



## Board of City Commissioners

The Board of City Commissioners is scheduled to meet on Tuesday, January 9, 2024, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to [bismarckadmin@bismarcknd.gov](mailto:bismarckadmin@bismarcknd.gov). Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freeTV.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at [www.bismarcknd.gov/agendacenter](http://www.bismarcknd.gov/agendacenter).

Call to Order

FUTURE COMMISSION MEETINGS:

- January 23, 2024
- February 13, 2024 & February 27, 2024
- March 12, 2024 & March 26, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. Public comment (restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items)
2. CONSENT AGENDA
  - A. Consider approval of minutes

Documents:

[December 26, 2023 - Minutes.pdf](#)

B. Consider approval of personnel actions

Documents:

[HR Personnel Report.pdf](#)

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Taxi License Application - Bismarck Transportation Services, Co.
2. Taxi License Application - Dakota Transportation Services, LLC.
3. Gaming Site Authorization for Bismarck Youth Baseball, LLC. to conduct gaming at the Scheels Youth Baseball Complex, 2000 Shiloh Drive.
4. Introduction of and call for a public hearing on a request for a new Class F2: Restaurant Beer and Wine Liquor license for Dakota Asian Fusion Cuisine (dba) Ichiban Ramen Japanese & Asian Bistro at 1825 N 13th Street.

Documents:

[C\) ADMIN - BTS Taxi Application.pdf](#)  
[C\) ADMIN - DTS Taxi Application.pdf](#)  
[C\) ADMIN - Gaming Site Authorization.pdf](#)  
[C\) ADMIN - New Liquor License.pdf](#)

E. Consider the request for approval from the Community Development Department for the following:

1. Introduction of and call for public hearing on Ordinance 6570, the annexation of Lot C, Section 19 and Lot B, Section 30, Hay Creek Township where the Planning and Zoning Commission recommends approval.
2. Request of Donald and Cynthia Klym for approval of a minor subdivision final plat titled Centennial First Addition First Replat where the Planning and Zoning Commission recommends conditional approval.
3. Introduction of and call for public hearing on a zoning ordinance text amendment, requested by the City of Bismarck,

to amend certain dimensional requirements for residential accessory structures where the Planning and Zoning Commission recommends approval.

4. Consider the 2021 Annual Action Plan for CDBG – Substantial Amendment.
5. Request of the Bismarck-Mandan Metropolitan Planning Organization, on behalf of Bis-Man Transit, to approve the Updated Designation of Signature Authority for TrAMS and Authorization of User Manager Privileges for MPO staff.

Documents:

- C) CD - HayCreek Township Annexation.pdf
- C) CD - Centennial Park First Addition.pdf
- C) CD - Residential Accessory Structure Requirements.pdf
- C) CD - Annual Action Plan for CDBG.pdf
- C) CD - MPO TrAMS and User Manager Privileges Request.pdf

F. Consider the request for approval from the Engineering Department for the following:

1. Encroachment agreement with Charity Lutheran Church.
2. Encroachment agreement with Hope Manor Foundation, Inc.
3. Resolution of necessity for Street Improvement District SI 578.
4. Resolution approving preliminary report and directing preparation of plans and specifications and resolution of necessity for Street Improvement District SI 579.

Documents:

- C) ENG - Encroachment Agreement - Charity Lutheran.pdf
- C) ENG - Encroachment Agreement - Hope Manor.pdf
- C) ENG - SI 578.pdf
- C) ENG - SI 579.pdf

G. Consider the request for approval from the Finance Department for the following:

1. Applications for Abatement
2. Receive, consider, and award bid for actuarial services.
3. Public Depositories for City Funds

Documents:

- C) FIN - Abatements.pdf

- C) [FIN - Actuarial Services RFP.pdf](#)
- C) [FIN- Designate Depositories.pdf](#)

H. Consider the request for approval from the Police Department for the following:

1. Permission to sell two decommissioned Police patrol vehicles at auction.
2. Permission to sell a 2015 Chevrolet Equinox at auction and replace it with a forfeited 2015 GMC Sierra.

Documents:

- C) [PD - Auciton Decommissioned Police Vehicles.pdf](#)
- C) [PD - Sell and Incorporate Police Vehicles.pdf](#)

I. Consider the request for approval from the Public Works - Utility Operations Department for the following:

1. Time extension change orders for PKG Contracting and Edling Electric for the Water Treatment Plant High Lift No. 5 project.

Documents:

- C) [PW UO - Change Order 2 for PKG and Edling Electric - High Lift 5.pdf](#)

### 3. REGULAR AGENDA

A. Public hearing on a request for a new Class G: Catered Retail Beer, Wine, & Liquor license for Thomas & Moriarty's LLC (dba) Thomas & Moriarty's at 200 West Main Street, Mandan.

Documents:

- R) [ADMIN - New Alcohol License - Thomas and Moriartys.pdf](#)

B. Public hearing on a request for a new Class C-2: Hotel or Motel Liquor license for NHS, LLC. (dba) Wingate by Wyndham Bismarck at 1421 Skyline Blvd.

Documents:

- R) [ADMIN - New Alcohol License - Wingate by Wyndham.pdf](#)

C. Public hearing on Ordinance 6567 to amend portions of Title 9 - Personnel Regulations.

Documents:

- R) [LEGAL - Ord 6567.pdf](#)

D. Public hearing on Ordinance 6568 to amend the city pension.

Documents:

[R\) LEGAL - Ord 6568.pdf](#)

E. Public hearing on Ordinance 6569 to amend the city police pension.

Documents:

[R\) LEGAL - Ord 6569.pdf](#)

F. Consider approval of amendment 1 with Apex Engineering Group, Inc for design engineering services related to FEMA South Bismarck Flood Control Project.

Documents:

[R\) ENG - South Bismarck FEMA Project.pdf](#)

G. Receive an update from the City Commission Fact Finding Subcommittee.

Documents:

[R\) ADMIN - Fact Finding Subcommittee Update.pdf](#)

4. Other Business

Adjourn

Phone: 701-355-1300 | 221 North 5th Street | P.O. Box 5503 | Bismarck, ND 58501  
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