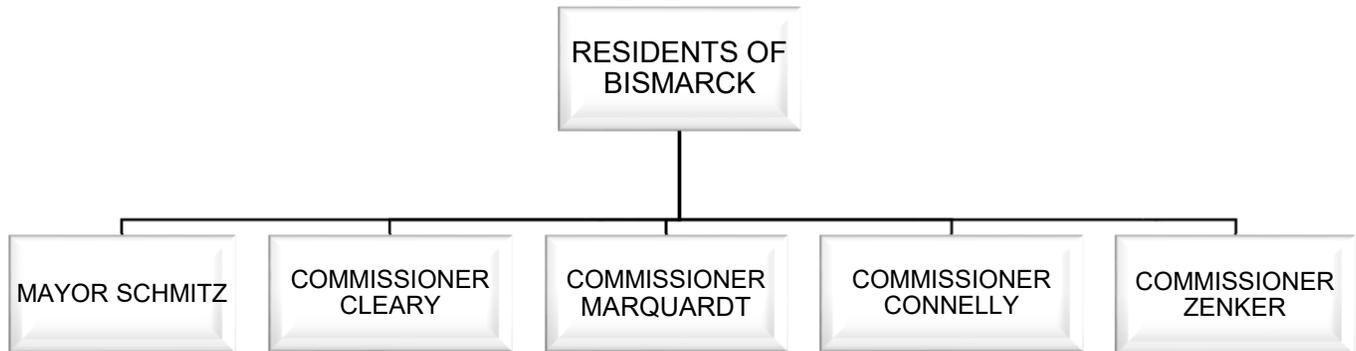
ENTERPRISE

AIRPORT
EVENT CENTER
PUBLIC WORKS SERVICES DEPARTMENT
ROADS AND STREETS
FORESTRY
STREET LIGHTS AND TRAFFIC SIGNALS
SOLID WASTE DISPOSAL
SOLID WASTE COLLECTIONS
PUBLIC WORKS WATER UTILITY DEPARTMENT
WATER ADMINISTRATION
CUSTOMER SERVICE
WATER DISTRIBUTION
WATER TREATMENT PLANT
WASTE WATER TREATMENT PLANT
STORM WATER UTILITY
SANITARY SEWER

INTERNAL SERVICE

FLEET SERVICE

CITY COMMISSION



CITY COMMISSION

DEPARTMENTAL MISSION STATEMENT

The City Commission serves as the legislative governing body of the City of Bismarck. The Mayor and four Commissioners are elected to four-year terms by the voters of the City of Bismarck. The Mayor is the President of the Commission and serves as the chairperson of all Commission meetings.

CUSTOMERS

Residents of the City of Bismarck
 City Departments in their Portfolios

SERVICES PROVIDED

The role of the City Commission is to develop, approve, and enact policies to govern the municipality. The Mayor and Commissioners may serve on advisory boards and committees and represent departments through portfolio assignments.

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
N/A			

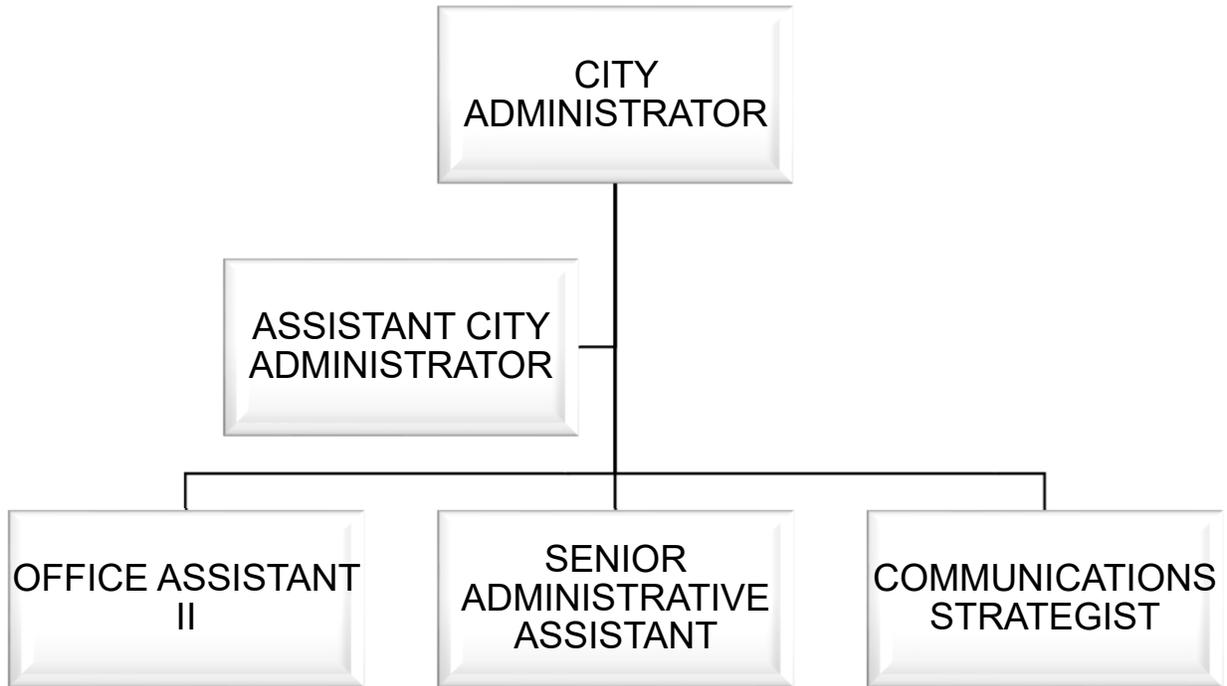
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 91,654	\$ 91,655	\$ 96,925
Fringe Benefits	8,805	8,904	10,504
Travel & Training	155	14,500	2,000
Operating Services	49,846	37,250	44,541
Operating Supplies	2,146	2,091	6,100
TOTAL	\$ 152,606	\$ 154,400	\$ 160,070

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
N/A			

ADMINISTRATION



ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The City Administrator and Assistant City Administrator are both appointed by the City Commission. They are the chief administrative officers for the City and along with their staff and are responsible for implementing the policies of the City Commission. The primary job of the Administration Department is to provide leadership and guidance for the day to day operations of the City.

CUSTOMERS

Citizens and Businesses of Bismarck	News Media
City Commission	Social Media Participants
City Departments and City Staff	City Website Users
Other Local Government Agencies	

SERVICES PROVIDED

- ◆ Provides Public Information; Answers Questions on Public Finance, Ordinances and Public Record
- ◆ Issues Various Licenses and Permits Such as Alcohol, Gaming, Taxi, 2nd Hand Dealer and Door-to-Door
- ◆ Provides Technical & Clerical Support for Various City Committees, Task Forces and Commissions and Coordinates Their Activities With the City Commission
- ◆ Coordinates the City Election With the County
- ◆ Maintain the City Website
- ◆ Coordinate City Priorities with Legislative Strategies
- ◆ Provides Leadership of Projects that Impact all Departments Within the Organization
- ◆ Press Releases
- ◆ Social Media
- ◆ Website Content and Maintenance

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Minutes of City Commission Meetings	30	38	23
Number of Special Event Permits	115	146	150
Number of Gaming Permits	195	200	200
Number of Junk Dealer Permits	2	2	2
Number of Second Hand Dealer Licenses	20	13	13
Number of Liquor Licenses	151	149	149
Press/Media Releases Issued	70	82	100
Number of Facebook Posts	947	1,024	1,050
Number of Visitors to City Website	384,845	401,300	410,000
Number of Facebook Followers	15,098	16,900	19,000

EXPENDITURE SUMMARY

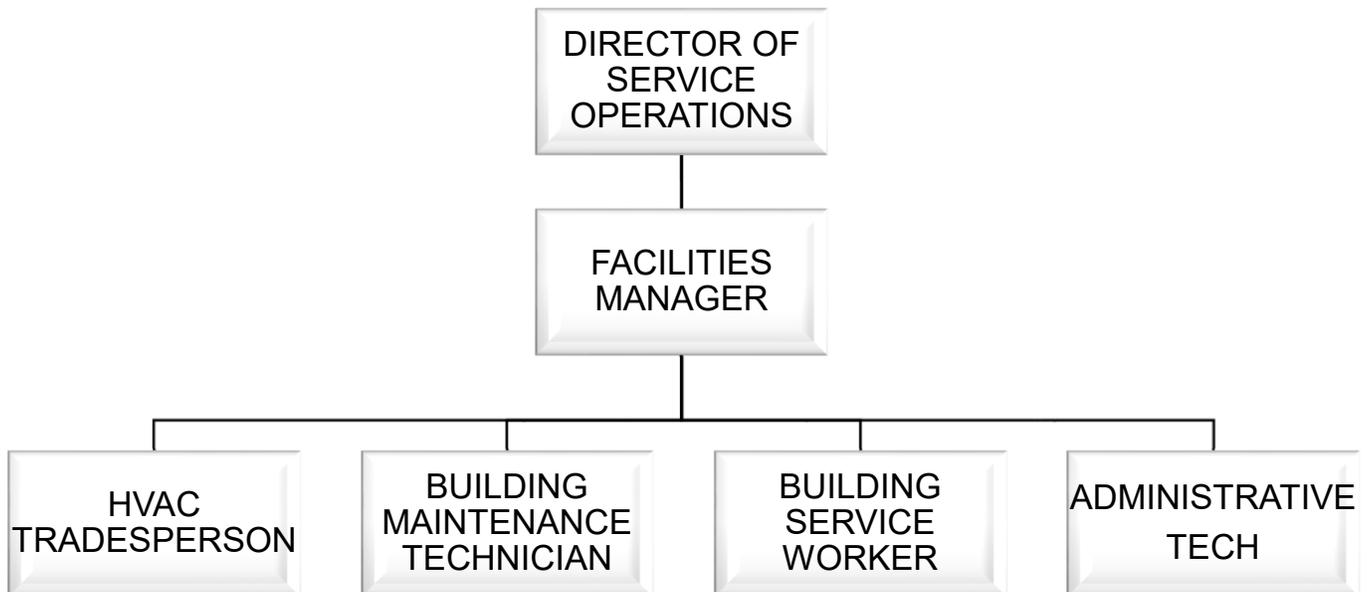
OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 423,835	\$ 534,726	\$ 532,292
Fringe Benefits	108,186	145,179	152,315
Professional, Legal & Contracted Services	-	11,530	5,000
Building, Equipment & Vehicle Services	-	1,000	-
Travel & Training	848	10,700	8,500
Operating Services	5,949	23,950	34,150
Operating Supplies	7,277	16,500	17,945
Capital Outlay	-	2,500	-
TOTAL	\$ 546,095	\$ 746,085	\$ 750,202

ADMINISTRATION

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
City Administrator	1.00	1.00	1.00
Assistant Administrator	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00
Communications Strategist	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
TOTAL	5.00	5.00	5.00

PUBLIC WORKS SERVICES - BUILDING MAINTENANCE



PUBLIC WORKS SERVICES - BUILDING MAINTENANCE

DEPARTMENTAL MISSION STATEMENT

The mission of Building Maintenance is to provide and maintain safe, healthy, and accessible building environments in a sustainable, cost effective manner for the public and for city staff in support of goals and objectives of the City of Bismarck.

CUSTOMERS

- City/County Building
- Public Health Building
- Public Works Building
- Fire Stations (5)
- Landfill Buildings

SERVICES PROVIDED

- HVAC Maintenance
- Facility Maintenance
- Housekeeping Services
- Remodeling/Construction Projects
- Construction Oversight
- Snow removal for our customers

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
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N/A - Maintenance Dept. will dispatch over 1000 work orders annually.

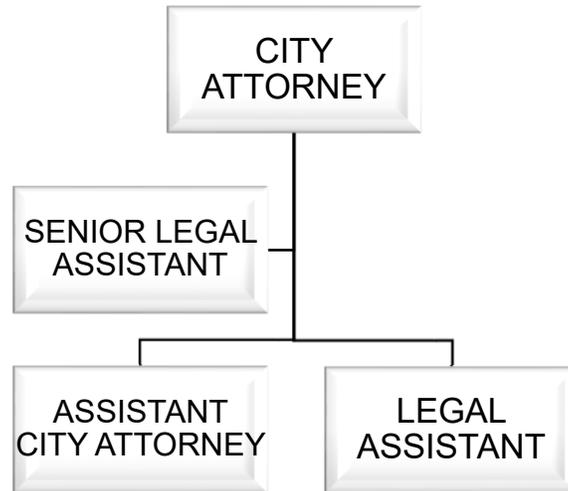
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 349,807	\$ 398,777	\$ 415,396
Fringe Benefits	142,669	177,546	178,866
Professional, Legal & Contracted Services	12,543	14,400	14,400
Building, Equipment & Vehicle Services	218,566	238,522	310,257
Operating Services	37,109	27,615	27,615
Operating Supplies	33,218	48,594	58,157
Capital Outlay	-	2,056	-
TOTAL	\$ 793,912	\$ 907,510	\$ 1,004,691

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Facilities Manager	0.67	0.67	0.67
Building Maintenance HVAC Technician	1.00	1.00	1.00
Building Maintenance Technician	2.00	2.00	2.00
Administrative Tech	-	0.50	0.50
Building Service Worker	4.00	4.00	4.00
TOTAL	7.67	8.17	8.17

CITY ATTORNEY



CITY ATTORNEY

DEPARTMENTAL MISSION STATEMENT

The office of the City Attorney is responsible for all compliance with state and city legislative controls and providing a source of public record in order to ensure the City imparts public trust regarding its legislative activities. This shall be accomplished by upholding the integrity of public service by providing high performance, professional assistance and direction, accountability, integrity, involvement, and diversity; all in a fair and timely manner. The City Attorney attends all City Commission meetings and advises for legal compliance and acts as general counsel and chief risk officer for the City. The criminal prosecutors handle municipal court and related District and Supreme Court prosecution of city ordinance violations, as well advise law enforcement and others to insure constitutional rights are protected. All contracts are reviewed by the Department as well as administration of city liability, boiler and property insurance, including representing the City in civil court actions or acting as advisory counsel with outside counsel.

CUSTOMERS

City Commission	City Administration	City Departments
Local, State, and Government Agencies	Citizens of Bismarck	

SERVICES PROVIDED

- ◆ Attorney for City of Bismarck Offices, Boards, Commission and Staff
- ◆ Prepares Legal Briefs and Opinions
- ◆ Represents the City in all Litigation and Controversies, Including Municipal Court Cases
- ◆ Prosecutes All Cases Before the Municipal Court, Including Any Appeals to the District and Supreme Court
- ◆ Reviews All Meeting Agendas and Supporting Materials for Compliance
- ◆ Educate City Departments in Regard to State Laws, Including But Not Limited To, Open Records and Record Management
- ◆ Maintain and Process All City Ordinances
- ◆ Maintain and Coordinate City's Liability, Property and Boiler Insurance Policies
- ◆ Conducts Administrative Hearings on Behalf of the City

CITY ATTORNEY

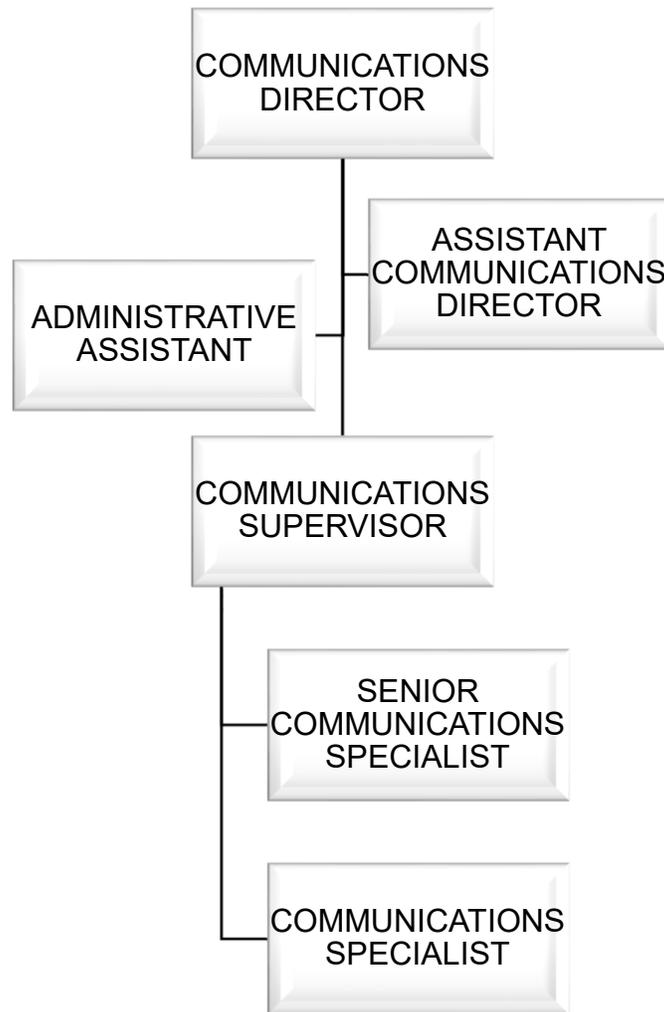
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 493,179	\$ 493,420	\$ 512,066
Fringe Benefits	152,136	167,145	174,767
Professional, Legal & Contracted Services	1,225	1,490	1,565
Travel & Training	786	5,300	4,600
Operating Services	1,774	2,617	8,820
Operating Supplies	6,000	19,432	22,408
Capital Outlay	3,175	-	-
TOTAL	\$ 658,275	\$ 689,404	\$ 724,226

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
City Attorney	1.00	1.00	1.00
Assistant City Attorney	2.00	2.00	2.00
Senior Legal Assistant	1.00	1.00	1.00
Legal Assistant	2.00	2.00	2.00
TOTAL	6.00	6.00	6.00

CENTRAL DAKOTA COMMUNICATIONS CENTER



CENTRAL DAKOTA COMMUNICATIONS CENTER

DEPARTMENTAL MISSION STATEMENT

It is the mission of Central Dakota Communications Center to ensure efficient, effective, and professional 9-1-1 services and public safety communications services for the citizens of Bismarck, Mandan and Burleigh County.

CUSTOMERS

Residents and visitors of the City of Bismarck, City of Mandan, and Burleigh County.

SERVICES PROVIDED

9-1-1 Emergency Dispatching	Bismarck Fire Communications
Non-Emergency Dispatching	Mandan Fire Communications
Bismarck Police Communications	Bismarck Rural Fire Communications
Mandan Police Communications	Airport Rescue & Firefighting Communications
Lincoln Police Communications	Wilton Fire Communications
Burleigh County Sheriff Communications	Wing Fire Communications
Metro Area Ambulance Communications	Sterling Fire Communications
Wilton Ambulance Communications	Braddock Fire Communications
Wing Ambulance Communications	City/County Public Works and Highway Communications
Kidder County Ambulance Communications	Coordinate with Local, County, State and Federal Govt
McClusky Ambulance Communications	National Weather Service Coordination, Siren Controls
Emergency Medical Dispatch Instruction	Emergency Notification System Management
Public Safety Systems Management	IPAWS - Integrated Public Alert & Warning System

PERFORMANCE MEASURES

CENCOM Targets	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
911 Calls Serviced	40,440	46,000	46,000
Non-Emergency Calls Serviced	95,124	98,000	98,000
CAD Events Managed	189,566	200,000	205,000
Calls For Service (All Agencies)	90,761	92,000	92,000
Total Calls Serviced	201,334	215,000	215,000

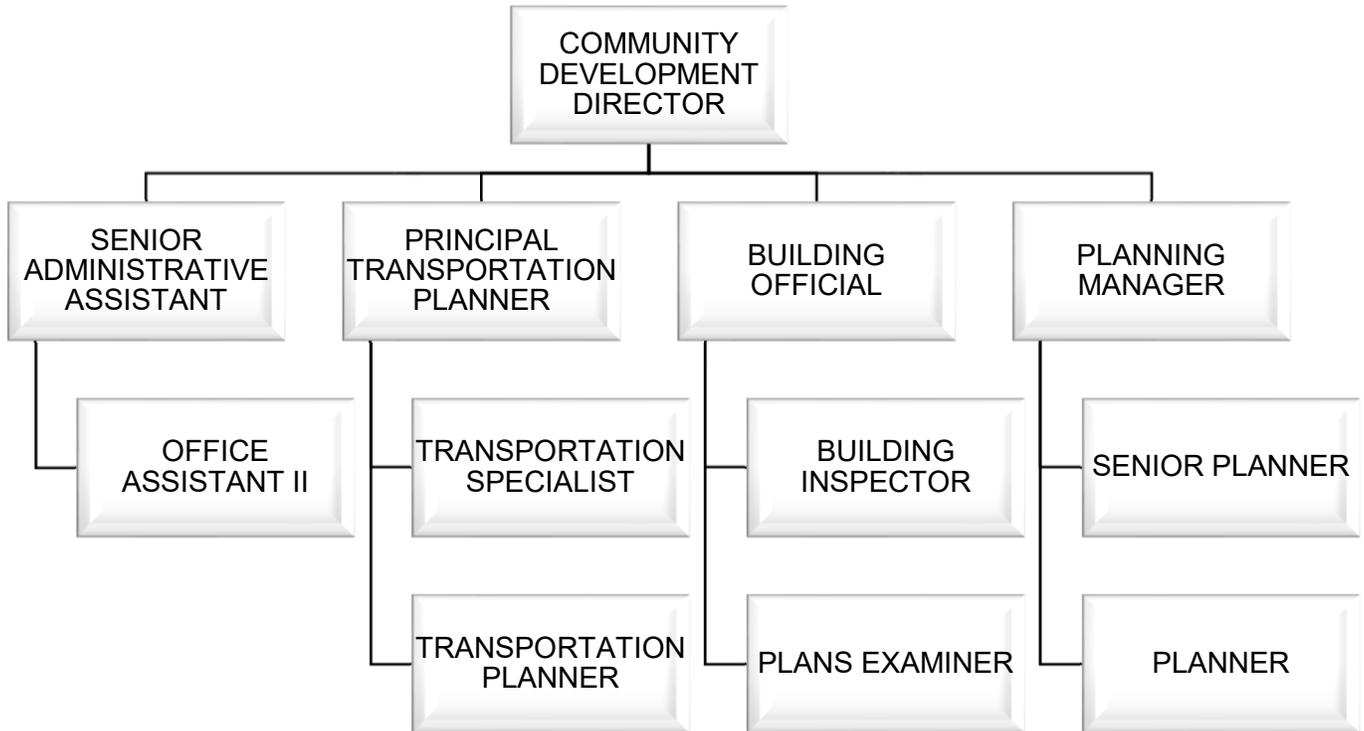
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 1,624,667	\$ 1,919,885	\$ 2,002,684
Fringe Benefits	743,347	1,015,289	1,032,855
Professional, Legal & Contracted Services	1,099,515	1,318,465	1,318,465
Building, Equipment & Vehicle Services	229,765	258,214	257,973
TOTAL	\$ 3,697,294	\$ 4,511,853	\$ 4,611,977

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
ASSISTANT COMMUNICATIONS DIRECTOR	1.00	1.00	1.00
COMMUNICATIONS SUPERVISOR	4.00	4.00	4.00
SENIOR COMMUNICATIONS SPECIALIST	4.00	5.00	8.00
COMMUNICATIONS SPECIALIST	22.00	21.00	18.00
ADMINISTRATIVE ASSISTANT	1.00	1.00	1.00
TOTAL	33.00	33.00	33.00

COMMUNITY DEVELOPMENT



COMMUNITY DEVELOPMENT - BUILDING INSPECTION

DEPARTMENTAL MISSION STATEMENT

The Building Inspections Division of Community Development strives to foster health, safety, and livability for the residents of Bismarck through the enforcement of all building codes, zoning issues, and floodplain management.

CUSTOMERS

City Departments	City Commission	Citizens of Bismarck
Planning and Zoning Commission	Renaissance Zone Authority	Developers
Industry/Trade Organizations	Board of Adjustment	Land/Property Owners
Parking Authority	Neighborhood Organizations	Media
Local, State and Federal Agencies	Renters and Contractors	Builders
Engineers and Architectural Consultants		

SERVICES PROVIDED

- ◆ Administer and Maintain City Development Codes, Including Site Development and Zoning Issues
- ◆ Perform On-Site Inspections During All Phases of Construction to Ensure Code Compliance
- ◆ Maintain Records and Reports Concerning Inspections, Licenses, Permits, and Certificates
- ◆ Enforcement of City Ordinances Related to Building Safety and Zoning Issues
- ◆ Building, Electrical, Plumbing, Mechanical, and Fuel Gas Codes
- ◆ Building Construction Plan Review
- ◆ Permits and Inspections for Building, Electrical, Mechanical and Plumbing Condemnations and Demolitions
- ◆ Occupancy Certificates
- ◆ Creating Property Addresses
- ◆ Floodplain Management

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Building Permits	947	1,200	1,000
Building Inspections	4,514	5,000	4,100
Plumbing Permits	539	400	400
Plumbing Inspections	1,598	2,000	2,000
Mechanical Permits	1,781	2,000	2,000
Mechanical Inspections	2,122	2,000	2,000
Electrical Permits	1,005	1,000	1,000
Electrical Inspections	2,396	2,500	2,500
Septic Permits	30	50	50
Septic Inspections	63	100	100

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 724,166	\$ 786,395	\$ 826,635
Fringe Benefits	286,082	341,698	358,755
Professional, Legal & Contracted Services	750	3,400	3,400
Property, Equipment & Vehicle Services	2,853	9,600	9,300
Travel & Training	3,483	17,638	17,638
Operating Services	11,491	14,325	14,325
Operating Supplies	20,786	24,150	24,700
TOTAL	\$ 1,049,611	\$ 1,197,206	\$ 1,254,753

COMMUNITY DEVELOPMENT - BUILDING INSPECTION

PERSONNEL SUMMARY

	FY 2022	FY 2023	FY 2024
POSITIONS	ACTUAL	BUDGET	BUDGET
Building Official	1.00	1.00	1.00
Building Inspector	7.00	7.00	7.00
Plans Examiner	2.00	2.00	2.00
Administrative Assistant	1.00	-	-
Office Assistant II	2.00	3.00	3.00
TOTAL	13.00	13.00	13.00

COMMUNITY DEVELOPMENT - PLANNING

DEPARTMENTAL MISSION STATEMENT

The Planning Division of Community Development works to foster health, safety, and livability for the residents of Bismarck by administering land use regulations and long range planning of future land use. The Housing and Urban Development (HUD) and Metropolitan Planning Organization (MPO) programs also fall under the Planning umbrella.

CUSTOMERS

City Departments	City Commission	General Public
Planning and Zoning Commission	Renaissance Zone Authority	Developers
Historic Preservation Commission	Board of Adjustment	Land/Property C
Parking Authority	Metropolitan Planning Organization	Media Professio
Local, State and Federal Agencies	MPO Technical Advisory Committee	MPO Policy Boa
Engineers and Architectural Consultants	Neighborhood Organizations	Builders
Non Profit Organizations		

SERVICES PROVIDED

- ◆ Administers Land Use Regulations for the City of Bismarck and the ETA
- ◆ Responsible For the Long Range Planning of the City, Including Future Land Use
- ◆ Provide Staff Support for City Commission Related Planning Issues
- ◆ Administer the Community Development Block Grant (CDBG), HOME Program and Renaissance Zone Program
- ◆ Maintain City's Development Codes Including Zoning, Site Development, and Property Maintenance Codes
- ◆ Assign Addresses for New Developments
- ◆ Provide Staff Support for Planning and Zoning Commission and Board of Adjustment
- ◆ Work With Non Profit Organizations to Assist Low and Moderate Income Residents With Housing

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Planning and Zoning Applications	101	150	100
Board of Adjustment Applications	2	10	10
Renaissance Zone Applications	14	10	15
Plat Modifications	22	20	20
Lot Modifications	39	40	40
Site Plans	91	100	100

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 579,937	\$ 599,636	\$ 605,929
Fringe Benefits	189,296	210,489	233,708
Professional, Legal & Contracted Services	41,479	33,700	33,700
Building, Equipment & Vehicle Services	148	300	300
Travel & Training	11,986	14,240	14,440
Operating Services	20,809	21,087	22,372
Operating Supplies	10,319	20,680	19,950
TOTAL	\$ 853,974	\$ 900,132	\$ 930,399

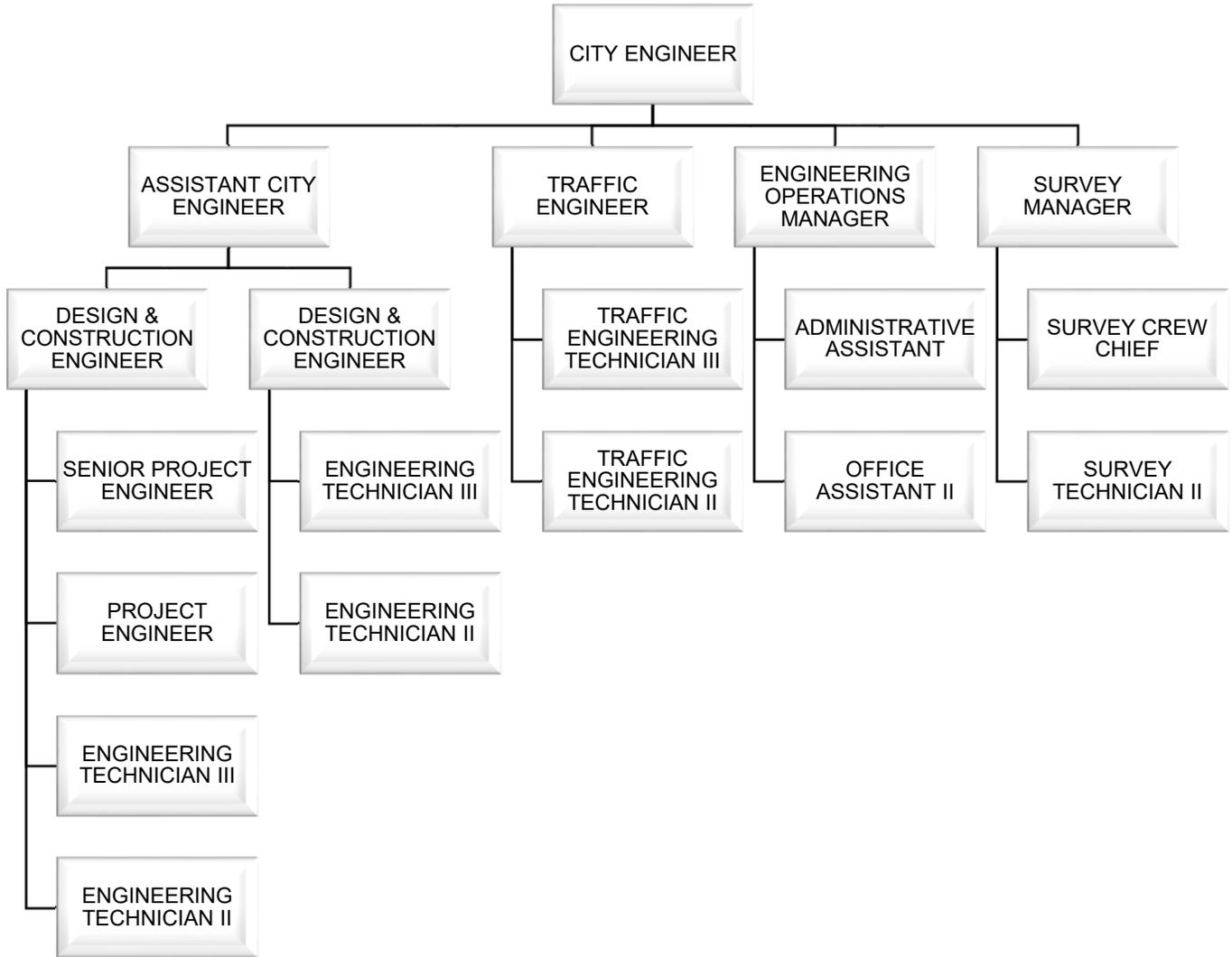
COMMUNITY DEVELOPMENT - PLANNING

PERSONNEL SUMMARY

POSITIONS-GENRAL FUND	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Community Development Director	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00
Principal Transportation Planner	0.20	0.20	0.20
Senior Planner	3.00	2.00	2.00
Planner	-	1.00	1.00
Transportation Planner	0.20	0.20	0.20
Senior Administrative Assistant	1.00	1.00	1.00
Transportation Specialist	0.20	0.20	0.20
Office Assistant II	1.00	1.00	1.00
TOTAL	7.60	7.60	7.60

POSITIONS-SPECIAL REVENUE FUND	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Planner	1.00	1.00	1.00
Principal Transportation Planner	0.80	0.80	0.80
Transportation Planner	0.80	0.80	0.80
Transportation Specialist	0.80	0.80	0.80
TOTAL	3.40	3.40	3.40

ENGINEERING



ENGINEERING

DEPARTMENTAL MISSION STATEMENT

The mission of the Engineering Department is to provide quality municipal engineering service and support to the City of Bismarck, its citizenry and customers. The principal responsibility of the Engineering Department is to plan, program, design and provide construction observation of municipal infrastructure.

CUSTOMERS

City Departments	Elected Officials	Businesses
Citizens of Bismarck	Contractors	Design Professionals
Local, State, and Federal Agencies	Developers	

SERVICES PROVIDED

Prepare Plans and Specifications	Utility Record Keeping	Pavement Management
Construction Observation	Traffic Engineering	Utility Modeling
Development Review and Approval	Site Plan Review and Approval	Surveying
Right of Way Activities Permitting	Stormwater Management Reviews	

PERFORMANCE MEASURES

ENGINEERING GOALS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2023 BUDGET
Number of Excavation Permits Issued	497	500	375
Number of Projects Bid	41	40	40
Construction Cost of Projects Awarded	\$ 68,809,084	\$ 50,624,000	\$ 45,000,000
Miles of New Watermains Constructed	4.0	2.0	2.0
Miles of Rehabilitated/Resurfaced Streets	23.0	20.0	22.0

EXPENDITURE SUMMARY

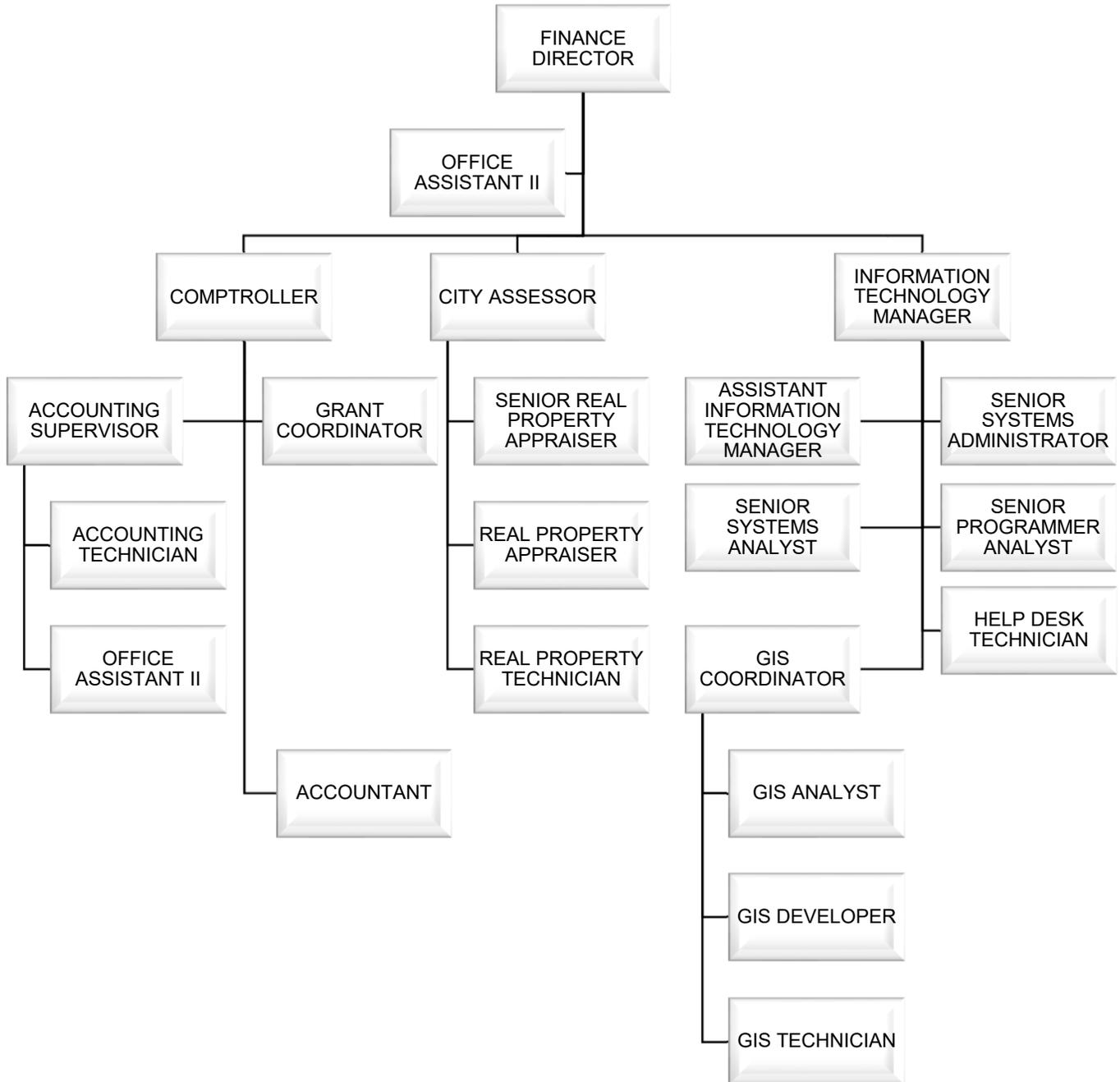
OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 1,977,870	\$ 2,092,323	\$ 2,232,030
Fringe Benefits	667,116	784,249	825,894
Professional, Legal & Contracted Services	2,603	4,560	4,980
Building, Equipment & Vehicle Services	16,628	19,708	18,908
Travel & Training	13,814	19,000	19,000
Operating Services	35,215	38,660	57,840
Operating Supplies	57,112	48,665	60,451
TOTAL	\$ 2,770,358	\$ 3,007,165	\$ 3,219,103

ENGINEERING

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
City Engineer	1.00	1.00	1.00
Assistant City Engineer	1.00	1.00	1.00
Design and Construction Engineer	2.00	2.00	2.00
Traffic Engineer	1.00	1.00	1.00
Senior Project Engineer	1.00	1.00	1.00
Project Engineer	2.00	2.00	2.00
Engineering Operations Manager	1.00	1.00	1.00
Professional Land Surveyor	1.00	-	-
Survey Manager	-	1.00	1.00
Survey Crew Chief	-	1.00	1.00
Survey Technician II	-	1.00	1.00
Engineering Technician III	6.00	6.00	5.00
Engineering Technician II	9.00	7.00	8.00
Engineering Technician I	1.00	1.00	-
Traffic Engineering Technician III	1.00	1.00	1.00
Traffic Engineering Technician II	-	-	1.00
Administrative Assistant	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
TOTAL	29.00	29.00	29.00

DEPARTMENT OF FINANCE



ASSESSING

DEPARTMENTAL MISSION STATEMENT

The mission of the Assessing division is to provide equitable property valuations for all real property within the City of Bismarck. This is done by discovering, listing, and valuing all properties in the jurisdiction at market value, achieving equity and uniformity.

CUSTOMERS

Internal: Departments
City Commission

External: Property Owners
Burleigh County
Title Companies
Financial Institutions
North Dakota State Tax Commissioner's Office
Other Local Government Entities

SERVICES PROVIDED

Property Valuations Property Sales Information
Homestead Credit Applications Parcel Maintenance - New, Split, Combine, Annexed
Veterans Credit Applications Parcel Data - Property Records, GIS Parcel Map
Exemption Applications

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Charitable Exemptions	145	153	155
Disabled Veteran Credit Applications	470	470	480
Discretionary Exemptions	15	14	12
Homestead Credit Applicants	728	785	785
Residential Property Value	\$ 5,642,130,300	\$ 6,235,781,400	\$ 6,732,989,000
Commercial Property Value	\$ 3,211,766,300	\$ 3,482,085,700	\$ 6,732,989,000
Agricultural Property Value	\$ 876,400	\$ 830,900	\$ 772,900
Number of Properties	26,180	26,603	27,037
Number of Parcels Special Assessed	2,407	3,217	3,806
Total Amount Special Assessed	\$ 13,394,000	\$ 17,367,000	\$ 20,972,000
Certified Annual Installment	\$ 18,138,000	\$ 17,776,000	\$ 18,378,000
Outstanding Special Assessment Balance	\$ 103,718,000	\$ 97,237,000	\$ 86,065,000

EXPENDITURE SUMMARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 592,527	\$ 648,325	\$ 671,703
Fringe Benefits	211,805	264,334	276,469
Professional, Legal & Contracted Services	4,489	9,131	9,131
Building, Equipment & Vehicle Services	2,623	4,200	4,200
Travel & Training	3,342	9,000	9,000
Operating Services	21,324	25,600	30,708
Operating Supplies	18,815	17,371	17,371
TOTAL	\$ 854,925	\$ 977,961	\$ 1,018,582

ASSESSING

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
City Assessor	1.00	1.00	1.00
Senior Real Property Appraiser	2.00	2.00	2.00
Real Property Appraiser	4.00	4.00	4.00
Real Property Technician	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00
	10.00	10.00	10.00

FISCAL SERVICES

DEPARTMENTAL MISSION STATEMENT

The mission of the Fiscal Services division is to provide accurate budgeting, accounting, and reporting of financial information to the City Commission, departments and the public to ensure compliance with generally accepted accounting principles, federal and state statutes, and other financial regulations.

CUSTOMERS

Internal: Departments
City Commission

External: Tax Payers
Fees and Fine Payers
Local Businesses
Local, State and Federal Agencies

SERVICES PROVIDED

Accounts Payable/Accounts Receivable	Accounting and Financial Reporting
Cash Management/Investing	Budget Preparation and Creation
Payroll and Pension Checks	Budget Monitoring and Reporting
Coordinate Annual Audit	Analysis and Research
Grant Assistance and Administration	Maintains Vendor List
Assist with City-Wide Procurement	Assist Departments with Purchasing Requests

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Processed Documents:			
Payroll Checks	11	10	10
Payroll EFT's	25,781	25,900	25,900
Accounts Payable Checks	6,370	6,000	6,400
Invoices processed	30,369	32,000	32,000
Purchasing Card charges reviewed	-	9,700	9,700
Revenue Receipts	253,906	228,500	254,000
Number of Government Aid Grants/Activities	134	130	135
Value of Government Aid	\$ 4,673,953	\$ 17,851,685	\$ 8,231,160

EXPENDITURE SUMMARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 822,892	\$ 892,800	\$ 934,112
Fringe Benefits	267,004	341,568	343,406
Professional, Legal & Contracted Services	37,692	52,600	55,000
Building, Equipment & Vehicle Services	2,541	2,000	2,300
Travel & Training	4,778	10,400	8,600
Operating Services	9,150	11,850	10,900
Operating Supplies	28,226	30,729	31,095
Capital Outlay	132	-	-
TOTAL	\$ 1,172,415	\$ 1,341,947	\$ 1,385,413

FISCAL SERVICES

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Finance Director	1.00	1.00	1.00
Comptroller	1.00	1.00	1.00
Accounting Supervisor	1.00	1.00	1.00
Grants Coordinator	1.00	1.00	1.00
Accountant	4.00	4.00	4.00
Accounting Technician II	3.00	3.00	3.00
Office Assistant II	2.00	2.00	2.00
TOTAL	13.00	13.00	13.00

INFORMATION TECHNOLOGY/GIS SERVICES

DEPARTMENTAL MISSION STATEMENT

The Information Technology/Geospatial (GIS) Department delivers quality and innovative technology solutions to provide the community and City staff with convenient access to information and services. The IT/GIS Department offers direct support, application development, and other technology-based services to City departments, City Commission, and staff members that utilize the City's network, communications, and applications.

CUSTOMERS

City Staff	Burleigh County Staff
City Commission	State IT Staff
ITGC Board	Software/Hardware Vendors
Other Local Government Entities	

SERVICES PROVIDED

Application Support	Data Backup, Archival and Retrieval
Geospatial (GIS) Development and Analysis	Desktop Support
Local Area and Wide Area Network	HelpDesk
Server Support	Network Support
Security Management	VoIP Management and Support
WIFI Management	Datacenter Management
Process Improvement	Technical Support
Training	Workstation Set-Up and Desktop Upgrades

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 1,062,495	\$ 1,287,681	\$ 1,287,335
Fringe Benefits	353,806	446,314	465,108
Professional, Legal & Contracted Services	28	1,000	-
Building, Equipment & Vehicle Services	5,555	5,500	5,500
Travel & Training	17,323	43,811	41,500
Operating Services	200,826	158,000	176,830
Supplies	9,175	19,969	73,316
TOTAL	\$ 1,649,208	\$ 1,962,275	\$ 2,049,589

INFORMATION TECHNOLOGY/GIS SERVICES

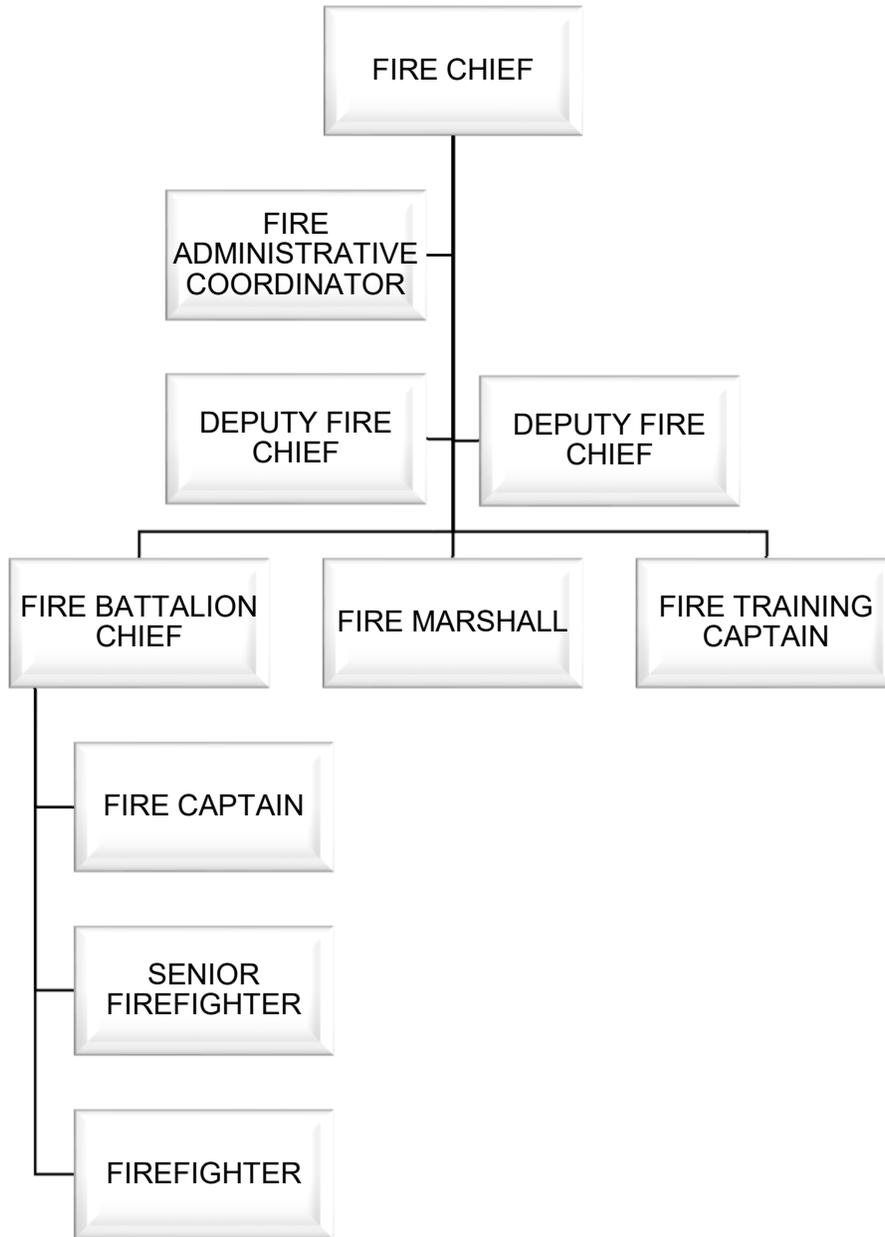
PERSONNEL SUMMARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
POSITIONS			
Information Technology Manager	1.00	1.00	1.00
Assistant Information Technology Manager	1.00	1.00	1.00
GIS Coordinator	1.00	1.00	1.00
GIS Developer	1.00	1.00	1.00
Senior Systems Analyst	1.00	1.00	1.00
Senior Systems Administrator	1.00	1.00	1.00
Systems Analyst	3.00	3.00	3.00
GIS Analyst	1.00	1.00	1.00
Systems Administrator	6.00	5.00	5.00
IT Helpdesk Technician	-	1.00	1.00
GIS Technician	1.00	1.00	1.00
TOTAL	17.00	17.00	17.00

COMMON SOFTWARE

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
EXPENDITURES			
Operating Services	\$ 377,794	\$ 477,766	\$ 510,801
Capital Outlay	126,145	23,052	-
TOTAL	\$ 503,939	\$ 500,818	\$ 510,801

FIRE



FIRE

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief	2.00	2.00	2.00
Deputy Fire Marshal	1.00	2.00	2.00
Fire Battalion Chief	3.00	3.00	3.00
Fire Marshal	1.00	1.00	1.00
Fire Captain	18.00	18.00	18.00
Fire Training Captain	1.00	1.00	1.00
Senior Firefighter	10.00	11.00	11.00
Firefighter	50.00	51.00	53.00
Fire Administrative Coordinator	1.00	1.00	1.00
TOTAL	88.00	91.00	93.00

FIRE TRUCK AND EQUIPMENT

EXPENDITURES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Building, Equipment & Vehicle Services	\$ 18,700	\$ 18,000	\$ -
Operating Services	23,301	23,000	41,000
TOTAL	\$ 42,001	\$ 41,000	\$ 41,000

EMERGENCY MANAGEMENT

DEPARTMENTAL MISSION STATEMENT

Emergency Management strives to protect health, safety and property for the City of Bismarck by coordinating the development of the City's Emergency Management Program, which emphasizes readiness for emergency and disaster events through coordination of planning, training, exercise events, and public education.

CUSTOMERS

Local, State and Federal Agencies
Citizens of Bismarck

SERVICES PROVIDED

- ◆ Provide Education and Awareness to the General Public
- ◆ Serve as Liaison to Entities Regarding Community Emergency Management Program Developments and Improvements
- ◆ Coordinate Emergency and Disaster Preparedness Activities
- ◆ Coordinate the Use and Maintenance of the Community's Outdoor Warning Siren System
- ◆ Serve at the Community Rating System (CRS) Coordinator (Flood Plain/Insurance Premium Discounts)

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
N/A			

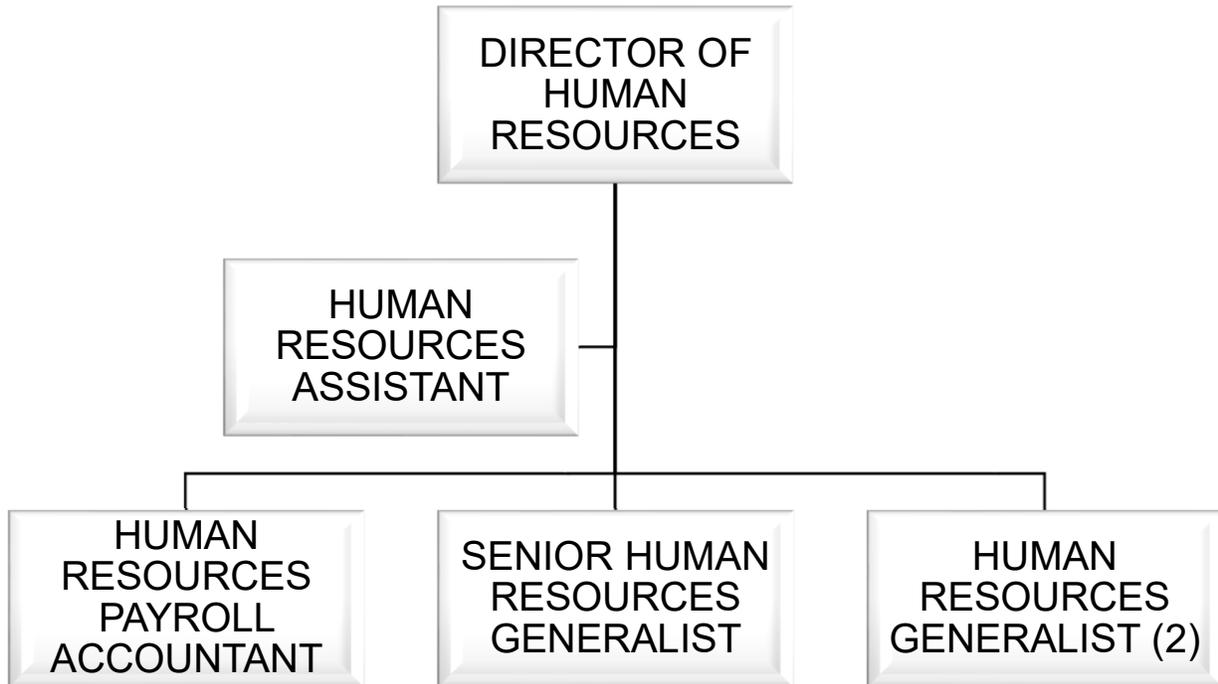
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 88,053	\$ 88,984	\$ 94,908
Fringe Benefits	28,756	30,624	32,237
Professional, Legal & Contracted Services	-	150	150
Building, Equipment & Vehicle Services	14,300	22,610	22,600
Travel & Training	409	2,110	2,160
Operating Services	7,353	7,285	8,593
Operating Supplies	4,133	4,851	3,154
TOTAL	\$ 143,004	\$ 156,614	\$ 163,802

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Emergency Manager	1.00	1.00	1.00
TOTAL	1.00	1.00	1.00

HUMAN RESOURCES

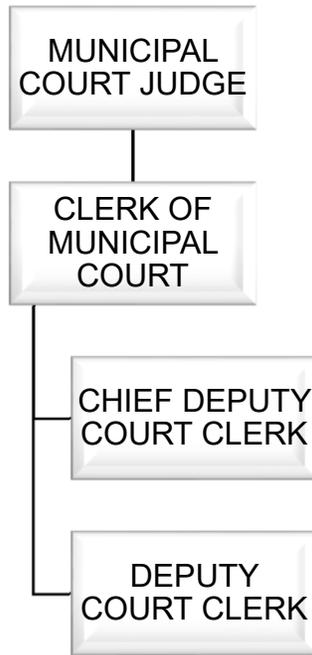


HUMAN RESOURCES

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Human Resources Director	1.00	1.00	1.00
Human Resources Payroll Accountant	1.00	1.00	1.00
Human Resources Generalist	2.00	2.00	2.00
Human Resources Assistant	1.00	1.00	1.00
Senior Human Resource Generalist	1.00	1.00	1.00
TOTAL	6.00	6.00	6.00

MUNICIPAL COURT



MUNICIPAL COURT

DEPARTMENTAL MISSION STATEMENT

The Municipal Court has jurisdiction to hear, try and determine offenses against city ordinances, including parking tickets, noncriminal traffic complaints and criminal complaints for certain Class B misdemeanors. We strive to administer timely justice with equality, fairness and integrity, through the use of efficient case flow management practices and the responsible use of resources.

CUSTOMERS

Citizens	City Employees	Victims
Attorneys	Judges	Witnesses
Litigants	Law Enforcement Personnel	Local, State, and Federal Agencies
Bondsmen	Parents of Juvenile Defendants	

SERVICES PROVIDED

Docket/Case Flow Management	Mandatory Reporting
Juvenile Case Processing	Warrant Maintenance
Access to Court	Compliance with Court Orders
Informational Services	

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Court Cases	12,691	18,500	18,000
Number of Parking Tickets	8,605	11,500	9,000
Revenue from Parking Tickets	153,881	175,000	160,000
Revenue from Fines & Forfeitures	1,001,319	1,297,000	1,144,000
Revenue from Record Search	582	200	225
Revenue from NSF Charge	960	200	200

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 440,610	\$ 449,553	\$ 471,904
Fringe Benefits	159,235	176,986	185,813
Professional, Legal & Contracted Services	73,557	77,250	77,250
Building, Equipment & Vehicle Services	18,352	19,598	52,142
Travel & Training	49	530	330
Operating Services	2,534	3,685	5,731
Operating Supplies	13,065	13,902	11,909
TOTAL	\$ 707,401	\$ 741,504	\$ 805,079

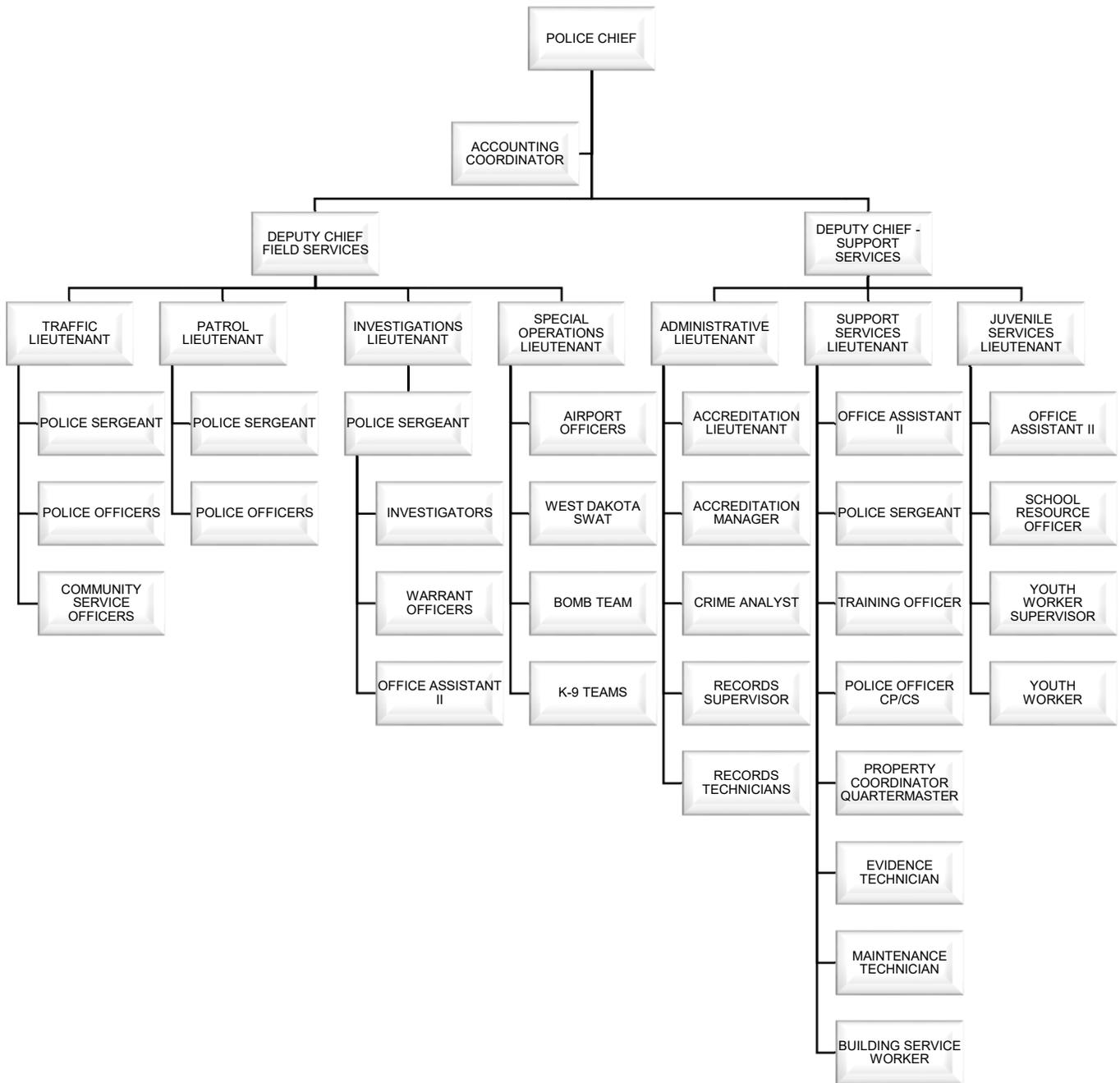
MUNICIPAL COURT

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Municipal Court Judge*	-	-	-
Chief Deputy Court Clerk	1.00	1.00	1.00
Clerk of Municipal Court	1.00	1.00	1.00
Deputy Court Clerk	4.00	4.00	4.00
TOTAL	6.00	6.00	6.00

* A Municipal court judge is appointed as an elected official and as such is not considered an FTE

POLICE DEPARTMENT



POLICE DEPARTMENT

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Police Department is to protect life and property, provide professional customer service, and foster community partnerships to preserve Bismarck's exceptional quality of life. We work with the community to build partnerships to meet current and future challenges. Animal Control is included in the Bismarck Police Department.

CUSTOMERS

Citizens of the City of Bismarck	City Employees	Visitors and Tourists
Law Enforcement Agencies	Approved Vendors	Volunteers
Complainants	Criminals	Traffic Violators

SERVICES PROVIDED

Routine Patrol Services	Emergency Medical Services	Law Enforcement
Traffic and Accident Reconstruction	Investigative Services	Animal Control Services
Homeless and Addiction Services	Records Management	Youth Services
Media/Public Relations	Crime Prevention and Training	Tactical Team Services
Bomb Squad EOD Services	Crowd Control Services	K9 Services
Pet Licensing	Community Services	Arrests of Criminal Suspects
Criminal Investigation	Traffic Enforcement	Response to Calls for Service
Field Return and Impounded Animals	Arrests of Criminal Suspects	Animal Cruelty Investigations

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Officers Per 1,000 Population	1.81	1.70	1.73
Number of 911 Emergency Dispatches	5,273	5,900	6,000
Calls for Service	85,030	90,000	92,000
Alarm Calls	675	1,200	1,250
Number of Traffic Accidents	3,271	3,500	3,650
DUI Arrests	395	350	400
Value of Stolen Property	\$ -	\$ 4,900,000	\$ 5,000,000
Value of Recovered Property	\$ -	\$ 960,000	\$ 900,000
Number of Physical Arrests	3,964	6,500	6,000
Number of Traffic Citations	9,914	18,000	12,000
Number of Parking Citations	8,605	8,000	8,000
Number of Public Presentations/Tours	101	125	100
Miles Driven	989,000	970,000	980,000
Square Miles Patrolled	31	31	31

*Number reduced due to Covid pandemic

POLICE DEPARTMENT

EXPENDITURE SUMMARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 10,433,679	\$ 10,521,733	\$ 11,053,476
Fringe Benefits	4,439,273	4,965,317	5,184,122
Professional, Legal & Contracted Services	56,905	57,100	58,300
Property, Equipment & Vehicle Services	261,541	270,676	267,351
Travel & Training	48,272	50,298	64,020
Operating Services	582,034	584,851	453,490
Operating Supplies	368,965	409,675	452,944
Capital Outlay	10,659	273,812	129,827
Debt Service	-	-	260,001
TOTAL	\$ 16,201,328	\$ 17,133,462	\$ 17,923,531

MATCH FOR GRANT

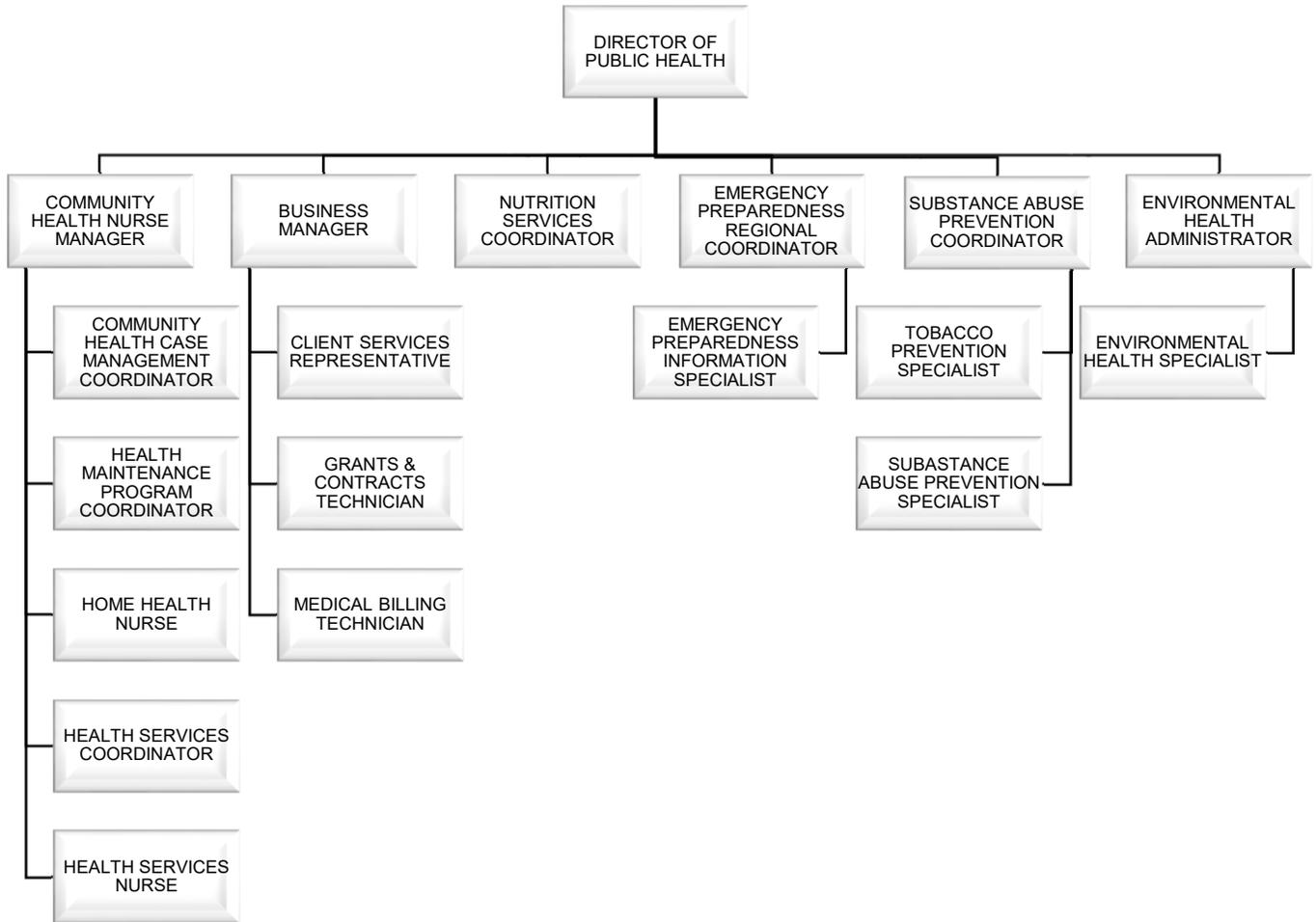
	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
EXPENDITURE SUMMARY			
Operating Supplies	\$ 1,461	\$ 20,788	\$ 20,788
TOTAL	\$ 1,461	\$ 20,788	\$ 20,788

PERSONNEL SUMMARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
POSITIONS-GENERAL FUND			
Police Chief	1.00	1.00	1.00
Deputy Police Chief - Field Services	1.00	1.00	1.00
Deputy Police Chief - Support Services	1.00	1.00	1.00
Police Lieutenant	9.00	9.00	9.00
Police Sergeant	17.00	18.00	18.00
Master Police Officer	20.00	18.00	18.00
Master Police Officer - Crime Analyst	1.00	1.00	1.00
Police Youth Worker Supervisor	1.00	1.00	1.00
Police Officer	74.00	78.00	78.50
Police Youth Worker	5.00	5.00	5.00
Records Administrator	1.00	1.00	1.00
Police Accounting Coordinator	1.00	1.00	1.00
Police Property Coordinator	1.00	1.00	1.00
Police Maintenance Technician	1.00	1.00	1.00
Police Evidence Technician	2.00	2.00	2.00
Community Services Officers	5.00	5.00	5.00
Office Assistant II	3.00	3.00	3.00
Records Technician	8.00	8.00	8.00
Building Service Worker	2.00	2.00	2.00
TOTAL	154.00	157.00	157.50

	FY 2022 BUDGET	FY 2023 BUDGET	FY 2024 BUDGET
POSITIONS-SPECIAL REVENUE FUND			
Master Police Officer	6.00	6.00	6.00
Police Officer	3.00	3.00	3.50
TOTAL	9.00	9.00	9.50

BISMARCK BURLEIGH PUBLIC HEALTH



PUBLIC HEALTH

DEPARTMENTAL MISSION STATEMENT

Bismarck-Burleigh Public Health (BBPH) is dedicated to improving the health and safety of our community. We employ public health professionals who work to protect the health of our population and serve all residents of Bismarck and Burleigh County.

CUSTOMERS

Citizens of Burleigh County	Local, State Agencies
Residents of Bismarck	Federal Government Agencies
	Healthcare Agencies

SERVICES PROVIDED

Immunizations	Health and Wellness Screenings
Flu Shots	Medication Management
Nutrition Counseling and Education	Women's Way Program
Case Management Services	STD/HIV Screening
Home Health Services	Disease Prevention
Child Safety Car Seats	Tobacco Cessation
Injections	Substance Abuse Prevention
Emergency Preparedness	

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Home Health Patients	238	250	240
Number of Home Visits	4,810	4,500	4,800
Number of Immunizations (flu not included)	8,952	10,000	9,000
Number of Pedicures	607	600	600
Number of HIV Screenings (consults)	124	75	125
Number of STD Screenings	126	80	125
Number of Flu Shots	2,350	2,600	2,500
Number Screened in Women's Way	251	250	250
Car Seats Distributed	70	60	65
BAMBBE Visits	140	100	130
Nurse Family Partnership Visits	300	500	400

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 1,534,224	\$ 1,631,438	\$ 1,680,861
Fringe Benefits	555,548	611,836	642,595
Professional, Legal & Contracted Services	22,382	26,300	26,300
Building, Equipment & Vehicle Services	121,044	93,300	3,300
Travel & Training	12,441	17,150	22,400
Operating Services	52,530	61,485	84,150
Operating Supplies	161,329	181,244	294,612
Capital Outlay	-	6,208	-
TOTAL	\$ 2,459,498	\$ 2,628,961	\$ 2,754,218

PUBLIC HEALTH

PERSONNEL SUMMARY

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
POSITIONS-GENERAL FUND			
Public Health Director	1.00	1.00	1.00
Community Health Nursing Manager	1.00	1.00	1.00
Health Service Program Coordinator	1.00	1.00	1.00
Health Services Nurses	5.00	5.00	5.00
Health Maintenance Program Coordinator	1.00	1.00	1.00
Home Health Nurse	4.00	4.00	4.00
Community Health Case Mangement Coordinator	0.45	0.45	0.45
Nutrition Service Program Coordinator	1.00	1.00	1.00
Business Manager	1.00	1.00	1.00
Client Services Representative	2.20	2.70	2.70
Grants and Contracts Technician	1.00	1.00	1.00
Medical Billing Technician	2.00	2.00	2.00
TOTAL	20.65	21.15	21.15

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
POSITIONS-SPECIAL REVENUE			
Substance Abuse Prevention Coordinator	1.00	1.00	1.00
Emgergency Preparedness Reginal Coordinator	1.00	1.00	1.00
Community Health Case Management Coordinator	0.55	0.55	0.55
Health Service Nurse	1.00	1.00	1.00
Health Communication Specialist	-	1.00	2.00
Emergency Preparedness Information Specialist	1.00	-	-
Substance Abuse Prevention Specialist	1.00	1.00	1.00
Tobacco Prevention Specialist	1.00	1.00	1.00
Client Service Representative	0.80	1.30	1.30
TOTAL	7.35	7.85	8.85

ENVIRONMENTAL HEALTH

DEPARTMENTAL MISSION STATEMENT

The City of Bismarck Division of Environmental Health is dedicated to improving the health and safety of our community.

CUSTOMERS

Citizens of Burleigh County	Local, State Agencies	Healthcare Agencies
Residents of Bismarck	Federal Government Agencies	

SERVICES PROVIDED

Food Service Inspections	Tanning Facility Inspections	Mosquito Control
Public Health Nuisance Investigations	Lodging Facility Inspections	Special Pet Licensing
Tattoo/Body Art Facility Inspections	Junk Storage Mitigation	
Public/Semi-Public Swimming Pool Inspections		

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Food Service Inspections	1,131	975	1,100
Swimming Pool Inspections	53	50	50
Tattoo/Body Art Inspections	37	40	40
Lodging Inspections	48	40	45
Tanning Inspections	6	10	8
Nuisance Inspections Performed	503	500	500

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 276,784	\$ 278,499	\$ 294,742
Fringe Benefits	96,579	102,549	107,836
Professional, Legal & Contracted Services	100	200	200
Building, Equipment & Vehicle Services	1,599	1,500	1,500
Travel & Training	1,693	925	1,725
Operating Services	4,025	4,350	4,519
Operating Supplies	4,577	3,703	4,850
TOTAL	\$ 385,357	\$ 391,726	\$ 415,372

PERSONNEL SUMMARY

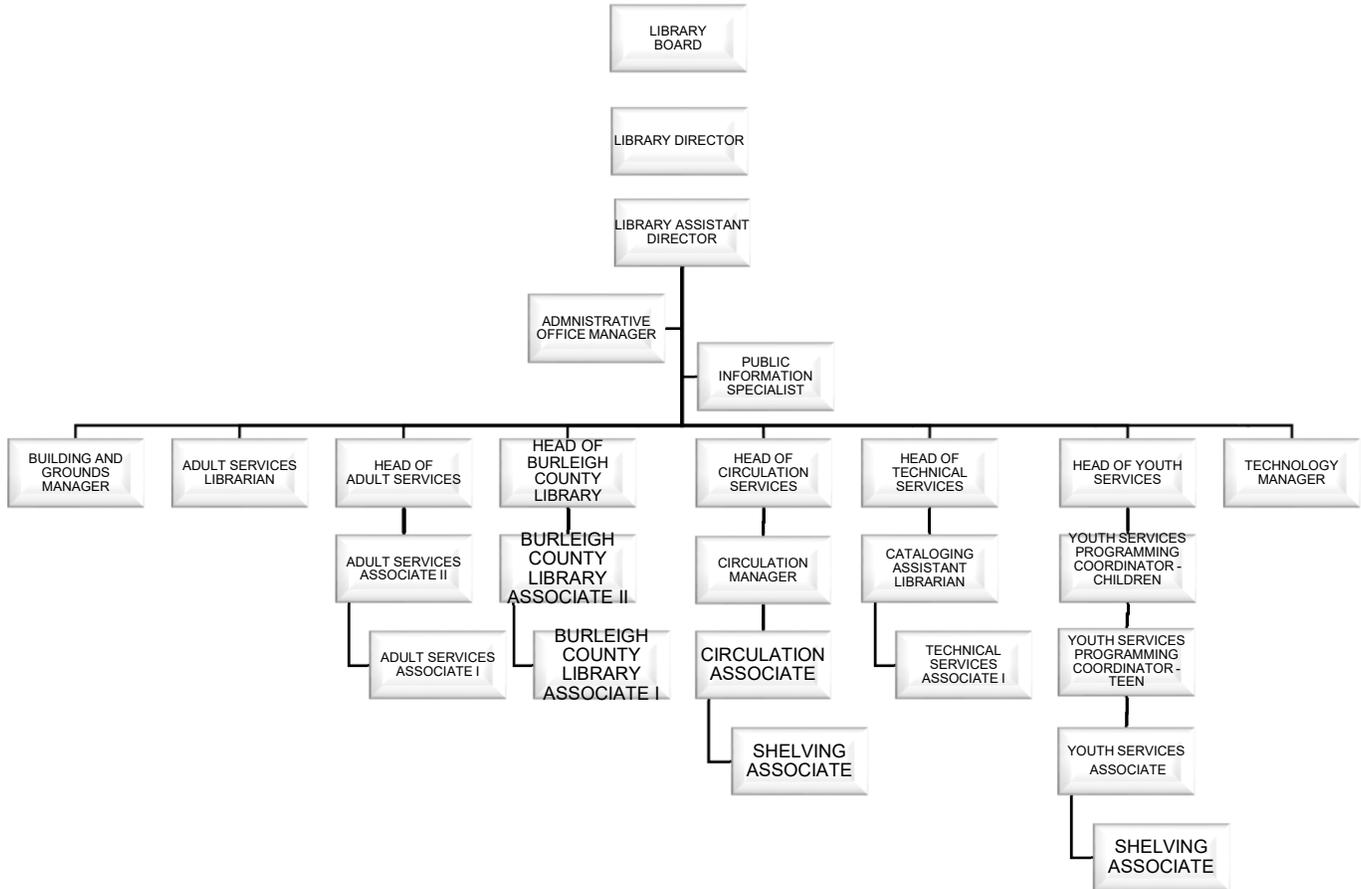
POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Environmental Health Administrator	1.00	1.00	1.00
Environmental Health Specialist	3.00	3.00	3.00
TOTAL	4.00	4.00	4.00

ENVIRONMENTAL HEALTH

VECTOR CONTROL

EXPENDITURES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 9,438	\$ 23,611	\$ 23,937
Fringe Benefits	738	1,835	1,998
Professional, Legal & Contracted Services	420	560	500
Building, Equipment & Vehicle Services	10,268	6,429	6,000
Operating Services	556	700	600
Operating Supplies	30,786	27,897	27,963
Capital Outlay	-	-	-
TOTAL	\$ 52,206	\$ 61,032	\$ 60,998

BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY



BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Veterans Memorial Public Library is to collect, organize, and provide open access to educational, informational, and cultural resources. They promote literacy, encourage lifelong learning, and provide personal enrichment opportunities for all citizens in Bismarck/Burleigh County.

CUSTOMERS

Internal:

Employees	Library Board Trustees	Bismarck Library Foundation Inc
Friends of the Bismarck Public Library	Volunteers	

External:

Patrons	Vendors	Local Government
Donors	Service Providers	State Government
Philanthropic Organizations	Other Libraries	Federal Government

SERVICES PROVIDED

Children's Library	Study Rooms
Early Literacy Programs	Community Meeting Rooms
Children's Story Time	Gifted Bean Coffee House
Teen Headquarters	Book Collection
Teen Programs and Events	Digital Collection
Adult Programs and Events	Audiobooks
Information Services	Movies, Music, Board Game Collections
Public Computer and WIFI Access	State Park Passes, Fishing Poles, and Child Life Vests
Notary Public Services	Local and National Newspapers and Magazines

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Circulation Materials	542,000	500,000	500,000
Visits	197,000	200,000	200,000
Registered Patrons	42,000	42,000	42,000
Collection Size	1,584,000	1,580,000	1,580,000
Technology Use (databases, computers, Wi-Fi, catalog stations)	940,000	940,000	940,000
Library Event and Meeting Room Attendance	56,000	56,000	56,000

EXPENDITURE SUMMARY

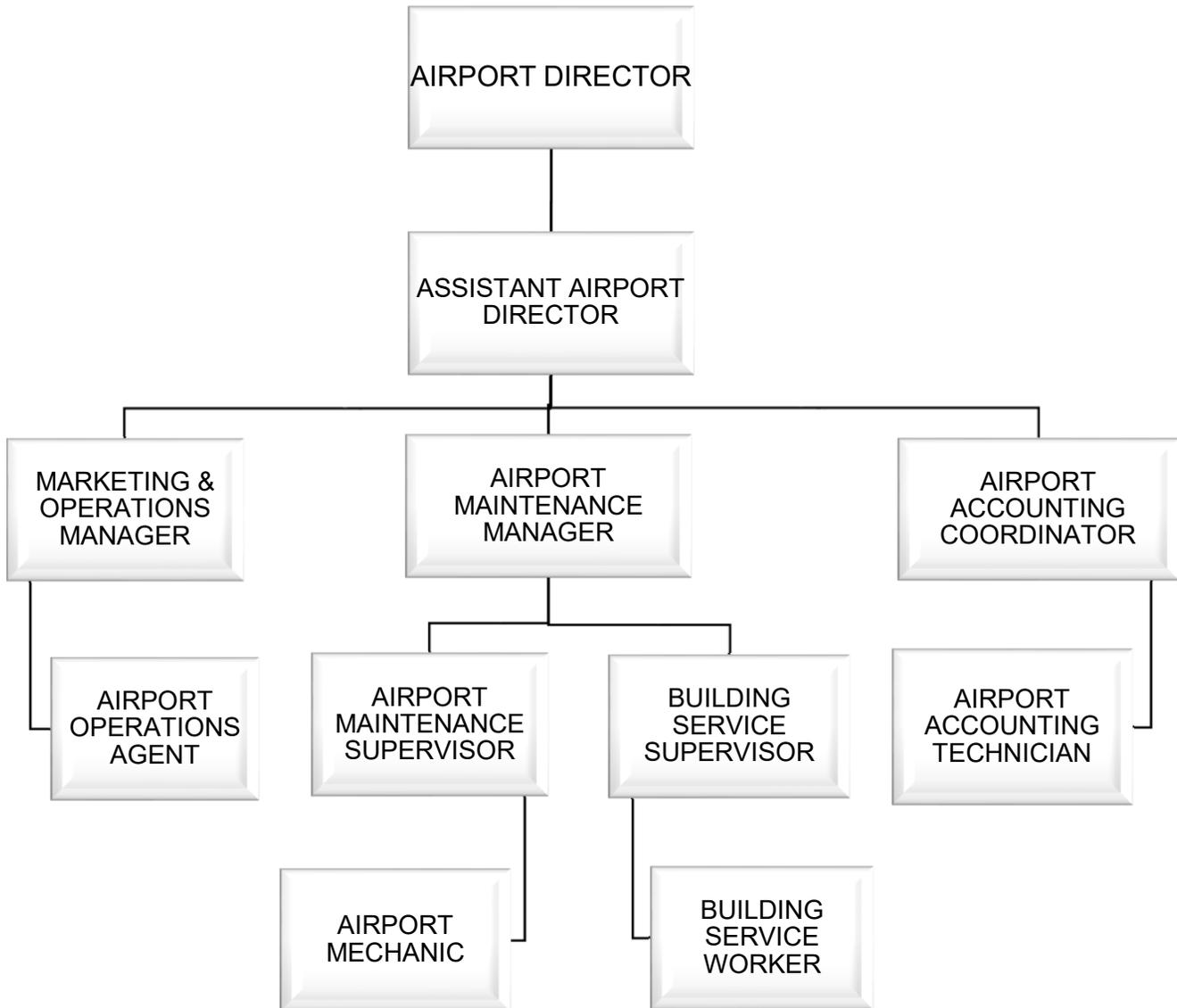
OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salary and Wages	\$ 1,544,700	\$ 1,781,045	\$ 1,821,644
Fringe Benefits	476,457	575,072	597,281
Professional, Legal, and Contracted Services	91,059	97,900	114,200
Building, Equipment, & Vehicle Services	217,220	256,015	269,115
Travel and Training	9,088	26,100	27,300
Operating Services	191,212	195,156	200,961
Operating Supplies	353,400	452,600	456,600
Grants and Contributions	-	15,000	15,000
Capital Outlay	256,796	580,000	340,000
TOTAL	\$ 3,139,932	\$ 3,978,888	\$ 3,842,101

BISMARCK VETERANS MEMORIAL PUBLIC LIBRARY

PERSONNEL SUMMARY

POSITIONS - FULL-TIME	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Library Director	1.00	1.00	1.00
Library Assistant Director	1.00	1.00	1.00
Administrative Office Manager	1.00	1.00	1.00
Public Information Specialist	1.00	1.00	1.00
Technology Manager	1.00	1.00	1.00
Head of Circulation Services	1.00	1.00	1.00
Head of Adult Services	1.00	1.00	1.00
Head of Burleigh County Library	1.00	1.00	1.00
Head of Technical Services	1.00	1.00	1.00
Head of Youth Services	1.00	1.00	1.00
Circulation Services Manager	1.00	1.00	1.00
Youth Services Programming Coordinator - Children	1.00	1.00	1.00
Youth Services Programming Coordinator - Teen	1.00	1.00	1.00
Technical Services Associate II	1.00	1.00	1.00
Building and Grounds Manager	1.00	1.00	1.00
Adult Services Librarian	1.00	1.00	1.00
Adult Services Program Coordinator	1.00	1.00	1.00
Burleigh County Library Associate II	1.00	1.00	1.00
TOTAL	18.00	18.00	18.00

BISMARCK MUNICIPAL AIRPORT



BISMARCK MUNICIPAL AIRPORT

DEPARTMENTAL MISSION STATEMENT

The mission of the Bismarck Airport is to provide, at the highest priority, a safe, cost effective, growth-oriented airport facility that enhances the community's ability to integrate into the National Air Transportation System. Airport staff will strive to achieve this mission everyday from the smallest task to the largest project.

CUSTOMERS

Residents of Bismarck, Mandan and Surrounding Areas
 Residents of the State of North Dakota

Visitors

SERVICES PROVIDED

Direct Service to 6 Destinations on 4 Airlines

PERFORMANCE MEASURES

AIRPORT GOALS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Total Enplaned Passengers	241,927	278,000	286,000
Gift Shop Revenue	\$ 67,945	\$ 14,100	\$ 156,000
Parking Revenue	\$ 1,520,254	\$ 1,700,000	\$ 2,315,000
Rental Car Revenue	\$ 1,005,810	\$ 1,016,060	\$ 1,294,810
Restaurant Revenue	\$ 31,360	\$ 180,000	\$ 170,000

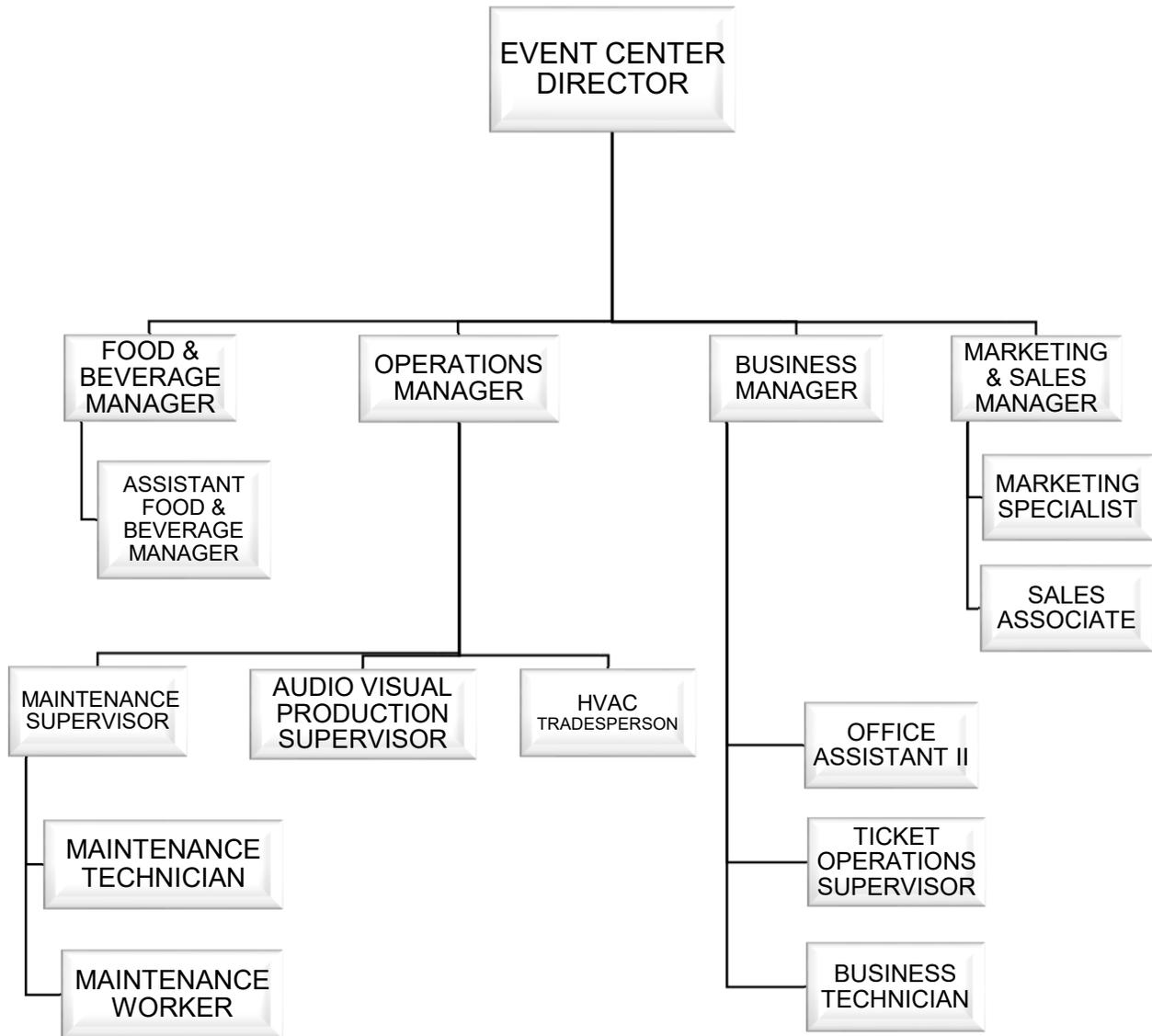
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 1,532,715	\$ 1,715,707	\$ 1,786,430
Fringe Benefits	724,935	862,787	859,669
Professional, Legal & Contracted Services	1,336,437	1,432,099	1,736,354
Building, Equipment & Vehicle Services	1,568,725	1,116,325	1,304,466
Travel & Training	18,713	41,375	41,375
Operating Services	4,597,761	650,785	651,611
Operating Supplies	522,155	558,150	684,700
Capital Outlay	-	15,647,000	26,230,000
TOTAL	\$ 10,301,439	\$ 22,024,228	\$ 33,294,605

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Airport Director	1.00	1.00	1.00
Assistant Airport Director	1.00	1.00	1.00
Marketing and Operations Manager	1.00	1.00	1.00
Airport Maintenance Manager	1.00	1.00	1.00
Airport Accounting Coordinator	1.00	1.00	1.00
Airport Maintenance Supervisor	1.00	1.00	1.00
Airport Mechanic	4.00	4.00	4.00
Airport Accounting Technician	2.00	2.00	2.00
Airport Operations Agent	6.00	6.00	6.00
Building Service Worker Supervisor	1.00	1.00	1.00
Building Service Worker	4.00	5.00	5.00
TOTAL	23.00	24.00	24.00

BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM



BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

DEPARTMENTAL MISSION STATEMENT

We are the provider of choice for our products and services. Customer service is our highest priority and we are responsive, effective and innovative in meeting and exceeding our customers' expectations. Our team is knowledgeable, flexible and accountable for our performance. We value those we serve and treat our customers and each other with respect and courtesy.

CUSTOMERS

Athletic Organizations
 Artists
 Business Organizations
 Citizens of Bismarck
 Educational Organizations

Non-Profit Organizations
 Promoters
 Ticketholders
 Tradeshow Organizers
 Vendors

SERVICES PROVIDED

3 Unique Facilities - Arena, Belle Mehus Auditorium, and the Exhibit Hall
 200,000 Square Feet of Convention and Tradeshow Space
 100,000 Square Feet of Exhibit Space
 46,000 Square Feet of Arena Space
 16 Meeting Rooms
 In-House Catering
 34,000 Square Feet Pre-Function Space

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Events	333	300	300
Attendance	296,190	455,000	455,000
Number of Days Occupied	608	600	600
Number of Events - Belle Mehus	72	75	75
Attendance - Belle Mehus	46,654	57,000	57,000
Number of Days Occupied - Belle Mehus	167	175	175

EXPENDITURE SUMMARY

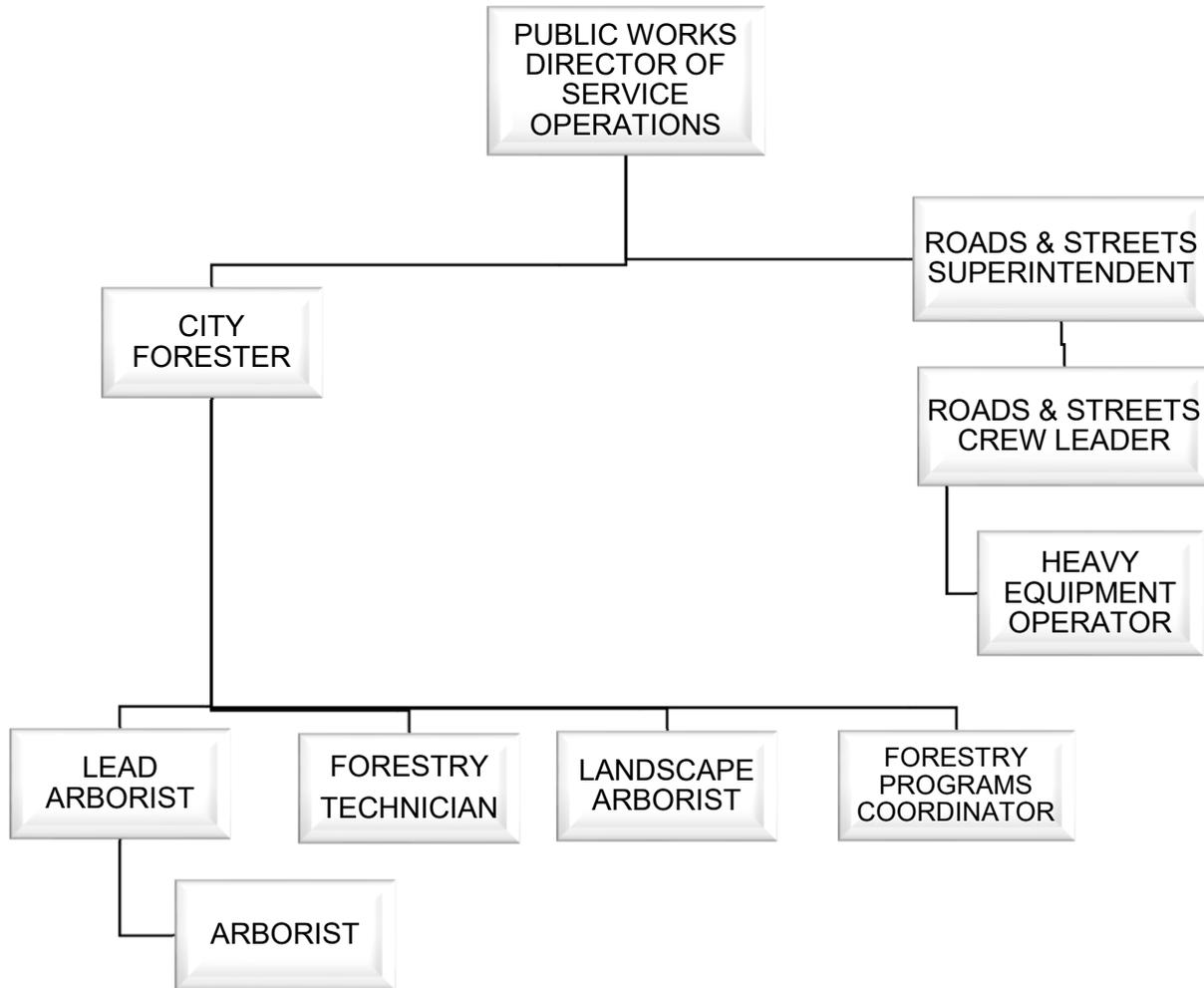
OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Cost of Goods Sold	\$ 2,501,207	\$ 3,438,775	\$ 3,785,810
Salaries & Wages	2,048,355	2,543,140	2,604,607
Fringe Benefits	740,971	859,405	888,592
Professional, Legal & Contracted Services	213,704	167,800	197,000
Building, Equipment & Vehicle Services	1,012,881	871,648	881,783
Travel & Training	15,687	15,651	20,653
Operating Services	1,586,618	485,843	493,561
Operating Supplies	119,218	99,944	217,311
Capital Outlay	-	4,528,977	7,085,600
Debt Service	529,051	1,778,640	1,775,376
TOTAL	\$ 8,767,692	\$ 14,789,823	\$ 17,950,293

BISMARCK EVENT CENTER AND BELLE MEHUS AUDITORIUM

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Event Center Director	1.00	1.00	1.00
Operations Manager	1.00	1.00	1.00
Event Finance Manager	1.00	1.00	1.00
Marketing and Sales Manager	1.00	1.00	1.00
Event Center Maintenance Supervisor	2.00	2.00	2.00
Food and Beverage Manager	1.00	1.00	1.00
Audio Visual Production Supervisor	1.00	1.00	1.00
Event Center HVAC Tradesperson	1.00	1.00	1.00
Event Center Ticket Operations Supervisor	1.00	1.00	1.00
Assistant Food and Beverage Manager	2.00	2.00	2.00
Event Center Sales Associate	2.00	2.00	2.00
Building Maintenance Technician	1.00	1.00	1.00
Building Maintenance Worker	7.00	7.00	7.00
Marketing Specialist	1.00	1.00	1.00
Event Center Business Technician	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00
TOTAL	25.00	25.00	25.00

PUBLIC WORKS SERVICE OPERATIONS - ROADS & STREETS AND FORESTRY



PUBLIC WORKS SERVICE OPERATIONS - ROADS & STREETS

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Public Works Director - Service Operations^	0.50	0.50	0.50
Roads and Streets Superintendent	1.00	1.00	1.00
Roads and Streets Crew Leader	3.00	3.00	3.00
Executive Assistant	0.25	0.25	0.25
Heavy Equipment Operator*	31.00	31.00	31.00
Administrative Technician#	0.25	-	-
Office Assistant II	-	0.25	0.25
TOTAL	36.00	36.00	36.00

*Includes Snowgates operations

^Director oversees Roads and Streets, Snowgates, Forestry, Weed Control, Street Lights and Traffic Signals, Solid Waste Collections and Disposals

#Personnel costs are shared with Public Works Utilities

PUBLIC WORKS SERVICE OPERATIONS - FORESTRY

DEPARTMENTAL MISSION STATEMENT

The Forestry mission is to provide forest management plans for the City of Bismarck, City owned land managed by others and the Bismarck Parks and Recreation District to maintain the health and safety of our forest resource.

CUSTOMERS

Residents of Bismarck
Bismarck Parks and Recreation District

SERVICES PROVIDED

Weed Control
Rights-of-Way Landscape Maintenance

Management and Maintenance of City ROW Trees
Urban Forest Insect and Disease Control

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Park Acres	3,400	2,910	3,400
Number of Calls for Tech Assistance	11,005	3,600	3,600
Number of Planting Permits	247	350	350
Number of Trim/Removal Permits	24	35	35
Number of Street Trees Planted	920	775	800
Number of Street Trees Trimmed	2,529	3,300	3,300
Number of Street Trees Removed	221	350	350
Total Number of Street Trees	24,677	24,000	25,000
Number of Park Trees Planted	249	150	150
Number of Park Trees Trimmed	351	500	500
Number of Park Trees Removed	130	250	250
Total Number of Elm Trees	3,342	3,400	3,500
Number of Elm Trees Lost to Disease/Insect	126	100	100

EXPENDITURE SUMMARY

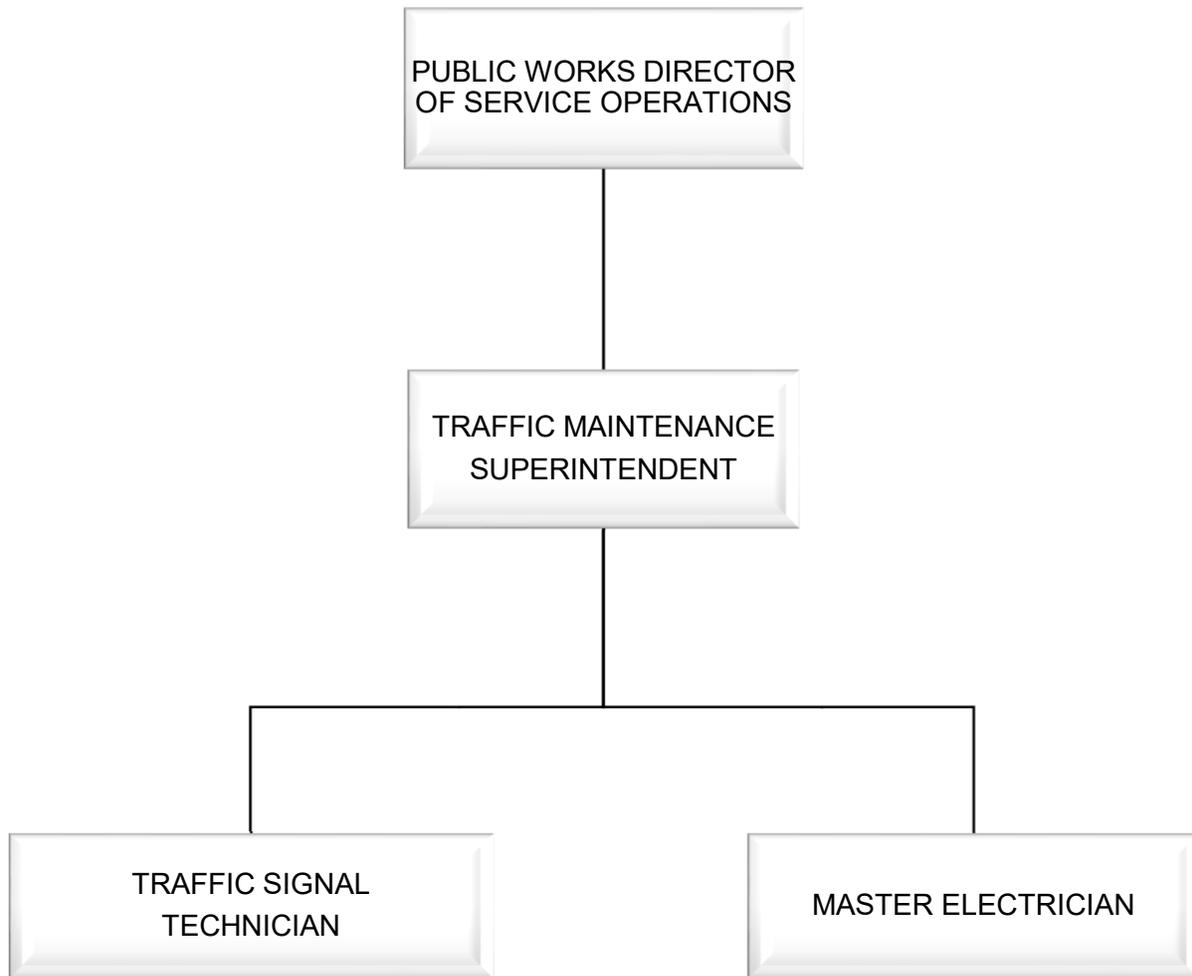
OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 536,489	\$ 660,678	\$ 810,711
Fringe Benefits	256,359	300,558	356,777
Professional, Legal & Contracted Services	-	3,100	2,500
Building, Equipment & Vehicle Services	156,705	174,131	204,131
Travel & Training	5,341	7,425	7,425
Operating Services	117,834	148,054	169,900
Operating Supplies	293,156	293,925	317,835
Capital Outlay	337,247	165,500	656,500
TOTAL	\$ 1,703,131	\$ 1,753,371	\$ 2,525,779

PUBLIC WORKS SERVICE OPERATIONS - FORESTRY

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
City Forester	1.00	1.00	1.00
Forestry Programs Coordinator	1.00	1.00	1.00
Landscape Arborist	1.00	1.00	1.00
Forestry Technician II	-	1.00	1.00
Lead Arborist	1.00	1.00	1.00
Arborist	4.00	4.00	4.00
Administrative Technician	0.25	-	-
Office Assistant II	-	0.25	0.25
TOTAL	8.25	9.25	9.25

PUBLIC WORKS SERVICE OPERATIONS - STREET LIGHTS AND TRAFFIC SIGNALS



PUBLIC WORKS SERVICE OPERATIONS - STREET LIGHTS & TRAFFIC SIGNALS

DEPARTMENTAL MISSION STATEMENT

The City of Bismarck Street Light and Traffic Signal Department works to provide safe and efficient street lighting and traffic signal operations for pedestrians and vehicular traffic in a timely and professional manner. We are striving to achieve this goal by utilizing proven newer technology, implementing common sense preventative maintenance plans and training our technicians on the latest methods for troubleshooting our systems. This group is funded by revenue derived from a monthly city service fee collected from all residential and commercial property owners.

CUSTOMERS

Residents of Bismarck

SERVICES PROVIDED

Traffic Signal Maintenance	Maintain Pedestrian Crossings
Traffic Signal Telemetry	Maintains Street Lights
Provide Mobile or Field Repair Services	Maintain School Zone Warning Devices
Operates Traffic Management Center	Troubleshoot Malfunctioning Components
Maintain Coordination Plan Timing Clocks	Maintain Utility Telemetry System
Responds 24/7 to Signals in Flash	Maintain Wireless Backhaul Network
Traffic Signal and Whiteway Light Knock Downs	

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Street Lights Maintained	9,546	9,590	9,600
Number of Traffic Signals Maintained	110	110	111
Number of Feedpoints Maintained	396	405	405
Number of Miles of Underground Conductor	1,024	1,250	1,250
Number of Street Light Repairs	944	750	800
Number of Signal Malfunctions Investigated	976	850	900

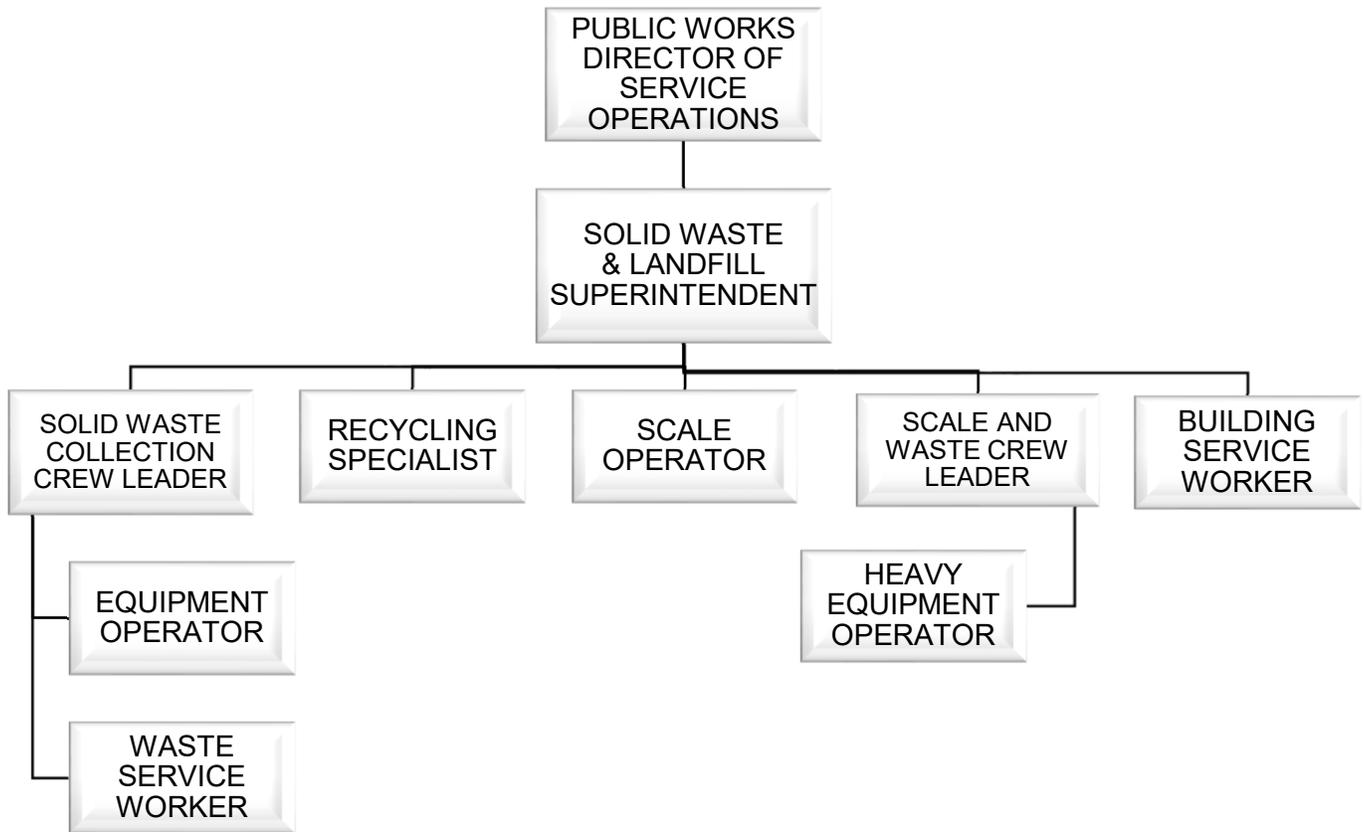
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 489,445	\$ 569,954	\$ 609,904
Fringe Benefits	247,428	279,725	300,688
Professional, Legal, & Contracted Services	1,758	50,900	1,200
Building, Equipment, & Vehicle Services	1,474,163	1,182,622	1,322,622
Travel and Training	1,891	11,868	11,868
Operating Services	118,938	129,124	146,066
Operating Supplies	52,459	52,073	60,200
Capital Outlay	836,841	1,350,216	2,201,345
Transfers	569	-	-
TOTAL	\$ 3,223,492	\$ 3,626,482	\$ 4,653,893

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Traffic Maintenance Superintendent	1.00	1.00	1.00
Traffic Signal Technician	7.00	7.00	7.00
Office Assistant II	-	0.50	0.50
TOTAL	8.00	8.50	8.50

PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE DISPOSAL



PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE DISPOSAL

DEPARTMENTAL MISSION STATEMENT

The mission of the Solid Waste Disposal Division is to provide high quality solid waste disposal services in a timely and effective manner to promote the safety and welfare of the City residents. The department is responsible for the management and disposal of solid waste.

CUSTOMERS

Residents and Businesses of Bismarck

Regional Landfill Customers

SERVICES PROVIDED

Landfill Operations

Hazardous Material Collection Site

Garbage Collection Services

e-Waste Collection Site

Finished Compost for Sale

Firewood Available for Sale

Saw Logs Available for Sale

Wood Chip Mulch Available for Sale

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Tons of Garbage Processed	110,208	117,254	125,000
Cost Per Ton	\$ 31.49	\$ 31.48	\$ 32.28
Acres Used at Landfill	31.00	31.00	20.00
Pounds of Hazardous Waste Collected/Recycled	22,000	56,000	56,000
Tons of E-Waste Collected	76	128	128
Tons of Metal Collected	441	566	566
Tons of Other Recyclables Collected	3,545	4,767	4,767

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 858,340	\$ 931,080	\$ 960,003
Fringe Benefits	395,876	467,164	482,436
Professional, Legal & Contracted Services	81,524	412,585	432,585
Building, Equipment & Vehicle Services	483,896	558,269	615,055
Travel & Training	1,114	11,700	11,950
Operating Services	1,027,933	477,377	529,986
Operating Supplies	276,255	213,700	300,200
Capital Outlay	-	931,250	1,012,000
Debt Service	-	-	202,962
Transfers	345,827	619,784	500,000
TOTAL	\$ 3,470,765	\$ 4,622,909	\$ 5,047,177

PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE DISPOSAL

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Public Works Director - Service Operations^	0.50	0.50	0.50
Recycling Specialist	1.00	1.00	1.00
Scale & Waste Crew Lead	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	1.00	1.00
Executive Assistant	0.75	0.75	0.75
Heavy Equipment Operator	6.00	6.00	6.00
Scale Operator	2.00	2.00	2.00
Office Assistant II	1.00	1.00	1.00
Building Service Worker	-	1.00	1.00
TOTAL	13.25	14.25	14.25

^Director oversees Roads and Streets, Snowgates, Forestry, Weed Control, Street Lights and Traffic Signals,
Solid Waste Collections and Disposals

PUBLIC WORKS SERVICE OPERATIONS - SOLID WASTE COLLECTIONS

DEPARTMENTAL MISSION STATEMENT

The mission of the Solid Waste Collection Division of Public Works is to provide high quality services in a timely and effective manner for promoting the safety and welfare of City residents. The Department is responsible for the collection of Solid Waste and consists of 5 crews who collect all residential trash, Monday through Thursday, on five different routes. The collection crews also service an estimated 678 apartment building dumpsters and 4,000 alley customers.

CUSTOMERS

Residents of Bismarck

SERVICES PROVIDED

Municipal Solid Waste Trash Collection

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Tons Collected	28,056	28,446	28,446
Total Cost Per Ton	\$ 167.12	\$ 173.35	\$ 175.13
Number of Collection Trucks	18	18	18

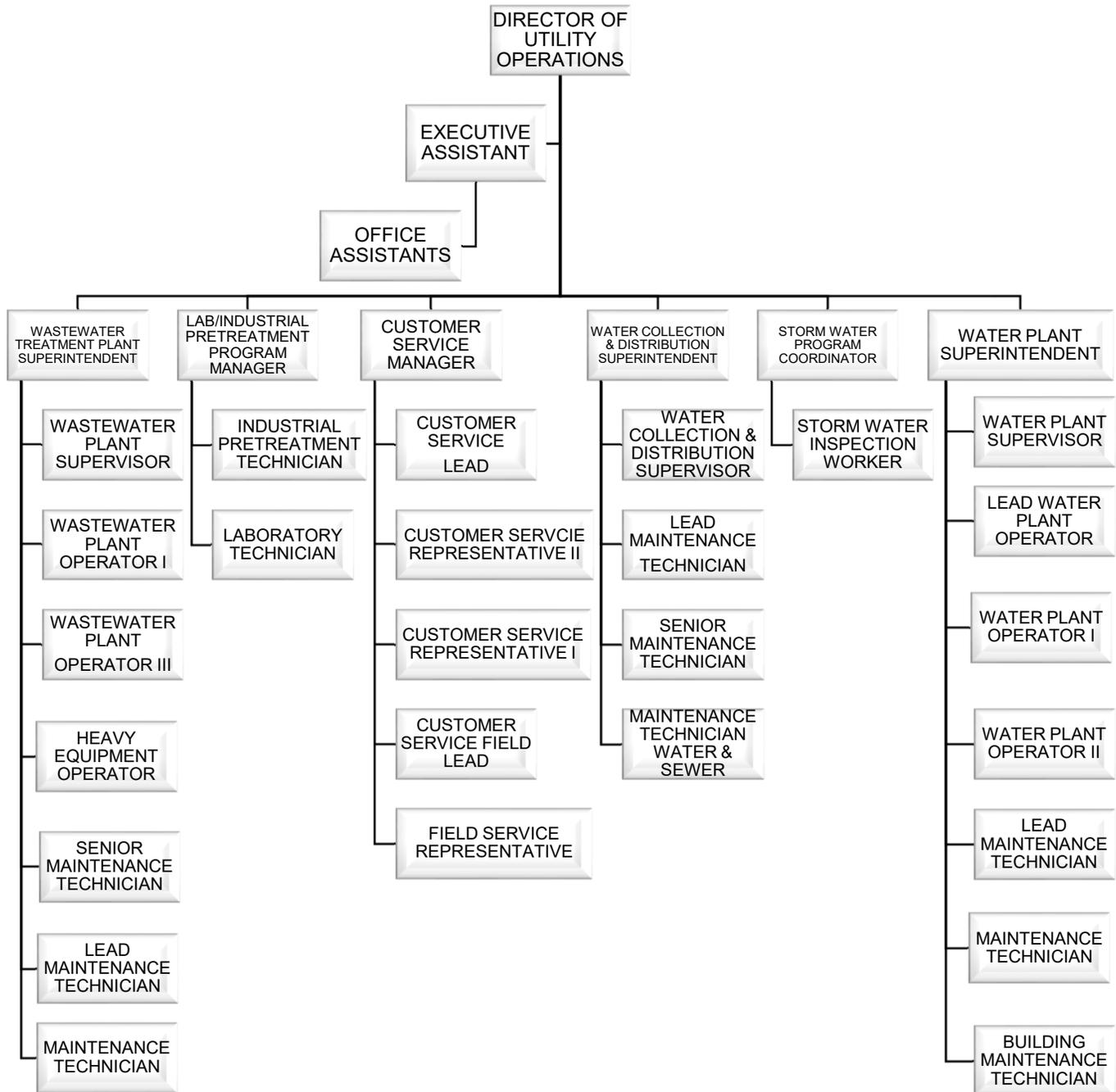
EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 1,235,684	\$ 1,512,352	\$ 1,386,894
Fringe Benefits	690,927	813,121	826,039
Professiona, Legal & Contracted Services	1,625	38,100	38,325
Building, Equipment & Vehicle Services	559,773	703,000	723,200
Travel & Training	370	3,050	3,525
Operating Services	1,937,777	1,612,341	1,714,919
Operating Supplies	262,623	249,250	288,900
Capital Outlay	-	1,095,000	1,370,000
TOTAL	\$ 4,688,779	\$ 6,026,214	\$ 6,351,802

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Solid Waste and Landfill Superintendent	1.00	1.00	1.00
Solid Waste Crew Leader	1.00	1.00	1.00
Equipment Operator	13.00	13.00	13.00
Waste Service Worker	10.00	10.00	10.00
TOTAL	25.00	25.00	25.00

PUBLIC WORKS UTILITY - WATER, WASTEWATER, STORM WATER



PUBLIC WORKS UTILITY - WATER ADMINISTRATION

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners	Federal Regulatory Compliance Agencies
Bismarck Businesses	Public Works	State Regulatory Compliance Agencies
Contractors	Engineering	Recreational Users of the Missouri River
Vendors	Community Development	
Neighboring Communities	City Staff	

SERVICES PROVIDED

Public Works Administrative Support	Public Works Technical Support
Public Works Operational Support	Customer Service

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
N/A			

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 283,625	\$ 334,243	\$ 487,545
Fringe Benefits	154,105	178,627	181,760
Professional, Legal & Contracted Services	82,592	39,500	43,500
Building, Equipment & Vehicle Services	284,861	321,868	433,368
Travel & Training	5,122	11,400	14,400
Operating Services	740,325	454,026	524,402
Operating Supplies	30,804	42,200	63,250
Capital Outlay	-	6,542,000	474,000
Transfers	13,820	-	500,000
TOTAL	\$ 1,595,254	\$ 7,923,864	\$ 2,722,225

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Utilities Operations Director*	0.34	0.34	0.34
Facility Manager^	0.33	0.33	0.33
Executive Assistant	1.00	1.00	1.00
Building Maintenance Technician	1.00	1.00	1.00
Office Assistant II	1.00	2.00	2.00
Building Service Worker	1.00	1.00	1.00
TOTAL	4.67	5.67	5.67

*The Director oversees all of the departments under Water Utility.

^The costs associated and the duties of this position is split equally between the Services and Utility divisions of the Public Works Departments.

PUBLIC WORKS UTILITY - CUSTOMER SERVICE

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Provide Customer Service	Produce Utility Billing Statements
Collection of Billed Revenues	Monthly Billings For:
Monthly Meter Readings and Analysis	Water
Administer Water Consumption Analytics Program	Storm Water
Repair and Replace Water Meters	Sanitary Sewer
Install and Program Meter Transmitters	Solid Waste Collection
Assist Customers with Water Flow Issues	Street Lighting
Maintain all Large Water Meters Throughout the City System	

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Utility Accounts Active	23,394	22,647	23,300

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Cost of Goods Sold	\$ 178,633	\$ 120,000	\$ 130,000
Salaries & Wages	429,288	482,049	483,843
Fringe Benefits	275,770	296,462	312,659
Professional, Legal & Contracted Services	92,400	93,100	95,100
Building, Equipment & Vehicle Services	20,422	28,000	28,000
Travel & Training	10,222	13,400	14,950
Operating Services	727,511	423,500	470,600
Operating Supplies	34,738	30,200	42,200
Capital Outlay	-	47,500	131,000
TOTAL	\$ 1,768,984	\$ 1,534,211	\$ 1,708,352

PUBLIC WORKS UTILITY - CUSTOMER SERVICE

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Customer Service Manager	1.00	1.00	1.00
Customer Service Lead	1.00	1.00	1.00
Customer Service Field Lead	1.00	1.00	1.00
Field Service Representative	3.00	3.00	3.00
Customer Service Representative II	2.00	2.00	2.00
Customer Service Representative I	1.00	1.00	1.00
TOTAL	9.00	9.00	9.00

PUBLIC WORKS UTILITY - WATER DISTRIBUTION

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

The Water Distribution Department Services and Maintains:

3,800 Public Hydrants and 855 Private Hydrants	5 Booster Pump Water Stations
7 Underground Storage Tanks	3 Water Towers
9,228 Valves	20,844 Curb Stops
Infrastructure Projects - New and Rehabilitation	Lead Service Line Replacement Program
Customer Service	

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Miles of Water Mains	373	379	391

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 712,308	\$ 790,658	\$ 786,370
Fringe Benefits	345,385	386,937	404,145
Professional, Legal & Contracted Services	53,004	65,500	75,000
Building, Equipment & Vehicle Services	1,696,942	1,276,255	1,819,425
Travel & Training	6,711	15,900	15,250
Operating Services	2,537,850	48,660	150,410
Operating Supplies	56,844	85,750	93,000
Capital Outlay	-	4,941,470	7,123,000
Debt Service	-	-	340,000
Transfers	271,262	-	-
TOTAL	\$ 5,680,306	\$ 7,611,130	\$ 10,806,600

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Water Collection and Distribution Superintendent	1.00	1.00	1.00
Distribution and Collection Supervisor	0.50	0.50	0.50
Lead Maintenance Technician	3.00	3.00	3.00
Senior Maintenance Technician	3.00	3.00	3.00
Maintenance Technician	4.00	4.00	4.00
TOTAL	11.50	11.50	11.50

PUBLIC WORKS UTILITY - WATER TREATMENT PLANT

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	Bismarck Businesses	Contractors
Federal Regulatory Compliance Agencies	City Commissioners	Vendors
State Regulatory Compliance Agencies	Neighboring Communities	City Staff

SERVICES PROVIDED

Treat and Supply Drinking Water	Deliver Water Throughout Distribution Area
Monitor Water Quality	Perform Daily Testing of Water

The City of Bismarck's Water Treatment Plant is a 28 MGD (Million Gallons Daily) conventional lime softening plant. Water is treated to remove organic and inorganic contaminants. The treatment of water is done by license operators who maintain their licenses through continuing education and leadership development training. Water resource adequacy is continuously monitored. Operators also strive to ensure optimized corrosion control treatment for the Lead and Copper Rule and provide routine and preventative maintenance to maximize the life of our assets and infrastructure.

PERFORMANCE MEASURES

	FY 2022 ACUTAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Gallons Treated	3.7 Billion	3.7 Billion	3.7 Billion

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 849,097	\$ 954,550	\$ 930,010
Fringe Benefits	453,691	508,642	510,666
Professional, Legal & Contracted Services	179,381	113,000	160,000
Building, Equipment & Vehicle Services	1,299,297	1,724,200	1,621,200
Travel & Training	9,764	19,500	22,000
Operating Services	2,393,097	357,173	206,500
Operating Supplies	1,153,419	1,420,700	1,402,700
Capital Outlay	-	4,720,000	30,203,300
Debt Service	225,888	2,648,520	2,726,907
TOTAL	\$ 6,563,634	\$ 12,466,285	\$ 37,783,283

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Water Plant Superintendent	1.00	1.00	1.00
Water Treatment Plant Supervisor	1.00	1.00	1.00
Lead Maintenance Technician	1.00	1.00	1.00
Water Plant Lead Operator	1.00	-	1.00
Laboratory Technician	2.00	2.00	2.00
Maintenance Technician	2.00	2.00	2.00
Water Plant Operator II	2.00	2.00	2.00
Water Plant Operator I	4.00	5.00	4.00
Building Maintenance Technician	2.00	2.00	2.00
TOTAL	16.00	16.00	16.00

PUBLIC WORKS UTILITY - WASTE WATER TREATMENT PLANT

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

- ◆ Acceptance and Treatment of Wastewater from Local Businesses and Restaurants
- ◆ Provide Wastewater Treatment that Meets all Federal Clean Water Act and State Requirements and Regulations
- ◆ Acceptance and Treatment of Domestic Sludge from Rural Residents with Septic Tanks
- ◆ Administer Fats, Oils and Grease Control Program

The Waste Water Treatment Plant is a 9.5MGD (Million Gallon per Day) trickling filter wastewater treatment facility which consists of fine screening, grit removal, solids settling, anaerobic sludge digestion and disinfection. 6.5 million gallons of wastewater on average is treated daily and 12 million gallons of sludge is digested and recycled per year. Wastewater treatment services are performed by licensed operators and maintenance. The Industrial Pretreatment Program protects the sanitary sewer workers, treatment processes, biosolids recycling and the Missouri River. It routinely inspects the city's restaurants and businesses and it also regulates 10 industrial user permits.

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Gallons Treated	2,469,380,000	2,550,000,000	2,600,000,000
Land Applied Biosolids (In Pounds)	2,328,000	2,100,000	2,100,000
Pretreatment Program Inspections	210	350	350

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 988,300	\$ 1,086,026	\$ 1,021,558
Fringe Benefits	458,084	500,860	505,881
Professional, Legal & Contracted Services	10,027	76,400	102,000
Building, Equipment & Vehicle Services	646,132	1,024,930	1,097,975
Travel & Training	6,194	28,600	32,100
Operating Services	1,804,554	380,750	352,145
Operating Supplies	773,684	965,550	1,159,500
Capital Outlay	-	12,222,590	13,567,600
Debt Service	617,875	3,332,125	3,373,875
TOTAL	\$ 5,304,850	\$ 19,617,831	\$ 21,212,634

PUBLIC WORKS UTILITY - WASTE WATER TREATMENT PLANT

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Wastewater Treatment Plant Superintendent	1.00	1.00	1.00
Industrial Pretreatment Manager	1.00	1.00	1.00
Lab Manager/Industrial Pretreatment Program Manager	1.00	-	-
Laboratory Manager	-	1.00	1.00
Wastewater Plant Supervisor	1.00	1.00	1.00
Lead Maintenance Technician	1.00	1.00	1.00
Heavy Equipment Operator	1.00	1.00	1.00
Industrial Pretreatment Technician	1.00	1.00	1.00
Maintenance Technician	3.00	3.00	3.00
Wastewater Plant Operator III	1.00	-	-
Wastewater Plant Operator I	4.00	5.00	5.00
TOTAL	15.00	15.00	15.00

PUBLIC WORKS UTILITY - STORM WATER

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Repair/Replace City Infrastructure	Public Education
Maintenance of Infrastructure	Complaint Resolution
Exercise and Maintain Flood Control Structures	Site Inspection Construction
Assist Residents with Flow Issues	Illicit Discharge Resolution
Infrastructure/Outfall Inspections	Mitigation Areas Inspections

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Number of Storm Water Permits	227	250	200
Number of Storm Ponds Inspected	126	100	126
Number of Storm Outfalls Inspected	1,361	1,800	1,361
Number of Construction Site Inspections	1,351	1,500	1,100

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 319,267	\$ 342,998	\$ 363,619
Fringe Benefits	147,293	157,259	165,046
Professional, Legal & Contracted Services	401,365	206,500	210,000
Property, Equipment & Vehicle Services	1,196,493	241,300	255,300
Travel & Training	1,288	9,200	9,750
Operating Services	1,411,289	115,740	129,109
Operating Supplies	22,924	14,500	12,800
Capital Outlay	-	150,600	345,000
Transfers	79,942	-	-
TOTAL	\$ 3,579,861	\$ 1,238,097	\$ 1,490,624

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Utilities Operations Director*	0.33	0.33	0.33
Storm Water Program Coordinator	1.00	1.00	1.00
Storm Water Inspection Worker	3.00	3.00	3.00
TOTAL	4.33	4.33	4.33

*The Director oversees all of the departments under Water Utility.

PUBLIC WORKS UTILITY - SANITARY SEWER

DEPARTMENTAL MISSION STATEMENT

The Public Works Utility's mission is to provide high quality public water, waste water, and storm water services in partnership with our community to enhance our quality of life.

CUSTOMERS

Bismarck Residents	City Commissioners
Bismarck Businesses	City Staff
Contractors	Federal Regulatory Compliance Agencies
Vendors	State Regulatory Compliance Agencies
Neighboring Communities	

SERVICES PROVIDED

Customer Service	Televising Sewermain
Jetting Sewermain	
The Sanitary Sewer Department Services and Maintains:	
◆ Sewermain and Force Main (pressurized) Pipeline	◆ 16 Small Package Lift Stations
◆ 5 Major Lift Stations	◆ Infrastructure Projects - New and Rehabilitation

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Miles of Sewermain	325	328	347
Number of Manholes	6,153	5,720	6,130

EXPENDITURE SUMMARY

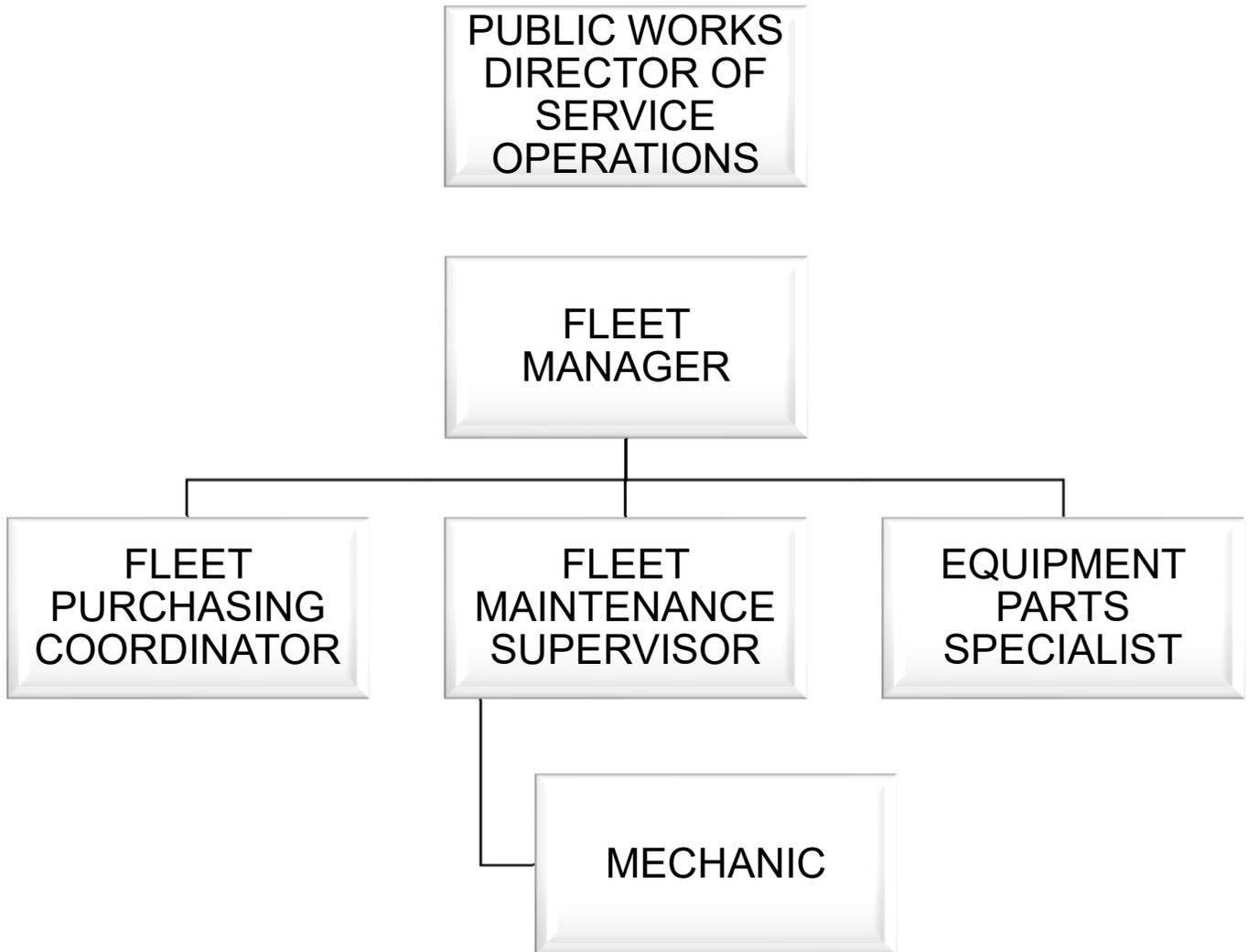
OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Salaries & Wages	\$ 331,195	\$ 366,695	\$ 441,964
Fringe Benefits	164,957	178,452	189,138
Professional, Legal & Contracted Services	38,778	76,600	117,500
Building, Equipment & Vehicle Services	703,206	750,244	937,900
Travel & Training	1,986	15,700	15,300
Operating Services	2,898,864	327,373	380,233
Operating Supplies	69,703	154,750	176,000
Capital Outlay	-	17,380,100	20,970,000
TOTAL	\$ 4,208,689	\$ 19,249,914	\$ 23,228,035

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Utilities Operations Director*	0.33	0.33	0.33
Distribution and Collection Supervisor	0.50	0.50	0.50
Senior Maintenance Technician	1.00	1.00	1.00
Maintenance Technician	4.00	4.00	4.00
TOTAL	5.83	5.83	5.83

*The Director oversees all of the departments under Water Utility.

PUBLIC WORKS SERVICES - FLEET DEPARTMENT



PUBLIC WORKS SERVICES - FLEET DEPARTMENT

DEPARTMENTAL MISSION STATEMENT

The mission of fleet services is to provide safe and dependable vehicles and equipment for city employees and to conserve vehicle and equipment value through a program of inspection, periodic preventative maintenance, and replacement of equipment as necessary.

CUSTOMERS

City Staff

SERVICES PROVIDED

- ◆ Perform Repairs/Maintenance of Vehicles and Equipment
- ◆ Provide Mobile or Field Repair Services
- ◆ Keep Maintenance/Repair Records on Vehicles and Equipment
- ◆ Warehouse Services
- ◆ Purchase and Sell Vehicles and Equipment
- ◆ Order Gas, Diesel Fuel and Oil and Report Usage

PERFORMANCE MEASURES

	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Preventative Maintenance	1,453	2,000	2,000
Service/Road Calls	83	90	90
Total Work Orders Completed	4,052	4,500	4,500
Number of Fleet Work Orders	-	7,200	-
Number of Vehicles Maintained	302	288	302
Number of Pieces of Equipment Maintained	455	450	457

EXPENDITURE SUMMARY

OBJECT CATEGORIES	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Cost of Goods Sold	\$ 2,720,732	\$ 2,455,000	\$ 2,730,000
Salary & Wages	693,649	761,435	777,424
Fringe Benefits	341,351	371,105	396,269
Professional, Legal & Contracted Services	1,396	650	1,250
Building, Equipment & Vehicle Services	229,136	252,168	254,000
Travel & Training	13,840	12,600	15,350
Operating Services	131,475	127,236	145,443
Operating Supplies	19,459	19,050	29,600
Capital Outlay	-	170,000	47,000
TOTAL	\$ 4,151,038	\$ 4,169,244	\$ 4,396,336

PERSONNEL SUMMARY

POSITIONS	FY 2022 ACTUAL	FY 2023 BUDGET	FY 2024 BUDGET
Fleet Manager	1.00	1.00	1.00
Fleet Maintenance Supervisor	1.00	1.00	1.00
Mechanic II	1.00	1.00	1.00
Mechanic I	6.00	6.00	6.00
Fleet Purchasing Coordinator	1.00	1.00	1.00
Administrative Technician	0.50	0.50	0.50
Equipment Parts Specialist	1.00	1.00	1.00
TOTAL	11.50	11.50	11.50

**CAPITAL
IMPROVEMENTS
PLAN
(CIP)**



CAPITAL IMPROVEMENET PROGRAM GUIDE

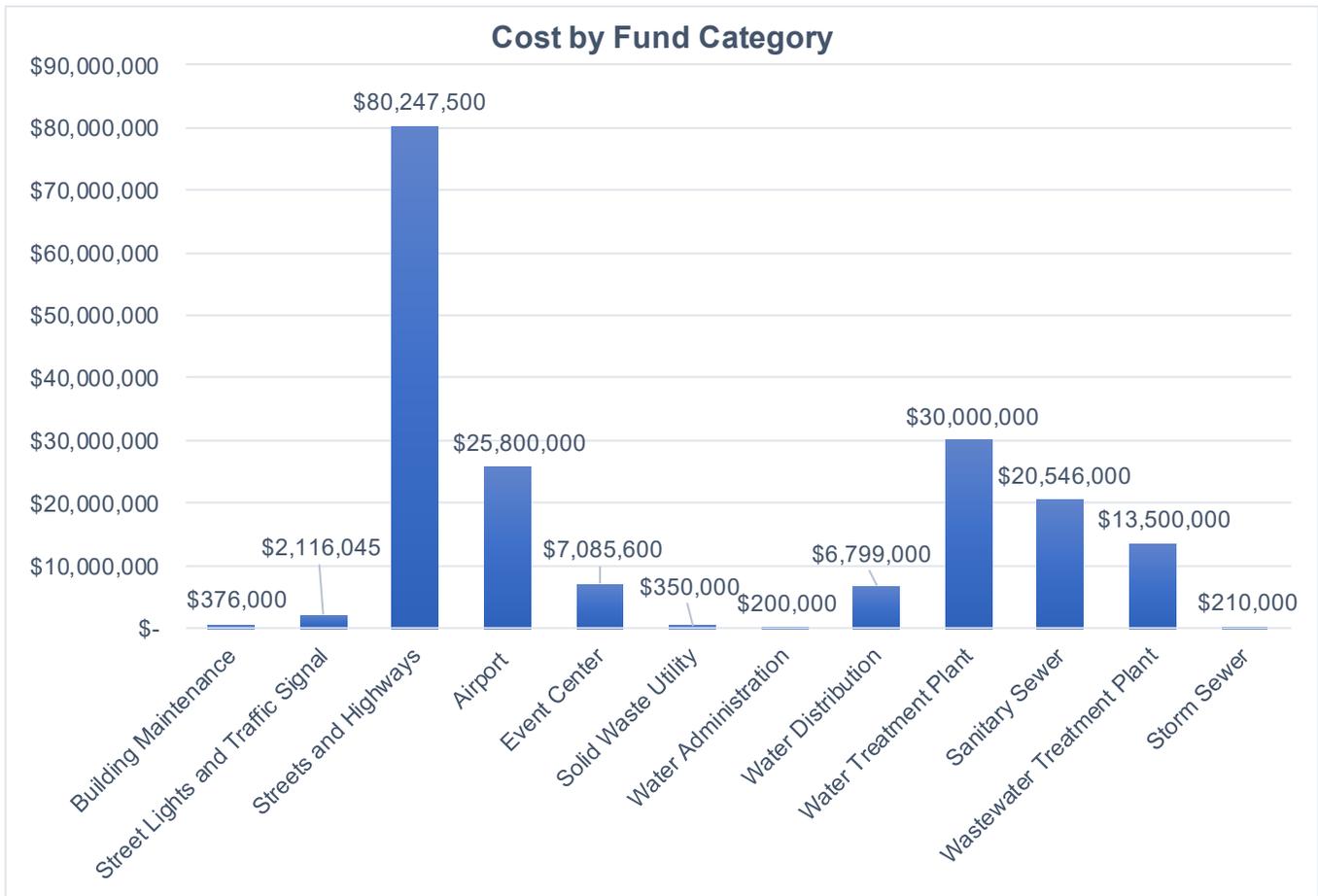
The Capital Improvement Plan (CIP) Budget describes the large, multi-year projects which provide new or improved City infrastructure. The CIP is a tool to ensure that the City’s infrastructure needs are addressed and that the related expenditures are planned for. These expenditures are included in the annual budget each year. Projects that are \$50,000 or more are submitted on a form and are reviewed annually to make any changes and adjustments necessary based on new developments throughout the current year.

In planning the CIP, it is necessary to forecast the funds available and the funds needed each year in the plan. The forecast is formulated using facts, debt capacity, economic trends, and educated assumptions based on prior year trends and data. The City does not have all the funds available to finance all desired projects. With suggestions and input from City staff and the Budget Committee, the City Commission must prioritize the numerous projects and allocate them to future years as funds are available. The CIP is formally approved after the budget is adopted each year and is a fully funded program based on future revenue projections.

This section includes a summary of projects that will begin or continue in the adopted year, a summary of the operating budget impacts of new projects, and detail sheets on new and revised projects.

The CIP summary outlines FY2024 capital expenditures for ongoing and upcoming capital projects. Expenditures are first illustrated by fund category and then by funding source (see below). Detail for individual projects can be found throughout the CIP Budget section.

The following table details FY2024 expenditures by fund category. Total CIP expenditures for FY2024 are \$187,230,145.

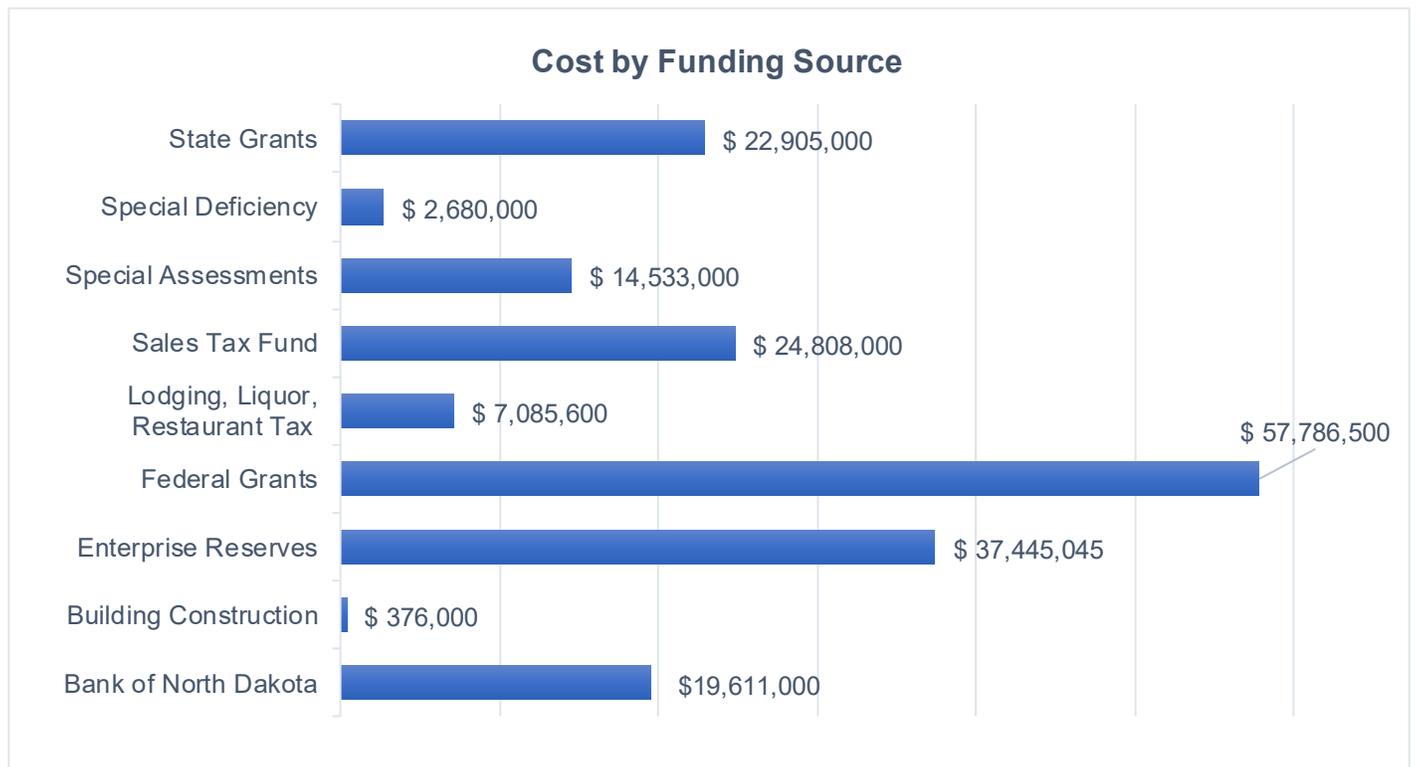


CAPITAL IMPROVEMENET PROGRAM GUIDE

The following tables detail FY2024 expenditures by funding source.

FY2024 CIP EXPENDITURES BY FUNDING SOURCE

Funding Source	Cost
Bank of North Dakota	\$ 19,611,000
Building Construction	376,000
Enterprise Reserves	37,445,045
Federal Grants	57,786,500
Lodging, Liquor, Restaurant Tax	7,085,600
Sales Tax Fund	24,808,000
Special Assessments	14,533,000
Special Deficiency	2,680,000
State Grants	22,905,000
Total	\$ 187,230,145



The following pages provide a list of all active capital projects. In some instances, several capital improvement projects will make up one overarching project. For example, when the City Commission approves a new road project, the City sets up separate projects to monitor the expenses associated with the construction of the road, the water utility lines, and the sewer utility lines. There were no overarching budgeted projects for FY2024.

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2024

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2024 COST	FUTURE FUNDING	FUNDING SOURCE
BUILDING MAINTENANCE:					
Air Handling System Upgrade / CCB 1st Floor Veterans AHU	BLD 24-02		376,000		Building Construction
BUILDING MAINTENANCE TOTAL			376,000		
POLICE:					
New Police Department	POL 24-01		TBD	TBD	Building Construction
POLICE TOTAL					
STREET LIGHTS AND TRAFFIC SIGNAL UTILITY:					
Traffic Signal Pole Replacement Program	PWS-STL 24-01	285,316	463,500	1,440,000	Street Lights Utility Fund
Traffic Signal Cabinet Upgrade	PWS-STL 24-02	121,000	121,000	544,500	Street Lights Utility Fund
Traffic Signal Fiber Upgrade	PWS-STL 24-03	107,400	153,895	636,920	Street Lights Utility Fund
Traffic Signal Camera Replacement	PWS-STL 24-04	80,000	70,000	347,000	Street Lights Utility Fund
Whiteway Feed Point Replacement	PWS-STL 24-05	121,000	121,000	484,000	Street Lights Utility Fund
Street Light LED Relamping Program	PWS-STL 24-06	448,000	1,055,850	1,060,000	Street Lights Utility Fund
Whiteway Conductor Replacement Program	PWS-STL 24-07	128,500	130,800	538,135	Street Lights Utility Fund
STREET LIGHTS AND TRAFFIC SIGNAL UTILITY TOTAL		1,291,216	2,116,045	5,050,555	
STREETS AND HIGHWAYS:					
Construction of Sidewalks, Curb & Gutter and Driveway	ENG 24-01		2,749,000	11,836,000	Special Assessments
Roadway Lighting	ENG 24-02		840,000	3,600,000	Special Assessments
Asphalt Street Resurfacing and Reconstruction	ENG 24-03		2,660,000	11,463,000	Sales Tax Fund
			3,029,000	13,057,000	Special Assessments
			1,850,000	7,974,000	Special Deficiency
Asphalt Street Preventative Maintenance (Scrub Seal)	ENG 24-04		288,000	1,240,000	Sales Tax Fund
			1,044,000	4,511,000	Special Assessments
			10,000	40,000	Special Deficiency
Concrete Pavement Repair	ENG 24-05		1,000,000	1,046,000	Sales Tax Fund
			3,132,000	3,275,000	Special Assessments
			500,000	524,000	Special Deficiency
Ditch Section Roadway Maintenance	ENG 24-06		313,000	1,348,000	Sales Tax Fund
			801,000	3,457,000	Special Assessments
			320,000	1,381,000	Special Deficiency
Crack Sealing	ENG 24-07		220,000	948,000	Sales Tax Fund
Pavement Marking Maintenance	ENG 24-08		275,000	1,188,000	Sales Tax Fund
Commission Special Roads Projects	ENG 24-09		55,000	240,000	Sales Tax Fund
Low Cost Improvement Projects	ENG 24-10		22,000		Sales Tax Fund
7th Street Mill and Overlay - Expressway to Front Ave	ENG 24-11	220,000	30,000		Sales Tax Fund
			1,988,500		Federal Grant
7th St and 9th St Mill & Overlay - Main Ave to Blvd Ave	ENG 24-12	390,000	50,000		Sales Tax Fund
			4,133,000		Federal Grant
I-94 Interchange Exit 161 Reconstruction	ENG 24-13	75,000	550,000		Sales Tax Fund
		1,425,000	32,105,000		Federal Grant
South Washington Street Reconstruction - 1/2 cent	ENG 24-14	1,200,000	16,970,000		Sales Tax Fund
Main Avenue Pedestrian Bridge Rehabilitation Project	ENG 24-15	575,000	50,000		Sales Tax Fund
Rural Road Upgrades	ENG 24-16		800,000	3,448,000	Sales Tax Fund
			2,938,000	12,660,000	Special Assessments
E Century Avenue Reconstruction - 1/2 cent	ENG 24-17	600,000	1,050,000	18,150,000	Sales Tax Fund
2026 Half Cent Sales Tax Project	ENG 24-18		475,000	10,925,000	Sales Tax Fund
STREETS AND HIGHWAYS TOTAL		4,485,000	80,247,500	112,311,000	
AIRPORT:					
Construction of Taxiway C North and Commercial Service	AIR 24-01		620,000		Airpt Operations
Rehabilitate			10,800,000		Federal Grant
			780,000		State Grant
Hangar 5 Demolition	AIR 24-02		35,000		Airpt Operations
			630,000		Federal Grant
			35,000		State Grant
Construct GA Apron Phase 5 (Hangar 5 Area)	AIR 24-03		235,000		Airpt Operations
			3,690,000		Federal Grant
			475,000		State Grant

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2024

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2024 COST	FUTURE FUNDING	FUNDING SOURCE
Expand GA Apron Phase 5 (EATC FBO Expansion)	AIR 24-04		70,000		Airpt Operations
			540,000		Federal Grant
			390,000		State Grant
Rehabilitate/Expand ARFF Building	AIR 24-05		75,000		Airpt Operations
			675,000		State Grant
Replace Gate 2 and Gate 3 Passenger Boarding Bridges	AIR 24-06		3,000,000		Federal Grant
Wetland Mitigation Phase 10 Design and Construction	AIR 24-07		50,000		Airpt Operations
			900,000		Federal Grant
			50,000		State Grant
Radar Antenna Height Extension	AIR 24-08		2,000,000		Airpt Operations
Purchase Snow Removal Equipment	AIR 24-09		750,000		Airpt Operations
AIRPORT TOTAL			25,800,000		
EVENT CENTER:					
Arena - Locker Room Renovation	BEC 24-01	6,400,000	2,500,000	11,400,000	ML/R Tax
West, East, North Telescoping Seating	BEC 24-02		4,585,600		ML/R Tax
EVENT CENTER TOTAL		6,400,000	7,085,600	11,400,000	
SOLID WASTE UTILITY:					
New Scale and Scale House	PWS SW 24-01		50,000	1,500,000	Enterprise Reserves
Cold Storage Building	PWS SW 24-02		300,000		Enterprise Reserves
SOLID WASTE UTILITY TOTAL			350,000	1,500,000	
WATER UTILITY:					
WATER ADMINISTRATION					
CO2 Sensor Replacement	PWU WA 24-01		200,000		Enterprise Reserves
WATER ADMINISTRATION TOTAL			200,000		
WATER DISTRIBUTION					
Cast Iron Water Main Replacement	PWU WU 24-01	3,520,000	3,520,000	14,080,000	Water Utility
			2,170,000	8,680,000	State Grant
Valve & Hydrant Replacement	PWU WU 24-02	99,000	99,000	396,000	Water Utility
Watermain Extensions	PWU WU 24-03		220,000	880,000	Water Utility
			330,000	1,320,000	State Grant
Watermain Upsizing	PWU WU 24-06	110,000	110,000	440,000	Water Utility
Water Distribution System Model Update	PWU WU 24-07		350,000		Water Utility
WATER DISTRIBUTION TOTAL		3,729,000	6,799,000	25,796,000	
WATER TREATMENT PLANT					
Water Treatment Plant Expansion and Improvements	PWU WTP 24-01		12,000,000	21,200,000	Water Utility
			18,000,000	31,800,000	State Grant
WATER TREATMENT PLANT TOTAL			30,000,000	53,000,000	
WATER UTILITY TOTAL		3,729,000	36,999,000	78,796,000	
SEWER UTILITY:					
SANITARY SEWER					
Haycreek Lift Station	PWU SU 24-01	5,246,784	15,619,000	2,181,517	Bonds
Haycreek Interceptor	PWU SU 24-02	3,619,901		7,926,000	Sewer Utility
			4,017,000	3,772,000	Bonds
Sanitary Sewer - SCADA	PWU SU 24-03	650,000	250,000	250,000	Sewer Utility
Sewer Relining	PWU SU 24-04	660,000	660,000	2,640,000	Sewer Utility
SANITARY SEWER TOTAL		10,176,685	20,546,000	16,769,517	
WASTEWATER TREATMENT PLANT					
Flow Equalization/Clarifier Rehabilitation	PWU WWTP 24-01	11,361,645	13,500,000		Sewer Utility
WASTEWATER TREATMENT PLANT TOTAL		11,361,645	13,500,000		
SEWER UTILITY TOTAL		21,538,330	34,046,000	16,769,517	

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR YEAR 2024

PROJECT NAME	PROJECT CODE	PRIOR FUNDING	FY 2024 COST	FUTURE FUNDING	FUNDING SOURCE
STORM SEWER:					
Storm Sewer Repairs	PWU ST 24-01	305,000	110,000	870,000	Enterprise Reserves
Storm Sewer - Master Plans	PWU ST 24-02	100,000	100,000	400,000	Enterprise Reserves
STORM SEWER TOTAL		405,000	210,000	1,270,000	
TOTAL CIP PROJECTS		\$ 37,848,546	\$ 187,230,145	\$ 227,097,072	

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BLD 24-02

Project Name Air Handling System Upgrade / CCB 1st Floor Veterans AHU

Project Description This air handling unit in the 1st floor Veteran's area is a variable air volume air handling system with inlet vanes and pneumatic controls that are in need of calibration and updating. This is one of the original air handlers in the building and is need of constant attention from the maintenance staff.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	376,000	-	-	-	-	376,000
Total	\$ -	\$ 376,000	\$ -	\$ -	\$ -	\$ -	\$ 376,000
Project Funding:							
City - (Building Construction)	\$ -	\$ 376,000	\$ -	\$ -	\$ -	\$ -	\$ 376,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 376,000	\$ -	\$ -	\$ -	\$ -	\$ 376,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number POL 24-01
Project Name New Police Department

Project Description Build a new Police Station to meet the current and future needs of the Bismarck Police Department (BPD) and the citizens we serve. We have outgrown our current building and during an assessment it was determined it was not feasible to build an addition to the current site due to limited onsite square footage. Leo A. Daly has done a full review and has given their recommendations.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	TBD	-	-	-	-	TBD
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Project Funding:							
City - (Building Construction)	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ TBD	\$ -	\$ -	\$ -	\$ -	\$ TBD

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 24-01
Project Name Traffic Signal Pole Replacement Program
Project Description Public safety and system integrity improvement due to existing rusting and deteriorating poles.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	49,516	80,428	63,603	68,191	57,124	60,658	379,520
Construction	235,800	383,072	303,397	324,809	272,876	289,342	1,809,296
Total	\$ 285,316	\$ 463,500	\$ 367,000	\$ 393,000	\$ 330,000	\$ 350,000	\$ 2,188,816
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 285,316	\$ 463,500	\$ 367,000	\$ 393,000	\$ 330,000	\$ 350,000	\$ 2,188,816
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 285,316	\$ 463,500	\$ 367,000	\$ 393,000	\$ 330,000	\$ 350,000	\$ 2,188,816

Project Number PWS-STL 24-02
Project Name Traffic Signal Cabinet Upgrade
Project Description Replacement of intersection traffic signal control cabinets that are unable to accommodate new technology.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	21,000	21,000	21,000	21,000	31,500	21,000	136,500
Construction	100,000	100,000	100,000	100,000	150,000	100,000	650,000
Total	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 181,500	\$ 121,000	\$ 786,500
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 181,500	\$ 121,000	\$ 786,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 181,500	\$ 121,000	\$ 786,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 24-03

Project Name Traffic Signal Fiber Upgrade

Project Description This project will allow us to have more reliable communications with our traffic signals. This project will allow us to upgrade/replace our communications systems that rely on antiquated copper phone lines. Midco modems and cell modems with fiber that we can then connect directly into our system. NDIT has expressed security concerns with utilizing Midco/Cell modems that are not set up by NDIT.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	18,720	26,709	37,685	41,859	30,996	-	155,969
Construction	88,680	127,186	179,450	199,330	147,600	-	742,246
Total	\$ 107,400	\$ 153,895	\$ 217,135	\$ 241,189	\$ 178,596	\$ -	\$ 898,215
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 107,400	\$ 153,895	\$ 217,135	\$ 241,189	\$ 178,596	\$ -	\$ 898,215
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 107,400	\$ 153,895	\$ 217,135	\$ 241,189	\$ 178,596	\$ -	\$ 898,215

Project Number PWS-STL 24-04

Project Name Traffic Signal Camera Replacement

Project Description Replacement of traffic signal cameras that are no longer supported due to obsolete technology.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	80,000	70,000	70,000	100,000	107,000	70,000	497,000
Total	\$ 80,000	\$ 70,000	\$ 70,000	\$ 100,000	\$ 107,000	\$ 70,000	\$ 497,000
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 80,000	\$ 70,000	\$ 70,000	\$ 100,000	\$ 107,000	\$ 70,000	\$ 497,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 80,000	\$ 70,000	\$ 70,000	\$ 100,000	\$ 107,000	\$ 70,000	\$ 497,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 24-05
Project Name Whiteway Feed Point Replacement
Project Description Aging system has cabinet deterioration and poor location for servicing. Newer and more efficient technology in feed points would make these cabinets a money and time saver.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	21,000	21,000	21,000	21,000	21,000	21,000	126,000
Construction	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Total	\$ 121,000	\$ 726,000					
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ 726,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 121,000	\$ 726,000					

Project Number PWS-STL 24-06
Project Name Street Light LED Relamping Program
Project Description Reduce electrical demand on the utility which will reduce electrical costs and increase longevity of lights throughout the City. HPS fixtures and lamps have become difficult to find for replacements and both have more than doubled in price over the last 5 years.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	78,000	183,247	183,966	-	-	-	445,213
Construction	370,000	872,603	876,034	-	-	-	2,118,637
Total	\$ 448,000	\$ 1,055,850	\$ 1,060,000	\$ -	\$ -	\$ -	\$ 2,563,850
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 448,000	\$ 1,055,850	\$ 1,060,000	\$ -	\$ -	\$ -	\$ 2,563,850
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 448,000	\$ 1,055,850	\$ 1,060,000	\$ -	\$ -	\$ -	\$ 2,563,850

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS-STL 24-07

Project Name Whiteway Conductor Replacement Program

Project Description St Light wire conductors that are deteriorating in areas of town are creating multiple breaks. This is creating faults that cause the lights to be off, public opinions falls regarding the service and it is difficult to repair these faults during the winter seasons with frozen ground.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	22,300	22,700	27,535	19,000	20,900	26,100	138,535
Construction	106,200	108,100	131,100	90,000	99,500	124,000	658,900
Total	\$ 128,500	\$ 130,800	\$ 158,635	\$ 109,000	\$ 120,400	\$ 150,100	\$ 797,435
Project Funding:							
City - St Light/Traffic Utility Fees	\$ 128,500	\$ 130,800	\$ 158,635	\$ 109,000	\$ 120,400	\$ 150,100	\$ 797,435
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 128,500	\$ 130,800	\$ 158,635	\$ 109,000	\$ 120,400	\$ 150,100	\$ 797,435

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-01
Project Name Construction of Sidewalks, Curb & Gutter and Driveway
Project Description This project is to construct concrete sidewalks, driveway and other concrete as petitioned by land developers or homeowners or selected by the City. Includes A1 new sidewalks, A2 gap sidewalks, and B non-compliant sidewalks.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	233,000	240,000	247,000	254,000	262,000	1,236,000
Construction	-	2,330,000	2,400,000	2,470,000	2,540,000	2,620,000	12,360,000
Special Assessment Additives	-	186,000	192,000	198,000	203,000	210,000	989,000
Total	\$ -	\$ 2,749,000	\$ 2,832,000	\$ 2,915,000	\$ 2,997,000	\$ 3,092,000	\$ 14,585,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds	-	2,749,000	2,832,000	2,915,000	2,997,000	3,092,000	14,585,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 2,749,000	\$ 2,832,000	\$ 2,915,000	\$ 2,997,000	\$ 3,092,000	\$ 14,585,000

Project Number ENG 24-02
Project Name Roadway Lighting
Project Description Roadways without street lighting are evaluated each year to identify areas that have reached 50% of the lots improved with a building to justify street lighting. The scope and size of this project is depended on the pace of development. The cost associated with roadway lights are assessed to the benefiting lots.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	70,000	72,000	74,000	76,000	78,000	370,000
Construction	-	700,000	720,000	740,000	760,000	780,000	3,700,000
Special Assessment Additives	-	70,000	72,000	74,000	76,000	78,000	370,000
Total	\$ -	\$ 840,000	\$ 864,000	\$ 888,000	\$ 912,000	\$ 936,000	\$ 4,440,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City - Special Assessment Bonds	-	840,000	864,000	888,000	912,000	936,000	4,440,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 840,000	\$ 864,000	\$ 888,000	\$ 912,000	\$ 936,000	\$ 4,440,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-03
Project Name Asphalt Street Resurfacing and Reconstruction

Project Description Repairs and maintenance to City's asphalt street network. Proposed work includes mill and overlay (resurfacing) or reconstructed with subbase drainage system and cement treated subgrade. Project may incorporate underground utility improvements as needed (paid by the Utility). Project includes geotechnical analysis used during design development. Subsidized through sales tax (70% recon/25% resurface)

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	665,000	685,000	706,000	727,000	749,000	3,532,000
Construction	-	6,650,000	6,850,000	7,056,000	7,268,000	7,486,000	35,310,000
Special Assessment Additives	-	224,000	231,000	238,000	245,000	253,000	1,191,000
Total	\$ -	\$ 7,539,000	\$ 7,766,000	\$ 8,000,000	\$ 8,240,000	\$ 8,488,000	\$ 40,033,000
Project Funding:							
City - Sales Tax	\$ -	\$ 2,660,000	\$ 2,740,000	\$ 2,822,000	\$ 2,907,000	\$ 2,994,000	\$ 14,123,000
City - Special Assessment Bonds	-	3,029,000	3,120,000	3,215,000	3,311,000	3,411,000	16,086,000
City - Special Deficiency	-	1,850,000	1,906,000	1,963,000	2,022,000	2,083,000	9,824,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 7,539,000	\$ 7,766,000	\$ 8,000,000	\$ 8,240,000	\$ 8,488,000	\$ 40,033,000

Project Number ENG 24-04
Project Name Asphalt Street Preventative Maintenance (Scrub Seal)

Project Description Asphalt street preventative maintenance practices can be utilized to extend the service life of the pavement by 3-5 years. The reduced cost of preventative maintenance practices can be seen in the life cycle cost analysis provided. Subsidized 25% through sales tax.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	115,000	119,000	122,000	126,000	130,000	612,000
Construction	-	1,150,000	1,185,000	1,221,000	1,258,000	1,296,000	6,110,000
Special Assessment Additives	-	77,000	80,000	82,000	85,000	87,000	411,000
Total	\$ -	\$ 1,342,000	\$ 1,384,000	\$ 1,425,000	\$ 1,469,000	\$ 1,513,000	\$ 7,133,000
Project Funding:							
City - Sales Tax	\$ -	\$ 288,000	\$ 296,000	\$ 305,000	\$ 315,000	\$ 324,000	\$ 1,528,000
City - Special Assessment Bonds	-	1,044,000	1,078,000	1,110,000	1,144,000	1,179,000	5,555,000
City - Special Deficiency	-	10,000	10,000	10,000	10,000	10,000	50,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,342,000	\$ 1,384,000	\$ 1,425,000	\$ 1,469,000	\$ 1,513,000	\$ 7,133,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-05
Project Name Concrete Pavement Repair
Project Description Concrete pavement repairs including crack and joint cleaning and sealing, panel replacement, select reconstruction and drainage correction.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	400,000	100,000	103,000	106,000	109,000	818,000
Construction	-	4,000,000	1,000,000	1,030,000	1,061,000	1,093,000	8,184,000
Special Assessment Additives	-	232,000	58,000	60,000	62,000	63,000	475,000
Total	\$ -	\$ 4,632,000	\$ 1,158,000	\$ 1,193,000	\$ 1,229,000	\$ 1,265,000	\$ 9,477,000
Project Funding:							
City - Sales Tax	\$ -	\$ 1,000,000	\$ 250,000	\$ 258,000	\$ 265,000	\$ 273,000	\$ 2,046,000
City - Special Assessment Bonds	-	3,132,000	783,000	806,000	831,000	855,000	6,407,000
City - Special Deficiency	-	500,000	125,000	129,000	133,000	137,000	1,024,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 4,632,000	\$ 1,158,000	\$ 1,193,000	\$ 1,229,000	\$ 1,265,000	\$ 9,477,000

Project Number ENG 24-06
Project Name Ditch Section Roadway Maintenance
Project Description Program for maintaining existing functionally classified arterial and collector ditch section (rural) roadways pavements. Improvement strategies would be overlays while maintaining a ditch section roadway. Many of these segments are also eligible for 1/2 cent sales tax funding for arterial road construction. Strategy would be to invest overlays in segments that are not programmed for near term reconstruction.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	125,000	129,000	133,000	137,000	141,000	665,000
Construction	-	1,250,000	1,288,000	1,327,000	1,367,000	1,408,000	6,640,000
Special Assessment Additives	-	59,000	61,000	63,000	65,000	67,000	315,000
Total	\$ -	\$ 1,434,000	\$ 1,478,000	\$ 1,523,000	\$ 1,569,000	\$ 1,616,000	\$ 7,620,000
Project Funding:							
City - Sales Tax	\$ -	\$ 313,000	\$ 322,000	\$ 332,000	\$ 342,000	\$ 352,000	\$ 1,661,000
City - Special Assessment Bonds	-	801,000	826,000	851,000	877,000	903,000	4,258,000
City - Special Deficiency	-	320,000	330,000	340,000	350,000	361,000	1,701,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 1,434,000	\$ 1,478,000	\$ 1,523,000	\$ 1,569,000	\$ 1,616,000	\$ 7,620,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-07

Project Name Crack Sealing

Project Description Crack sealing of snow emergency routes with a rubberized sealant on a 3-year cycle and after 8-9 years after a pavement rehab project is performed. First proposed as separate project in 2024. Would fund entirely with sales tax and no special assessments.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	20,000	21,000	21,000	22,000	23,000	107,000
Construction	-	200,000	206,000	212,000	218,000	225,000	1,061,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 220,000	\$ 227,000	\$ 233,000	\$ 240,000	\$ 248,000	\$ 1,168,000
Project Funding:							
City - Sales Tax	\$ -	\$ 220,000	\$ 227,000	\$ 233,000	\$ 240,000	\$ 248,000	\$ 1,168,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 220,000	\$ 227,000	\$ 233,000	\$ 240,000	\$ 248,000	\$ 1,168,000

Project Number ENG 24-08

Project Name Pavement Marking Maintenance

Project Description This project would place pavement markings on arterial roadways outside of other pavement maintenance project areas. First proposed as a separate project in 2024. Public Works Roads and Streets would continue to maintain collector and local streets.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	25,000	26,000	27,000	27,000	28,000	133,000
Construction	-	250,000	258,000	266,000	274,000	282,000	1,330,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 275,000	\$ 284,000	\$ 293,000	\$ 301,000	\$ 310,000	\$ 1,463,000
Project Funding:							
City - Sales Tax	\$ -	\$ 275,000	\$ 284,000	\$ 293,000	\$ 301,000	\$ 310,000	\$ 1,463,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 275,000	\$ 284,000	\$ 293,000	\$ 301,000	\$ 310,000	\$ 1,463,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-09

Project Name Commission Special Roads Projects

Project Description Discretionary funds for the use by the Board of City Commissioners for projects they determine are necessary but have no other means of funding. No project is identified as of yet for 2024 funding. If no project is identified, funds would not be required.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	5,000	5,000	5,000	5,000	5,000	25,000
Construction	-	50,000	52,000	54,000	56,000	58,000	270,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 55,000	\$ 57,000	\$ 59,000	\$ 61,000	\$ 63,000	\$ 295,000
Project Funding:							
City - Sales Tax	\$ -	\$ 55,000	\$ 57,000	\$ 59,000	\$ 61,000	\$ 63,000	\$ 295,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 55,000	\$ 57,000	\$ 59,000	\$ 61,000	\$ 63,000	\$ 295,000

Project Number ENG 24-10

Project Name Low Cost Improvement Projects

Project Description Source of funding to implement small improvement projects at isolated locations:
1) Calypso Dr/Burleigh Av pedestrian crossing, signage and pavement marking

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	2,000	-	-	-	-	2,000
Construction	-	20,000	-	-	-	-	20,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
Project Funding:							
City - Sales Tax	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-11

Project Name 7th Street Mill and Overlay - Expressway to Front Ave

Project Description NDDOT Led - City Funding Participant Only - HC 151, NHU-1-083(139)900 PCN 23201 - Mill & Overlay of pavement to include ADA and lighting improvements. Project limits are Bismarck Expressway to Front Avenue. NDDOT has indicated a 2024 year of construction. Commission authorized additional \$180,000 in 2023 funds for construction at the 12/13/22 City Commission meeting.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	203,500	-	-	-	-	203,500
Construction	-	2,035,000	-	-	-	-	2,035,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 2,238,500	\$ -	\$ -	\$ -	\$ -	\$ 2,238,500
Project Funding:							
City - Sales Tax	\$ 220,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	1,988,500	-	-	-	-	1,988,500
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 220,000	\$ 2,018,500	\$ -	\$ -	\$ -	\$ -	\$ 2,238,500

Project Number ENG 24-12

Project Name 7th Street and 9th Street Mill & Overlay - Main Ave to Boulevard Ave

Project Description NDDOT Led - City Funding Participant Only - HC 155, NHU-1-083(141)900 PCN 23347 - Mill & overlay with ADA and lighting improvements. Project limits are Main Avenue to Boulevard Avenue. NDDOT has indicated a 2024 year of construction. Commission authorized additional \$362,000 in 2023 funds for construction at the 12/27/22 City Commission meeting.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	873,000	-	-	-	-	873,000
Construction	-	3,700,000	-	-	-	-	3,700,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 4,573,000	\$ -	\$ -	\$ -	\$ -	\$ 4,573,000
Project Funding:							
City - Sales Tax	\$ 390,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 440,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	4,133,000	-	-	-	-	4,133,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 4,183,000	\$ -	\$ -	\$ -	\$ -	\$ 4,573,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-13

Project Name I-94 Interchange Exit 161 Reconstruction

Project Description NDDOT Led - City Funding Participant Only - HC 132 - NDDOT Project 1-094(212)161, PCN 22648. Full reconstruction of I 94 Exit 161 interchange at Bismarck Expressway/Centennial Road. Bid in 2023 and construction 2024 and 2025. Includes additional 100% city funded connection traffic signal connection to Miriam Fire station.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	1,500,000	1,555,000	-	-	-	-	3,055,000
Construction	-	31,100,000	-	-	-	-	31,100,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ 1,500,000	\$32,655,000	\$ -	\$ -	\$ -	\$ -	\$ 34,155,000
Project Funding:							
City - Sales Tax	\$ 75,000	\$ 550,000	\$ -	\$ -	\$ -	\$ -	\$ 625,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	1,425,000	32,105,000	-	-	-	-	33,530,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 1,500,000	\$32,655,000	\$ -	\$ -	\$ -	\$ -	\$ 34,155,000

Project Number ENG 24-14

Project Name South Washington Street Reconstruction - 1/2 cent

Project Description 1/2 cent sales tax - Burleigh Ave to south Bismarck drainage ditch. Reconstruction and widening project to include pavement, pedestrian facilities, lighting, and pavement marking improvements. Burleigh Ave would be widened from S Washington St to Boston Dr. Project bid in 2024 for construction in 2024. This project will be advanced constructed with a reimbursement of Urban Roads funds in 2026 in the amount of \$4,500,000.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	1,200,000	1,600,000	-	-	-	-	2,800,000
Construction	-	15,370,000	-	-	-	-	15,370,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 16,970,000	\$ -	\$ -	\$ -	\$ -	\$ 18,170,000
Project Funding:							
City - Sales Tax	\$ 1,200,000	\$ 16,970,000	\$ -	\$ -	\$ -	\$ -	\$ 18,170,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 16,970,000	\$ -	\$ -	\$ -	\$ -	\$ 18,170,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-15

Project Name Main Avenue Pedestrian Bridge Rehabilitation Project

Project Description The Pedestrian Bridge over Main Avenue 350 feet east of Missouri Avenue/Center Street is in need of rehabilitation. The existing bridge deck and railing are in need of replacement and the super structure needs to be repainted. Additional funds in 2024 reflecting increased costs from previously allocated funds.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	150,000	-	-	-	-	-	150,000
Construction	425,000	50,000	-	-	-	-	475,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ 575,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 625,000
Project Funding:							
City - Sales Tax	\$ 575,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 625,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 575,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 625,000

Project Number ENG 24-16

Project Name Rural Road Upgrades

Project Description Upgrade ditch section roadways (rural) to a curb and gutter section (urban). The Rural Roads Sales Tax Usage Policy provides for sales tax usage for the purpose of holding costs for non-annexed properties in abeyance until the property is annexed and for other types of projects with their approval. CIP assumes a non-refundable cost sharing of up to 25% sales tax subsidy with Commission approval.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	320,000	330,000	340,000	350,000	360,000	1,700,000
Construction	-	3,200,000	3,296,000	3,395,000	3,497,000	3,602,000	16,990,000
Special Assessment Additives	-	218,000	224,000	231,000	238,000	245,000	1,156,000
Total	\$ -	\$ 3,738,000	\$ 3,850,000	\$ 3,966,000	\$ 4,085,000	\$ 4,207,000	\$ 19,846,000
Project Funding:							
City - Sales Tax	\$ -	\$ 800,000	\$ 824,000	\$ 849,000	\$ 874,000	\$ 901,000	\$ 4,248,000
City - Special Assessment Bonds	-	2,938,000	3,026,000	3,117,000	3,211,000	3,306,000	15,598,000
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 3,738,000	\$ 3,850,000	\$ 3,966,000	\$ 4,085,000	\$ 4,207,000	\$ 19,846,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-17
Project Name E Century Avenue Reconstruction - 1/2 cent

Project Description 1/2 cent sales tax - Centennial Rd to 52nd Street. Reconstruction and widening project to include pavement, pedestrian facilities, lighting, and pavement marking improvements. 52nd Street would be extended as a two-lane ditch roadway from Gold Dr to Century Avenue. Commission authorized preliminary engineering on 6/13/23 meeting.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	600,000	1,050,000	1,650,000	-	-	-	3,300,000
Construction	-	-	16,500,000	-	-	-	16,500,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ 600,000	\$ 1,050,000	\$ 18,150,000	\$ -	\$ -	\$ -	\$ 19,800,000
Project Funding:							
City - Sales Tax	\$ 600,000	\$ 1,050,000	\$ 18,150,000	\$ -	\$ -	\$ -	\$ 19,800,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 600,000	\$ 1,050,000	\$ 18,150,000	\$ -	\$ -	\$ -	\$ 19,800,000

Project Number ENG 24-18
Project Name 2026 Half Cent Sales Tax Project

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 475,000	\$ -	\$ -	\$ -	\$ -	\$ 475,000
Engineering/Architectural	-	-	475,000	950,000	-	-	1,425,000
Construction	-	-	-	9,500,000	-	-	9,500,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ 475,000	\$ 475,000	\$ 10,450,000	\$ -	\$ -	\$ 11,400,000
Project Funding:							
City - Sales Tax	\$ -	\$ 475,000	\$ 475,000	\$ 10,450,000	\$ -	\$ -	\$ 11,400,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 475,000	\$ 475,000	\$ 10,450,000	\$ -	\$ -	\$ 11,400,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-01
Project Name Construction of Taxiway C North and Commercial Service Rehabilitate
Project Description Construction of Taxiway C North and Commercial Service Rehabilitate

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	12,200,000	-	-	-	-	12,200,000
Total	\$ -	\$ 12,200,000	\$ -	\$ -	\$ -	\$ -	\$ 12,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 620,000	\$ -	\$ -	\$ -	\$ -	\$ 620,000
Non-City - Federal Grant	-	10,800,000	-	-	-	-	10,800,000
Non-City - State Grant	-	780,000	-	-	-	-	780,000
Total	\$ -	\$ 12,200,000	\$ -	\$ -	\$ -	\$ -	\$ 12,200,000

Project Number AIR 24-02
Project Name Hangar 5 Demolition
Project Description Hangar 5 will be demolished in order to make room for new hangars and concrete ramp panels

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	700,000	-	-	-	-	700,000
Total	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Non-City - Federal Grant	-	630,000	-	-	-	-	630,000
Non-City - State Grant	-	35,000	-	-	-	-	35,000
Total	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ 700,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-03
Project Name Construct GA Apron Phase 5 (Hangar 5 Area)
Project Description Fifth phase of a plan to expand the GA Apron. Allows development of GA apron as shown in the Airport Layout Plan and Airport Master Plan. Accommodates increasing requirements of Aviation users and resulting need to expand FBO hangar facilities.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	4,400,000	-	-	-	-	4,400,000
Total	\$ -	\$ 4,400,000	\$ -	\$ -	\$ -	\$ -	\$ 4,400,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 235,000	\$ -	\$ -	\$ -	\$ -	\$ 235,000
Non-City - Federal Grant	-	3,690,000	-	-	-	-	3,690,000
Non-City - State Grant	-	475,000	-	-	-	-	475,000
Total	\$ -	\$ 4,400,000	\$ -	\$ -	\$ -	\$ -	\$ 4,400,000

Project Number AIR 24-04
Project Name Expand GA Apron Phase 5 (EATC FBO Expansion)
Project Description Fifth phase of a plan to expand the GA Apron. Allows development of GA apron as shown in the Airport Layout Plan and Airport Master Plan. Accommodates increasing requirements of Aviation users and resulting need to expand FBO hangar facilities.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	1,000,000	-	-	-	-	1,000,000
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ 70,000
Non-City - Federal Grant	-	540,000	-	-	-	-	540,000
Non-City - State Grant	-	390,000	-	-	-	-	390,000
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-05
Project Name Rehabilitate/Expand ARFF Building
Project Description Rehabilitate / Expand ARFF building / ARFF building addition to accommodate security badging office.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	750,000	-	-	-	-	750,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	675,000	-	-	-	-	675,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

Project Number AIR 24-06
Project Name Replace Gate 2 and Gate 3 Passenger Boarding Bridges
Project Description Replace Gate 2 and Gate 3 Passenger Boarding Bridges

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	3,000,000	-	-	-	-	3,000,000
Total	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-City - Federal Grant	-	3,000,000	-	-	-	-	3,000,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 3,000,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-07
Project Name Wetland Mitigation Phase 10 Design and Construction
Project Description Wetlands mitigation is required by the Wildlife Hazard Plan in order to reduce wildlife hazards to the airport and to aircraft operating at the airport. Includes grading, channel improvements, drain tile to remove wildlife hazard and improve drainage.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Non-City - Federal Grant	-	900,000	-	-	-	-	900,000
Non-City - State Grant	-	50,000	-	-	-	-	50,000
Total	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000

Project Number AIR 24-08
Project Name Radar Antenna Height Extension
Project Description Raise radar antenna for FAA ASR 8 Radar from 18 to 65 feet. Will be accomplished in coordination with Federal Aviation Administration (FAA) by entering into planning and construction reimbursement agreements. FAA contractors will accomplish the work.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	2,000,000	-	-	-	-	2,000,000
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-09
Project Name Purchase Snow Removal Equipment
Project Description Required to meet airport certification requirements.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	750,000	-	-	-	-	750,000
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 750,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 24-01

Project Name Arena Locker Room Renovation

Project Description Renovation will give the Event Center larger locker rooms, a larger catering room that would be converted into two meeting rooms, a promoter room, first aid room, and several meeting rooms that could also be used for locker rooms. The renovation will also expand two loading bays to park trucks inside to unload both delivery trucks and concert trucks. This renovation will also allow for proper ventilation/air flow for both air conditioning and heat.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 125,000
Engineering/Architectural	986,573	-	-	-	-	-	986,573
Construction	5,288,427	2,500,000	11,400,000	-	-	-	19,188,427
Total	\$ 6,400,000	\$ 2,500,000	\$ 11,400,000	\$ -	\$ -	\$ -	\$ 20,300,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ 6,400,000	\$ 2,500,000	\$ 11,400,000	\$ -	\$ -	\$ -	\$ 20,300,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 6,400,000	\$ 2,500,000	\$ 11,400,000	\$ -	\$ -	\$ -	\$ 20,300,000

Project Number BEC 24-02

Project Name West, East, North Telescoping Seating

Project Description Replace approx. 3,500 seats of telescoping platform with Padded Metro Seats over the course of the next 3 years.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	4,585,600	-	-	-	-	4,585,600
Total	\$ -	\$ 4,585,600	\$ -	\$ -	\$ -	\$ -	\$ 4,585,600
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ 4,585,600	\$ -	\$ -	\$ -	\$ -	\$ 4,585,600
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 4,585,600	\$ -	\$ -	\$ -	\$ -	\$ 4,585,600

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS SW 24-01
Project Name New Scale and Scale House

Project Description The landfill has been getting busier every year and at times the line to weigh your vehicles extends down to the entrance gate. To solve this problem we would like to plan for two scales: one for commercial haulers who have an RFID Tag and one for residents who pay cash. In order to do that, we would need to construct a new scale house to the south side of the existing scale house then construct a new scale south of the new scale house. Then we would remove the existing scale house and scale and construct a new scale just to the north of the new scale house. This would allow two scales to run at the same time getting customers through quicker.

The current scale is old and has reached its life expectancy. Last year it was down for a period of two months while they searched for parts. During this time we had to charge customers a flat rate because we had no way of weighing them. This caused us to lose revenue since our flat rates give the customer the benefit and do not charge them actual weights. We would like to start the design work in 2024 then bid the construction in 2025 or 2026.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	50,000	-	-	-	-	50,000
Construction	-	-	1,500,000	-	-	-	1,500,000
Total	\$ -	\$ 50,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,550,000
Project Funding:							
City - (Solid Waste Utility)	\$ -	\$ 50,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,550,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 50,000	\$ 1,500,000	\$ -	\$ -	\$ -	\$ 1,550,000

Project Number PWS SW 24-02
Project Name Cold Storage Building

Project Description With the construction of the new cell at the landfill, it moved our operations farther away from our existing facilities. In order to place the equipment in the existing cold storage building, we must drive on our improved roadways in order to access the building. This equipment is made for compacting trash and is not very roadway friendly. Every time we drive on the roadways, it damages the roadway because of the weight and makeup of the equipment. The new cell has projected lifespan of 40-50 years so it will be more economical to construct a new building to store the equipment at a location where we do not need to drive on any access roads, instead of continually having to go back and repair the damage the compactor did to the roadway by driving across it.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	300,000	-	-	-	-	300,000
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Bank of North Dakota	-	-	-	-	-	-	-
Total	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ 300,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WA 24-01

Project Name PW CO2 Sensor Replacement

Project Description Replacment of the CO2 sensors in the shop and vehicle storage areas. These sensors are original to the building so they are 20+ years old. There are a number of the sensors that do not work. This could create an unsafe area if the sensors do not start the exhaust fans as needed.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	200,000	-	-	-	-	200,000
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Project Funding:							
City - Cash Reserves	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 24-01
Project Name Cast Iron Water Main Replacement
Project Description Replacing 75-100 year-old water main that has rust and capacity issues.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	320,000	569,000	569,000	569,000	569,000	569,000	3,165,000
Construction	3,200,000	5,121,000	5,121,000	5,121,000	5,121,000	5,121,000	28,805,000
Total	\$ 3,520,000	\$ 5,690,000	\$ 31,970,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ 3,520,000	\$ 3,520,000	\$ 3,520,000	\$ 3,520,000	\$ 3,520,000	\$ 3,520,000	\$ 21,120,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	2,170,000	2,170,000	2,170,000	2,170,000	2,170,000	10,850,000
Total	\$ 3,520,000	\$ 5,690,000	\$ 31,970,000				

Project Number PWU WU 24-02
Project Name Valve & Hydrant Replacement
Project Description Replacing broken valves and non-operating hydrants.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	9,000	9,000	9,000	9,000	9,000	9,000	54,000
Construction	90,000	90,000	90,000	90,000	90,000	90,000	540,000
Total	\$ 99,000	\$ 594,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ 99,000	\$ 594,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 99,000	\$ 594,000					

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 24-03

Project Name Watermain Extensions

Project Description Water main extensions for growth are the City's sole responsibility. This is when the master plan calls for a transmission line and outside of the development.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	50,000	50,000	50,000	50,000	50,000	250,000
Construction	-	500,000	500,000	500,000	500,000	500,000	2,500,000
Total	\$ -	\$ 550,000	\$ 2,750,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 1,100,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	330,000	330,000	330,000	330,000	330,000	1,650,000
Total	\$ -	\$ 550,000	\$ 2,750,000				

Project Number PWU WU 24-06

Project Name Watermain Upsizing

Project Description The developer has the option of using capital charges to help fund the upsizing of the watermain where transmission lines go through the development, if they choose not to then it is the cities responsibility to cashflow the upsizing.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	10,000	10,000	10,000	10,000	10,000	10,000	60,000
Construction	100,000	100,000	100,000	100,000	100,000	100,000	600,000
Total	\$ 110,000	\$ 660,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 660,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 110,000	\$ 660,000					

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 24-07

Project Name Water Distribution System Model Update

Project Description It was 2003 the last Water Model Update, recommended every 20 years and with the growth of our City and growing around county developments we need to see where we are sitting.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Total	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WTP 24-01
Project Name Water Treatment Plant Expansion and Improvements
Project Description Water Treatment Plant expansion and necessary improvements.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	30,000,000	53,000,000	-	-	-	83,000,000
Total	\$ -	\$ 30,000,000	\$ 53,000,000	\$ -	\$ -	\$ -	\$ 83,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ 12,000,000	\$ 21,200,000	\$ -	\$ -	\$ -	\$ 33,200,000
City - Contributions	-	-	-	-	-	-	-
City - Bank of North Dakota Bonds	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	18,000,000	31,800,000	-	-	-	49,800,000
Total	\$ -	\$ 30,000,000	\$ 53,000,000	\$ -	\$ -	\$ -	\$ 83,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 24-01
Project Name Haycreek Lift Station
Project Description Haycreek Lift Station is over capacity and a new station needs to be built.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	1,494,784	-	-	-	-	-	1,494,784
Construction	3,752,000	15,619,000	2,181,517	-	-	-	21,552,517
Total	\$ 5,246,784	\$ 15,619,000	\$ 2,181,517	\$ -	\$ -	\$ -	\$ 23,047,301
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Bank of North Dakota	5,246,784	15,619,000	2,181,517	-	-	-	23,047,301
Total	\$ 5,246,784	\$ 15,619,000	\$ 2,181,517	\$ -	\$ -	\$ -	\$ 23,047,301

Project Number PWU SU 24-02
Project Name Haycreek Interceptor
Project Description The Haycreek Interceptor has to be upsized for the future growth in the Haycreek Sewer Shed.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	274,844	-	265,000	182,000	217,000	234,000	1,172,844
Construction	3,345,057	4,017,000	3,507,000	2,910,000	2,003,000	2,380,000	18,162,057
Total	\$ 3,619,901	\$ 4,017,000	\$ 3,772,000	\$ 3,092,000	\$ 2,220,000	\$ 2,614,000	\$ 19,334,901
Project Funding:							
City - Enterprise Construction Reserves	\$ 3,619,901	\$ -	\$ -	\$ 3,092,000	\$ 2,220,000	\$ 2,614,000	\$ 11,545,901
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Bank of North Dakota	-	4,017,000	3,772,000	-	-	-	7,789,000
Total	\$ 3,619,901	\$ 4,017,000	\$ 3,772,000	\$ 3,092,000	\$ 2,220,000	\$ 2,614,000	\$ 19,334,901

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 24-03

Project Name Sanitary Sewer - SCADA

Project Description We started this project in 2022 with \$400,000 and will proceed with \$250,000/yr until we have completed the project.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	197,000	-	-	-	-	-	197,000
Construction	453,000	250,000	250,000	-	-	-	953,000
Total	\$ 650,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,150,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 650,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,150,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 650,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 1,150,000

Project Number PWU SU 24-04

Project Name Sewer Relining

Project Description We have been dedicating money towards the relining of old clay tile sewer mains that are starting to fail. If we need to push this project to another year this is the one.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	60,000	60,000	60,000	60,000	60,000	60,000	360,000
Construction	600,000	600,000	600,000	600,000	600,000	600,000	3,600,000
Total	\$ 660,000	\$ 3,960,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 660,000	\$ 3,960,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 660,000	\$ 3,960,000					

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 24-01

Project Name Flow Equalization/Clarifier Rehabilitation

Project Description Add additional flow equalization, piping, and aeration. Replace electrical in flow control. Full rehab of 3 primary clarifiers. Construct biosolids maintenance equipment storage and additional office space.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	1,191,645	1,800,000	-	-	-	-	2,991,645
Construction	10,170,000	11,700,000	-	-	-	-	21,870,000
Total	\$ 11,361,645	\$ 13,500,000	\$ -	\$ -	\$ -	\$ -	\$ 24,861,645
Project Funding:							
City - Enterprise Construction Reserves	\$ 11,361,645	\$ 13,500,000	\$ -	\$ -	\$ -	\$ -	\$ 24,861,645
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 11,361,645	\$ 13,500,000	\$ -	\$ -	\$ -	\$ -	\$ 24,861,645

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU ST 24-01
Project Name Storm Sewer Repairs

Project Description Repair and replacement of stormwater infrastructure - Carufel Pond, 23rd and Jackson relining, Tyler Coulee portion assigned to stormwater (\$80K per year). Carfel pond has \$305K in prior year funding linked to 2022 CIP PWU22-07.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	305,000	110,000	300,000	190,000	190,000	190,000	1,285,000
Total	\$ 305,000	\$ 110,000	\$ 300,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 1,285,000
Project Funding:							
City - Enterprise Construction Reserves	\$ 305,000	\$ 110,000	\$ 300,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 1,285,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 305,000	\$ 110,000	\$ 300,000	\$ 190,000	\$ 190,000	\$ 190,000	\$ 1,285,000

Project Number PWU ST 24-02
Project Name Master Plans

Project Description Review - update existing Master plans - creating Unit Rate for new commercial development areas.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Total	\$ 100,000	\$ 600,000					
Project Funding:							
City - Enterprise Construction Reserves	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ 100,000	\$ 600,000					

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
BUILDING MAINTENANCE:			
Replace Backup Boiler	BLD 24-01	430,000	Building Construction
Roof Top Air Handling Unit Replacement	BLD 24-03	707,500	Building Construction
BUILDING MAINTENANCE TOTAL		1,137,500	
FIRE:			
Fire Station #6	FIR 24-02	2,400,000	Building Construction
FIRE TOTAL		2,400,000	
STREETS AND HIGHWAYS:			
2027 Half Cent Sales Tax Project	ENG 24-19	12,000,000	Sales Tax Fund
2028 Half Cent Sales Tax Project	ENG 24-20	12,000,000	Sales Tax Fund
7th St, 9th St & State St - Concrete Pavement Repair	ENG 24-21	165,000	Sales Tax Fund
		1,485,000	Federal Grant
Bismarck Expressway Traffic Signal Replacement	ENG 24-22	265,700	Sales Tax Fund
		2,391,300	Federal Grant
Memorial Bridge Preservation Project	ENG 24-23	311,000	Sales Tax Fund
		5,900,000	Federal Grant
Asphalt Mill and Overlay - S Bismarck Arterials	ENG 24-24	588,000	Sales Tax Fund
		1,568,000	Federal Grant
STREETS AND HIGHWAYS TOTAL		36,674,000	
AIRPORT:			
Plans and Specifications to Expand Commercial Terminal Building	AIR 24-10	100,000	Airport Operations
		3,800,000	Federal Grant
		100,000	State Grant
Plans and Specifications to Expand Commercial Terminal Apron	AIR 24-11	25,000	Airport Operations
		950,000	Federal Grant
		25,000	State Grant
Runway 13/31 Concrete Rehabilitation	AIR 24-12	1,000,000	Airport Operations
		1,000,000	State Grant
Commercial and General Aviation Ramp Panel Replacement	AIR 24-13	500,000	Airport Operations
		500,000	State Grant
Deicing Fluid Collection (per drainage study)	AIR 24-14	25,000	Airport Operations
		450,000	Federal Grant
		25,000	State Grant
B Area Development	AIR 24-15	50,000	Airport Operations
		900,000	Federal Grant
		50,000	State Grant
Wildlife Hazard Study	AIR 24-16	25,000	Airport Operations
		450,000	Federal Grant
		25,000	State Grant
Expand Commercial Terminal Apron Phase 1 (Construction)	AIR 24-17	150,000	Airport Operations
		5,700,000	Federal Grant
		150,000	State Grant
Rehabilitate Runway 3-21	AIR 24-18	420,000	Airport Operations
		7,560,000	Federal Grant
		420,000	State Grant
Rehabilitate Taxiway D	AIR 24-19	265,000	Airport Operations
		4,770,000	Federal Grant
		265,000	State Grant
Install New Passenger Boarding Bridges	AIR 24-20	87,500	Airport Operations
		3,325,000	Federal Grant
		87,500	State Grant
Expand Passenger Parking	AIR 24-21	1,500,000	Airport Operations
Purchase Snow Removal Equipment	AIR 24-22	750,000	Airport Operations
Expand Commercial Terminal (Phase 1) (Construction)	AIR 24-23	3,000,000	Airport Operations
		8,190,854	Contributions
		6,000,000	Bonds
		13,000,000	Federal Grant
		1,378,466	State Grant

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
Expand Commercial Terminal Apron (Phase 2)	AIR 24-24	180,000	Airport Operations
		6,840,000	Federal Grant
		180,000	State Grant
EA for Runway 13 RPZ Land Purchase (Phase 2)	AIR 24-25	10,000	Airport Operations
		180,000	Federal Grant
		10,000	State Grant
Airfield Drainage Improvements to Eliminate Wildlife Hazards (Phase 10) (on Airport Runway 03))	AIR 24-26	60,000	Airport Operations
		1,080,000	Federal Grant
		60,000	State Grant
Expand GA Apron to Northwest Phase 7	AIR 24-27	100,000	Airport Operations
		1,800,000	Federal Grant
		100,000	State Grant
Design for Taxiway C South Rehabilitation (Mill and Overlay)	AIR 24-28	25,000	Airport Operations
		450,000	Federal Grant
		25,000	State Grant
Expand Commercial Terminal Building Phase 2 (Construction)	AIR 24-29	3,000,000	Airport Operations
		8,190,854	Contributions
		6,000,000	Bonds
		13,000,000	Federal Grant
		1,378,466	State Grant
Construct for Taxiway C South Rehabilitation (Mill and Overlay)	AIR 24-30	400,000	Airport Operations
		7,200,000	Federal Grant
		400,000	State Grant
Design for Taxiway C North Rehabilitation	AIR 24-31	25,000	Airport Operations
		450,000	Federal Grant
		25,000	State Grant
AIRPORT TOTAL		118,188,640	
EVENT CENTER:			
Arena Roof	BEC 24-03	2,640,000	M/L/R Tax
Lighting Control System	BEC 24-04	350,000	M/L/R Tax
Air Walls - Prairie Rose Rooms	BEC 24-05	276,500	M/L/R Tax
Pavement Repair Parking Lot D	BEC 24-06	1,318,958	M/L/R Tax
Fencing	BEC 24-07	134,142	M/L/R Tax
Marquee - 7th Street	BEC 24-08	1,300,000	M/L/R Tax
Arena West Side HVAC	BEC 24-09	3,000,000	M/L/R Tax
Arena Sound System	BEC 24-10	400,000	M/L/R Tax
Door Hardware Replacement	BEC 24-11	90,000	M/L/R Tax
EVENT CENTER TOTAL		9,509,600	
SOLID WASTE UTILITY:			
Purchase Land for Future Landfill Site	PWS SW 24-03	7,000,000	Solid Waste
SOLID WASTE UTILITY TOTAL		7,000,000	
WATER UTILITY:			
WATER DISTRIBUTION			
Water Tower	PWU WU 24-04	1,100,000	Water Utility
		1,650,000	State Grant
Lockport Underground Reservoir	PWU WU 24-07	2,860,000	Water Utility
		4,290,000	State Grant
WATER DISTRIBUTION TOTAL		9,900,000	
WATER UTILITY TOTAL		9,900,000	

CAPITAL IMPROVEMENT PROGRAM PROJECTED COST FOR FUTURE YEARS

PROJECT NAME	PROJECT CODE	FUTURE FUNDING	FUNDING SOURCE
SEWER UTILITY:			
SANITARY SEWER			
Tyler Coulee Valley Dr to Ivory Ln	PWU SU 24-05	770,000	Sewer Utility
Tyler Coulee Node B-C Sewer Plan	PWU SU 24-06	605,000	Sewer Utility
Eagle Crest Lift Station Decommission	PWU SU 24-07	357,500	Sewer Utility
SANITARY SEWER TOTAL		1,732,500	
WASTEWATER TREATMENT PLANT			
Dewatering Pad/Pretreatment Corrosion Rehab.	PWU WWTP 24-02	2,685,000	Sewer Utility
Hydrogen Sulfide Control	PWU WWTP 24-03	4,300,000	Sewer Utility
Digester Rehabilitation	PWU WWTP 24-04	7,300,000	Sewer Utility
WATER TREATMENT PLANT TOTAL		14,285,000	
SEWER UTILITY TOTAL		16,017,500	
TOTAL CIP PROJECTS		\$ 200,827,240	

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BLD 24-01

Project Name Replace Backup Boiler

Project Description Replace the Burnham backup boiler as it has developed leaks in the sections and on the victalic fittings. Forcing the shut down of this boiler. The facility currently has two primary Thermal Solutions boilers to provide the facility with hot water heat.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	430,000	-	-	430,000
Total	\$ -	\$ -	\$ -	\$ 430,000	\$ -	\$ -	\$ 430,000
Project Funding:							
City - (Building Construction)	\$ -	\$ -	\$ -	430,000	\$ -	\$ -	\$ 430,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 430,000	\$ -	\$ -	\$ 430,000

Project Number BLD 24-03

Project Name Roof Top Air Handling Unit Replacment

Project Description The 3 rooftop air handling units have reached their life expectancy of 18 years old. Roof top units systems have more issues as time goes on as they are typically exposed to the weather elements.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	707,500	-	-	-	707,500
Total	\$ -	\$ -	\$ 707,500	\$ -	\$ -	\$ -	\$ 707,500
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 707,500	\$ -	\$ -	\$ -	\$ 707,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 707,500	\$ -	\$ -	\$ -	\$ 707,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number FIR 24-01
Project Name Fire Station #6
Project Description To maintain levels of fire protection services, an additional Fire Station will need to be operational in 2026.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	2,400,000	-	-	2,400,000
Construction	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ -	\$ 2,400,000
Project Funding:							
City - (Equipment Reserve)	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ -	\$ 2,400,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -	\$ -	\$ 2,400,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-19
Project Name 2027 Half Cent Sales Tax Project

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule. Note this item assumes an extension of half-cent sales tax as this project may exceed the revenue generated from the sales tax prior to its sunset in 2028.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Engineering/Architectural	-	-	-	500,000	1,000,000	-	1,500,000
Construction	-	-	-	-	10,000,000	-	10,000,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ -	\$ 12,000,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ -	\$ 12,000,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ -	\$ 12,000,000

Project Number ENG 24-20
Project Name 2028 Half Cent Sales Tax Project

Project Description This project would consist of an improvement project of a 1/2 cent sales tax eligible roadway reconstruction. Specific project has not been identified by Commission at this time but costs and funding below represent typical project development schedule. Note this item assumes an extension of half-cent sales tax as this project would likely exceed the revenue generated from the sales tax prior to its sunset in 2028.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	500,000	500,000	1,000,000	2,000,000
Construction	-	-	-	-	-	10,000,000	10,000,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ 12,000,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ 12,000,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000	\$ 11,000,000	\$ 12,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-21

Project Name 7th St, 9th St and State St - Concrete Pavement Repair

Project Description City Project HC 162 - NDDOT led concrete pavement repairs including crack and joint cleaning and sealing, and panel replacement, and ADA ramps. 7th Street from Front Ave to Broadway Ave, 9th Street from Front Ave to Main Ave, State St/Boulevard from 6th Street to Divide Ave 1-083(145)901, PCN 23742, 1-981(136), PCN 23747, 1-083(146)900, PCN 23743

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	150,000	-	-	-	150,000
Construction	-	-	1,500,000	-	-	-	1,500,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,650,000	\$ -	\$ -	\$ -	\$ 1,650,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	1,485,000	-	-	-	1,485,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,650,000	\$ -	\$ -	\$ -	\$ 1,650,000

Project Number ENG 24-22

Project Name Bismarck Expressway Traffic Signal Replacement

Project Description NDDOT Led - City Funding Participant Only - HC 160 - PCN 23741, NHU-SU-1-810(033)002. The Bismarck Expressway traffic signal upgrade project would replace the existing traffic signal equipment on Bismarck Expy from Washington St to Burlington Dr and includes tied local streets that has reached or is approaching the end of its service life.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	242,000	-	-	-	242,000
Construction	-	-	2,415,000	-	-	-	2,415,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 2,657,000	\$ -	\$ -	\$ -	\$ 2,657,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 265,700	\$ -	\$ -	\$ -	\$ 265,700
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	2,391,300	-	-	-	2,391,300
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 2,657,000	\$ -	\$ -	\$ -	\$ 2,657,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number ENG 24-23
Project Name Memorial Bridge Preservation Project
Project Description NDDOT Led - City Funding Participant Only - HC 138. PCN 22902. Bridge preservation project consisting of Deck & Sidewalk Overlay, Curb and Barrier Spall Repairs, Painting Inside of Tub Girders & Railing. Local share split 50/50 between Mandan and Bismarck.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	565,000	-	-	-	565,000
Construction	-	-	5,646,000	-	-	-	5,646,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 6,211,000	\$ -	\$ -	\$ -	\$ 6,211,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ 311,000	\$ -	\$ -	\$ -	\$ 311,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	5,900,000	-	-	-	5,900,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 6,211,000	\$ -	\$ -	\$ -	\$ 6,211,000

Project Number ENG 24-24
Project Name Asphalt Mill and Overlay - S Bismarck Arterials
Project Description Federally funded mill and overlay project 12th St – Santa Fe to Burleigh Av, Yegen Rd – Hagen Av to ND 1804, and Burleigh Av – Tavis Rd to Washington St representing 3.75 miles of roadway. Local funding source TBD and could be a combination of sales tax and/or special assessments.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	196,000	-	196,000
Construction	-	-	-	-	1,960,000	-	1,960,000
Special Assessment Additives	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,156,000	\$ -	\$ 2,156,000
Project Funding:							
City - Sales Tax	\$ -	\$ -	\$ -	\$ -	\$ 588,000	\$ -	\$ 588,000
City - Special Assessment Bonds	-	-	-	-	-	-	-
City - Special Deficiency	-	-	-	-	-	-	-
Non-City - Federal Grant	-	-	-	-	1,568,000	-	1,568,000
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,156,000	\$ -	\$ 2,156,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-10

Project Name Plans and Specifications to Expand Commercial Terminal Building

Project Description Design commercial terminal expansion. Provides information needed for completion of environmental actions needed for FAA and state grant applications. Provides estimates of costs for budgeting.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
Non-City - Federal Grant	-	-	3,800,000	-	-	-	3,800,000
Non-City - State Grant	-	-	100,000	-	-	-	100,000
Total	\$ -	\$ -	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000

Project Number AIR 24-11

Project Name Plans and Specifications to Expand Commercial Terminal Apron

Project Description Prepare plans and specifications to expand commercial terminal apron. Includes replacement of asphalt apron area on NW end of terminal apron.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	950,000	-	-	-	950,000
Non-City - State Grant	-	-	25,000	-	-	-	25,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-12
Project Name Runway 13/31 Concrete Rehabilitation
Project Description Rehabilitation includes joint sealing, space repair concrete paver repairs, rubber removal and pavement markings.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	2,000,000	-	-	-	2,000,000
Total	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000
Project Funding:							
City - Enterprise Reserves	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	1,000,000	-	-	-	1,000,000
Total	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -	\$ 2,000,000

Project Number AIR 24-13
Project Name Commercial and General Aviation Ramp Panel Replacement
Project Description Replace ramp panels that are damaged or have reached the end of service life.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	1,000,000	-	-	-	1,000,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	500,000	-	-	-	500,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-14

Project Name Deicing Fluid Collection (per drainage study)

Project Description Install area to stockpile snow and deicing fluid on terminal ramp. System will allow captured fluid to be metered into the wastewater system for treatment.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	500,000	-	-	-	500,000
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	450,000	-	-	-	450,000
Non-City - State Grant	-	-	25,000	-	-	-	25,000
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Project Number AIR 24-15

Project Name B Area Development

Project Description Expand B Area taxilanes to provide additional areas for T-Hangar development.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
Non-City - Federal Grant	-	-	900,000	-	-	-	900,000
Non-City - State Grant	-	-	50,000	-	-	-	50,000
Total	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-16
Project Name Wildlife Hazard Study
Project Description Prepare update of Wildlife Hazard Study/Plan update.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	450,000	-	-	-	450,000
Non-City - State Grant	-	-	25,000	-	-	-	25,000
Total	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

Project Number AIR 24-17
Project Name Expand Commercial Terminal Apron Phase 1 (Construction)
Project Description Add Apron needed to support commercial terminal expansion.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	6,000,000	-	-	6,000,000
Total	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
Non-City - Federal Grant	-	-	-	5,700,000	-	-	5,700,000
Non-City - State Grant	-	-	-	150,000	-	-	150,000
Total	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ 6,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-18
Project Name Rehabilitate Runway 3-21
Project Description

Runway 3-21 will be milled and overlaid. The overlay will increase thickness and strength rating of the runway. Includes replacement of runway lights, subsurface cans, conduit and wiring, signs, runway end identifier lights (REIL), precision approach path indicator (PAPI), and adjustments to runway safety area (RSA) and paved overruns if needed to conform with FAA standards.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	8,400,000	-	-	8,400,000
Total	\$ -	\$ -	\$ -	\$ 8,400,000	\$ -	\$ -	\$ 8,400,000
Project Funding:							
City - Enterprise Reserves	\$ -	\$ -	\$ -	420,000	\$ -	\$ -	\$ 420,000
Non-City - Federal Grant	-	-	-	7,560,000	-	-	7,560,000
Non-City - State Grant	-	-	-	420,000	-	-	420,000
Total	\$ -	\$ -	\$ -	\$ 8,400,000	\$ -	\$ -	\$ 8,400,000

Project Number AIR 24-19
Project Name Rehabilitate Taxiway D
Project Description

Taxiway D will include mill and overlay with increased thickness and strength rating for taxiway. Includes replacement of taxiway D lights, subsurface cans, wiring and conduit and signs.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	5,300,000	-	-	5,300,000
Total	\$ -	\$ -	\$ -	\$ 5,300,000	\$ -	\$ -	\$ 5,300,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	265,000	\$ -	\$ -	\$ 265,000
Non-City - Federal Grant	-	-	-	4,770,000	-	-	4,770,000
Non-City - State Grant	-	-	-	265,000	-	-	265,000
Total	\$ -	\$ -	\$ -	\$ 5,300,000	\$ -	\$ -	\$ 5,300,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-20
Project Name Install New Passenger Boarding Bridges
Project Description New passenger boarding bridges (2). Replaces 2 bridges that have reached obsolescence.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	3,500,000	-	-	3,500,000
Total	\$ -	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ 3,500,000
Project Funding:							
City - Bank of North Dakota Bonds	\$ -	\$ -	\$ -	\$ 87,500	\$ -	\$ -	\$ 87,500
Non-City - Federal Grant	-	-	-	3,325,000	-	-	3,325,000
Non-City - State Grant	-	-	-	87,500	-	-	87,500
Total	\$ -	\$ -	\$ -	\$ 3,500,000	\$ -	\$ -	\$ 3,500,000

Project Number AIR 24-21
Project Name Expand Passenger Parking
Project Description Expands passenger terminal parking to accommodate increased passenger growth.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	1,500,000	-	-	1,500,000
Total	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-22
Project Name Purchase Snow Removal Equipment
Project Description Required to meet airport certification requirements.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	750,000	-	-	750,000
Total	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 750,000	\$ -	\$ -	\$ 750,000

Project Number AIR 24-23
Project Name Expand Commercial Terminal Building (Phase 1) (Construction)
Project Description Expansion of commercial passenger terminal needed to accommodate passenger growth based on study conducted in 2022-2023.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	31,569,320	-	31,569,320
Total	\$ -	\$ -	\$ -	\$ -	\$ 31,569,320	\$ -	\$ 31,569,320
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
City - Contributions	-	-	-	-	8,190,854	-	8,190,854
City - Bank of North Dakota Bonds	-	-	-	-	6,000,000	-	6,000,000
Non-City - Federal Grant	-	-	-	-	13,000,000	-	13,000,000
Non-City - State Grant	-	-	-	-	1,378,466	-	1,378,466
Total	\$ -	\$ -	\$ -	\$ -	\$ 31,569,320	\$ -	\$ 31,569,320

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-24
Project Name Expand Commercial Terminal Apron (Phase 2)
Project Description Apron expansion needed to support additional boarding bridges of expanded commercial terminal and to provide for larger aircraft.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	7,200,000	-	7,200,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 7,200,000	\$ -	\$ 7,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ 180,000
Non-City - Federal Grant	-	-	-	-	6,840,000	-	6,840,000
Non-City - State Grant	-	-	-	-	180,000	-	180,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 7,200,000	\$ -	\$ 7,200,000

Project Number AIR 24-25
Project Name EA for Runway 13 RPZ Land Purchase (Phase 2)
Project Description Complete environmental actions required to purchase land in Runway Protection Zone (RPZ). FAA recommends owning land in RPZ.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	200,000	-	200,000
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
Non-City - Federal Grant	-	-	-	-	180,000	-	180,000
Non-City - State Grant	-	-	-	-	10,000	-	10,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 200,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-26
Project Name Airfield Drainage Improvements to Eliminate Wildlife Hazards ((Phase 10) (on Airport Runway 03))
Project Description Airfield drainage improvements to eliminate wildlife off Runway 03 approach end. Including storm sewer with force main per drainage study.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	1,200,000	-	1,200,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ 60,000
Non-City - Federal Grant	-	-	-	-	1,080,000	-	1,080,000
Non-City - State Grant	-	-	-	-	60,000	-	60,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000

Project Number AIR 24-27
Project Name Expand GA Apron to Northwest Phase 7
Project Description Seventh phase of a plan to expand the GA Apron. Allows development of GA Apron as shown on the Airport Master Plan. Accommodates increasing requirements of aviation users and expansion of FBO hangar facilities.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	2,000,000	-	2,000,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000
Non-City - Federal Grant	-	-	-	-	1,800,000	-	1,800,000
Non-City - State Grant	-	-	-	-	100,000	-	100,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-28
Project Name Design for Taxiway C South Rehabilitation (Mill and Overlay)
Project Description Mill and overlay of Taxiway C South. Includes reconstruction of transitions, Taxiway lights, conduit, wiring, underground mounting cans and signs.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
Non-City - Federal Grant	-	-	-	-	450,000	-	450,000
Non-City - State Grant	-	-	-	-	25,000	-	25,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ 500,000

Project Number AIR 24-29
Project Name Expand Commercial Terminal Building Phase 2 (Construction)
Project Description Expansion of the commercial passenger terminal. The Bismarck Airport is on a steady trend of increasing passengers and will need to be able to accommodate those growing demands with an expansion of the commercial passenger terminal. Based on study to be conducted in 2022-2023.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	31,569,320	31,569,320
Total	\$ -	\$ 31,569,320	\$ 31,569,320				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000	\$ 3,000,000
City - Contributions	-	-	-	-	-	8,190,854	8,190,854
City - Bank of North Dakota Bonds	-	-	-	-	-	6,000,000	6,000,000
Non-City - Federal Grant	-	-	-	-	-	13,000,000	13,000,000
Non-City - State Grant	-	-	-	-	-	1,378,466	1,378,466
Total	\$ -	\$ 31,569,320	\$ 31,569,320				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number AIR 24-30
Project Name Construct for Taxiway C South Rehabilitation (Mill and Overlay)
Project Description Rehabilitation of Airport Taxiways with a structural overlay. The overlay will increase thickness and strength rating of taxiway.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	8,000,000	8,000,000
Total	\$ -	\$ 8,000,000	\$ 8,000,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ 400,000
Non-City - Federal Grant	-	-	-	-	-	7,200,000	7,200,000
Non-City - State Grant	-	-	-	-	-	400,000	400,000
Total	\$ -	\$ 8,000,000	\$ 8,000,000				

Project Number AIR 23-31
Project Name Design for Taxiway C North Rehabilitation
Project Description Reconstruct from Taxiway A1 North and Seal Coat South to Commerical Service Apron

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ 500,000
Engineering/Architectural	-	-	-	-	-	-	-
Construction/Equipment	-	-	-	-	-	-	-
Total	\$ -	\$ 500,000	\$ 500,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
Non-City - Federal Grant	-	-	-	-	-	450,000	450,000
Non-City - State Grant	-	-	-	-	-	25,000	25,000
Total	\$ -	\$ 500,000	\$ 500,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 24-03
Project Name Arena Roof
Project Description The current roof is at the end of its life cycle and is leaking in various spots.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	2,640,000	2,640,000
Total	\$ -	\$ 2,640,000	\$ 2,640,000				
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,640,000	\$ 2,640,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 2,640,000	\$ 2,640,000				

Project Number BEC 24-04
Project Name Lighting Control System
Project Description We currently operate with 4 independent lighting control systems. This would streamline the controls. The LC&D lighting system in the exhibit halls is unable to perform simple tasks like recalling /storing scenes. Making the process for change labor intensive. Additional they are no longer manufacturing parts for this system and will not provide on-site technical services. The Unity lighting system for the arena concourse is mostly operated by using a keyed system and the Having all lighting systems under one roof would breed consistency across the board.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	-	350,000	350,000
Total	\$ -	\$ 350,000	\$ 350,000				
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ 350,000	\$ 350,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 24-05
Project Name Air Walls - Prairie Rose Rooms
Project Description Replace the Air Walls in Prairie Rose rooms

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	276,500	-	-	-	276,500
Total	\$ -	\$ -	\$ 276,500	\$ -	\$ -	\$ -	\$ 276,500
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ 276,500	\$ -	\$ -	\$ -	\$ 276,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 276,500	\$ -	\$ -	\$ -	\$ 276,500

Project Number BEC 24-06
Project Name Pavement Repair Parking Lot D
Project Description Pavement Repair for Parking Lot D.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	659,479	659,479	1,318,958
Total	\$ -	\$ -	\$ -	\$ -	\$ 659,479	\$ 659,479	\$ 1,318,958
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ 659,479	\$ 659,479	\$ 1,318,958
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 659,479	\$ 659,479	\$ 1,318,958

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 24-07
Project Name Fencing
Project Description New 6' Chain Link fence with Rails & Posts. Replacement for Parking lot C & D. Price includes installation. Does not include removal of old fence.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	134,142	-	134,142
Total	\$ -	\$ -	\$ -	\$ -	\$ 134,142	\$ -	\$ 134,142
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ 134,142	\$ -	\$ 134,142
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 134,142	\$ -	\$ 134,142

Project Number BEC 24-08
Project Name Marquee - 7th Street
Project Description Displays upcoming events and sponsorship signage. The current system is very outdated and has very limited capabilities.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	1,300,000	-	-	1,300,000
Total	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,300,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,300,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 1,300,000	\$ -	\$ -	\$ 1,300,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 24-09
Project Name Arena West Side HVAC
Project Description The HVAC system on the Arena's west side is at the end of its life cycle

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	3,000,000	-	-	3,000,000
Total	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 3,000,000	\$ -	\$ -	\$ 3,000,000

Project Number BEC 24-10
Project Name Arena Sound System
Project Description The new system consists of speakers, amplifiers and wiring. The audio system would consist of four main clusters, each cluster has six speakers. There would be four subwoofer clusters, consisting of two dual high power subwoofer enclosures, on for each side of the Arena. To cover the upper seating area, there would be extra speakers on a delay system.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	400,000	-	400,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	400,000	-	400,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ 400,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number BEC 24-11
Project Name Door Hardware Replacement
Project Description The existing door hardware should be replaced so that it matches the new expansion hardware.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	90,000	-	-	-	90,000
Total	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Project Funding:							
City - (Motel/Liquor/Restaurant)	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWS SW 24-03
Project Name Purchase Land for Future Landfill Site
Project Description The landfill has an estimated life of about 60 years before running out of space. With the closure of various landfills across the state, we can expect to see more entities bringing their trash to our landfill which would shorten the estimated life. As Bismarck grows, land around the landfill may be prime for development. It is in our best interest to purchase a new site for future landfill operations now to save money.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	7,000,000	-	-	-	7,000,000
Total	\$ -	\$ -	\$ 7,000,000	\$ -	\$ -	\$ -	\$ 7,000,000
Project Funding:							
City - Cash Reserves	\$ -	\$ -	\$ 7,000,000	\$ -	\$ -	\$ -	\$ 7,000,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 7,000,000	\$ -	\$ -	\$ -	\$ 7,000,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WU 24-04
Project Name Water Tower
Project Description New water Tower in NE part of the city.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	250,000	250,000
Construction	-	-	-	-	-	2,500,000	2,500,000
Total	\$ -	\$ 2,750,000	\$ 2,750,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000	\$ 1,100,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	1,650,000	1,650,000
Total	\$ -	\$ 2,750,000	\$ 2,750,000				

Project Number PWU WU 24-05
Project Name Lockport Underground Reservoir
Project Description 2 million gallon underground reservoir at Lockport Pump Station.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	650,000	650,000
Construction	-	-	-	-	-	6,500,000	6,500,000
Total	\$ -	\$ 7,150,000	\$ 7,150,000				
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,860,000	\$ 2,860,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	4,290,000	4,290,000
Total	\$ -	\$ 7,150,000	\$ 7,150,000				

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 24-05
Project Name Tyler Coulee
Project Description Tyler Coulee-Valley Dr to Ivory Ln future Cul-de-sac Sewer Extension (be done only if street is being constructed).

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	70,000	-	-	-	70,000
Construction	-	-	700,000	-	-	-	700,000
Total	\$ -	\$ -	\$ 770,000	\$ -	\$ -	\$ -	\$ 770,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 770,000	\$ -	\$ -	\$ -	\$ 770,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 770,000	\$ -	\$ -	\$ -	\$ 770,000

Project Number PWU SU 24-06
Project Name Tyler Coulee Node B-C Sewer Plan
Project Description Tyler Coulee Node B-C on the Tyler Coulee sewer plan. Clairmont Rd to Valley Dr.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	55,000	-	55,000
Construction	-	-	-	-	550,000	-	550,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 605,000	\$ -	\$ 605,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 605,000	\$ -	\$ 605,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 605,000	\$ -	\$ 605,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU SU 24-07
Project Name Eagle Crest Lift Station Decommission
Project Description This Lift Station will be decommissioned once the sanitary is in place at Eagle Crest and Elk Ridge.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	32,500	-	-	32,500
Construction	-	-	-	325,000	-	-	325,000
Total	\$ -	\$ -	\$ -	\$ 357,500	\$ -	\$ -	\$ 357,500
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ 357,500	\$ -	\$ -	\$ 357,500
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ 357,500	\$ -	\$ -	\$ 357,500

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 24-02

Project Name Dewatering Pad/Pretreatment Corrosion Rehabilitation, PT Ferric Injection Line

Project Description Add 2nd biosolids dewatering storage pad. Replace electrical in building 11, rehab/replace pretreatment vaults, pipes and other corrosion issues, move ferric injection line upstream of pretreatment.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	1,785,000	900,000	-	-	2,685,000
Total	\$ -	\$ -	\$ 1,785,000	\$ 900,000	\$ -	\$ -	\$ 2,685,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 1,785,000	\$ 900,000	\$ -	\$ -	\$ 2,685,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 1,785,000	\$ 900,000	\$ -	\$ -	\$ 2,685,000

Project Number PWU WWTP 24-03

Project Name Hydrogen Sulfide Control

Project Description Install Hydrogen Sulfide control measures to protect plant from corrosion and Wastewater plant from Hydrogen Sulfide toxicity. 2023 study will identify project solution.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	2,300,000	2,000,000	-	-	4,300,000
Total	\$ -	\$ -	\$ 2,300,000	\$ 2,000,000	\$ -	\$ -	\$ 4,300,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ 2,300,000	\$ 2,000,000	\$ -	\$ -	\$ 4,300,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ 2,300,000	\$ 2,000,000	\$ -	\$ -	\$ 4,300,000

5 YEAR CAPITAL IMPROVEMENT PROGRAM

Project Number PWU WWTP 24-04
Project Name Digester Rehabilitation
Project Description Rehabilitation primary and secondary digesters, replace digester building electrical, Hvac and gas handling system and address other code related issues.

	Prior Years	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	Total
Costs:							
Planning and Preliminary Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engineering/Architectural	-	-	-	-	-	-	-
Construction	-	-	-	-	3,400,000	3,900,000	7,300,000
Total	\$ -	\$ -	\$ -	\$ -	\$ 3,400,000	\$ 3,900,000	\$ 7,300,000
Project Funding:							
City - Enterprise Construction Reserves	\$ -	\$ -	\$ -	\$ -	\$ 3,400,000	\$ 3,900,000	\$ 7,300,000
Non-City - Federal Grant	-	-	-	-	-	-	-
Non-City - State Grant	-	-	-	-	-	-	-
Total	\$ -	\$ -	\$ -	\$ -	\$ 3,400,000	\$ 3,900,000	\$ 7,300,000

APPENDIX



ORDINANCE NO. 6560

<i>First Reading</i>	<i>August 22, 2023</i>
<i>Second Reading</i>	<i>September 12, 2023</i>
<i>Final Passage and Adoption</i>	<i>September 26, 2023</i>
<i>Publication Date</i>	<i>August 9, 2023</i>

AN ORDINANCE MAKING THE ANNUAL APPROPRIATIONS FOR EXPENDITURES OF THE CITY OF BISMARCK, NORTH DAKOTA FOR THE FISCAL YEAR COMMENCING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024 AND MAKING THE ANNUAL TAX LEVY FOR THE YEAR 2023.

BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF BISMARCK, NORTH DAKOTA:

Section 1. There are hereby appropriated the following sums of money for so much thereof that may be necessary for the purpose of paying expenses of the City of Bismarck, North Dakota for the fiscal year commencing January 1, 2024 and ending December 31, 2024. Adjustments between categories may be performed and approved by the City Commission without changes to the total appropriation.

	Personnel	Maintenance and Operations	Capital Outlay	Debt Service	Transfers	Total
Budgeted Funds:						
General Fund						
Administration	792,036	198,236	-	-	-	990,272
Salary and Benefits Adjustment	1,831,889	-	-	-	-	1,831,889
One-Time Operations	-	423,835	-	-	-	423,835
Equipment Reserve	-	-	10,000	-	-	10,000
Building Maintenance	594,262	410,429	-	-	-	1,004,691
One-Time Operations	-	-	361,000	-	-	361,000
Equipment Reserve	-	2,900	-	-	-	2,900
Building Construction	-	-	376,000	-	-	376,000
Dakota Media Access	-	663,501	-	-	-	663,501
One-Time Operations	-	32,336	-	-	-	32,336
Contingencies	-	-	-	-	825,000	825,000
Attorney	686,833	37,393	-	-	-	724,226
One-Time Operations	-	20,000	-	-	-	20,000
Central Dakota Comm Center	3,035,539	1,576,438	-	-	-	4,611,977
Engineering	3,057,924	161,179	-	-	-	3,219,103
One-Time Operations	-	266,800	123,340	-	15,000	405,140
Equipment Reserve	-	5,000	-	-	-	5,000
Finance	3,978,133	986,252	-	-	-	4,964,385
One-Time Operations	-	3,600	-	-	-	3,600
Equipment Reserve	-	8,350	-	-	-	8,350
Fire	10,551,719	957,794	-	-	-	11,509,513
Fire Truck Reserve	-	41,000	-	-	-	41,000
One-Time Operations	282,000	146,471	1,112,652	-	-	1,541,123
Human Resources	628,061	64,161	-	-	-	692,222
One-Time Operations	-	75,000	-	-	-	75,000
Equipment Reserve	-	16,700	-	-	-	16,700
Municipal Court	657,717	147,362	-	-	-	805,079
Prisoner Care	-	901,600	-	-	-	901,600

	Personnel	Maintenance and Operations	Capital Outlay	Debt Service	Transfers	Total
Community Development	2,025,027	160,125	-	-	-	2,185,152
One-Time Operations	-	237,900	-	-	-	237,900
Equipment Reserve	-	1,500	25,000	-	-	26,500
Police	16,237,598	1,316,893	129,827	260,001	-	17,944,319
One-Time Operations	60,000	438,999	556,231	-	-	1,055,230
Equipment Reserve	-	24,590	-	-	-	24,590
Public Health	2,751,969	478,619	-	-	-	3,230,588
One-Time Operations	-	-	73,500	-	-	73,500
Equipment Reserve	-	37,495	-	-	-	37,495
Non-departmental	1,276,768	115,400	-	-	3,715,111	5,107,279
One-Time Operations	-	-	-	-	694,400	694,400
General Fund Total	48,447,475	9,957,858	2,767,550	260,001	5,249,511	66,682,395
Special Revenue Funds						
Public Transit System	-	3,896,524	-	-	-	3,896,524
Bismarck Public Library	2,418,925	1,083,176	340,000	-	-	3,842,101
Police Drug Enforcement	1,375	156,639	301,406	-	-	459,420
Roads & Streets	4,975,798	3,942,987	2,490,600	1,095,427	-	12,504,812
Street Lights & Traffic Signal	910,592	1,541,956	2,201,345	-	-	4,653,893
Hotel & Motel Tax	-	876,177	-	-	283,849	1,160,026
Lodging Liquor & Food Tax	-	33,174	-	-	7,650,152	7,683,326
Sales Tax	-	117,667	-	-	37,991,457	38,109,124
Vision Fund	-	250,000	-	-	-	250,000
Special Deficiency & Assumption	-	633,512	150,000	-	2,360,000	3,143,512
Gov't Grants & Activities	3,668,354	4,376,538	320,000	-	200,000	8,564,892
Special Revenue Funds Total	11,975,044	16,908,350	5,803,351	1,095,427	48,485,458	84,267,630
Debt Service Funds						
Sewermain Bonds	-	3,300	-	6,196,199	500,000	6,699,499
Watermain Bonds	-	250	-	654,856	100,000	755,106
Sidewalk Bonds	-	12,200	-	1,994,761	200,000	2,206,961
Street Improvement Bonds	-	13,200	-	21,626,241	300,000	21,939,441
Debt Service Funds Total	-	28,950	-	30,472,057	1,100,000	31,601,007
Total Budgeted Funds	60,422,519	26,895,158	8,570,901	31,827,485	54,834,969	182,551,032
Enterprise Funds						
Airport	2,646,099	4,418,506	26,230,000	-	-	33,294,605
Event Center	3,493,199	5,596,118	7,085,600	1,775,376	-	17,950,293
Solid Waste Disposal	1,442,439	1,889,776	1,012,000	202,962	500,000	5,047,177
Solid Waste Collections	2,212,933	2,768,869	1,370,000	-	-	6,351,802
Water	4,096,998	7,425,255	37,931,300	3,066,907	500,000	53,020,460
Sanitary Sewer	2,158,541	4,370,653	34,537,600	3,373,875	-	44,440,669
Storm Water	528,665	616,959	345,000	-	-	1,490,624
Northern Plains Commerce Centre	-	90,457	-	-	-	90,457
Parking Authority Lots	-	974,465	-	-	-	974,465
Enterprise Funds Total	16,578,874	28,151,058	108,511,500	8,419,120	1,000,000	162,660,552
Internal Service Funds						
Fleet Services	1,173,693	3,175,643	47,000	-	-	4,396,336
Internal Service Funds Total	1,173,693	3,175,643	47,000	-	-	4,396,336
Total City Funds	78,175,086	58,221,859	117,129,401	40,246,605	55,834,969	349,607,920

Section 2. There are hereby levied the following sums of money on all taxable property in the City of Bismarck for the year 2023 (2024 budget year) and for the purpose of paying expenses of the City of Bismarck.

CATEGORY	AMOUNT
General Fund	\$ 33,763,413
Building Construction	377,179
Special Deficiency	502,905
Public Transit System	1,508,715
Library	3,012,400
TOTAL	\$ 39,164,612

Section 3. Repeal. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

Section 4. Taking Effect. This ordinance shall be in full force and effect from and after its final passage and adoption.]

TAX ADOPTION ORDINANCE (MILL LEVY)

The adopted 2023 mill levy to be collected in 2024 is itemized as follows:

	<u>Amount</u>
General Fund	\$ 33,763,413
Building Construction	377,179
Special Deficiency	502,905
Public Transit System	1,508,715
Library	<u>3,012,400</u>
Total	<u>\$ 39,164,612</u>

FEES AND CHARGES - ADMINISTRATION

SERVICE	2023 FEE	2024 FEE
Liquor License - By Class:		
Class A	3,700.00	3,700.00
Class A-2	425.00	Eliminate
Class B	650.00	Eliminate
Class B-1	New	650.00
Class B-2	New	650.00
Class B-3	New	650.00
Class B-4	New	650.00
Class B-5	New	650.00
Class B-6	New	650.00
Class C	3,800.00	Eliminate
Class C-1	New	3,800.00
Class C-2	1,000.00	1,000.00
Class D	4,100.00	4,100.00
Class E	800.00	800.00
Class F-1	3,600.00	3,500.00
Class F-2	1,500.00	1,100.00
Class F-3	900.00	Eliminate
Class G	725.00	650.00
Class H	725.00	800.00
Class I	New	350.00
Class I-1	3,450.00	Eliminate
Class I-2	1,450.00	Eliminate
Class I-3	800.00	Eliminate
Class J	100.00	Eliminate
Class K	650.00	Eliminate
Class L	350.00	Eliminate
Class M	650.00	Eliminate
Class N	800.00	Eliminate
Class O	800.00	Eliminate
Class P	650.00	Eliminate
Class Q	3,800.00	Eliminate
Class R	75.00	Eliminate
Class S	850.00	Eliminate
Class T	350.00	Eliminate
Class U	800.00	Eliminate
Late Fee	50.00	50.00
Permits:		
Alcohol Special Event		
14 Days Recurring Event at One Location	25.00	25.00
Late Fee	25.00	25.00
Event Center Events	100.00	100.00
Site Authorization	100.00	100.00
Pawnbroker	75.00	75.00
Junk Dealer	50.00	50.00
Second Hand Dealer	25.00	25.00
Door-to-Door Sales Application Fee	200.00	200.00
Door-to-Door Sales License (Per Person)	40.00	40.00
Raffle Ticket Permit	25.00	25.00

FEEES AND CHARGES - ADMINISTRATION

SERVICE	2023 FEE	2024 FEE
Taxi Company License:		
Application Fee	100.00	100.00
New Vehicles	25.00	25.00
Renewal Vehicles	25.00	25.00

FEES AND CHARGES - AIRPORT

SERVICE	2023 FEE	2024 FEE
Terminal Building Income:		
Conference Room Rental		
Terminal	45.00/60.00/75.00	45.00/60.00/75.00
Office	45.00/60.00/75.00	45.00/60.00/75.00
Security Costs:		
Lost Key Card, Badge, or Metal Key Reimbursement		
First Loss (non-refundable)	40.00	40.00
Second Loss (non-refundable)	100.00	100.00
Third Loss (non-refundable)	200.00	200.00
Baggage Hygiene Fee (per event)	50.00	50.00
Repetitive Security Violation (per incident)	500.00 - 1,500.00	500.00 - 1,500.00
Safety Violation (per incident)	50.00 - 1,500.00	50.00 - 1,500.00
Employee Parking Lot Violation (per incident)	New	25.00
Fingerprint Fees	50.00	50.00
Application and Processing Fee		
Blue Badges	15.00	15.00
White & Red Badges	70.00	70.00
Renewal Fee - Blue Badges	5.00	5.00
Renewal Fee - White & Red Badges	20.00	20.00
Equipment Rental Rates: (2 hr min for Callback)		
950 Loader Cat (Snow Blower)	120.00/hr	120.00/hr
12E Patrol (Motor Grader)	75.00/hr	75.00/hr
Skid Steer	75.00/hr	75.00/hr
Clark 290/Oshkosh 24 ft Plow	100.00/hr	100.00/hr
MB Snow Blower	250.00/hr	250.00/hr
Small Power Plant	25.00/hr	25.00/hr
644 Loader (John Deere)	125.00/hr	125.00/hr
744 Loader (John Deere)	250.00/hr	250.00/hr
15' Rotary Mower with Tractor	75.00/hr	75.00/hr
Daewoo 6000lb Forklift	65.00/hr	65.00/hr
Hyster Forklift	65.00/hr	65.00/hr
High Pressure Washer/Steam	25.00/hr	25.00/hr
Tire Dolly	125.00/use	125.00/use
Shop Rental to Contractor	50.00/hr	50.00/hr
Shop Supplies	5% repair labor + environ disposal fee	5% repair labor + environ disposal fee
Light Plant	25.00/hr or 150.00/24hrs	25.00/hr or 150.00/24hrs
Snow Broom	250.00/hr	250.00/hr

FEES AND CHARGES - AIRPORT

SERVICE	2023 FEE	2024 FEE
Bucket Truck (Deicer)	100.00/hr + cost of fluid and cost of fuel	100.00/hr + cost of fluid and cost of fuel
Genie 3232 Scissor Lift	125.00/hr	125.00/hr
John Deere Tractor	85.00/hr + cost of fuel	85.00/hr + cost of fuel
Challenger Tractor with Loader	75.00/hr + cost of fuel	75.00/hr + cost of fuel
Sander - Deicer Truck (Ramps, Streets)	70.00/hr + cost of fuel, fluids and sand	70.00/hr + cost of fuel, fluids and sand
Tractor Tug (A/C Towing)	75.00/hr + cost of fuel	75.00/hr + cost of fuel
Belt Loader	75.00/hr + cost of fuel	75.00/hr + cost of fuel
Labor Rates: (2 hr min for Callback)		
Jetway Labor	125.00/hr, OT 187.50/hr	125.00/hr, OT 187.50/hr
Operator/Mechanics/Operations Agent Labor	100.00/hr, OT 150.00/hr	100.00/hr, OT 150.00/hr
Supervisor Labor	125.00/hr, OT 187.50/hr	125.00/hr, OT 187.50/hr
Grove 66' Telescoping Lift with Operator	175.00/hr plus	175.00/hr plus
Portable Welder with Operator	80.00/hr	80.00/hr
Cable Locator with Operator	125.00/hr, OT 175.00/hr	125.00/hr, OT 175.00/hr
Office Reimbursement and Vending:		
NSF Check Charges	30.00	30.00
Airport/Terminal User Fees:		
Jetway Use (Signatory) Gates 1 & 4	PFC bridge/actual O & M	PFC bridge/actual O & M
Jetway Use Gate (Sched Chtr) Gates 1-4	PFC bridge/actual O & M	PFC bridge/actual O & M
Jetway Use Gate (Ad-hock Chtr) Gates 1-2-3-4	150.00	150.00
Passenger Loading Ramp (Ad Hoc Cctr)	150.00	150.00
Passenger Loading Ramp (FBO's on GA A/C)	150.00	150.00
Airstairs (Ford)	150.00/use + cost of fuel	150.00/use + cost of fuel
Ad-hoc Charters Terminal Use Fee	700.00/use	700.00/use
Permits-Commercial Aero	250.00	250.00
Cargo Gate Access Fees	10.00/day	10.00/day
Total Passenger Facility Charge	4.50/passenger	4.50/passenger

FEES AND CHARGES - AIRPORT

SERVICE	2023 FEE	2024 FEE
Parking Rates:		
Short Term		
First 30 minutes-Free	0.00	0.00
Each half hour	1.00	1.00
Daily Max	14.00	14.00
Long-Term		
Each half hour	1.00	1.00
Daily Max	11.00	11.00
Weekly Max	66.00	66.00
Economy Lot		
Each half hour	1.00	1.00
Daily Max	9.00	9.00
Weekly Max	54.00	54.00

NOTES:

All rentals are machine rental only unless specified.

Minimum charge for all equipment is 1 hour.

Minimum charge for operator/labor is 1 hour, except call back or overtime.

FEEES AND CHARGES - CENCOM
CENTRAL DAKOTA COMMUNICATIONS CENTER

SERVICE	2023 FEE	2024 FEE
Lincoln Police Dispatching	300.00 per month	300.00 per month
Tape and Fee for Production	30.00 per tape	30.00 per tape

FEES AND CHARGES - COMMUNITY DEVELOPMENT

SERVICE	2023 FEE	2024 FEE
Building Inspections Division:		
Electrical Permits	25.00 each	25.00 each
Drainfield/Perc Permits	75.00 / installation	75.00 / installation
Building Permits:		
\$1 to 2,000	40.00 1st 500 1.85 each add'l 100	40.00 1st 500 1.85 each add'l 100
\$2,001 to 25,000	67.75 1st 2,000 8.40 each add'l 1,000	67.75 1st 2,000 8.40 each add'l 1,000
\$25,001 to 50,000	260.95 - 25,000 6.10 each add'l 1,000	260.95 - 25,000 6.10 each add'l 1,000
\$50,001 to 100,000	413.45 - 50,000 4.20 each add'l 1,000	413.45 - 50,000 4.20 each add'l 1,000
\$100,001 to 500,000	623.45 - 100,000 3.40 each add'l 1,000	623.45 - 100,000 3.40 each add'l 1,000
\$500,001 to 1,000,000	1,983.45 - 500,000 2.85 each add'l 1,000	1,983.45 - 500,000 2.85 each add'l 1,000
\$1,000,000 and Up	3,408.45 - 1 mill 2.20 each add'l 1,000	3,408.45 - 1 mill 2.20 each add'l 1,000
Plan Review Fee for all commercial projects (excluding 1 & 2 family residential)	20% of building permit fee	20% of building permit fee
Demolition Permit	75.00	75.00
Structural Assessment Inspection Fee	50.00	50.00
Structural Assessment Re-inspection Fee	50.00	50.00
Moving Permit	50.00 250/500 liability 500.00 performance	50.00 250/500 liability 500.00 performance
Temporary Use/Structure Permit	50.00	50.00
Mobile Home Park License	3.00 per space	3.00 per space
Mechanical Permits:		
\$1 to 2,000	40.00	40.00
\$2,001 - 20,000	40.00 1st 2,000 1.65 each add'l 1,000	40.00 1st 2,000 1.65 each add'l 1,000
\$20,001 - 100,000	69.70 1st 20,000 1.10 each add'l 1,000	69.70 1st 20,000 1.10 each add'l 1,000
\$100,001 +	157.70 1st 100,000 0.60 each add'l 1,000	157.70 1st 100,000 0.60 each add'l 1,000
Plumbing Permits:		
Residence/Apartment(s)/ New Construction:		
\$1 to 20,000	40.00 1st 2,000 1.65 each add'l 1,000	40.00 1st 2,000 1.65 each add'l 1,000
\$20,001 - 100,000	69.70 1st 20,000 1.10 each add'l 1,000	69.70 1st 20,000 1.10 each add'l 1,000
\$100,001 +	157.70 1st 100,000 0.60 each add'l 1,000	157.70 1st 100,000 0.60 each add'l 1,000

FEES AND CHARGES - COMMUNITY DEVELOPMENT

SERVICE	2023 FEE	2024 FEE
Commercial:		
\$1 - 20,000	40.00 1st 2,000	40.00 1st 2,000
	1.65 each add'l 1,000	1.65 each add'l 1,000
\$20,001 - 100,000	69.70 1st 20,000	69.70 1st 20,000
	1.10 each add'l 1,000	1.10 each add'l 1,000
\$100,001 +	157.70 1st 100,000	157.70 1st 100,000
	0.60 each add'l 1,000	0.60 each add'l 1,000
Home Business Occupation	25.00	25.00
Manufactured Homes	150.00	150.00
Administrative Fee	125.00	125.00
Non-structural Permit	125.00	125.00
Community Acknowledgement Form Request	50.00	50.00
Mechanical/Fuel Gas Licensing Program		
Class A Annual Fee	125.00	125.00
Class B Annual Fee	75.00	75.00
Exam Fee	125.00	125.00
Planning Division:		
Application Fees:		
Preliminary Major Plat	750.00	750.00
Preliminary Major Plat Resubmittal Fee	50.00	50.00
Final Major Plat	1,300.00	1300.00
Final Major Plat Resubmittal Fee	50.00	50.00
Minor Plat	1,400.00	1400.00
Minor Plat Resubmittal Fee	50.00	50.00
Plat Vacation	1,200.00	1200.00
Zoning Change	1,300.00	1300.00
Zoning Change - PUD	1,400.00	1400.00
PUD Amendment	1,100.00	1100.00
Annexation	750.00	750.00
Special Use	700.00	700.00
Rural Lot Splits	750.00	750.00
FARMP Amendment w/o Plat	1,300.00	1300.00
LUP Amendment w/o Zoning Change	1,300.00	1300.00
Vacation - ROW	550.00	550.00
Vacation - Non-access Lines	400.00	400.00
Release - Easements	400.00	400.00
Lot Modification	150.00	150.00
Downtown Design Review w/o RZA	150.00	150.00
Renaissance Zone Project	150.00	150.00
Zoning Verification Letter	100.00	100.00
Site Plan Review	175.00	175.00
Site Plan Review Resubmittal Fee	50.00	50.00
Site Plan Review - Landscape Plan	150.00	150.00
Site Plan Review - Landscape Plan Resubmittal	50.00	50.00
Amended Site Plan Review Fee	100.00	100.00
Minor Site Plan Review Fee	100.00	100.00
Variances	550.00	550.00

FEES AND CHARGES - ENGINEERING

SERVICE	2023 FEE	2024 FEE
Administrative:		
24" X 36" Paper Copy	10.00	10.00
24" X 36" Mylar Copy	10.00	10.00
24" X 36" Paper Plotted Color	15.00	15.00
24" X 36" Paper Plotter Black and White	10.00	10.00
Smaller Sizes Engineering Archive Copies	Varies	Varies
Photocopies	0.10 pp after 10 pages	0.10 pp after 10 pages
Digital Copy of All Plats	50.00	50.00
CD Copy Archive (CD/DVD & Other Digital Material)	5.00 or cost + 10%	5.00 or cost + 10%
Review and Recording Fees (Private Drive, etc.)	Cost + 25.00 admin fee	Cost + 25.00 admin fee
Release of Non-platted Easements	New	Cost + 50.00 admin
Project Plans & Specifications:		
*11x17 Sheet Set	150.00	150.00
*24X36 Sheet Set	200.00	200.00
*Plans Purchased Through QuestCDN On The Internet	50% of paper copy fee	50% of paper copy fee
Project Spec Book (Must be Purchased w/plan Set)	included in plan fee	included in plan fee
City Specification Manual	65.00 ea	65.00 ea
City Specification Manual on Digital Media	20.00	20.00
Excavation Permit: Traffic Control Fees May Apply:		
New (including random testing)	160.00	160.00
Stub Out (including random testing)	160.00	160.00
Completion (including random testing)	160.00	160.00
Cutoff (including random testing)	160.00	160.00
Repair (including random testing)	160.00	160.00
Surface Cut	110.00	110.00
Fire Line Flush	70.00	70.00
Approach Permit	100.00	100.00
Ditch Grading Permits	50.00	50.00
Grading Permits (Right of Way)	300.00 minimum or (lineal feet/400) x 25.00	300.00 minimum or (lineal feet/400) x 25.00
Concrete Permit (includes random testing)	50.00 minimum or 11% construction costs	50.00 minimum or \$0.75 per SF
Traffic Control Fees- Per Week:		
Local Street - Full Closure w/o Detour	100.00	100.00
Local Street - Full Closure w/Detour	100.00	100.00
Collector Street - Partial/No Detour	100.00	100.00
Collector Street - Full Closure w/o Detour	150.00	150.00
Collector Street - Full Closure w/Detour	300.00	300.00

FEES AND CHARGES - ENGINEERING

SERVICE	2023 FEE	2024 FEE
Minor Arterial - Partial/No Detour	300.00	300.00
Minor Arterial - Full Closure w/o Detour	500.00	500.00
Minor Arterial - Full Closure w/Detour	1,000.00	1,000.00
Principal Arterial		
Single Lane Closure No Detour	300.00	300.00
Two Lane Closure No Detour	500.00	500.00
Full Closure w/Detour	3,000.00	3,000.00
Parking Lane Closure - PER WEEK (Timed Parking Locations):		
Parking Space Closure < 4 Spaces	100.00	100.00
Parking Lane Closure > OR = 4 Spaces	500.00	500.00
Sidewalk Closure Fee	100.00	100.00
Sidewalk Covered Walkway Fee (One-time Fee)	300.00	300.00
Public Bid Projects - Design and Observation	10% construction costs	10% construction costs
Public Bid Projects - Observation Only	5% construction costs	5% construction costs
3-Way Projects - Review and Observation	Wages x 1.75 + add'l costs	Wages x 1.75 + add'l costs
Public Bid Projects - Design & Observation w/ Consultant Design & Observation Contract	New	5% of consultants fee
Snow Removal - Sidewalk (Special Assessed)	Cost+100.00 admin fee	Cost+100.00 admin fee
Special Assessment Fee:		
Assessment Period 7 years and Under	3%	3%
Assessment Period 10 years	3%	3%
Assessment Period 15 years	5%	5%
Vehicle Permits:		
Trip Permit		
Special Mobile Equipment	25.00 permit + 25.00 admin fee	25.00 permit + 25.00 admin fee
Trailer Towed by Semi	20.00 permit + 25.00 admin fee	20.00 permit + 25.00 admin fee
Over Height/Width/Length (Structures)	100.00	100.00
Ton Mile Fee (NDCC Title 39) - Added During Spring Load Restrictions To All Trip Permits	Ton mile fee	Ton mile fee
Monthly - Special Mobile Equipment or Non-divisible Load	400.00	400.00
Traffic Impact Study Review (Plats, Site Plans)	200.00	200.00
Vendor Permits	50.00/year	50.00/year
Rolloff Dumpster Permit (Private Use)	New	\$100/week
Site Plan Reviews:		
Duplex	100.00	100.00
Triplex	100.00	100.00
4-plex	100.00	100.00
Multi-Family Over 4 and Commercial	400.00	400.00
Minor Site Plan Review	50.00	50.00

FEES AND CHARGES - ENGINEERING

SERVICE	2023 FEE	2024 FEE
Small Cell Site Review Fee:		
Application Fee (Phase I)	50.00	50.00
Plan Review Fee (Phase II)	200.00	200.00
Renewal Fee (at 15 years)	1,000.00	1,000.00
Plat Reviews:		
Preliminary Plat Review	250.00	250.00
Minor Plat Review	350.00	350.00
Final Plat Review	350.00	350.00
Stormwater PCSMP Reviews:		
Waiver	100.00	100.00
Stormwater Scoping Sheet (SM-04)	50.00	50.00
Application (SM-01) & PCSMP Checklist (SM-05)	250.00 up to 10 acres 15.00 each add'l acre	250.00 up to 10 acres 15.00 each add'l acre
Expedited (Conforms to Prev. Masterplan or SWMP)	250.00 up to 10 acres 15.00 each add'l acre	250.00 up to 10 acres 15.00 each add'l acre

FEES AND CHARGES - BELLE MEHUS AUDITORIUM

SERVICE	2023 FEE	2024 FEE
Commercial Events/Shows (Basic Rental) for 8 hrs	Up to \$4,000	Up to \$4,000
Additional performance on same day	50% of Highest Grossing Perf.	50% of Highest Grossing Perf.
Local Events	Up to 850.00 / day	Up to 850.00 / day
Electrical Demand	Up to 200.00 / day	Up to 200.00 / day
Rehearsal/Practice/Photo Shoot	50.00 / hr	50.00 / hr
Catering Fee (List of Approved Caterers Provided)	17% of billed amount	17% of billed amount
BEC Catering	Per Provided Menu	Per Provided Menu
Cleanup Fee	Up to 1,000.00	Up to 1,000.00
Conductor Room (with Auditorium Rental)	50.00	Up to 50.00
Conductor Room	120.00	120.00
Atrium Upper/Lower	165.00	165.00
Equipment Rental: Belle Mehus		
Chairs	Included in rent	Included in rent
Clear Com	Included in rent	Included in rent
Facility Fee:		
All Tickets	Up to 4.00/ticket	Up to 4.00/ticket
High School Activities/NDHSAA	Up to 4.00/ticket	Up to 4.00/ticket
Flat Light Fee	500.00 / event	500.00 / event
Lighting Operator	35.00 / hour	35.00 / hour
Half Day Lighting Operator	250.00 / day	250.00 / day
Full Day Lighting Operator	450.00 / day	450.00 / day
Local Fee	Up to 2.00 / ticket	Eliminated
Labor Rates	Prevailing Rate	Prevailing Rate
Liquor Catering	Provided by exclusive Liquor caterer	Provided by exclusive Liquor caterer
Microphones - Additional	35.00	35.00
Monitor	35.00 each	35.00 each
Pit Wall - Remove and Replace	Up to 360.00	Up to 360.00
Piano	100.00	100.00
Piano Tuning	Prevailing rate	Prevailing rate
Risers - Stage	4 sections incl. in rent	4 sections incl. in rent
Mixer Board	Prevailing Rate	Prevailing Rate
Sound/Light Tech	Prevailing Rate	Prevailing Rate
Spotlights - Trouperette	Up to 50.00 + operator	Up to 50.00 + operator
Tables	Up to 8.00 / table	Up to 8.00 / table
Risers - Stage	4 sections incl. in rent	4 sections incl. in rent
NSF Fee	Up to 100.00	Up to 100.00
Novelties	Up to 30% soft and up to 10% music or buyout up to 250.00	Up to 30% soft and up to 10% music or buyout up to 250.00
Wedding Package	New	650.00 / day

FEES AND CHARGES - EVENT CENTER

SERVICE	2023 FEE	2024 FEE
Equipment Rental:		
Banner/Signage Labor	Prevailing Rate	Prevailing Rate
Barricade	800.00/event	800.00/event
Basketball Floor-Set Up	Up to 1,000.00/event	Up to 1,000.00/event
Full Basketball Set Up (Shot Clock, Score Tables, Hoops, Med Tent)	Up to 1,500.00/event	Up to 1,500.00/event
Basketball Hoop	250.00/event	250.00/event
Bike Racks or Stanchions	New	2.00/each
Booths	70.00 ea exhibit/arena	70.00 ea exhibit/arena
Booths w/out Pipe and Drape	25.00 each	25.00 each
Box Office (eTix)	4% vs cap up to 2,500.00	4% vs cap up to 2,500.00
Local Fee	Up to 2.00/ticket	Eliminated
Ticket Sellers - Day of Show	Up to 30.00/hr	Up to 30.00/hr
Broadway Curtains	Up to 1,750.00	Up to 1,750.00
Broadway Portal Curtains	Up to 750.00	Up to 750.00
Bulk Space	Up to 1.00/sq ft	Up to 1.00/sq ft
Carpet	35.00/booth	35.00/booth
Carpet Exhibit Hall-Hall D	Up to 1,500.00/event	Up to 1,500.00/event
Catering Fee List of Approved Caterers Provided	17% of billed amount	17% of billed amount
Catering by Event Center	Per Menu	Per Menu
Catering - Liquor	Per Liquor Caterer	Per Liquor Caterer
Clean Up Fee	Up to 1,500/day	Up to 1,500/day
Closing Bowen Avenue	275.00/event	275.00/event
Copies		
Black & White	0.25	0.25
Color	1.00	1.00
Dance Floor (30'x36)	New	500.00/event
Draping	1.75/ft	1.75/ft
Drawing Barrel	20.00	20.00
Electrical Charge Buy Out of Arena or Exhibit Hall	Up to 2,500.00	Up to 2,500.00
Trade Shows/Booth Power	15.00/110v	15.00/110v
Trade Shows/Booth Power	30.00/220v	30.00/220v
Electrical - Parking Lots	Prevailing Rate	Prevailing Rate
MDU Meter Fee	Prevailing Rate	Prevailing Rate
All Tickets	Up to 4.00/ticket	Up to 4.00/ticket
High School Activities/NDHSAA	Up to 4.00/ticket	Up to 4.00/ticket
Faxes	2.00/page	2.00/page
Forklift (Includes Operator)	60.00/hr 350.00 per 8 hours	60.00/hr 350.00 per 8 hours
Flipchart	18.00 each	18.00 each
Genie Lift	Up to 200.00/day	Up to 200.00/day
Gaffers Tape	30.00/roll	30.00/roll

FEES AND CHARGES - EVENT CENTER

SERVICE	2023 FEE	2024 FEE
Internet:		
Secure Hardline	Up to 100.00/event	Up to 100.00/event
One (1) Unique Code	5.00/day	5.00/day
Lighting Truss	700.00 + Set Up	700.00 + Set Up
Lighting Truss Operator	Prevailing Rate	Prevailing Rate
Marker Board	25.00 each	25.00 each
Microphones-Regular	35.00 each	35.00 each
Lapel	35.00 each	35.00 each
Wireless Handheld	35.00 each	35.00 each
Novelties - In House	Up to 30% soft & Up to 10% music	Up to 30% soft & Up to 10% music
Paid Parking Per Vehicle for Lots B, C, D or E	5.00/space per day	5.00/space per day
Parking Lot Buyout for Lots B, C or D	Up to 1,000.00/lot/day	Up to 1,000.00/lot/day
Parking Attendant	Prevailing Rate	Prevailing Rate
Phone Line/Ethernet Connection	100.00/line	100.00/line
Piano (Tuning Extra)	50.00/event	50.00/event
Projector Screen-12'x12' or 12'x9'	Up to 60.00/event	Up to 60.00/event
Projector Screen-Smaller Sizes	Up to 35.00/event	Up to 35.00/event
Registration Tables - Tall w/Skirt & Cover	Up to 55.00 each	Up to 55.00 each
Registration Tables - Regular w/Skirt & Cover	Up to 43.00 each	Up to 43.00 each
Reset Charge- Meeting Room *minimum 1 hour	Up to 200.00/hr	Up to 200.00/hr
Reset Charge- Exhibit Hall or Arena	Up to 1,000.00 each	Up to 1,000.00 each
Risers - Stage	Up to 1.25 sq ft	Up to 1.25 sq ft
Risers for Seating	250.00/75 chairs	250.00/75 chairs
Scoreboard:		
Base Prod	90.00/hr	90.00/hr
Mid Level	135.00/hr	135.00/hr
Full Prod	270.00/hr	270.00/hr
Recording Fee	50.00	50.00
Scoreboard Usage	750.00/event + Labor	750.00/event + Labor
Service Fee (Added to Outside Rented Equipment)	Up to 10% Fee	Up to 10% Fee
Skirting - Vinyl	Up to 18.00 each	Up to 18.00 each
Skirting - Cloth	Up to 29.00 each	Up to 29.00 each
Skirting (Vinyl) & Paper Cover	Up to 26.00 each	Up to 26.00 each
Skirting (Cloth) & Cloth Cover	Up to 44.00 each	Up to 44.00 each
Sound:		
Mini Portable Setup/No Mixer	50.00/1 microphone	50.00/1 microphone
Portable Setup	125.00/1 microphone	125.00/1 microphone
Arena or Exhibit Hall	Included in Rent	Included in Rent
Mixer Board:	Up to 100.00	Up to 100.00
Sound Tech	Prevailing Rate	Prevailing Rate
Monitors	35.00/event	35.00/event

FEES AND CHARGES - EVENT CENTER

SERVICE	2023 FEE	2024 FEE
Spotlights - Lycian 1290 Xlt w/clr Com	175.00/performance	175.00/performance
Spotlights - Fixed Spots	25.00/light	25.00/light
Staging w/Backdrop & Side Curtain	Up to 1.25/sq ft	Up to 1.25/sq ft
Tables:		
4x30,6x30,8x30 5x18, 8x18 or 5' Round	8.00 each	8.00 each
High Top Tables	25.00 each	25.00 each
High Chairs	5.00 each	5.00 each
*Right to charge for additional tables outside of initial setup		
Table Covers	6.00 each vinyl/paper	6.00 each vinyl/paper
Table Covers	15.00 each cloth	15.00 each cloth
Spandex Table Covers	Up to 32.00 each	Up to 32.00 each
Hi-Top Spandex Covers	Up to 15.00 each	Up to 15.00 each
Towels - Hand	Up to 2.00 each	Up to 2.00 each
Towels - Bath	Up to 3.00 each	Up to 3.00 each
Water/Sewer Usage Fee	Up to 6.00 per unit	Up to 6.00 per unit
Water in Parking Lots:		
Hookup & Disconnect	50.00	50.00
Arena + All Arena Meeting Rooms	Up to 5,000.00	Up to 5,000.00
Arena Only	Up to 3,500.00	Up to 3,500.00
Entire Building:		
Arena, Exhibit Hall, and All Meeting Rooms	Up to 10,000.00/day	Up to 10,000.00/day
Ticketed Events	10% vs cap up to 7,500.00	10% vs cap up to 7,500.00
Theatre Set Carpet	Up to 1,000.00	Up to 1,000.00
Meeting Room Rentals:		
Aspen Room - (45 Capacity)	Up to 300.00/day	Up to 300.00/day
Birch Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Cottonwood Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Linden Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Maple Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Oak Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Pine Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Spruce Room - (80 Capacity)	Up to 300.00/day	Up to 300.00/day
Murdoch Room - (100 Capacity)	Up to 300.00/day	Up to 300.00/day
Karlgaard Room - (75 Capacity)	Up to 300.00/day	Up to 300.00/day
Missouri Room - (50 Capacity)	Up to 300.00/day	Eliminated
Bay Area	250.00/day	250.00/day
Local School Graduation/Music/Play	Up to 3,500.00/day	Up to 3,500.00/day
Basketball (Games & Trmys)/2 Gms	Up to 3,500.00/day	Up to 3,500.00/day
Additional Games	250.00/game	250.00/game
Other Sporting Events (Wrestling)	Up to 3,500.00/day	Up to 3,500.00/day

FEES AND CHARGES - EVENT CENTER

SERVICE	2023 FEE	2024 FEE
Exhibit hall (All 4 Halls) & Meeting Rooms	Up to 12,500.00/day	Up to 12,500.00/day
Exhibit Hall A Only	Up to 3,000.00/day	Up to 3,000.00/day
Exhibit Hall B Only	Up to 3,000.00/day	Up to 3,000.00/day
Mayor's Conference Room	Up to 100.00/day	Up to 100.00/day
BEK Fiber Club Room	Up to 225.00/day	Up to 225.00/day
Hall A VIP Room	Up to 250.00/day	Up to 250.00/day
Exhibit Hall Lounge	Up to 250.00/day	Up to 250.00/day
Exhibit Hall C Only	Up to 2,500.00/day	Up to 2,500.00/day
Exhibit Hall D Only	Up to 3,000.00/day	Up to 3,000.00/day
Stage Shows vs 12% Gross Received	10% vs cap up to 5,000.00	10% vs cap up to 5,000.00
Wedding Package - Exhibit Hall A	New	3,750.00/day
Wedding Package - Exhibit Halls B, C & D	New	2,750.00/day
Exhibit Hall Meeting Rooms:		
Prairie Rose #101	Up to 500.00/day	Up to 500.00/day
Prairie Rose #102	Up to 500.00/day	Up to 500.00/day
Prairie Rose #103	Up to 500.00/day	Up to 500.00/day
Prairie Rose #104	Up to 500.00/day	Up to 500.00/day
Prairie Rose #105	Up to 500.00/day	Up to 500.00/day
Prairie Rose #106	Up to 300.00/day	Up to 300.00/day
Upper & Lower Lobby Areas Exhibit Hall	Up to 350.00/day	Up to 350.00/day
Labor Rates	Prevailing Rate	Prevailing Rate
Move-in/Move-out (4 hrs Min Chg)	75% of contracted rent	75% of contracted rent
Parking Lot B - Outdoor Event	Up to 1,000.00/day	Up to 1,000.00/day
Parking Lot C - Outdoor Event	Up to 1,000.00/day	Up to 1,000.00/day
Parking Lot D - Outdoor Event	Up to 1,000.00/day	Up to 1,000.00/day
Wedding Move-in (8 hours)	500.00	500.00
Practice - Music/Athletics	Up to 75.00/hr	Up to 75.00/hr
Setup/Take Down Fee - Per Event	Up to 2,500.00/day	Up to 2,500.00/day
Exhibitor Services Prices:		
	Per Requested List	Per Requested List
Pre-programming	Up to 60.00/hr	Up to 60.00/hr
Tri-Caster	Up to 90.00/hr	Up to 90.00/hr
Initial Setup Fee	Up to 500.00/hr	Up to 500.00/hr
Operator/Camera	Up to 100.00/hour/each	Up to 100.00/hour/each
Sound & Lights Package Hall A	0	Eliminated
NSF Fee	Up to 100.00	Up to 100.00

FEEES AND CHARGES - FINANCE

SERVICE	2023 FEE	2024 FEE
GIS Maps:		
City Street Map (30"x30")	26.00 each	26.00 each
City Base/Zoning (45"x36")	27.00 each	27.00 each
City Base/Street/Zoning (42"x50")	29.00 each	29.00 each
City Zoning(84"x84")	53.00 each	53.00 each

FEES AND CHARGES - FIRE

SERVICE	2023 FEE	2024 FEE
Fireworks Display - Indoor	100.00/500k Bond	100.00/500k Bond
Fireworks Display - Outdoor	300.00/500k Bond	300.00/500k Bond
Fire Permits Not Listed	65.00	65.00
Family Day Care Inspection	35.00	Eliminated
Day Care Center Inspection	50.00	Eliminated
Group Home Inspection	50.00	Eliminated
Hood Fire System Permit:		
\$1 - 20,000	100.00/hood	100.00/hood
	1.65 for each add'l 1,000	1.65 for each add'l 1,000
\$20,001 - 100,000	69.70 for 1st 20,000	69.70 for 1st 20,000
	1.10 for each add'l 1,000	1.10 for each add'l 1,000
\$100,001 +	157.70 for 1st 100,000	157.70 for 1st 100,000
	.60 for each add'l 1,000	.60 for each add'l 1,000
Site Plan Review	125.00	125.00
Fire Sprinkler/Standpipe Permit:		
Cost Per Wet Riser	150.00	150.00
Cost Per Dry Riser	200.00	200.00
Fire Pump (Each)	150.00	150.00
Standpipe	250.00	250.00
Dwellings (1/2 Family)	25.00	25.00
Fire Alarm System Permit:		
Fire Alarm System	85.00 + (\$1 x 0.1% (total fire flow calculation area))	85.00 + (\$1 x 0.1% (total fire flow calculation area))
Open Burning	New	65.00
Tanks	New	65.00
Gates and Barricades	New	65.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2023 FEE	2024 FEE
Traffic Citations:		
Sale/Possession of Tobacco Under 18	70.00	70.00
Authority of Police/Fire Department	20.00	20.00
Public Employees to Obey Traffic Regulations	40.00	40.00
Emergency Vehicles	50.00	50.00
Yield to Emergency Vehicle	100.00	100.00
Written Report of Accident	100.00	100.00
No Current Registration	40.00	40.00
No Drivers License	40.00	40.00
No Class 4 Drivers License	40.00	40.00
No Drivers License in Possession	40.00	40.00
Child Restraint Devices	50.00	50.00
Registration Card to be Carried in Vehicle	20.00	20.00
Registration Card Upon Employment	40.00	40.00
Visible License Plate	40.00	40.00
Seatbelts Required	40.00	40.00
Notice Change of Address	20.00	20.00
License Required Upon Residency	20.00	20.00
Red Light Violation	40.00	40.00
Flashing Red Light Violation	40.00	40.00
Pedestrian Control Signal	40.00	40.00
Designation of Lanes, Walks, Etc	40.00	40.00
Obedience to Traffic Control Device	40.00	40.00
Fail to Obey Traffic Signal	40.00	40.00
Careless Driving	60.00	60.00
Care Required	60.00	60.00
Speeding (4 mph over limit)	10.00	10.00
Speeding (5 mph over limit)	10.00	10.00
Speeding (6 mph over limit)	12.00	12.00
Speeding (7 mph over limit)	14.00	14.00
Speeding (8 mph over limit)	16.00	16.00
Speeding (9 mph over limit)	18.00	18.00
Speeding (10 mph over limit)	20.00	20.00
Speeding (11 mph over limit)	22.00	22.00
Speeding (12 mph over limit)	24.00	24.00
Speeding (13 mph over limit)	26.00	26.00
Speeding (14 mph over limit)	28.00	28.00
Speeding (15 mph over limit)	30.00	30.00
Speeding (16 mph over limit)	34.00	34.00
Speeding (17 mph over limit)	38.00	38.00
Speeding (18 mph over limit)	42.00	42.00
Speeding (19 mph over limit)	46.00	46.00
Speeding (20 mph over limit)	50.00	50.00
Speeding (21 mph over limit)	56.00	56.00
Speeding (22 mph over limit)	62.00	62.00
Speeding (23 mph over limit)	68.00	68.00
Speeding (24 mph over limit)	74.00	74.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2023 FEE	2024 FEE
Speeding (25 mph over limit)	80.00	80.00
Speeding (26 mph over limit)	86.00	86.00
Speeding (27 mph over limit)	92.00	92.00
Speeding (28 mph over limit)	98.00	98.00
Speeding (29 mph over limit)	104.00	104.00
Speeding (30 mph over limit)	110.00	110.00
Speeding (31 mph over limit)	116.00	116.00
Speeding (32 mph over limit)	122.00	122.00
Speeding (33 mph over limit)	128.00	128.00
Speeding (34 mph over limit)	134.00	134.00
Speeding (35 mph over limit)	140.00	140.00
Speeding (36 mph over limit)	146.00	146.00
Speeding (37 mph over limit)	152.00	152.00
Speeding (38 mph over limit)	158.00	158.00
Speeding (39 mph over limit)	164.00	164.00
Speeding (40 mph over limit)	170.00	170.00
Speeding (41 mph over limit)	176.00	176.00
Speeding (42 mph over limit)	182.00	182.00
Speeding (43 mph over limit)	188.00	188.00
Speeding (44 mph over limit)	194.00	194.00
Speeding (45 mph over limit)	200.00	200.00
Speeding (46 mph over limit)	210.00	210.00
Speeding (47 mph over limit)	220.00	220.00
Speeding (48 mph over limit)	230.00	230.00
Speeding (49 mph over limit)	240.00	240.00
Speeding (50 mph over limit)	250.00	250.00
Speeding (51 mph over limit)	260.00	260.00
Speeding (52 mph over limit)	270.00	270.00
Speeding (53 mph over limit)	280.00	280.00
Speeding (54 mph over limit)	290.00	290.00
Speeding (55 mph over limit)	300.00	300.00
Speeding (56 mph over limit)	310.00	310.00
Speeding (57 mph over limit)	320.00	320.00
Speeding (58 mph over limit)	330.00	330.00
Speeding (59 mph over limit)	340.00	340.00
Speeding (60 mph over limit)	350.00	350.00
Speeding (61 mph over limit)	360.00	360.00
Speeding (62 mph over limit)	370.00	370.00
Speeding (63 mph over limit)	380.00	380.00
Speeding (64 mph over limit)	390.00	390.00
Speeding (65 mph over limit)	400.00	400.00
Minimum Speed Limits	40.00	40.00
Drag Racing	100.00	100.00
Exhibition Driving	50.00	50.00
Exceed Speed Limit on Private Property	20.00	20.00
Construction Speeding (1 mph over limit)	80.00	80.00
Construction Speeding (2 mph over limit)	80.00	80.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2023 FEE	2024 FEE
Construction Speeding (3 mph over limit)	80.00	80.00
Construction Speeding (4 mph over limit)	80.00	80.00
Construction Speeding (5 mph over limit)	80.00	80.00
Construction Speeding (6 mph over limit)	80.00	80.00
Construction Speeding (7 mph over limit)	80.00	80.00
Construction Speeding (8 mph over limit)	80.00	80.00
Construction Speeding (9 mph over limit)	80.00	80.00
Construction Speeding (10 mph over limit)	80.00	80.00
Construction Speeding (11 mph over limit)	82.00	82.00
Construction Speeding (12 mph over limit)	84.00	84.00
Construction Speeding (13 mph over limit)	86.00	86.00
Construction Speeding (14 mph over limit)	88.00	88.00
Construction Speeding (15 mph over limit)	90.00	90.00
Construction Speeding (16 mph over limit)	92.00	92.00
Construction Speeding (17 mph over limit)	94.00	94.00
Construction Speeding (18 mph over limit)	96.00	96.00
Construction Speeding (19 mph over limit)	98.00	98.00
Construction Speeding (20 mph over limit)	100.00	100.00
Construction Speeding (21 mph over limit)	102.00	102.00
Construction Speeding (22 mph over limit)	104.00	104.00
Construction Speeding (23 mph over limit)	106.00	106.00
Construction Speeding (24 mph over limit)	108.00	108.00
Construction Speeding (25 mph over limit)	110.00	110.00
Construction Speeding (26 mph over limit)	112.00	112.00
Construction Speeding (27 mph over limit)	114.00	114.00
Construction Speeding (28 mph over limit)	116.00	116.00
Construction Speeding (29 mph over limit)	118.00	118.00
Construction Speeding (30 mph over limit)	120.00	120.00
Obedience to Turn Signs	40.00	40.00
Position/Method of Turn at Intersection	40.00	40.00
Left Turn at Other Than 2-Way Roadway	40.00	40.00
Vehicle Turn Left at Intersection	40.00	40.00
Limitations on Turning Around	40.00	40.00
Proper Signal Upon Turning	40.00	40.00
Stopping Vehicle on Roadway	40.00	40.00
Fail to Use Hand/Arm or Signal Lamps	40.00	40.00
Wrong Way on a One-Way	40.00	40.00
Stop Sign Violation	80.00	80.00
Fail to Yield	80.00	80.00
Obedience to Train Signals	10.00	10.00
Vehicle Stop-Railroad Crossing/Stop Signs	100.00	100.00
Vehicle to Stop at Railroad Crossing	40.00	40.00
When Traffic Obstructed	40.00	40.00
Drive Through Funeral Procession	40.00	40.00
Drive on Right Side of Roadway	40.00	40.00
Passing Vehicles Proceeding/Opposite Direction	40.00	40.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2023 FEE	2024 FEE
Overtaking Vehicle on Left	40.00	40.00
Overtaking Vehicle on Right	40.00	40.00
Limitations on Over-Taking on the Left	40.00	40.00
Pass With Obstructed View	40.00	40.00
No Passing Zone	40.00	40.00
Drive on Road Laned for Traffic	40.00	40.00
Following Too Close	40.00	40.00
Driving on Divided Highway	40.00	40.00
Restricted Access	40.00	40.00
Vehicle Entering Roadway	40.00	40.00
Vehicle Approach/Enter Intersection	40.00	40.00
Overtaking & Passing a School Bus	100.00	100.00
Unattended Motor Vehicle	40.00	40.00
Use of Wireless Communications Device	200.00	200.00
Use of Electronic Comm Device by Minor	40.00	40.00
Limitations on Backing	40.00	40.00
Drive With View Obstructed	40.00	40.00
Open/Close Vehicle Door When Unsafe	40.00	40.00
Coasting Prohibited	40.00	40.00
Following Fire Apparatus	40.00	40.00
Crossing Fire Hose	40.00	40.00
Garbage/Glass on Highway Prohibited	40.00	40.00
Open Container in Motor Vehicle	100.00	100.00
Permitting Minor to Drive	50.00	50.00
Permit Unauthorized Person to Drive	40.00	40.00
Driving Upon Sidewalk	40.00	40.00
Start a Vehicle Unsafely	40.00	40.00
Driving on Blvd/Private Property Prohibited	40.00	40.00
Entering Freeways	40.00	40.00
Operation of Snowmobiles	20.00	20.00
Vehicle Sound System	50.00	50.00
Unlawful Use of Motorized Scooter	100.00	100.00
Riding on Motorcycles	40.00	40.00
Motorcycle Lane Violation	40.00	40.00
Clinging to Other Vehicles (motorcycles)	40.00	40.00
Motorcycle, Footrests	40.00	40.00
Motorcycle Equipment	20.00	20.00
No Crash Helmet on Motorcycle	40.00	40.00
Bicycles Traffic Laws Apply	5.00	5.00
Riding on Sidewalk (bicycles)	5.00	5.00
Bicycle Clinging to Vehicle	10.00	10.00
Bicycle Equipment, Lamps & Equipment	5.00	5.00
Equipment on Vehicle to Conform	40.00	40.00
Mufflers Required	40.00	40.00
Improper Brakes	20.00	20.00
No Tail/Clearance Lights	20.00	20.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2023 FEE	2024 FEE
Improper Horn	20.00	20.00
Improper Mirror	20.00	20.00
Improper Tires	40.00	40.00
Signals Not Working	20.00	20.00
Improper Wipers	20.00	20.00
Obstructed/Tinted Windows	40.00	40.00
Size, Width & Height Restrictions	40.00	40.00
Travel Off Truck Route	40.00	40.00
Pedestrians to Obey Traffic Devices	20.00	20.00
Fail to Yield to Pedestrian	100.00	100.00
Jaywalking	40.00	40.00
Driver to Exercise Due Care	40.00	40.00
Pedestrian on Roadway	40.00	40.00
Blind Pedestrian Right of Way	50.00	50.00
Pedestrian Under Influence-Alcohol/Drugs	20.00	20.00
Soliciting Rides or Business	20.00	20.00
Roll/Skate/Board Restrictions	30.00	30.00
Parking Citations:		
10 Minute Zone	15.00	15.00
30 Minute Zone (1st offense)	15.00	15.00
30 Minute Zone (2nd offense)	25.00	25.00
30 Minute Zone (3rd offense)	35.00	35.00
30 Minute Zone (4th offense)	45.00	45.00
30 Minute Zone (5th offense)	55.00	55.00
60 Minute Zone (1st offense)	15.00	15.00
60 Minute Zone (2nd offense)	25.00	25.00
60 Minute Zone (3rd offense)	35.00	35.00
60 Minute Zone (4th offense)	45.00	45.00
60 Minute Zone (5th offense)	55.00	55.00
90 Minute Zone (1st offense)	15.00	15.00
90 Minute Zone (2nd offense)	25.00	25.00
90 Minute Zone (3rd offense)	35.00	35.00
90 Minute Zone (4th offense)	45.00	45.00
90 Minute Zone (5th offense)	55.00	55.00
2 Hour Zone (1st offense)	15.00	15.00
2 Hour Zone (2nd offense)	25.00	25.00
2 Hour Zone (3rd offense)	35.00	35.00
2 Hour Zone (4th offense)	45.00	45.00
2 Hour Zone (5th offense)	55.00	55.00
48 Hour Zone	15.00	15.00
Double Parking	15.00	15.00
Fire Hydrant	15.00	15.00
Fire Lane	10.00	10.00
Block Driveway	10.00	10.00
Bus Stop	10.00	10.00
Night Restriction	10.00	10.00

FEES AND CHARGES - MUNICIPAL COURT

SERVICE	2023 FEE	2024 FEE
Oversize Close to Intersection	10.00	10.00
Overtime Rec Vehicle	15.00	15.00
15 Feet From Intersection	10.00	10.00
10 Feet From Crosswalk	10.00	10.00
Blocking Sidewalk	10.00	10.00
Blocking Crosswalk	15.00	15.00
Parking on Boulevard	10.00	10.00
No Parking Zone	10.00	10.00
Alley Parking	10.00	10.00
Blocking Alley	10.00	10.00
Left Side of Street	10.00	10.00
Loading Zone	10.00	10.00
Loading Zone (5th & Main)	50.00	50.00
Handicap Zone	100.00	100.00
Display Mobility Permit	5.00	5.00
No Skate/Rollerblade	5.00	5.00
Miscellaneous Offense	5.00	5.00
Airport Mobility Impaired Loading & Unloading Zone	100.00	100.00
Record Search	1.00/page or 5.00 certified copy	1.00/page or 5.00 certified copy
NSF Check Charge	30.00	30.00
Criminal Citations:		
Camper/Trailer 48 hr Violation	150.00	150.00
Camper/Trailer 48 hr Violation in Commercial Zone	15.00	15.00

FEES AND CHARGES - POLICE

SERVICE	2023 FEE	2024 FEE
Vehicle Impound - Towing	30.00	30.00
Vehicle Storage		
1-31 days	10.00/day	10.00/day
32+ days	35.00/day	35.00/day
Criminal Report		
Cost (after 1st 10 pages)	0.25/page + postage	0.25/page + postage
Locate Records (after 1st hour)	25.00/hr	25.00/hr
Redacting the Records	25.00/hr	25.00/hr
Fingerprinting		
1-2 cards	10.00	10.00
3 or more cards	15.00	15.00
Accident Reports		
Officer Report	2.00	2.00
Officer's Narrative	5.00	5.00
Both Report and Narrative	7.00	7.00
Photo CD	5.00	5.00
Gaming Permit		
New	25.00/3 years	25.00/3 years
Renewal	20.00/3 years	20.00/3 years
Duplicate	10.00	10.00
Change Organization	10.00	10.00
Alarms		
1-3 Responses/Yr	15.00 each	15.00 each
4-6 Responses/Yr	25.00 each	25.00 each
7-12 Responses/Yr	50.00 each	50.00 each
12+ Responses/Yr	75.00 each	75.00 each
Taxi Drivers License		
Application Fee	15.00	15.00
New	45.00/yr	45.00/yr
Renewal	30.00/yr	30.00/yr
Impounds		
Animal Impoundment Other Than Dogs and Cats		
Impound Fee	35.00	35.00
Board Fee	20.00	20.00
Dog Impoundment - Unlicensed		
Impound Fee	35.00	35.00
Board Fee	20.00	20.00
Dogs Under 6 Mo/Licensed		
Impound Fee	15.00	15.00
Board Fee	20.00	20.00

FEES AND CHARGES - POLICE

SERVICE	2023 FEE	2024 FEE
Cats Under 6 Mo/Licensed		
Impound Fee	15.00	15.00
Board Fee	20.00	20.00
Cats Over 6 Mo/Not Licensed		
Impound Fee	35.00	35.00
Board Fee	20.00	20.00
Dog/Cat License		
Spayed / Neutered Pet	0.50/month	0.50/month
Unaltered Cat or Dog	1.50/month	1.50/month
Replacement for Lost License	3.00	3.00
Public Dance		
One Dance		
Filing Fee	10.00	10.00
Officer Presence	45.00/officer/hr	50.00/officer/hr
Annual	100.00 filing fee	100.00 filing fee
MIP & Marijuana Class Fees	50.00/ person	50.00/ person
Shoplifting Kit Fees	40.00/kit	40.00/kit
Drug Testing Youth Fees	10.00	10.00
Contract Policing-OT rate per Officer	50.00/hr	50.00/hr
Park Policing	14,000 yearly	14,000 yearly
Permits - Deer	5.00/permit issued	5.00/permit issued
Permits - Turkey	5.00/permit issued	5.00/permit issued
Door-to-Door Replacement Badge	10.00	10.00
Choices Class (Formerly MISD)	50.00/person	50.00/person
Cognitive Life Skills Class	75.00/person	75.00/person
Truancy II	50.00/person (deposit)	50.00/person (deposit)
Drug and Alcohol	50.00/person	50.00/person
Traffic Escorts	25.00/officer/escort	25.00/officer/escort

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2023 FEE	2024 FEE
Health Services/Office Visits:		
1 Unit = 15 Minutes		
Nursing Assessment/Med Fill Per Unit	19.00	19.00
Blood Collection - Venous	12.00	12.00
Blood Collection - Capillary	13.00	13.00
Cholesterol Screening Fee (w/Capillary Blood Collection)	33.00	33.00
Dressing Change - 1 Unit	19.00	19.00
Ear Exam - 1 Unit	19.00	19.00
Ear Wash - Impacted Wax		
Instrument Removal Unilateral (One Ear)	54.00	54.00
Instrument Removal Bilateral (Both Ears)	80.00	80.00
Irrigation Removal Unilateral (One Ear)	22.00	22.00
Irrigation Removal Bilateral (Both Ears)	33.00	33.00
Blood Glucose Screening Fee (w/ Capillary Blood Collection)	18.00	18.00
Head Lice Screening - 1 Unit	19.00	19.00
Hearing Screening - 1 Unit	19.00	19.00
Hemoglobin Screening (w/ Capillary Blood Collection)	18.00	18.00
Injections	46.00	46.00
Foot Care/Assessment Fee	40.00	40.00
Prottime Fee (w/Capillary Blood Collection)	19.00	19.00
Pulse Oximetry Fee	5.00	5.00
Suture Removal - 1 Unit	19.00	19.00
STD Screening Fee	35.00	35.00
Pregnancy Test	9.00	9.00
Tuberculin (TB) Test (Skin Test)	15.00	15.00
QuantiFERON-TB Gold (Blood Test) (w/Venous Blood Collection)	43.00	43.00
Urinalysis (w/ Nursing Assessment)	23.00	23.00
Vision Screening - 1 Unit	19.00	19.00
Lead Screening	35.00	35.00
Fluoride Varnish - Nurse of the Day	30.00	30.00
Immunizations:		
Flu Shots	60.00	70.00
Flu Mist	60.00	70.00
Flu Shots High Dose	95.00	110.00
VFC Vaccine Administration	20.00	20.00
Private Vaccine	Variable	Variable
Based on 3rd party payer fee schedules or the cost for vaccine, whichever is greater		
COVID Specimen Collection	24.00	24.00
RN Home Care- Per Diem Flat Rate	73.00	73.00

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2023 FEE	2024 FEE
Dietetic Services:		
Nutrition Services - Initial	52.00	52.00
Nutrition Services - Reassessment	45.00	45.00
Nutrition Services - Group Therapy	25.00	25.00
Worksite Wellness (Includes Time & Materials)	55.00	55.00
Health Tracks:		
Health Tracks Screening	138.00	138.00
Denver Pediatric Screening	13.00	13.00
Edinburgh Post-Natal Depression Screening/PHQ	6.00	6.00
Fluoride Varnish	30.00	30.00
Behavioral Assessment	10.00	10.00
Environmental Health Division Food Service:		
Food Establishment - Level 1 (e.g. Retail Food Market, Limited Food Service, Bakery, Bar/Tavern)		
Less than 5,000 sq ft	150.00	150.00
5,000 to 10,000 sq ft	175.00	175.00
More than 10,000 sq ft	250.00	250.00
Food Establishment - Level 2 (e.g. Retail Food Market, Limited Food Service, Food Processing, Bakery, Restaurant)		
Less than 5,000 sq ft	250.00	250.00
5,000 to 10,000 sq ft	275.00	275.00
More than 10,000 sq ft	300.00	300.00
Food Establishment - Level 3 (Restaurant)		
Less than 5,000 sq ft	350.00	350.00
5,000 to 10,000 sq ft	375.00	375.00
10,001 to 20,000 sq ft	400.00	400.00
More than 20,000 sq ft	500.00	500.00
Institutions - Type 1 (Schools, Childcare Facilities, Churches, Fraternal Clubs, Non-profit Orgs.)		
	150.00	150.00
Institutions - Type 2 (Hospitals, Assisted Living/Nursing Homes)		
	250.00	250.00
Temporary Food Permit (no proration)	75.00 annual	75.00 annual
Food License Type - Concessions	75.00	75.00
Mobile Food I - Risk Level 1	75.00	75.00
Mobile Food II - Risk Level 2	150.00	150.00
Non-Food Permits:		
Lodging Permit (1 - 18 units)	115.00	115.00
Lodging Permit (19-35 units)	145.00	145.00
Lodging Permit (36-100 units)	175.00	175.00
Lodging Permit (Excess of 100 units)	200.00 + 1.00/unit	200.00 + 1.00/unit

FEES AND CHARGES - PUBLIC HEALTH

SERVICE	2023 FEE	2024 FEE
Swimming Pools: Semi-Public/Public Operation:		
Year Round Pool	200.00	200.00
Each additional body of water	50.00	50.00
Seasonal Pool	100.00	100.00
Each additional body of water	50.00	50.00
Year Round Spa/Whirlpool	50.00	50.00
Tanning Permit (1-5 beds)	100.00	100.00
Tanning Permit (6 + beds)	150.00	150.00
Tattoo/Body Art	150.00	150.00
Environmental Health Assessment (1 hour minimum)	50.00	50.00
Special Pet	75.00	75.00

Reimbursement for public health nursing services is based on Medicaid allowable fees as well as the cost of lab fees associated with the service provided. Fees may vary depending on Medicaid reimbursement rate changes.

NDCC 23-24-08 Boards of Health Powers & Duties: Except when in conflict with a local ordinance or a civil service rule within the board of health jurisdiction, each board of health may establish by rule, a schedule of reasonable fees that may be charged for services rendered. Services may not be withheld due to inability to pay any fees established under this subsection.

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2023 FEE	2024 FEE
Forestry:		
Tree Trimmers License	75.00	75.00
Arborist Certification Test	75.00	75.00
Private Property Technical Svc	50.00/hr	50.00/hr
Firewood Sales	10.00/ton	10.00/ton
Forestry Wood Chipper Mulch Single Grind	0.024/lb or 8.00/cy	0.024/lb or 8.00/cy
Forestry Wood Chipper Bulk (Over 1 ton)	0.02/lb or 6.70/cy or 40.00/ton	0.02/lb or 6.70/cy or 40.00/ton
Saw Logs	150.00/1,000 board ft	150.00/1,000 board ft
Aerial Lift Truck w/Chipper Body	28.00	28.00
Log Truck w/Crane	40.00/hr	40.00/hr
Wood Chipper-Bandit	18.00/hr	18.00/hr
Chipper Truck	20.00/hr	20.00/hr
Stump Router	25.00/hr	25.00/hr
Fee - Site Plan Review	75.00	150.00
Fee - Adm Service Fee (Weed Cutting)	60.00	60.00
Roads & Streets:		
Asphalt Repair	15.00/sq ft ; min. 100.00	Bill Actual
Equipment Rental:		
Compact Pickup	0.33/mile	0.33/mile
1/2 Ton Pickup	0.36/mile	0.36/mile
3/4 Ton Pickup	0.33/mile	0.33/mile
1 Ton Pickup	0.89/mile	0.89/mile
Tandem Axle Dump Truck	30.00/hr	30.00/hr
Tandem Axle Dump Truck w/Sander & Plow	50.00/hr	50.00/hr
Tandem Axle Dump Truck w/Sander	40.00/hr	40.00/hr
Single Axle Dump Truck	25.00/hr	25.00/hr
Single Axle Dump Truck w/Sander	35.00/hr	35.00/hr
Single Axle Dump Truck w/Sander & Plow	45.00/hr	45.00/hr
Motor Grader	55.00/hr	55.00/hr
Front End Loader w/Bucket	45.00/hr	45.00/hr
Front End Loader w/Snow Plow	55.00/hr	55.00/hr
Front End Loader w/8 ft Snow Blower	88.00/hr	88.00/hr
Skid Steer w/Bucket	30.00/hr	30.00/hr
Asphalt Saw w/Skid Steer	60.00/hr	60.00/hr
Snow Blower w/Skid Steer	60.00/hr	60.00/hr
Utility Trailer	3.47/hr	3.47/hr
Sweeper	60.00/hr	60.00/hr
Paver	40.00/hr	40.00/hr
Roller (Small)	20.00/hr	20.00/hr
Roller (Large)	32.00/hr	32.00/hr
Air Compressor	13.00/hr	13.00/hr
Disc	35.00/hr	35.00/hr
Self Propelled Broom 8 ft	30.00/hr	30.00/hr

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2023 FEE	2024 FEE
Service Truck	30.00/hr	30.00/hr
Chip Spreader	77.00/hr	77.00/hr
Oil Distributor	75.00/hr	75.00/hr
Truck-mounted Generator	20.00/hr	20.00/hr
Backhoe	40.00/hr	40.00/hr
Mower w/Tractor 72" and Below	25.00/hr	25.00/hr
Broom w/Tractor 60" and Below	25.00/hr	25.00/hr
Snow Blower w/Tractor 48" and Below	25.00/hr	25.00/hr
Generator 4000kw & Less	2.50/hr	2.50/hr
Generator 4001kw & More	21.00/hr	21.00/hr
Loop Saw	14.00/hr	14.00/hr
Barricades	1.16/day/barricade	1.16/day/barricade
Paint Striper	5.00/hr	5.00/hr
Concrete Saw	14.00/hr	14.00/hr
Aerial Lift Truck	32.00/hr	32.00/hr
Farm Tractor w/Mower	35.00/hr	35.00/hr
*Plus labor - Average Costs of Department Payroll Infrastructure Damage Claim Requests Will Include Replacement Costs of Infrastructure Plus Labor		
Landfill Franchise Fee - Internal Charge	4.00 per ton	4.00 per ton
Street Lights:		
Residential w/Lights	8.82	10.82
Residential w/o Lights	2.20	4.20
Rental Units - Apartments	8.82/2.20	10.82/4.20
Commercial - Other	13.16/7.42	15.16/9.42
*Plus labor - Average Costs of Department Payroll Infrastructure Damage Claim Requests Will Include Replacement Costs of Infrastructure Plus Labor		
Small Cell Site Annual Fee	150.00	200.00
Solid Waste:		
Special Fees:		
Furniture and Major Appliances - Resident		
Furniture and Major Appliances - Non-resident		
Refrigerated Appliances - Resident	5.00 each	6.00
Refrigerated Appliances - Non-resident	7.00 each	10.00
Tires:	18.00 each	18.00
	20.00 each	25.00
14" to 20"	4.00	5.00, 7.50 with rim
Semi Truck Tire	9.00	17.00, 30.00 with rim
Tractor Tire	15.50	50.00
Used Engine Oil - No Charge		
Car Body - Resident	25.00 each	25.00 each
Car Body - Non-resident	30.00 each	30.00 each

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2023 FEE	2024 FEE
Trailer Homes - Resident	400.00	750.00
Trailer Homes - Non-resident	400.00	900.00
Boat	25.00	75.00
Entry Shed - Site 1	65.00	125.00
Entry Shed - Site 4	25.00	100.00
Large Animals - Non-resident	15.00 each	35.00 each
Small Animals - Resident	2.00 each	10.00 each
Small Animals - Non-resident	4.00 each	10.00 each
Vehicle Weighing/Other Scale Usage - Resident	10.00 each	20.00 each
Vehicle Weighing/Other Scale Usage - Non-resident	15.00 each	25.00 each
Vehicle Weighing/Other Scale Usage - Commercial	15.00 each	25.00 each
Loading Fee for Compost or Wood Chips	65.00 each	80.00 for 4 loads/25.00 single
Asphalt Millings Per Ton	6.00	Eliminated
Crushed Asphalt Per Ton	6.00	Eliminated
Fluorescent Lamps 4 ft in Length and Under	0.40	1.00
Fluorescent Lamps 5 ft and Over in Length	0.60	1.50
U-shaped and Circular Fluorescent Lamps	1.00	3.00
High Intensity Discharge Lamps	1.00	3.00
Compact Fluorescent Lamps With Ballasts	0.65	1.50
PCB Ballasts	0.50	5.00/lb
PCB Capacitor	1.15	11.50/lb
Unstable Reactive/Pound	1.00	2.00
Waste Reactive/Pound	6.87	7.07
Oxidizers (Class I & II) Per Pound	1.77	1.82
Organic Peroxides (Class I) Per Pound	6.87	7.07
Flammables (Including Solvent, Aerosol) Per Pound	1.77	1.82
Flammables (Oil-based Paint/Stain) Per Gallon	5.81	0.86/lb
Corrosives Per Pound	1.77	1.82
Toxics Per Pound	1.77	1.82
Paint (Water Based) Per Gallon	3.79/gal	0.54/lb
Unknowns (Liquid/Solid) Per Pound	1.77	1.82
Electronics Per Pound	0.24	0.35
Collection Fees:		
Residential-96 Gallon Container	15.04	16.66
Single Sort Recycling	6.85	7.33
Combined Waste Collection Fee w/Curbside SS Recycling	21.89	23.99
Residential-96 Gallon Container Who Opted Out of Curbside Recycling in 2013	15.04	16.66
Dumpsters - 1X		
1 CY \$43.08 Pickup plus \$9.00/yd	50.11	52.08
1.5 CY	53.58	56.58
2 CY	57.14	61.08
3 CY	64.08	70.08

FEEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2023 FEE	2024 FEE
4 CY	71.01	79.08
6 CY	85.08	97.08
8 CY	99.04	115.08
Dumpsters - 2X \$43.08 Pickup plus \$9.00/yd times 2		
1 CY	83.98	104.16
1.5 CY	90.99	113.16
2 CY	97.94	122.16
3 CY	111.99	140.16
4 CY	125.03	158.16
6 CY	153.90	194.16
8 CY	181.91	230.16
Dumpsters - 3X \$43.08 Pickup plus \$9.00/yd times 3		
1 CY	141.02	156.24
1.5 CY	154.66	169.74
2 CY	167.44	183.24
3 CY	195.97	210.24
4 CY	220.01	237.24
6 CY	278.49	291.24
8 CY	334.70	345.24
Disposal Fees:		
Mimumum Dumping Fee	3.00	5.00
Inert Waste	27.75	40.00
Subtitle D Pit	49.00	55.00
Trees and Wood Waste	17.30	18.22
Sump and Grease Trap Waste	27.75	55.00
Contaminated Soil	61.00	65.00
Landfill Commercial Account:		
Inspections Landfill Site Surcharge	2.00	2.00
Set Up Fee	10.00	10.00
Minimum Monthly Charge	5.00	5.00
Hauler's License	1,000/year	1,000/year
Solid Waste Overflow Surcharge (Ord 8-07-06.2)	20.00	20.00
Dumpster Changeout Charge (Ord 8-07-06.2)	62.00	75.00

FEES AND CHARGES - PUBLIC WORKS SERVICE OPERATIONS

SERVICE	2023 FEE	2024 FEE
Equipment Rental:		
Scraper	90.00/hr	90.00/hr
Dozer	80.00/hr	80.00/hr
Garbage Truck	30.00/hr	30.00/hr
Tubgrinder	180.00/hr	180.00/hr
Farm Tractor w/Seeder	35.00/hr	35.00/hr
Water Truck - 2500 Gal	25.00/hr	25.00/hr
Compost	5.00/cy	5.00/cy
Tub Grinder Wood Chips Single Grind (Volume Under 1 Ton or Less Than 6 cy)	0.01/lb 3.32/cy	0.01/lb 3.32/cy
Tub Grinder Wood Chips Single Grind (Bulk Over 1 Ton or More Than 6 cy)	9.95/ton 1.66/cy	9.95/ton 1.66/cy
Tub Grinder Double Grind Wood Chips (Volume Under 1 Ton or Less Than 6 cy)	26.66/ton 4.44/cy	26.66/ton 4.44/cy
Tub Grinder Double Grind Wood Chips (Bulk Over 1 Ton or More Than 6 cy)	13.33/ton 2.22/cy	13.33/ton 2.22/cy
*Plus Labor - Average Costs of Department Payroll		
Fleet Service:		
Mechanic Labor	86.50	95.00
In-field Fleet Labor	129.75	142.50
Passenger Vehicle Rental	9.00/day	11.00
NSF Charge	30.00	30.00

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2023 FEE	2024 FEE
Monthly Utility Bill Fees:		
Surcharge Water Curb Stop Repair	1.50	1.50
Single and Multi-family Up to 4 units, Not on Private Drive		
Returned Payment Fee	30.00	30.00
Monthly Water Base Rate:		
5/8" Meter	10.64	10.64
3/4" Meter	13.37	13.37
1" Meter	18.82	18.82
1.5" Meter	32.44	32.44
2" Meter	48.79	48.79
3" Meter	100.57	100.57
4" Meter	168.69	168.69
6" Meter	373.07	373.07
8" Meter	441.19	441.19
10" Meter	1,149.69	1,149.69
Water Usage Rate Per Unit Added to Base (748 gallons per unit):		
Single Family		
1-8 Units	1.75	1.75
9-16 Units	4.79	4.79
17-24 Units	6.16	6.16
25 Units and Above	7.86	7.86
Multi-family (2 Dwelling Units and Above)	2.15	2.15
Non-residential	2.97	2.97
Monthly Sewer Rates: Base Rate		
5/8" Meter	7.18	7.34
3/4" Meter	10.77	11.01
(All Single Family are Set to the 3/4" Meter Fee)		
1" Meter	17.94	18.34
1.5" Meter	35.89	36.70
2" Meter	57.41	58.70
3" Meter	125.61	128.44
4" Meter	215.32	220.16
6" Meter	484.47	495.37
8" Meter	574.18	587.10
10" Meter	1,507.23	1,541.14
Additional Surcharge for Backup Coverage	0.30	0.30
(Not on Private Drives)		
Sewer Usage Rate Per Unit Added to Base (748 Gallons Per Unit):		
Single Family	2.94	3.01
Multi-family (2 Dwelling Units and Above)	4.78	4.89
Non-residential	4.77	4.88

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2023 FEE	2024 FEE
Monthly Stormwater Rates:		
Single Family Flat Rate Based on Assessed Square Footage (ASF)		
Property < 8,000 (ASF)	1.54	1.54
Property 8,001-16,000 ASF	3.09	3.09
Property Over 16,001 ASF	4.63	4.63
Multifamily up to 4 Units, Each Unit	1.54	1.54
Multifamily 5 Units and Above and Non-residential. Fee per 1,000 sq ft of Impervious Hard Surface	0.51	0.51
Water:		
Delinquent Turn on Service (Mon-Fri 8am-4pm) Office and Field Cost	75.00	75.00
Delinquent Turn on Service (After Hours) Office and Field Cost	150.00	150.00
Service Order Charge:		
Curbstop Turn Off/On		
For Interior Home Valve Repair by Homeowner		
Scheduled at Least One Day in Advance	No Charge	No Charge
Same Day Normal Business Hrs	30.00	30.00
Return Trip Normal Business Hrs	30.00	30.00
Work on Home/Business After Hours Service (Per Trip)	80.00	80.00
Customer Requested Meter Check Due to Disputed Meter Reading, \$50 Fee Waived if If Equipment Failure is Identified	50.00	50.00
Scheduled Service Call		
1st Scheduled Service Call on Issue in Home After First Hour	No Charge	No Charge
Additional Scheduled Service Calls on Same Issue (Per Hr)	30.00	30.00
Unscheduled Service Calls - Same Day Response	50.00	50.00
Additional Service Calls to Address Abused Equipment (Time on Site per Hour and Materials Billed)	50.00	50.00
Repair Frozen Meters (Per Hour Plus Materials)	50.00	50.00
Install/Remove Lawn Meters	50.00	50.00
Hydrant Hookups	50.00	50.00
Hydrant Water Sales:		
Sale of Water From Hydrant Hookup (Per Gallon)	0.006	0.007
Hydrant Meter Rental (3-inch meter) Per Day	5.60	5.60
Hydrant Meter Rental (5/8-inch meter) Per Day	1.20	1.20

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2023 FEE	2024 FEE
Bulk Water Sales:		
Bulk Water Sale Credit Card Minimum Fee	5.00	5.00
Bulk Water Prepayment Fob	15.00	15.00
Bulk Water Sales to Fill Tanks Per Gallon	0.007	0.007
Meter and Installation Costs:		
Cost for 3/4" - 2" Water Meter, Meter Read Transmitters, Parts are Based on Actual Cost + 25% Markup and Tax.		
3/4" - 2" Meter Read Transmitter Installation	50.00	50.00
Cost for 3" to 6" Water Meter, Meter Read Transmitters, Parts are Based on Actual Cost + 10% Markup and Tax.		
3" to 6" Meter Read Transmitter Installation	74.00	74.00
3/4" and 1" Water Tapping	55.00	55.00
1.5" Water Tapping	65.00	65.00
2" Water Tapping	105.00	105.00
Tapping Fees Water & Sewer:		
Water Tapping Fee Up to 2"	incl. in meter cost	incl. in meter cost
Water 3'-6'	500.00	500.00
Water 8"-12"	800.00	800.00
Sewer 8"-12" Clay tile	600.00	600.00
Sewer 8"-12" - Concrete	New	800.00
Sewer 4"- 6" PVC	200.00	150.00
Sewer 4"- 6" non-PVC	300.00	275.00
Stormwater: New Construction:		
Stormwater Construction Site Management Permit		
Small Site, Less Than 10,000 sq ft	55.00	55.00
Large Site, 10,001 to 20,000 sq ft	110.00	110.00
Large Site Over 20,000 sf Disturbed (per sq ft)	0.005	0.005
Residential Reissuance After 180 Days	27.50	27.50
Reissue Large Site Permit at 50% of Original Fee After 18 Months	55.00	55.00
Lab Testing:		
Swimming Pool Testing*	40.00	40.00
Up to 12 Prepaid Tests For Individual Pool Open Year Round**	360.00	360.00
Up to 4 Prepaid Tests For Individual Pool Open Only Months**	120.00	120.00
*Environmental Health Division of Public Health Performs the Sampling		
**Prepayment Due February 1st, or Tests are Billed Individually		

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2023 FEE	2024 FEE
Wastewater:		
Surcharge Industrial User High Strength (Over 250Mg/L)		
Per 1,000 lbs BOD	240.00	265.00
Per 1,000 lbs SS	240.00	265.00
Non Sewer Waste Hauled to System	80.00	85.00
Per 1,000 Gallons		
Inadequate Grease Control Monthly Surcharge*	135.00	140.00

*Utility will not accept backup claims for industry with inadequate grease control. Backup surcharge will be removed and grease surcharge will be in effect until the issue is resolved.

**Capital Charges- At Time of Development, Capital Charge is Based for Residential at 3/4" and Commercial at 2".
Capital Charge at Time of Building Permit is a True-up Based on Actual Meter Size.**

Water Treatment:		
3/4" Meter	1,252.00	1,252.00
1" Meter	2,087.00	2,087.00
1.5" Meter	4,174.00	4,174.00
2" Meter	6,678.00	6,678.00
3" Meter	14,607.00	14,607.00
4" Meter	25,040.00	25,040.00
6" Meter	56,340.00	56,340.00
8" Meter and Above	Based on City Review	Based on City Review

Water Transmission:		
3/4" Meter	1,833.00	1,833.00
1" Meter	3,055.00	3,055.00
1.5" Meter	6,110.00	6,110.00
2" Meter	9,776.00	9,776.00
3" Meter	21,385.00	21,385.00
4" Meter	36,660.00	36,660.00
6" Meter	82,485.00	82,485.00
8" Meter and Above	Based on City review	Based on City review

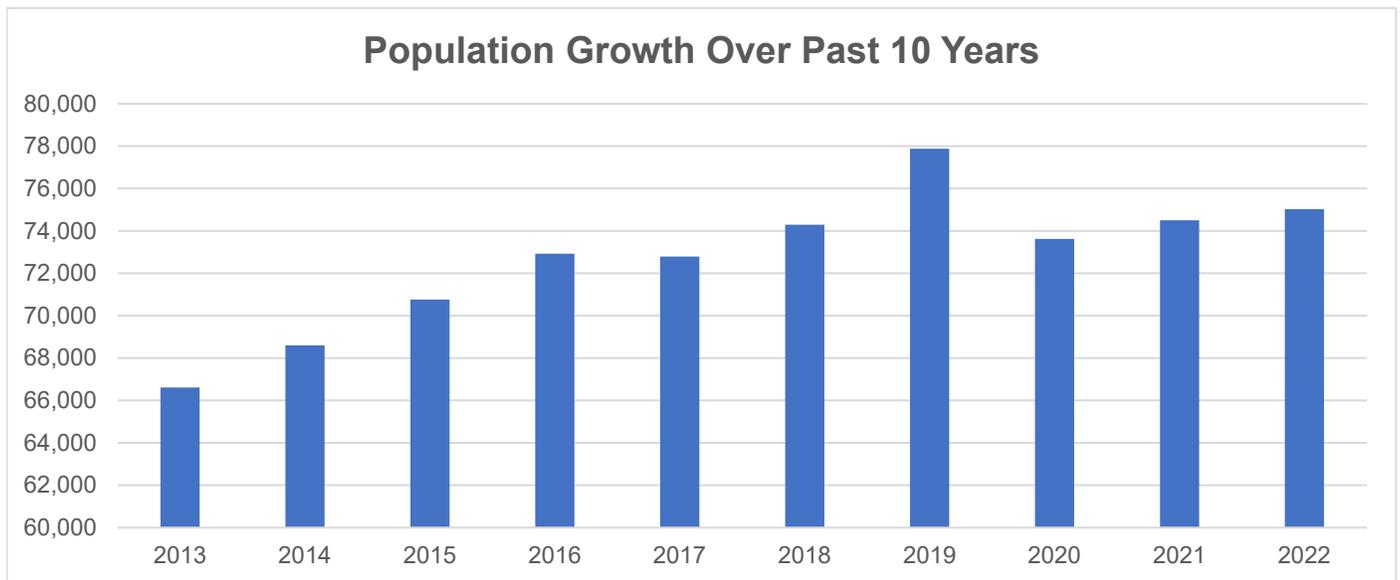
Wastewater Treatment:		
3/4" Meter	852.00	852.00
1" Meter	1,420.00	1,420.00
1.5" Meter	2,840.00	2,840.00
2" Meter	4,544.00	4,544.00
3" Meter	9,940.00	9,940.00
4" Meter	17,040.00	17,040.00
6" Meter	38,340.00	38,340.00
8" Meter and Above	Based on City review	Based on City review

FEES AND CHARGES - PUBLIC WORKS UTILITY OPERATIONS

SERVICE	2023 FEE	2024 FEE
Wastewater Conveyance:		
3/4" Meter	700.00	700.00
1" Meter	1,167.00	1,167.00
1.5" Meter	2,334.00	2,334.00
2" Meter	3,734.00	3,734.00
3" Meter	8,167.00	8,167.00
4" Meter	14,000.00	14,000.00
6" Meter	31,500.00	31,500.00
8" Meter and Above	Based on City review	Based on City review
Water & Wastewater Combined:		
3/4" Meter	4,637.00	4,637.00
1" Meter	7,729.00	7,729.00
1.5" Meter	15,458.00	15,458.00
2" Meter	24,732.00	24,732.00
3" Meter	54,099.00	54,099.00
4" Meter	92,740.00	92,740.00
6" Meter	208,665.00	208,665.00
8" Meter and Above	Based on City review	Based on City review

**STATISTICAL DATA
DEMOGRAPHIC AND ECONOMIC STATISTICS**

Fiscal Year	Population¹	Personal Income²	Per Capita Personal Income²	Median Age¹	Public School Enrollment³	Unemployment Rate⁴
2013	66,608	\$ 4,892,290,992	\$ 73,449	38.0	11,656	2.4%
2014	68,601	3,019,653,476	73,371	38.0	12,020	2.5
2015	70,766	3,387,188,980	80,166	38.0	12,380	2.3
2016	72,926	3,387,893,453	78,906	38.0	12,683	2.5
2017	72,793	3,200,488,435	75,384	38.0	12,861	2.6
2018	74,294	3,301,033,103	77,952	38.0	13,007	2.4
2019	77,880	3,497,297,521	82,701	37.5	13,331	2.4
2020	73,622	3,653,485,099	84,007	37.5	13,276	3.4
2021	74,505	3,699,523,016	86,377	37.5	13,476	2.5
2022	75,028	4,327,719,605	100,942	37.5	13,638	2.0



Note: Population, median age, and education level information are based on surveys conducted during the last quarter of the calendar year. Personal income information is a total for the year. Unemployment rate information is an adjusted yearly average. School enrollment is based on the census at the start of the school year.

Sources:

- ¹ Community Development
- ² ND State Tax Department
- ³ Bismarck Public Schools
- ⁴ North Dakota Job Service Labor Market Information Center website

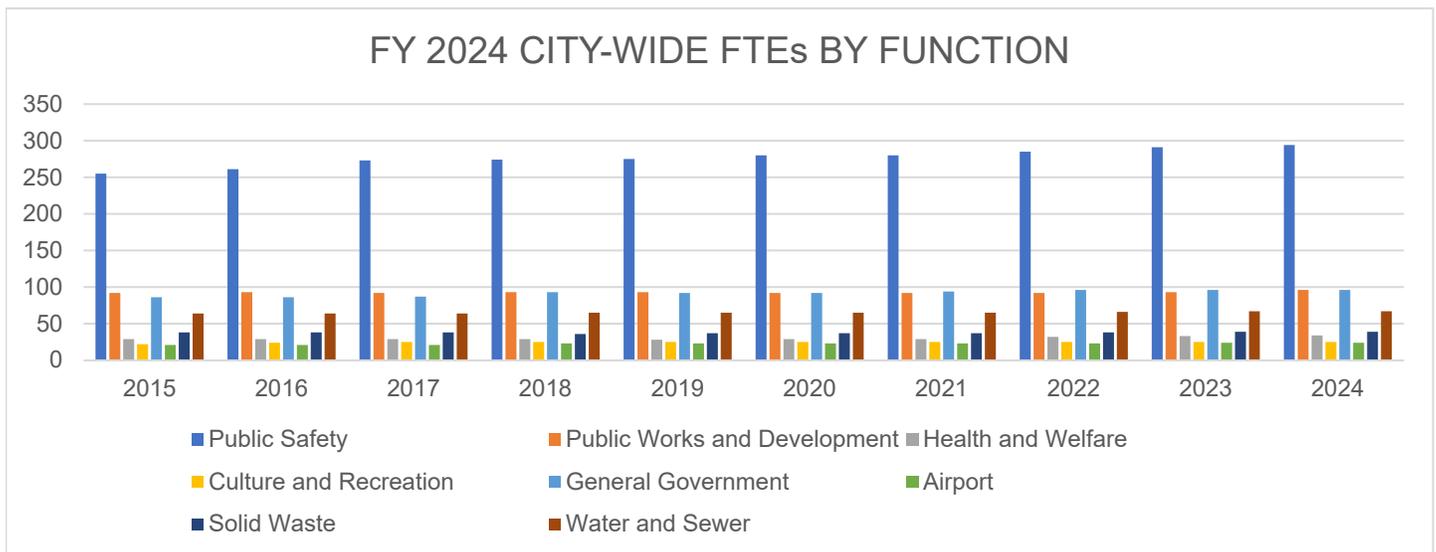
STATISTICAL DATA
MAJOR EMPLOYERS AND BUSINESSES

The City of Bismarck is the state capital and is a hub for government services. The capitol building and ancillary buildings hold about 4,900 state employees, making up almost 12% of the City's workforce. Overall, healthcare, government, and education are the top industries in Bismarck.

Major Employers	Description
Sanford Health	Hospital, Acute Care
State of North Dakota	Government
Bismarck Public Schools	Education
CHI St. Alexius Medical Center	Hospital, Acute Care
Doosan Bobcat	Machinery Manufacturing
Walmart	Retail & Grocery Store
City of Bismarck	Government
MDU Resources Group	Oil and Gas Services
University of Mary	Higher Education
Basin Electric Power Cooperative	Electric Cooperative
Bismarck Parks & Rec	Government
Bismarck State College	Higher Education
Missouri Slope Lutheran Care Center	Senior Residential Care
Menards	Home Improvement Store
Family Fare	Grocery Retailer

STATISTICAL DATA
FULL-TIME EQUIVALENT CITY GOVERNMENT EMPLOYEES BY FUNCTION LAST TEN FISCAL YEARS

Function	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Public Safety										
Central Dakota Comm. Center	27	30	31	31	31	33	33	34	34	34
Police	143	146	158	158	159	159	159	163	166	167
Fire	85	85	84	85	85	88	88	88	91	93
Total Public Safety	255	261	273	274	275	280	280	285	291	294
Public Works & Development										
Engineering	29	29	29	29	29	29	29	29	29	29
Maintenance	63	64	63	64	64	62	62	63	64	67
Total Public Works & Development	92	93	92	93	93	91	91	92	93	96
Health and Welfare										
Public Health	29	29	29	29	28	29	30	32	33	34
Total Health and Welfare	29	29	29	29	28	29	30	32	33	34
Event Center	22	24	25							
General Government	86	86	87	93	92	93	93	96	96	96
Airport	21	21	22	23	23	23	23	23	24	24
Solid Waste	38	38	38	36	37	37	38	38	39	39
Water and Sewer	64	64	64	65	65	65	65	66	68	68
Total FTE Employees	607	616	631	638	637	643	645	657	669	676



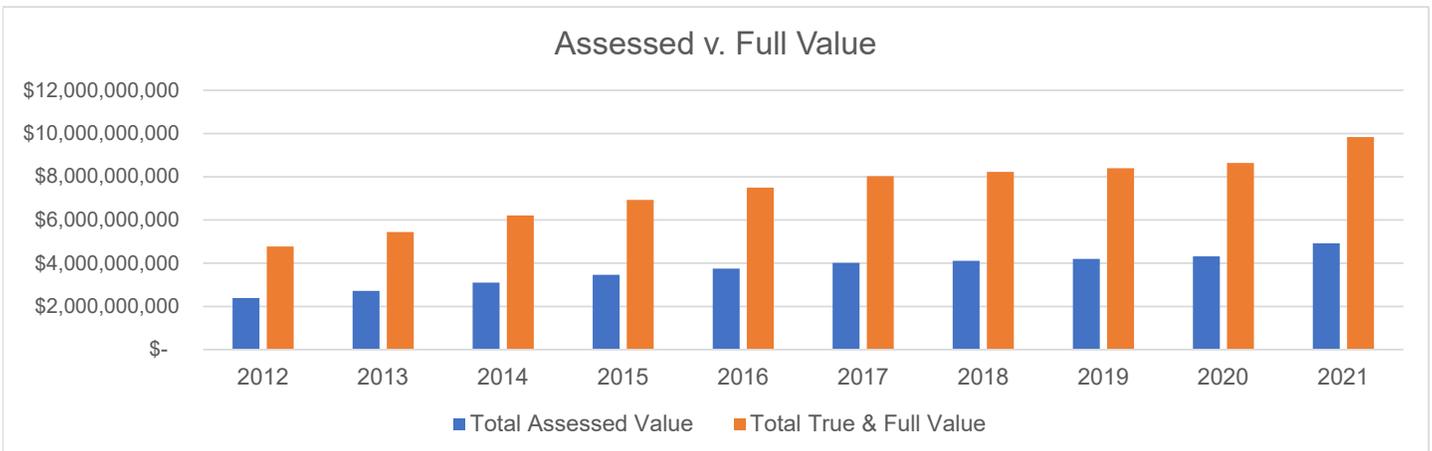
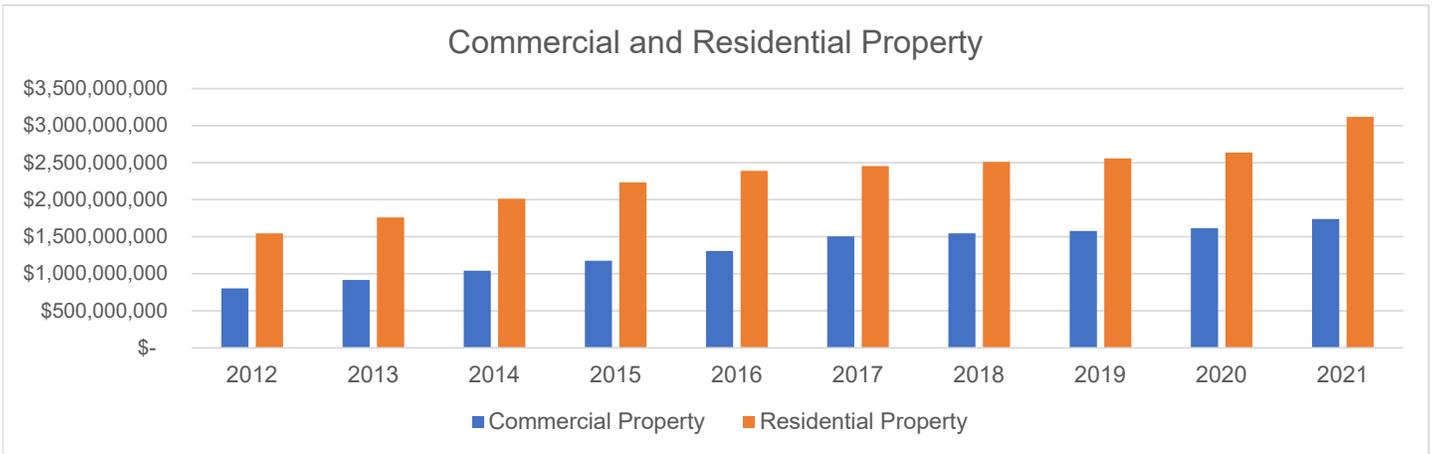
STATISTICAL DATA
VALUE OF TAXABLE PROPERTY LAST TEN FISCAL YEARS

Year	Residential Property	% of Total	Commercial Property	% of Total	Undeveloped and Other Property	% of Total	Total Assessed Value
2012	\$ 1,545,634,922	65%	\$ 802,091,790	34%	\$ 37,907,040	2%	\$ 2,385,633,752
2013	1,760,180,545	65%	917,646,830	34%	44,665,350	2%	2,722,492,725
2014	2,012,744,111	65%	1,041,981,000	34%	51,031,380	2%	3,105,756,491
2015	2,232,032,489	64%	1,177,555,620	34%	54,793,280	2%	3,464,381,389
2016	2,389,363,545	64%	1,308,377,570	35%	50,867,320	1%	3,748,608,435
2017	2,454,101,322	61%	1,505,305,200	38%	53,418,160	1%	4,012,824,682
2018	2,509,157,700	61%	1,545,115,150	38%	59,274,650	1%	4,113,547,500
2019	2,556,190,778	61%	1,578,354,350	38%	62,484,520	1%	4,197,029,648
2020	2,635,647,022	61%	1,614,437,480	37%	68,120,610	2%	4,318,205,112
2021	3,117,471,350	63%	1,739,463,700	35%	61,063,678	1%	4,917,998,728



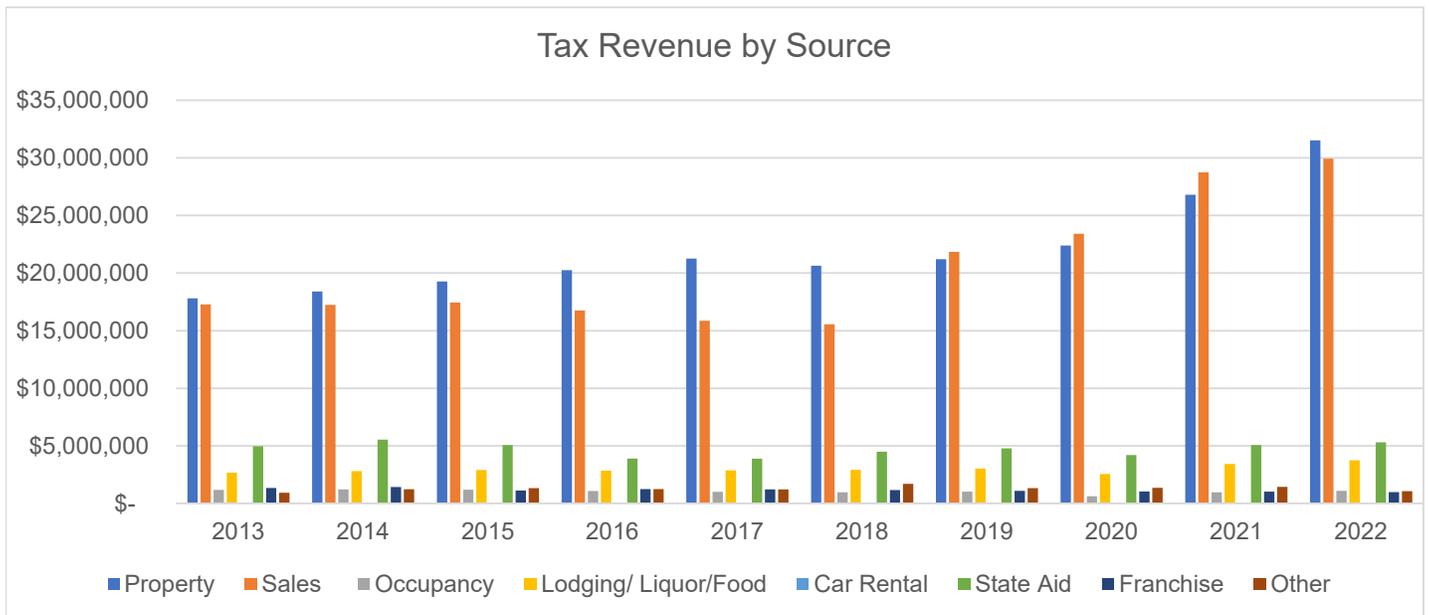
**STATISTICAL DATA
ASSESSED VALUE AND TRUE AND FULL VALUE OF TAXABLE PROPERTY**

Year	Commercial Property	Residential Property	Agricultural Property	Public Utilities	Total Assessed Value	Total True & Full Value	Taxable Value	Total Direct Tax Rate
2012	\$ 802,091,790	\$ 1,545,634,922	\$ 287,200	\$ 37,619,840	\$ 2,385,633,752	\$ 4,771,267,504	\$ 223,107,026	75.77
2013	917,646,830	1,760,180,545	361,800	44,303,550	2,722,492,725	5,444,985,449	254,647,467	69.35
2014	1,041,981,000	2,012,744,111	401,100	50,630,280	3,105,756,491	6,211,512,982	290,448,208	63.10
2015	1,177,555,620	2,232,032,489	371,000	54,422,280	3,464,381,389	6,928,762,778	324,136,621	59.07
2016	1,308,377,570	2,389,363,545	428,050	50,439,270	3,748,608,435	7,497,216,869	350,957,710	57.01
2017	1,505,305,200	2,454,101,322	475,150	52,943,010	4,012,824,682	8,025,649,364	376,741,455	57.01
2018	1,545,115,150	2,509,157,700	389,950	58,884,700	4,113,547,500	8,227,095,000	386,263,173	56.88
2019	1,578,354,350	2,556,190,778	411,050	62,073,470	4,197,029,648	8,394,059,296	394,141,057	58.88
2020	1,614,437,480	2,635,647,022	413,350	67,707,260	4,318,205,112	8,636,410,224	410,774,405	68.70
2021	1,739,463,700	3,117,471,350	413,650	60,650,028	4,917,998,728	9,835,997,456	415,417,808	77.75



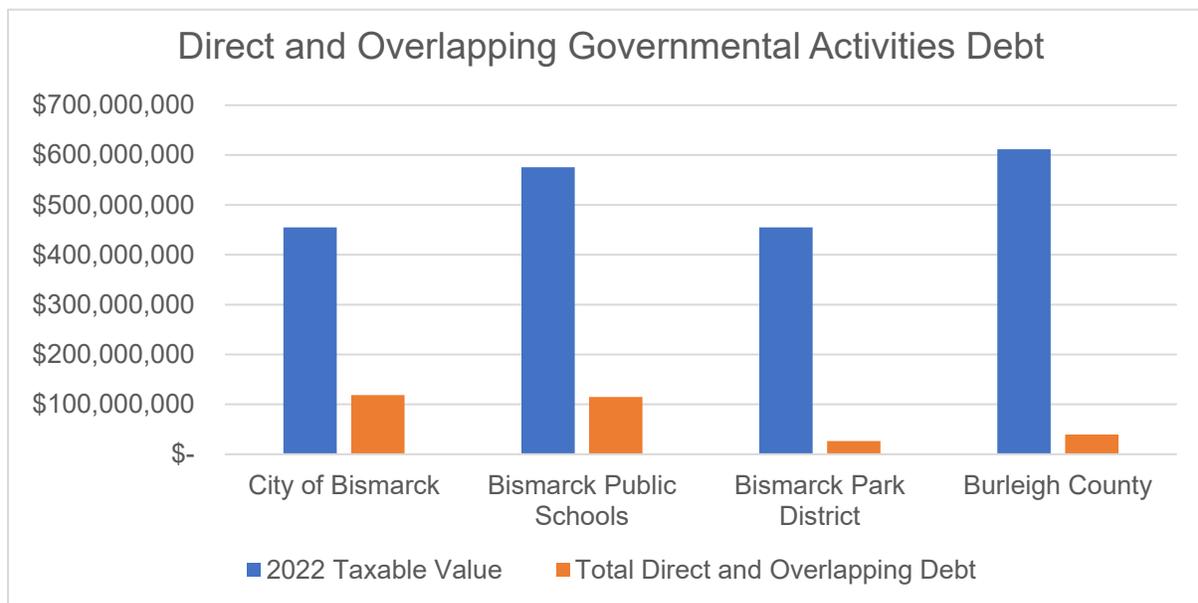
STATISTICAL DATA
GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE

Year	Property	Sales	Occupancy	Lodging/ Liquor/Foo	Car Rental	State Aid	Franchise	Other	Total
2013	\$ 17,801,629	\$ 17,271,062	\$ 1,174,646	\$ 2,672,862	\$ 77,142	\$ 4,958,139	\$ 1,341,007	\$ 932,923	\$ 46,229,410
2014	18,398,151	17,238,016	1,219,152	2,809,757	72,999	5,539,292	1,427,837	1,239,000	47,944,204
2015	19,270,501	17,436,203	1,188,853	2,910,312	71,808	5,069,954	1,123,478	1,333,130	48,404,239
2016	20,253,570	16,747,940	1,086,064	2,848,332	73,046	3,902,315	1,243,287	1,247,280	47,401,834
2017	21,250,283	15,849,579	1,014,964	2,877,076	78,262	3,888,355	1,218,141	1,225,954	47,402,614
2018	20,628,624	15,543,636	965,445	2,919,682	66,121	4,498,092	1,158,319	1,706,736	47,486,655
2019	21,198,684	21,833,317	1,031,410	3,036,341	81,482	4,784,709	1,093,964	1,329,301	54,389,208
2020	22,387,939	23,411,959	619,471	2,553,256	39,722	4,202,218	1,040,153	1,360,245	55,614,963
2021	26,793,510	28,739,637	966,856	3,436,681	71,203	5,080,152	1,027,705	1,438,979	67,554,723
2022	31,520,584	29,929,510	1,090,781	3,752,153	72,109	5,309,646	978,463	1,073,363	73,726,609



STATISTICAL DATA
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

Governmental Unit	2022 Taxable Value	Net Debt Outstanding	Estimated Percentage Applicable ¹	Total Direct and Overlapping Debt
City of Bismarck	\$ 454,803,538	\$ 118,535,706	100.00%	\$ 118,535,706
Bismarck Public Schools	575,472,477	145,369,220	79.03%	114,885,295
Bismarck Park District	454,803,538	26,528,233	100.00%	26,528,233
Burleigh County	611,474,432	53,109,184	74.38%	39,501,549
Total Overlapping Debt	<u>\$ 1,641,750,447</u>	<u>\$ 225,006,637</u>		<u>\$ 180,915,077</u>
Total Direct and Overlapping Debt		<u><u>\$ 343,542,343</u></u>		<u><u>\$ 299,450,783</u></u>



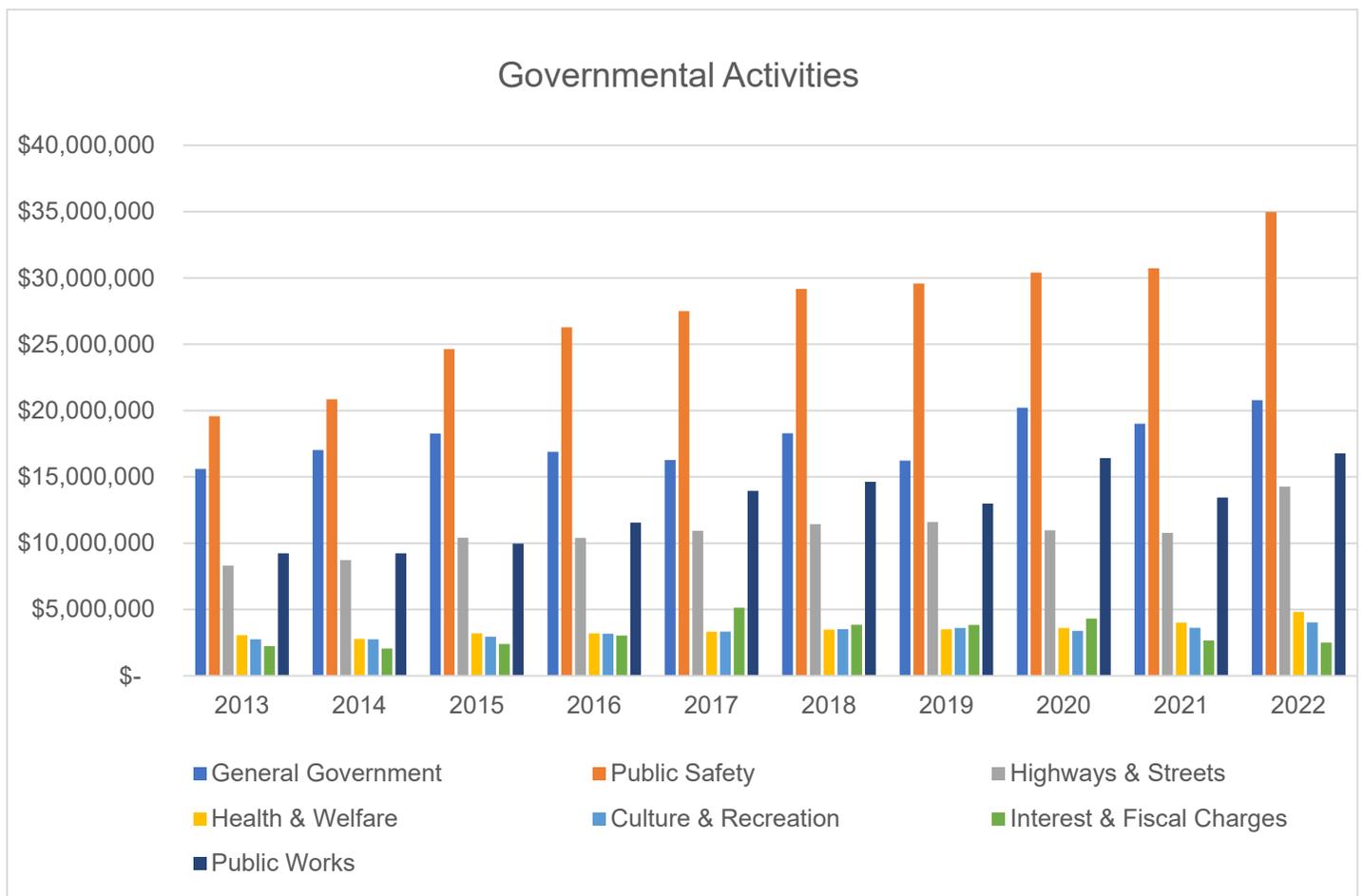
Note: Overlapping governments are those that coincide, at least in part, with geographic boundaries of the City. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the City of Bismarck. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident who is responsible for repaying the debt of each overlapping government.

¹ The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the government's boundaries and dividing it by the county's total taxable assessed value.

Sources:
 Bismarck Public Schools as of June 30, 2022
 Bismarck Park District
 Burleigh County Levies, 2022
 Burleigh County Auditor, 2021 Audit Report

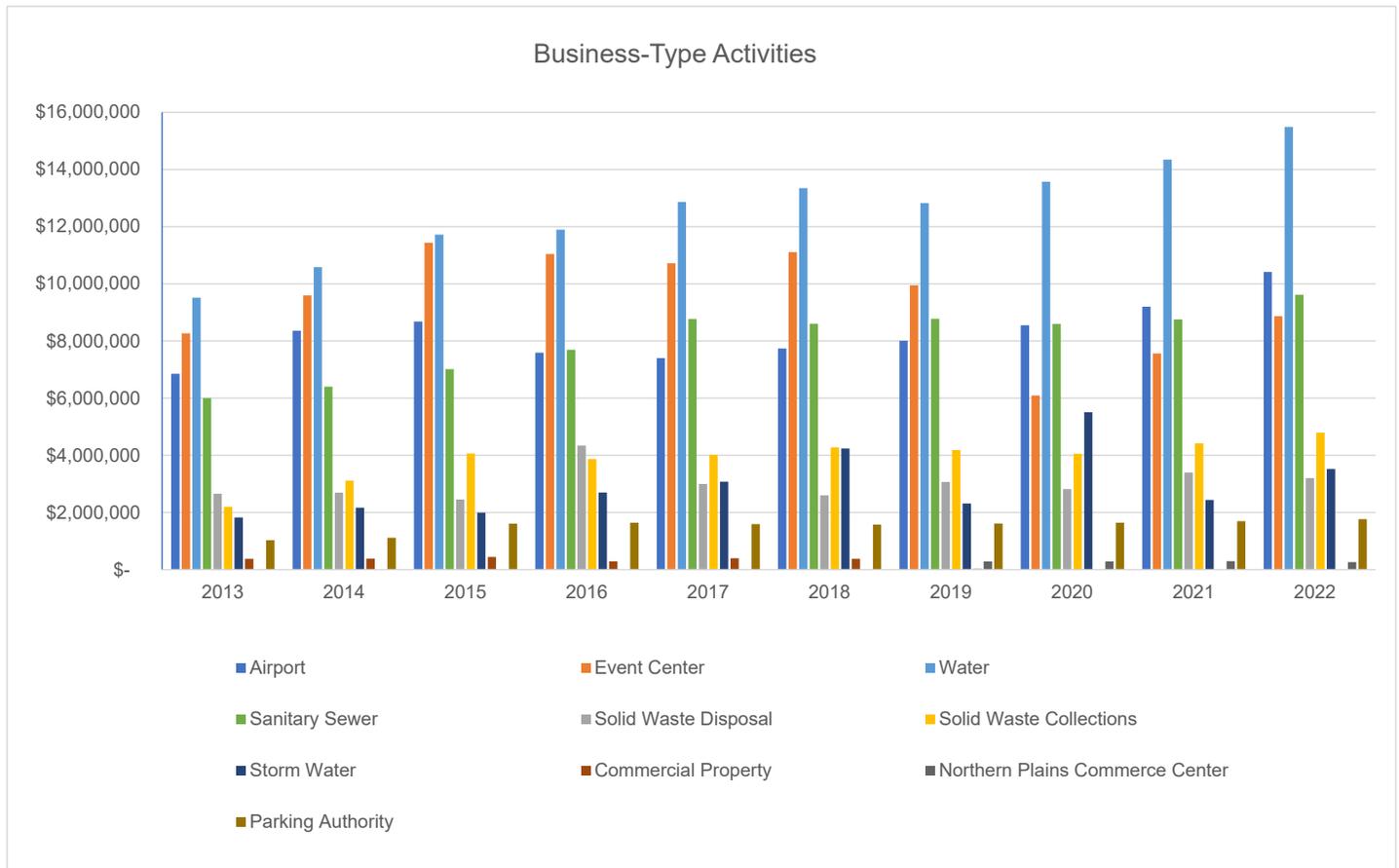
STATISTICAL DATA
CHANGES IN NET POSITION EXPENSES BY FUNCTIONS/PROGRAMS - GOVERNMENTAL

Year	General Government	Public Safety	Highways & Streets	Health & Welfare	Culture & Recreation	Interest & Fiscal Charges	Public Works	Total
2013	\$15,602,062	\$19,578,855	\$8,324,951	\$3,068,043	\$2,755,016	\$2,245,752	\$9,248,433	\$60,823,112
2014	17,017,718	20,852,897	8,727,481	2,782,462	2,757,172	2,063,752	9,243,920	63,445,402
2015	18,265,605	24,641,875	10,413,928	3,201,291	2,953,530	2,400,187	9,972,223	71,848,639
2016	16,888,611	26,286,801	10,407,454	3,201,853	3,182,488	3,041,297	11,551,442	74,559,946
2017	16,268,593	27,502,752	10,946,367	3,329,632	3,336,676	5,144,125	13,945,500	80,473,645
2018	18,290,495	29,185,109	11,430,676	3,486,093	3,524,975	3,849,896	14,626,171	84,393,415
2019	16,227,336	29,579,689	11,597,897	3,506,605	3,610,946	3,835,971	12,980,551	81,338,995
2020	20,219,261	30,415,140	10,975,903	3,606,230	3,398,425	4,314,667	16,422,484	89,352,110
2021	19,001,461	30,725,138	10,782,345	4,006,766	3,627,670	2,659,445	13,436,853	84,239,678
2022	20,791,192	34,973,641	14,260,875	4,825,140	4,027,559	2,507,919	16,766,244	98,152,570



STATISTICAL DATA
CHANGES IN NET POSITION EXPENSE BY FUNCTIONS/PROGRAMS - BUSINESS-TYPE

Year	Airport	Event Center	Water	Sanitary Sewer	Solid Waste Disposal	Solid Waste Collections	Storm Water	Commercial Property	Northern Plains		Total
									Commerce Center	Parking Authority	
2013	\$6,852,348	\$8,270,394	\$ 9,516,385	\$ 6,000,337	\$2,655,380	\$2,198,750	\$1,828,442	\$ 379,303	\$ -	\$1,030,182	\$38,731,521
2014	8,361,929	9,594,634	10,581,458	6,401,858	2,694,350	3,118,929	2,167,522	385,053	-	1,114,692	44,420,425
2015	8,679,828	11,436,810	11,722,982	7,014,055	2,453,612	4,065,304	1,993,037	441,991	-	1,608,473	49,416,092
2016	7,588,752	11,043,455	11,896,989	7,691,135	4,340,662	3,872,531	2,697,316	293,168	-	1,639,973	51,063,981
2017	7,399,832	10,718,816	12,867,647	8,772,088	2,997,121	4,018,808	3,076,950	399,710	-	1,596,137	51,847,109
2018	7,735,107	11,108,512	13,347,820	8,601,984	2,600,476	4,275,343	4,239,065	376,854	-	1,575,237	53,860,398
2019	8,008,830	9,947,984	12,825,126	8,776,175	3,068,343	4,185,101	2,313,297	26,593	286,817	1,615,739	51,054,005
2020	8,548,410	6,096,566	13,571,779	8,601,524	2,820,233	4,057,608	5,509,598	-	285,811	1,641,385	51,132,914
2021	9,198,785	7,561,220	14,347,047	8,756,497	3,399,701	4,417,323	2,438,293	-	298,481	1,697,382	52,114,729
2022	10,417,823	8,870,482	15,490,859	9,619,713	3,204,427	4,791,389	3,523,528	-	267,383	1,764,888	57,950,492



BUDGET ABBREVIATIONS

ACFR: Annual Comprehensive Financial Report
 CDBG: Community Development Block Grant
 CIP: Capital Improvement Program
 CVB: Convention and Visitors Bureau
 FASB: Financial Accounting Standards Board
 FTE: Full-Time Equivalent
 GAAP: Generally Accepted Accounting Principles
 GFOA: Government Finance Officers Association
 GASB: Governmental Accounting Standards Board
 GIS: Geographic Information Systems
 MPO: Metropolitan Planning Organization
 NDCC: North Dakota Century Code
 O&M: Operations and Management

BUDGET GLOSSARY

Accounting Period	A period at the end of which financial statements are prepared.
Accounting System	The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, or organizational components.
Accounts Payable	Amounts owed to persons or organizations for goods and services received by the City but not yet paid for.
Accounts Receivable	Amounts owed from persons or organizations for goods and services furnished by the City but not yet paid for.
Accrual Basis of Accounting	The method of accounting under which revenues are recorded when they are earned and become measurable (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).
Accumulated Depreciation	Accumulated costs associated with the expiration of the estimated service life of capital assets.
Adjustment to Base Request	A request needed to maintain current service levels, such as fuel or electricity, and may include personnel when needed to maintain the service level.
Advanced Refunding Bonds	Bonds issued to refinance and outstanding bond issue before the date the outstanding bonds become due or callable. The issue of the new bond is at a lower interest rate than the older, unpaid obligation.
Amortization	The reduction of debt by payments of principal and interest sufficient to retire the debt by maturity.
Appropriations	An authorization by the City Council which permits the City to make expenditures and incur obligations.
Assessed Value	A valuation set upon real estate or other property as a basis for levying property taxes by the City Assessor.
Asset	Resources owned or held by a government that have monetary value.

Assigned Fund Balance	The portion of net position of a government fund that represents the resources set aside by the government for a particular purpose.
Audit	A comprehensive examination of the manner in which the City's resources were utilized and if they are in compliance with the legislative body's appropriations. The City is required to have an annual audit conducted by qualified certified public accountants.
Available Fund Balance	This refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.
Base Budget	Refers to a departmental operating budget minus personnel and fringe benefits.
Basis of Accounting	Refers to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recorded and reported in the financial statements.
Bonded Debt	The portion of indebtedness represented by outstanding (unpaid) bonds.
Bonds	Bonds are a debt instrument which require repayment of a specific principal amount on a certain date (maturity date), together with interest at a stated rate, usually paid periodically. The most common types of bonds are general obligation and revenue bonds. Bonds are usually used for construction of large Capital projects, such as buildings, streets, and water/sewer system improvements.
Bonds Issued	Bonds sold by the City.
Bonds Payable	The face value of the bonds issued and unpaid.
Budgetary Basis	This refers to the basis of accounting used to estimate financing resources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.
Budget	A financial plan for a specific period of time indicating all projected revenues and proposed expenses.
Budget Amendment	A procedure to revise a budget appropriation by City commission approval.
Budget Calendar	The schedule of key dates which a government follows in the preparation and adoption of the budget.
Capital Assets	Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
Capital Budget	A plan of proposed capital outlays and the means of financing them for the current fiscal period.
Capital Improvements	Expenditures related to the acquisition, expansion, or rehabilitation of an element of the City's facilities or property.
Capital Improvement Program	A plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the City's long-term needs.
Capital Outlay	Expenditures resulting in the acquisition of or addition to the City's fixed assets. Generally, any item with a purchase price of \$5,000 or more and having an estimated useful life of at least two years.
Charges for Service	The revenue typically charged for a service is specific to an individual user, rather than a communal good, therefore the charge is used to offset the cost for the individual need. Ex. Utility charges.

Committed Fund Balance	The portion of the net position of a governmental fund that represents resources whose use is subject to legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and remains legally binding unless removed in the same manner.
Contingency	A reserve held in the General Fund for unforeseen emergencies and expenditures that have not been budgeted.
Contractual Services	Services rendered to the City by other entities. Examples include utilities, maintenance agreements, and professional consulting services.
Debt Service Fund	A fund established to account for funds needed to make principal and interest payments on outstanding bonds when due.
Department	The basic organizational unit of government which is functionally unique in its delivery of services.
Designated Fund Balance	Fund balance that is not considered expendable or available financial resources.
Disbursement	The expenditures of monies from an account.
Employee Benefits	Contributions made by the City to meet commitments or obligations for employee fringe benefits. Included are the City's share of costs for Social Security and the various pension, medical, and life insurance plans.
Encumbrance	The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit.
Enterprise Funds	Funds that operate similar to a business, in that they provide goods and/or services and primarily recover costs of operations through user fees.
Expenditure	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.
Expense	Charges incurred for operations, maintenance, interest or other charges.
Fees	Charges for specific goods or services.
Fiduciary Fund	A fund used to report assets held in a trust or agency capacity for others and cannot be used to support the City's own programs.
Fines and Forfeitures	Revenue collected for violation of city ordinances such as parking violations or forfeiture of deposits.
Fiscal Policy	A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and investments. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.
Full-time Equivalent	A calculation used to convert part-time hours to equivalent full-time positions. Full-time employee salaries are based on 2,080 hours per year.
Fund	A fiscal entity with revenues and expenses which are segregated for the purpose of carrying out a specific purpose or activity.
Fund Balance	Net position of a governmental fund's resources that are spendable or available for appropriation.

General Fund	Accounts for activities not accounted for in another fund and contains the activities associated with municipal government such as police and fire protection. General Fund departments are tax supported.
Governmental Funds	Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general fund, special revenue fund, debt service fund, capital projects fund, and permanent fund.
Infrastructure	The physical assets of a government (streets, water, sewer, public buildings, etc.)
Interfund Transfers	The movement of monies between funds of the same government entity.
Intergovernmental Revenue	Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
Internal Service Fund	A fund used to account for the financing of goods and services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.
Levy	To impose taxes for the support of government activities.
Liability	Resources owed to another entity that have monetary value
Mill	Monetary unit equal to \$.001 of a dollar (one tenth of a cent). A mill levy is the number of dollars a taxpayer must pay for every \$1,000 of taxable value
Mill Rate	Rate at which tax is charged. The amount of tax paid per dollar of the assessed property value.
Operating Revenue	Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.
Ordinance	A formal legislative enactment by the governing body of a municipality.
Performance Indicator	A departmental measure of performance.
Performance Measures	Specific qualitative and quantitative measure or worked performed as an objective.
Personnel Services	Salaries and fringe benefits paid to City employees.
Prairie Dog Funds	New funds coming from oil and tax revenue in North Dakota. These funds are designated for essential infrastructure related to water, sewer, street, bridge, utility, and communications infrastructure.
Principal	The face value of a bond, payable on stated dates of maturity.
Property Tax	A tax that is based according to value of property and is used as a source of monies to pay general obligation debt and to support the general fund.
Proprietary Funds	Funds that focus on the determination of operating income, cost recovery, financial position, and cash flow. There are two types of proprietary funds: enterprise funds and internal service funds.
Purchase Order (PO)	A requisition document for a good or service that has been approved by Finance and includes the amount to be expended for the requisition assuming a satisfactory delivery of the good or completion of the service.

Refunding	A procedure whereby an issuer refinances an outstanding bond issue by issuing new bonds. The new obligations are referred to as the refunding bond and the outstanding obligations being refinanced are referred to as the refunded bonds.
Reserve	An account which records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure.
Revenue Bonds	Bonds payable from a specific source of revenue, which do not pledge the full faith and credit of the issuer. Revenue bonds are payable from identified sources of revenue and do not effect the property tax rate.
Reserved Fund Balance	Fund balance that is legally restricted for a specific use or not available for appropriation.
Sales Tax	A tax levied by the state and city on the retail price of an item collected by the retailer.
Special Assessment	A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.
Special Revenue Fund	A fund used to account for the proceeds of specific revenue (other than special assessments, expendable trust, or for major capital projects) that are legally restricted to expenditure for specific purposes.
State Aid	State sales tax collections shared with cities and towns based on population. A five percent sales tax is collected by the state and four tenths of one percent is allocated to cities and towns in North Dakota.
Tax	A compulsory charge levied by a government for the purpose of financing services performed for common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges, such as water service.
Tax Rate	The amount of tax levied for each \$1,000 of assessed valuation.
Transfers	Authorized exchanges of cash or other resources between funds.
Undesignated Fund Balance	Fund balance that has no restrictions, either legal or tentative, and may be used for future use.
User Fee	A charge for services provided by the City of Bismarck to citizens.