



Meeting Minutes

1/24/2022 - Minutes

1. Welcome And Introductions

2. Approval Of Minutes

Vicky Laraway made a motion to approve the minutes as presented, Dustin Gawrylow second. All voted aye, M/C.

3. Street Utility Fee Rate Structure Update

City Engineer Gabe Schell gave an overview of the fee structure. After discussion, the general consensus was that the 60% commercial, 40% residential split was preferable.

4. Discussion Of Possible Elements Of Future Ballot Language, Home Rule Charter Changes, And Policy Changes In Relation To Proposed Street Utility Fee And ND Century Code Authority And Requirements

City Attorney Janelle Combs discussed the differences between making a change to the Home Rule Charter versus an ordinance, and highlighted the ability to do this based on legislative rules. Due to being a fee rather than a tax, an ordinance change is possible. She also stated that while a vote is not required by law it is still possible. City Administrator Keith Hunke stated that it may be more efficient to make an ordinance, which can later be more easily changed by a Commission vote.

[HTTPS://BISMARCKND.GOV/DOCUMENTCENTER/VIEW/39680/DUSTIN-GAWRYLOW-BALLOT-LANGUAGE-DRAFT](https://bismarcknd.gov/documentcenter/view/39680/dustin-gawrylow-ballot-language-draft)

[HTTPS://BISMARCKND.GOV/DOCUMENTCENTER/VIEW/39684/ITEM-FOUR-DOCUMENTS](https://bismarcknd.gov/documentcenter/view/39684/item-four-documents)

5. Next Steps Discussion - Outreach To City Commission, SATF Member Constituents, And The Public.

The task force requested that Mr. Schell bring a finalized rate structure to the next meeting, and that Ms. Combs draft ordinance language.

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