

Minutes of the Bismarck Public Library Board of Directors

Date: March 26, 2015

Present: Library Board Members: Mike Schaff, President; Pat Grantier, Joyce Hinman, and Dave Ripley.

Also Present: Christine Kujawa, Director; Elizabeth Jacobs, Assistant Director; Marilyn Barbie, Administrative Assistant; and Cameo Skager, guest.

The March Board meeting was called to order by M. Schaff, President, at 12:11 PM. The February minutes had been mailed out in advance. J. Hinman moved to approve the minutes after M. Schaff asked that the total cost of the espresso machine be added to the minutes. Seconded by D. Ripley. Motion carried.

The March vendor invoices and February financial reports had also been mailed out in advance. Following discussion, J. Hinman moved to approve the March vendor invoices. Seconded by P. Grantier. Motion carried. Following discussion, P. Grantier moved to accept the February financial reports. Seconded by D. Ripley. Motion carried.

In the Director's report, C. Kujawa reported that:

*The coffee shop had made some very attractive bookmarks and asked if they could insert them in books throughout the Library. The Board thought this was a great idea.

*H. A. Thompson and Sons, Inc. had fixed a chiller pump leak and had replaced a humidifier.

*The additional tables had arrived for the staff lounge. The upgrade to the staff lounge is now complete.

*Commissioner Guy was addressing the parking problem at the Library. She had asked for statistics on the number of parking spots available and also the full capacity of the Library if all the various Library services were used to full capacity at any one given time.

*Kate Waldera, Head of Reference Services and also President of the Historical Society, will be giving a presentation on the "History of Bismarck Public Library" at their meeting on Wednesday, April 8th in Room A at 6:30 PM. The meeting is open to the public.

*The Teen Mini-Golf in the Library has been changed from a fall event to a spring event and will be held on March 27th. It is open to all area teens between the ages of 11-18.

*The Library is planning to work with Burleigh County Extension Service and other area groups to co-sponsor more adult events in the Library.

C. Kujawa gave Board members copies of the draft of the 2015-2020 Strategic Plan and asked them to proof it and get back to her with corrections and suggestions by April 10th so she can have it ready by the April board meeting to be voted on.

For the Foundation, C. Skager reported that Foundation Board members are trying to come up with additional perks for the Gold Card Membership to make it more attractive so more people will join. "The Art of Books" event will be held on April 17th here at the Library. So far, a total of 24 local artists have signed up to participate.

For the Friends, E. Jacobs reported that the Friends annual membership meeting will be held April 14th. A coffee and dessert reception will be held prior to the business meeting. Following the business meeting, Susan Wefald will speak on her latest book, *"Important Voices: North Dakota's Women Elected State Officials Share Their Stories, 1893-2013"*.

C. Kujawa asked the Board to change the date of the regular June Board meeting as she would like to attend the pre-conference session of the American Library Association convention on June 25th in San Francisco. It was agreed to have the meeting on June 23rd at noon.

The April 23rd meeting will be held at the Broadway Grill and Tavern. This will be M. Barbie's last Board meeting as she will be retiring 5/15/15.

The meeting adjourned at 1:02 PM.

Respectfully submitted.

Marilyn Barbie
Administrative Assistant

Christine Kujawa
Director