



Board of City Commissioners

The Board of City Commissioners is scheduled to meet on Tuesday, June 25, 2024, at 5:15 PM in the Tom Baker Meeting Room, City/County Office Building, 221 North Fifth Street, Bismarck, North Dakota.

The City of Bismarck encourages citizens to provide their comments for public hearing items on the Bismarck City Commission agenda via email to bismarckadmin@bismarcknd.gov. Please include the item number that your comment references. The comments will be sent to the members and placed with the minutes.

To ensure your comments are received before the meeting, please submit them by 3:30 PM on the day of the meeting and reference the item your comments address. If you would like to appear via video or audio link for a 3-5 minute comment on a regular agenda public hearing item, please provide your email address and contact information to the above email at least one business day before the meeting.

Live meeting coverage is available on Government Access Channels 2 & 602HD, Radio Access 102.5 FM Radio, or streaming on multiple platforms, including [FreeTV.org](https://www.freetv.org) and [Facebook LIVE](https://www.facebook.com/bismarckndgov). Agenda items can be found online at www.bismarcknd.gov/agendacenter.

The Invocation and the Pledge of Allegiance will be presented by a Chaplain from the Bismarck Police Department.

CALL TO ORDER

FUTURE COMMISSION MEETINGS

- July 9, 2024 & July 23, 2024
- August 13, 2024 & August 27, 2024
- September 10, 2024 & September 24, 2024

MISSION STATEMENT

To provide high-quality public services in partnership with our community to enhance our quality of life.

MEETING OF THE BOARD OF CITY COMMISSION

1. PROCLAMATION

- Big Boy Day

Documents:

[2024 Big Boy Day Proclamation.pdf](#)

2. PUBLIC COMMENT

Restricted to items on the Consent Agenda and Regular Agenda, excluding public hearing items.

3. CONSENT AGENDA

A. Consider approval of minutes

Documents:

[June 11, 2024 - Minutes.pdf](#)

B. Consider approval of personnel actions

Documents:

[HR - Personnel Actions.pdf](#)

C. Consider approval of expenditures

D. Consider the request for approval from the Administration Department for the following:

1. Gaming Site Authorization Renewals.
2. Liquor License Renewals.
3. Appoint Robin Thorstenson, Rick Collin, and Rebecca Thiem to the Dakota Media Access (DMA) Board of Directors.
4. Letter of support for All Season, LLC.
5. Letter of Support for P & B Transportation, Inc.

Documents:

[C\) ADMIN - Gaming Site Authorizations.pdf](#)
[C\) ADMIN - Liquor License Renewals.pdf](#)
[C\) ADMIN - DMA Board Appointments.pdf](#)
[C\) ADMIN - Letter of Support for All Season, LLC..pdf](#)
[C\) ADMIN - Letter of Support for P and B Transportation, Inc..pdf](#)

E. Consider the request for approval from the Bismarck Event Center for the following:

1. Permission to extend the current ticketing contract with Intelli-Mark Technologies, Inc. formerly known as Etix, Inc.

Documents:

[C\) BEC - Ticketing Services Agreement Addendum.pdf](#)

F. Consider the request for approval from the Bismarck Veterans Memorial Library for the following:

1. Award the bid for library security services.

Documents:

[C\) BV MPL - Library Security Service Bid.pdf](#)

G. Consider the request for approval from the Community Development Department for the following:

1. Permission to accept a Historic Preservation Fund grant award.
2. Permission to apply for PRICE grant funds.

Documents:

[C\) CD - HPF Grand Award.pdf](#)

[C\) CD - PRICE Grant Application.pdf](#)

H. Consider the request for approval from the Engineering Department for the following:

1. Permission to close 4th Street between Rosser Avenue and East A Avenue on Saturday, September 28, 2024, from 3:30 PM - 8:30 PM.
2. Permission to close Central Avenue between 8th Street and 9th Street on Tuesday, July 30, 2024, from 6:00 PM to 8:00 PM.
3. Resolution approving contracts and bonds for previously awarded special assessment projects.
4. Dedication and acceptance of sidewalk easement at 2912 Peach Tree Drive.
5. Release of historical artifacts collected on HC 128 to the State Historical Society.
6. ~~Resolutions creating the district and ordering the preparation of the preliminary report for Water Improvement District WA 334 and Sewer Improvement District SE 585.~~
7. Resolutions declaring petitions have been received, creating the district and ordering the preparation of the preliminary report for Street Improvement District No. SI 582.

8. Resolutions declaring petitions have been received, creating the district and ordering the preparation of the preliminary report for Street Improvement District No. SI 584.

Documents:

- C) ENG - Community Event Application - 4th Street.pdf
- C) ENG - Community Event Application - North Central Park.pdf
- C) ENG - Contracts and Bonds.pdf
- C) ENG - Sidewalk Easement 2912 Peach Tree.pdf
- C) ENG - HC 128 Artifacts.pdf
- C) ENG - SE 585 and WA 334.pdf
- C) ENG - SI 582.pdf
- C) ENG - SI 584.pdf

- I. Consider the request for approval from the Finance Department for the following:

1. Applications for Abatement.

Documents:

- C) FIN - Applicaitons for Abatement.pdf

- J. Consider the request for approval from the Police Department:

1. Permission to start the "You got a Cool Sighting" ice cream ticket program.

Documents:

- C) PD - Cool Sighting Ice Cream Ticket Program.pdf

- K. Consider the request for approval from the Public Works Service Operations Department for the following:

1. Permission to award the contract for Ash Tree Removal to TreeMax, LLC.
2. Permission to sell/dispose of equipment through an Online Public Auction.

Documents:

- C) PW SO - Ash Tree Remove Bid Award.pdf
- C) PW SO - Items for Online Auction.pdf

4. REGULAR AGENDA

- A. Public hearing on a request for a new Class I-2: Complementary Alcohol license for KTP Boutique, LLC (dba) Apricot Lane Boutique at 4228 Boulder

Ridge Road, Suite 4.

Documents:

[R\) ADMIN - Apricot Lane Boutique Liquor License Application.pdf](#)

- B. Public hearing on a request for a new Class I-2: Complementary Alcohol license for Lotus Nail Bar & Spa, LLC. at 1401 Skyline Blvd, Suite C.

Documents:

[R\) ADMIN - Lotus Nail Bar and Spa Liquor License Application.pdf](#)

- C. Public hearing on Ordinance 6578, a zoning map amendment, and major subdivision final plat for Central Outpost Subdivision.

Documents:

[R\) CD - Ord 6578.pdf](#)

- D. Public hearing on Ordinance 6579, a zoning ordinance text amendment.

Documents:

[R\) CD - Ord 6579.pdf](#)

- E. Public hearing on Ordinance 6580, a zoning map amendment, development agreement, and major subdivision final plat for Fettig Subdivision.

Documents:

[R\) CD - Ord 6580.pdf](#)

- F. Public hearing on Ordinance 6581, a zoning map amendment and major subdivision final plat for West Region Medical Addition.

Documents:

[R\) CD - Ord 6581.pdf](#)

- G. Consider the request by the Community Development Department for a Rehabilitation Renaissance Zone project designation and take final action.

Documents:

[R\) CD - Rehabilitation Renaissance Zone.pdf](#)

- H. Consider request by the Engineering Department to modify sidewalk gap process.

Documents:

[R\) ENG - Sidewalk Gap Process.pdf](#)

- I. Consider the request for discussion of an appropriate compensation for the

newly elected Municipal Judge.

Documents:

[R\) ADMIN - Municipal Judge Compensation.pdf](#)

5. Recognition of Commissioner Marquardt for his 10 years of service on the Commission.
6. Other Business

ADJOURN

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