



Bismarck-Burleigh Commissions Committee

4/2/2024 - Minutes

Call to Order

Commissioner Bakken called the meeting to order at 4:00 PM.

Roll Call

Committee members present were Mayor Mike Schmitz, Burleigh County Commissioner Steve Bakken, City Administrator Jason Tomanek, and Burleigh County Auditor Mark Splonskowski.

1. Consider approval of minutes

Mayor Schmitz motioned to approve the March 5, 2024, meeting minutes, and Auditor Splonskowski seconded. Upon a roll call vote, all voted aye. M/C.

2. Burleigh County Home Rule Charter

A. 1/2-Cent Sales Tax Initiative

Burleigh County Commissioner Munson shared an informational video regarding the 1/2 cent Sales Tax initiative. Commissioner Munson informed the committee that the current 1/2 cent sales tax will have generated enough revenue to cover the initial debt caused by the construction of the Burleigh Morton Detention Center. Commissioner Munson indicated a 1 cent Burleigh County collection is estimated to generate \$22 million annually. The sales tax revenue will be used to support the Detention Center, the Sherriff's Department, the States Attorneys Office, and a property tax reduction of approximately \$150 per \$100,000 valuation.

3. Bismarck Burleigh Public Health Update

Commissioner Munson and Renae Moch, Bismarck Burleigh Public Health Director, provided information regarding the core functions of Public Health units, as mandated by ND Century Code Chapter 23-25. Commissioner Munson has worked with Director Moch to create a document to explain what services are required by ND Century Code, the services that BBPH provides, and also how the services are funded. The largest portion of services which include communicable disease control is primarily funded by grants.

Commissioners Cleary and Munson spoke in favor of creating a Public Health Advisory

Board that will function similar to the Planning and Zoning Commission which consists of both City, County, and public board members. This board would be in an advisory position and would report to each respective Board of Health.

Commissioner Bakken asked Director Moch to provide the draft bylaws for the Committee to review as well as a list of services that BBPH currently provides at the May meeting.

4. Provident Building Update

Commissioner Bakken informed the Committee that the department directors have met with the architect for the Provident Building Update and will have a project timeline at the May meeting.

5. Other Business

Adjourn

There being no further business to discuss, the meeting adjourned at 4:40 PM.

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