



Board of City Commissioners

The Board of City Commissioners is scheduled to meet on Tuesday, June 11, 2024, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freetv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

CALL TO ORDER

FUTURE COMMISSION MEETINGS

- June 25, 2024
- July 9, 2024 & July 23, 2024
- August 13, 2024 & August 27, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. PROCLAMATION

- Juneteenth

Documents:

[2024 Juneteenth Proclamation.pdf](#)

2. PUBLIC COMMENT

Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items.

3. CONSENT AGENDA

A. Consider approval of minutes

Documents:

[May 28, 2024 - Minutes.pdf](#)

B. Consider approval of personnel actions

Documents:

[HR - Personnel Actions.pdf](#)

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Gaming Site Authorization Renewals.
2. Liquor License Renewals.
3. Introduction of and call for a public hearing on a request for a new Class I-2: Complementary Alcohol license for KTP Boutique, LLC. (dba) Apricot Lane Boutique at 4228 Boulder Ridge Road, Suite 4.
4. Introduction of and call for a public hearing on a request for a new Class I-2: Complementary Alcohol license for Lotus Nail Bar & Spa, LLC. at 1401 Skyline Blvd, Suite C.

Documents:

[C\) ADMIN - Gaming Site Authorizations.pdf](#)
[C\) ADMIN - Liquor License Renewals.pdf](#)
[C\) ADMIN - Apricot Lane Boutique Liquor License Application.pdf](#)
[C\) ADMIN - Lotus Nail Bar and Spa Liquor License Application.pdf](#)

E. Consider the request for approval from the Bismarck Airport for the following:

1. Asphalt Surface Technologies Corporation Change Order #1 to August 11, 2023, Agreement.
2. Funding request for appeal of Transportation Security

Administration (TSA) National Amendment 23-02 Aviation Worker Screening.

Documents:

- [C\) AIR - Asphalt Surface Technologies Corp Change Order.pdf](#)
- [C\) AIR - TSA Aviation Worker Screening Amendment.pdf](#)

F. Consider the request for approval from Bismarck Burleigh Public Health for the following:

1. Permission to accept donated mosquito traps from Western Plains Public Health.
2. Permission to accept a donation to the Women's Way Program.

Documents:

- [C\) BBPH - Western Plains Public Health Donation.pdf](#)
- [C\) BBPH - Womens Way Program Donation.pdf](#)

G. Consider the request for approval from the Bismarck Veterans Memorial Library for the following:

1. Appointment of Nancy Guy to the Library Board of Directors.

Documents:

- [C\) LIBRARY - Board of Directors Appointment.pdf](#)

H. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and call for a public hearing on Ordinance 6578, a zoning map amendment, and major subdivision final plat for Central Outpost Subdivision.
2. Introduction of and call for a public hearing on Ordinance 6579, a zoning ordinance text amendment.
3. Introduction of and call for a public hearing on Ordinance 6580, a zoning map amendment, development agreement, and major subdivision final plat for Fettig Subdivision.
4. Introduction of and call for a public hearing on Ordinance 6581, a zoning map amendment and major subdivision final plat for West Region Medical Addition.
5. Introduction of and call for a public hearing on Ordinance 6582, relating to the Renaissance Zone Authority.
6. Permission to apply for renewal of the "Bicycle Friendly Community" designation.

7. Proposed changes to the 2024 Urban Functional Classification System.

Documents:

- [C\) CD - Ord 6578.pdf](#)
- [C\) CD - Ord 6579.pdf](#)
- [C\) CD - Ord 6580.pdf](#)
- [C\) CD - Ord 6581.pdf](#)
- [C\) CD - Ord 6582.pdf](#)
- [C\) CD - Bicycle Friendly Community Renewal Application.pdf](#)
- [C\) CD - MPO 2024 Functional Class System.pdf](#)

I. Consider the request for approval from the Engineering Department for the following:

1. Receive notice of Contract Change Order No. 1 for Highway Construction Project 158.
2. Contract Change Order No. 1 and Revised Budget for Highway Construction Project 167.
3. Sidewalk easements at the intersection of 19th Street and Calgary Avenue.

Documents:

- [C\) ENG - HC 158.pdf](#)
- [C\) ENG - HC 167.pdf](#)
- [C\) ENG - Sidewalk Easements.pdf](#)

J. Consider the request for approval from the Finance Department for the following:

1. Applications for Abatement.

Documents:

- [C\) FIN - Applications for Abatement.pdf](#)

K. Consider the request for approval from the Police Department:

1. Accept donation from Wallace Birkland.
2. Permission to purchase police patrol rifles from Scheels.

Documents:

- [C\) PD - Patrol Rifles Purchase.pdf](#)
- [C\) PD - Wallace Birkland Donation.pdf](#)

L. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Permission to sell /dispose of Solid Waste Collection Multi-Pack Garbage Truck at public auction.
2. Permission to award the contract for Tire Recycling to Saber Shred Solutions, Inc.

Documents:

[C\) PW SO - Dispose of 2014 Multi-Pack Garbage Truck.pdf](#)

[C\) PW SO - Tire Recycling Contract Award.pdf](#)

M. Consider the request for approval from the Public Works Utility Operations Department for the following:

1. Work Authorization 2 with PKG Contracting, Inc., for the Wastewater Treatment Plant Flow Equalization (FEQ) Project.

Documents:

[C\) PW UO - PKG Work Authorization.pdf](#)

4. REGULAR AGENDA

A. Consider the recommendation from the Vision Fund Committee to support a Flex PACE program interest buy-down for the Heartview Foundation.

Documents:

[R\) ADMIN - Heartview Foundation Vision Fund Application.pdf](#)

B. Public hearing for the conditional release of the 20-foot stormwater and drainage easement on Lots 1 and 2, Block 1, Whispering Ridge Second Subdivision, requested by Knutson Homes and Rodney and Kathryn Froelich.

Documents:

[R\) CD - Whispering Ridge Second Subdivision.pdf](#)

C. Consider the request from the Bismarck Airport to receive and consider bids for the Airfield Painting Project.

Documents:

[R\) AIR - Airfield Painting Project.pdf](#)

D. Consider the request from Public Works Service Operations to enter Executive Session under North Dakota Century Code Section 44-04-19.2 regarding contract negotiations/negotiation strategy under NDCC Section

44-04-19.1 (9).

Documents:

[R\) PW SO - Executive Session.pdf](#)

5. Other Business

ADJOURN

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