



## MEETING OF THE BOARD OF CITY COMMISSIONERS

7/1/2024 - Minutes

### CALL TO ORDER

The Board of City Commissioners met on July 1, 2024, at 3:00 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota. Commissioner Cleary, Commissioner Connelly, Commissioner Risch, and Mayor Schmitz were present. Commissioner Zenker was absent.

### SPECIAL MEETING OF THE BOARD OF CITY COMMISSION

### AGENDA

Mayor Schmitz noted that items 4 and 7 were pulled from the agenda and would be added to the July 9, 2024 meeting.

1. Oath of Office for Newly Elected Commissioners, Administered by the City Attorney.

City Attorney Jannelle Combs administered the Oaths of Office to Commissioners Connelly and Risch.

2. Assignment of Commission Portfolios

Mayor Schmitz presented his recommendation for portfolio assignments.

Commissioner Cleary motioned to approve the portfolio assignments as presented, and Commissioner Risch seconded. Upon a roll call vote, all voted aye. M/C.

3. Appoint Vice-Chair of City Commission

Commissioner Connelly motioned to appoint Commissioner Zenker as Vice-Chair of the City Commission. Motion failed without a second.

Commissioner Risch motioned to appoint Commissioner Cleary as the Vice-Chair of the City Commission and Commissioner Cleary seconded. Upon a roll call vote, Commissioner Risch, Commissioner Cleary, and Mayor Schmitz voted aye. Commissioner Connelly voted nay. M/C.

4. Leadership Code of Conduct

5. Appointment of Officers

Commissioner Cleary motioned to appoint the following positions with the individuals as presently appointed, and Commissioner Risch seconded. Upon a roll call vote, all voted aye. M/C.

1. Finance Director as Treasurer;
2. City Administrator as Auditor;
3. Attorney;
4. Assessor;
5. Health Officer,
6. Engineer
7. Chief of the Fire Department;
8. Chief of Police;
9. Police Officers;
10. City Engineer portfolio holder as Street Commissioner;
11. Board of Public Works is the Board of City Commission; and
12. Members of the boards and committees as the Board of City Commissioners has previously appointed.

6. City Commissioner Orientation

City Administrator Jason Tomanek and City Attorney Jannelle Combs provided a Commissioner Orientation to the Mayor and Commissioners.

7. Official Board of City Commissioners Photo

ADJOURN

There being no further business to discuss. The meeting adjourned at 3:39 PM.

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