



HISTORIC PRESERVATION COMMISSION

MEETING AGENDA May 15, 2024

Tom Baker Meeting Room	3:00 p.m.	City-County Office Building
<p>Any member of the public may attend this meeting. Comments may be provided on public hearing items either in person, at the appointed time, or emailed by 8:00 am on the meeting day to planning@bismarcknd.gov for distribution to the Commission and inclusion in minutes, unless anonymous.</p> <p>Coverage of this meeting is available on Government Access Channels 2 & 602HD or streaming live and archived online at</p>		<p>FreeTV.org. Minutes will be available at https://www.bismarcknd.gov/agendacenter.</p> <p>The City of Bismarck does not discriminate in admission or access to its programs, activities, or services. To request accommodations for disabilities and/or language assistance, please contact the Title VI/ADA Coordinator at 701-355-1330.</p> <p>Agenda subject to change prior to meeting.</p>
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MINUTES

1. Consider approval of the minutes of the April 17, 2024, meeting of the Bismarck Historic Preservation Commission.

REGULAR AGENDA

2. **Introduction to the Renaissance Zone Authority**3
 - a. Jim Christianson, Chairman
3. **2022 Historic Preservation Fund Grant Update**3
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 - a. Cathedral Historic District Banners
 - b. Highland Acres Historic District Walking Tour Maps



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 a. Survey
 b. Subcommittee

6. **Historic Preservation Month**6

OTHER BUSINESS

7. **Other Business**

ADJOURNMENT

8. **Adjourn:** The next regular meeting date is scheduled for June 19, 2024, at 3:00 p.m. in the Tom Baker Meeting Room.



MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission
FROM: Lauren Oster, Planner
SUBJ: 2022 Historic Preservation Fund Grant Update
DATE: May 10, 2024

Indigo Signs has begun printing banners for Highland Acres Historic District. They have let staff know that this will take around two to three weeks. Staff will send out the press release soon to give notice to the community and explain the banners design and purpose.

Additionally, staff is working with United Printing to print additional Timeline books utilizing remaining Historic Preservation Fund grant money as decided on at one of your previous meetings. United Printing is working to provide quotes within the price range of this grant's budget within the next several days.

Staff Recommended Action

No action for these items is needed by the Historic Preservation Commission at this time.



MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission
FROM: Lauren Oster, Planner
SUBJ: 2023 Historic Preservation Fund Grant Update
DATE: May 10, 2024

Cathedral Historic District Banners

The Cathedral Historic District banner subcommittee will meet to discuss banner designs on May 30, 2024, at 3:00 p.m. in the David Blackstead Conference Room on the 2nd floor of the City/County Office Building (221 N. 5th Street).

Highland Acres Historic District Walking Tour Maps

Chair Sakariassen is still drafting the language to include within the map and will provide it for the Historic Preservation Commission's review when the draft is completed. She is still working with John from The Printers to finalize the map's layout.

Staff Recommended Action

No action is needed from the Historic Preservation Commission at this time.



MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission

FROM: Lauren Oster, Planner

SUBJ: Historic Preservation Plan Update

DATE: May 10, 2024

Survey

The Historic Preservation Survey closed May 8, 2024. The survey received over 100 responses from the public. A full report of this survey will be provided to you at your next meeting.

This survey will help provide information as the Historic Preservation Commission conducts future activities. Additionally, this will be beneficial to completing Bismarck's first Historic Preservation Plan.

Subcommittee

At the February 20 meeting, the Historic Preservation Commission decided to create a subcommittee to finish the Bismarck Historic Preservation Plan. Commissioners Swanson, Jackson, and Engel all volunteered to be part of the subcommittee.

At this meeting, it was indicated that it would be good to engage with the public in creating this plan. As such, members of the community who answered the survey were asked if they would like to participate in the Historic Preservation Plan subcommittee. Staff has waited until the survey closed before creating any subcommittee meetings to include these members of the community. Twenty-two individuals indicated they would like to participate in creating Bismarck's Historic Preservation Plan.

A subcommittee meeting will be scheduled at the end of May or beginning of June. Notice of the time and place will be sent to the interested members of the public and noticed on the City's website.

Staff Recommended Action

No action is needed for these items by the Historic Preservation Commission at this time.



MEMORANDUM

TO: Chair Sakariassen and Historic Preservation Commission
FROM: Lauren Oster, Planner
SUBJ: Historic Preservation Month
DATE: May 10, 2024

May is Historic Preservation Month! The Bismarck Historic Preservation Commission (HPC) is hosting and participating in several events this month.

An exhibit showcasing Bismarck's historic downtown was also created by members of the HPC and will be available to view for the entirety of May. There are two presentations and a walking tour scheduled as activities to celebrate historic preservation in Bismarck. Rob Hanna has volunteered to give a walking tour of Downtown Bismarck on May 18. Ben Kubischta has volunteered to present on Bismarck's historic roads and highways on May 21. This event is in partnership with the Bismarck Historical Society. Historic Preservation Commissioner, Beth Nodland, is presenting on the Bismarck Timeline on May 28. Locations and times for these events are included in the attached event poster.

Additionally, the HPC is featuring some other historic-related events hosted by the Bismarck Historical Society. These include Founder's Day Bismarck trivia night and the release of three new episodes of the Bismarck Historical Society's History Hotdish podcast.

Staff Recommended Action

No action is needed from the Historic Preservation Commission at this time.

Attachments:

1. Historic Preservation Month Events Poster



Celebrate Historic Preservation Month!

Check out the list of events:

May 1
Through
May 31

Downtown Artifact Exhibit

Come view this window exhibit featuring various artifacts from Bismarck's Historic Downtown.

Where: 118 North 4th Street, Bismarck, ND 58501

May 1
10:00 am

New Bismarck Historical Society History Hotdish Episode Premieres

Replays on 102.5 FM on May 3, 1pm; May 5, 8pm; May 8, 10 am; May 10, 1 pm; and May 12, 8pm

Where to listen: 102.5 FM, <https://radioaccess.org/podcasts>

May 13
6:30 pm

Bismarck Founder's Day

Join the Bismarck Historical Society for a fun evening of local history trivia.

Where: Laughing Sun Brewery, 1023 E Front Avenue, Bismarck, ND 58504

May 15
10:00 am

New Bismarck Historical Society History Hotdish Episode Premieres

Replays on 102.5 FM on May 17, 1pm; May 19, 8pm; May 22, 10 am; May 24, 1 pm; and May 26, 8pm

Where to listen: 102.5 FM, <https://radioaccess.org/podcasts>

May 15
3:00 pm

Historic Preservation Commission Meeting

Join the Historic Preservation Commission at their monthly meeting.

Where: Tom Baker Meeting Room, City-County Office Building, 221 N. 5th Street, Bismarck, ND 58501

May 18
2:00 pm

Walking Tour of Bismarck's Historic Downtown

Join Rob Hanna as he takes you on a tour of Bismarck's Historic Downtown. The tour will take around 1-1.5 hours and will cover around 8 blocks of downtown.

Where to meet: Camp Hancock, 101 E Main Avenue, Bismarck, ND 58501

May 21
6:30 pm

Highways and Roads: Connecting the History of Bismarck

Join Ben Kubischta as he presents how highways and roads influenced the Bismarck community. *This event is hosted in partnership by the Historic Preservation Commission and the Bismarck Historical Society.*

Where: Bismarck Veterans Memorial Public Library, Meeting Room A, 515 N 5th Street, Bismarck, ND 58501

May 28
2:00 pm

Bismarck Timeline Presentation

Join Beth Nodland as she presents on Bismarck's history and the creation of the Historic Preservation Commission's Bismarck Timeline.

Where: Touchmark Senior Living, Multi-purpose room, 1000 W Century Avenue, Bismarck, ND 58503

May 29
10:00 am

New Bismarck Historical Society History Hotdish Episode Premieres

Replays on 102.5 FM on May 31, 1pm; June 2, 8pm; June 5, 10 am; June 7, 1 pm; and June 9, 8pm

Where to listen: 102.5 FM, <https://radioaccess.org/podcasts>

**BISMARCK HISTORIC PRESERVATION COMMISSION
MEETING MINUTES
April 17, 2024**

The Bismarck Historic Preservation Commission met on Wednesday, April 17, 2024, at 3:00 p.m. in the Tom Baker Meeting Room in the City-County Office Building, 221 North 5th Street. The meeting was held in person and via Zoom. Dakota Media Access was present to record the meeting and archive on freetv.org for public viewing. Chair Sakariassen presided.

Commissioners present were Michael Connelly, Damita Engel, Tory Jackson, Scooter Pursley, Amy Sakariassen and John Swanson, who arrived after the public comment period.

Commissioner Beth Nodland was not present.

Staff members present were Sandra Bogaczyk – Office Assistant, Ben Ehreth – Community Development Director, Daniel Nairn – Planning Manager, Lauren Oster – Planner, Stephanie Pretzer – Assistant City Attorney and Gabe Schell, City Engineer.

Guest present was Shirley Olgeirson – Editor of The 164th Infantry News.

MINUTES

Chair Sakariassen called for consideration of the minutes of the March 20, 2024, meeting of the Historic Preservation Commission.

MOTION: A motion was made by Commissioner Engel to approve the minutes of the March 20, 2024, meeting of the Historic Preservation Commission. The motion was seconded by Commissioner Pursley and with Commissioners Connelly, Engel, Jackson, Pursley and Chair Sakariassen voting in favor of the motion, the motion was approved.

PUBLIC COMMENT

Chair Sakariassen asked if there were any public comments.

There being no public comments, Chair Sakariassen resumed the meeting.

INTRODUCTION TO GABE SCHELL AND ENGINEERING DEPARTMENT

Mr. Swanson joined the meeting at this time.

Chair Sakariassen welcomed Mr. Schell who introduced himself and presented to the Commission what the City Engineering Department is and does and how his department might work with the Historic Preservation Commission in the future.

There was discussion about how and when Engineering could communicate with the Commission on future projects.

Chair Sakariassen thanked Mr. Schell for appearing.

ND NATIONAL GUARD NEW MUSEUM WING UPDATE

At Chair Sakariassen's request, Ms. Olgeirson described the history of searching for a site to create a military museum and showed images of the project and a list of several entities partnering on the project which is headed by the National Guard Foundation. Ms. Olgeirson presented exterior and interior images of the proposed development, stated fundraising objectives, and noted a proposed 2025 groundbreaking. She invited citizens to make contributions in the name of loved ones who have or are currently serving and encouraged the public to spread the word and make inquiries by going to www.ndngfoundation.org/museum.

There was discussion about the endeavor and commission members offered their support and good wishes for the project.

2022 HISTORIC PRESERVATION FUND GRANT UPDATE

Ms. Oster listed the remaining actions needed to approve street banners for the Highland Acres Historic District and what actions remain to be determined.

There was discussion about proposed banner designs including a press release to explain meanings behind the design.

MOTION: A motion was made by Commissioner Pursley to approve the banner design as presented in the agenda packet distributed prior to the meeting and prepare a press release explaining the design. The motion was seconded by Commissioner Connelly and with Commissioners Connelly, Engel, Jackson, Pursley, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

Ms. Oster stated that it will take four to six weeks to create and install the banners and 35 banners will be hung in the Highland Acres Historic District including a couple in Torrance Addition.

Staff agreed to time the press release before the banners are installed.

2023 HISTORIC PRESERVATION GRANT UPDATE

Ms. Oster updated members about progress on the grant.

2024 HISTORIC PRESERVATION GRANT UPDATE

Ms. Oster stated that the City of Bismarck was awarded \$20,991 and updated members about progress on the grant as stated in the packet memorandum.

UPCOMING MAY HISTORIC PRESERVATION MONTH

Ms. Oster presented a schedule of events related to Historic Preservation Month. Ms. Engel suggested that a QR code be used to more easily update events for Historic Preservation Month. Chair Sakariassen agreed.

Mr. Jackson asked if the Bismarck Historical Society, who is hosting a Local Historical Trivia night to take place on May 13th, and the History Hotdish radio show, which occurs twice monthly, could be added to the calendar of events. Both Commissioner Connelly and Engel agreed to amend their motion to include these two events.

MOTION: A motion was made by Commissioner Connelly to develop a QR code for easier access to updated events and activities associated with Historic Preservation Month and add the Bismarck Historical Society podcast, History Hotdish, and the Local Historical Trivia night events to the Historic Preservation Month calendar. The motion was seconded by Commissioner Engel and with Commissioners Connelly, Engel, Jackson, Pursley, Swanson and Chair Sakariassen voting in favor of the motion, the motion was approved.

OTHER BUSINESS

Ms. Engel asked when a subcommittee meeting could be held for reviewing the Historic Preservation Plan. Ms. Oster replied that it seemed best to wait until the survey results were tabulated after May 8th and stated that she will place the event on the agenda after results are presented to members as requested by members.

Chair Sakariassen stated that the Torrence Addition inclusion to the Highland Acres Historic District will be reviewed by the North Dakota Historic Preservation Review Board on the 26th of April at 10 a.m. at the North Dakota Heritage Center.

ADJOURNMENT

There being no further business, Chair Sakariassen declared the meeting of the Bismarck Historic Preservation Commission adjourned at 3:50 p.m. to meet again on May 15, 2024, at 3:00 p.m. in the Tom Baker Meeting Room.

Respectfully Submitted,

Sandra Bogaczyk
Recording Secretary

Amy Sakariassen
Chair